

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

November 16, 2021



Location:

**Olney Central College
305 N. West Street
Olney, IL 62450**

<https://zoom.us/j/93079173002>

Meeting ID: 930 7917 3002

Dial-in number: 1 312 626 6799

Dinner & Meeting – 6:15 p.m. - OCC Banquet Room

The mission of Illinois Eastern Community College District 529 is to deliver exceptional education and services to improve the lives of our students and to strengthen our communities.

**Illinois Eastern Community Colleges
Board Agenda**

November 16, 2021

6:15 p.m.

**Olney Central College
OCC Banquet Room**

<https://zoom.us/j/93079173002>

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1. Call to Order & Roll CallChairman Carter
2. Disposition of Minutes Chancellor Gower
3. Public Hearing 2021 Tax LevyChairman Carter
4. Recognition of Visitors and GuestsGower
 - A. Visitors and Guests
 - B. IECEA Representative
5. Public Comment
6. Reports
 - A. Trustees
 - B. Chancellor
 - C. Presidents
 - D. Cabinet
7. Policy First Reading (and Possible Approval)Gower
 - A. Policy 400.20 FMLA
8. Policy Second Reading.....Gower
 - A. None
9. Staff Recommendations for Approval
 - A. 2022 IECC Holiday CalendarGower
 - B. 2022 IECC Board Meeting DatesGower
 - C. Certification of Tax Levy for Calendar Year 2021..... Hawkins
 - D. Certification of Compliance with the Truth in Taxation Law Hawkins
 - E. GASB Designation of Tax Levy Year Hawkins
 - F. Affiliation Agreements.....Gower

IECC Standard Agreement- Lavender Ridge
Non-Standard Clinical & Non-Clinical Agreement- Healthcare Therapy Services (HTS),
Carle Foundation

10. Bid Committee Report.....Gower
A. None
11. District Finance
A. Financial Report Hawkins
B. Approval of Financial Obligations Hawkins
12. Executive Session.....Gower
13. Approval of Executive Session Minutes
A. Written Executive Session Minutes.....Gower
B. Audio Executive Session MinutesGower
14. Approval of Personnel ReportGower
15. Collective Bargaining.....Gower
Approval of Memorandum of Agreement with IEA/NEA and Bargaining Unit Faculty
16. LitigationGower
17. Other Items
18. Adjournment

Minutes of a special meeting of the Board of Trustees of Illinois Eastern Community Colleges – Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College – Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, held in person in the Banquet Room at Olney Central College, 305 North West Street, Olney, Illinois, Tuesday, November 16, 2021.

AGENDA #1 – “Call to Order & Roll Call” – Chairman Gary Carter called the meeting to order at 5:00 p.m. and directed the Board Secretary, Renee Smith, to call the roll.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

John D. Brooks, Gary Carter, Brenda K. Culver, Alan Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Trustees absent: None. Student Trustee Sania Borom was present. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Ryan Gower, Chancellor.

Renee Smith, Board Secretary.

AGENDA #2 – “Recognition of Visitors & Guests” –

#2-A. Visitors & Guests: There were no visitors and guests present.

#2-B. IECEA Representative: There was no IECEA Representative present.

AGENDA #3 – “Public Comment” – None.

AGENDA #4 – “Strategic Planning” – Dr. Gower led the Trustees in a discussion on issues facing the District and planning for the future of Illinois Eastern Community Colleges.

AGENDA #5 – “Adjournment” – Trustee Brenda Culver made a motion to adjourn. Trustee Al Henager seconded the motion and The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The voice vote was taken. The Chair declared the “Ayes” have it, the motion is adopted, and the meeting was adjourned at 6:07 p.m.

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges – Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College – Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, held in the Banquet Room, Olney Central College, 305 North West Street, Olney, Illinois, Tuesday, November 16, 2021.

AGENDA #1 – “Call to Order & Roll Call” – Chairman Gary Carter called the meeting to order at 6:15 p.m. and directed the Board Secretary, Renee Smith, to call the roll.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present: John D. Brooks, Gary Carter, Brenda K. Culver, Alan Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Also present was Sania Borom, student trustee. Trustees absent: None. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Ryan Gower, Chancellor.

Jay Edgren, President of Frontier Community College. (via Zoom)

Zahi Atallah, President of Lincoln Trail College. (via Zoom)

Rodney Ranes, President of Olney Central College.

Matt Fowler, President of Wabash Valley College.

Ryan Hawkins, Chief Financial Officer/Treasurer.

Alex Cline, Director of Information & Communications Technology.

Andrea McDowell, Director of Human Resources.

Renee Smith, Board Secretary.

AGENDA #2 – “Disposition of Minutes” – Open meeting minutes as prepared for the regular meeting held October 19, 2021, were presented for disposition.

Board Action to Approve Minutes: Trustee Barbara Shimer made a motion to approve minutes of the foregoing meeting as prepared. Trustee Brenda Culver seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The voice vote was taken and the Chair declared the “Ayes” have it and the motion carried.

AGENDA #3 – “Public Hearing 2021 Tax Levy” -

Public Hearing: The Chairman announced that the next agenda item for the Board of Trustees was a public hearing to receive comments on the 2021 Tax Levy.

Motion to Recess Regular Meeting and Reconvene Following Hearing: Trustee Brenda Culver made the motion that the Board recess its regular meeting and reconvene immediately following the Tax Levy Hearing. Student Trustee Sania Borom seconded the motion that “Illinois Eastern Community College District 529, counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White now convene a Tax Levy Hearing on this 16th day of November 2021. The purpose of the Tax Levy Hearing is to receive public comments on the 2021 Tax Levy of the District.”

