



POSITION ANNOUNCEMENT

DATA ANALYST

ILLINOIS EASTERN COMMUNITY COLLEGES

DESCRIPTION: The Data Analyst position is a full-time professional/non-faculty position reporting to the Director of Information and Communications Technology. Duties include, but are not limited to: developing, maintaining and documenting reports and user interfaces, implementing data software systems, and serving as a backup for the Information Technology Department. Working with the IT Team, this position is responsible for producing data and reports as required by the district and various agencies.

QUALIFICATIONS: Bachelor's Degree in Computer Science, Information Technology or related field required or equivalent work experience and training. Applicants must possess experience and/or training in one or more of the following areas: relational databases, SQL, Microsoft Access, Excel, PowerBI, and software programming languages. The ideal candidate will have experience in higher education and Ellucian Banner software.

WAGES: Based upon \$40,000 - \$50,000 per fiscal year; commensurate with education and experience. Benefits include, but are not limited to: medical, dental, and life insurance; paid sick leave, vacation, and personal days; and participation in State Universities Retirement System.

APPLICATIONS: Send a letter of interest, resume, IECC Application forms (available online at www.iecc.edu/employment), and transcripts to:

IECCHR@iecc.edu

Or mail documents to:

Illinois Eastern Community Colleges
Attn: Human Resources
233 E Chestnut Street
Olney, IL 62450

APPLICATION DEADLINE: Applications will be reviewed as received and will be accepted until the position is filled.

STARTING DATE: Pending approval by the IECC Board of Trustees.

Illinois Eastern Community Colleges is a multi-campus district with four colleges and an administrative office located in rural southeastern Illinois: Frontier Community College in Fairfield, Lincoln Trail College in Robinson, Olney Central College in Olney, and Wabash Valley College in Mt. Carmel. Illinois Eastern Community Colleges is accredited by the Higher Learning Commission (hlcommission.org), a regional accreditation agency recognized by the U.S. Department of Education

IECC's mission is to deliver exceptional education and services to improve the lives of our students and to strengthen our communities.

EQUAL OPPORTUNITY EMPLOYER