Public Hearing: The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The voice vote was taken, and the Chair declared the “Ayes” have it and the motion carried. At 6:19 p.m. the Chairman declared that the Board to be in a hearing on the 2021 Tax Levy and asked the Secretary to call the roll for attendance.

The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present: John D. Brooks, Gary Carter, Brenda K. Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Also present was Sania Borom, student trustee. Trustees absent: None.

Public Hearing: The Chairman declared that a quorum was present, and the Tax Levy Hearing was now open.

Public Oral Testimony: The Chairman asked if there were any members of the public who wished to provide oral testimony on the 2021 Tax Levy. There were no members of the public who wished to provide oral testimony on the 2021 Tax Levy.

Public Written Testimony: The Chairman asked if there were any member of the public who wished to provide written testimony concerning the 2021 Tax Levy. There were no members of the public who wished to provide written testimony concerning the 2021 Tax Levy.

The Chairman asked if all persons desiring to be heard had been given an opportunity to give oral or written testimony with respect to the 2021 Tax Levy. There were no persons desiring to be heard or to provide written testimony concerning the 2021 Tax Levy.

Public Hearing Adjourned: The Chairman announced that all persons desiring to be heard have been given an opportunity to provide oral or written testimony with respect to the 2021 Tax Levy. Hearing no additional requests, the Chair asked for a motion to conclude and adjourn the hearing.

Trustee Brenda Culver made a motion that the hearing be adjourned. Trustee Al Henager seconded the motion and the Chairman directed the Board Secretary to call the roll of members present. The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present: John D. Brooks, Gary Carter, Brenda K. Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Also present was Sania Borom, student trustee. Trustees absent: None.

The Chairman announced that the motion carried and the Tax Levy Hearing was adjourned at 6:32 p.m. and that pursuant to the earlier motion, the Board of Trustees was now in open, public session for the transaction of business, a quorum being present.

AGENDA #4 – “Recognition of Visitors & Guests” –

#4-A. Visitors & Guests: Visitors and guests present were recognized, including college staff members.

#4-B. IECEA Representative: Andrew King, faculty member at Wabash Valley College was present and was recognized.

AGENDA #5 – “Public Comment” – None.

AGENDA #6 – “Reports” –

#6-A. Report from Trustees: None.

#6-B. Report from Presidents: Informational reports including the announcement of upcoming events were provided by the College Presidents.

#6-C. Report from Cabinet: Dean Michael Conn presented information on symbiosis course offerings.

AGENDA #7 – “Policy First Readings (and Possible Approval)” –

#7. - 400.20 FMLA: Chancellor Gower recommended the Board waive the second reading and approve revisions to policy 400.20 as follow:

HUMAN RESOURCES - 400

Family and Medical Leave Policy (400.20)

Date Adopted: December 14, 1993

Revised: October 21, 2003
Revised: April 15, 2008
Revised: September 15, 2009
Revised: April 21, 2020
Revised: June 16, 2020
Revised: January 19, 2021
Revised: November 16, 2021 (Pending Board Approval)

~~**Emergency Extended FMLA Leave.** In accordance with the Families First Coronavirus Response Act Illinois Eastern Community Colleges has created an additional type of leave under FMLA. This leave is available by law April 1, 2020 through March 31, 2021.~~

~~**Eligibility for Emergency Extended FMLA Leave:** The employee must be
employed by IECC at least 30 calendar days.~~

~~**Qualifying Reasons for Emergency Extended FMLA Leave:** The
employee is unable to work or telework due to a need for time off to care for the
employee's child who is under 18 years of age because the child's school or place
of
care has been closed, or the child care provider of the employees' child is
unavailable,
due to a public health emergency.~~

~~**Length of Leave:** The employee may take up to 12 weeks of leave.~~

~~**Pay During Leave:** The first 10 days are unpaid, but the employee may substitute paid
leave.~~

~~After the 10 days of leave, IECC will pay the employee at a rate not less than two
thirds
of the employee's usual rate of pay. Pay shall be no more than \$200 per day and
\$10,000 total, per the Act.~~

~~Barring future extension of this legislation, the Emergency Extended FMLA Leave section of
this act shall expire at midnight on March 31, 2021. Illinois Eastern Community Colleges will
remain in compliance with future extensions of this or comparable legislation directing the use of
Emergency Extended FMLA.~~

The Leave Policy. Illinois Eastern Community Colleges complies with the Family and Medical
Leave Act (FMLA) and will grant up to 12 weeks of leave during a 12-month period to eligible
employees or up to 26 weeks of military caregiver leave. You are eligible to take up to 12 weeks
of unpaid family/medical leave for reasons 1, 2, 3, 4, and 5 and up to 26 weeks of unpaid

~~family/medical leave for reason 6 within any 12 month period and be restored to the same or an equivalent position upon your return from leave provided you: (1) have worked for the District for at least 12 months, and worked at least 1250 hours in the last 12 months; and (2) are employed at a worksite that has 50 or more employees within a 75 mile radius. The “12 month period” is a rolling period measured backward from the date a leave under this policy is to begin.~~

Eligible Employees.

- Have worked at least twelve (12) months for Illinois Eastern Community Colleges.
- Have worked at least 1,250 hours for Illinois Eastern Community Colleges over the twelve (12) months preceding the date the leave would commence.
- Currently work at a location where there are at least fifty (50) employees within seventy-five (75) miles.

Reasons For Leave. ~~If you are eligible, you may take up to 12 weeks of family/medical leave for any combination~~ To qualify as FMLA under this policy, the leave must be for one of the following reasons:

- ~~(1) the birth of a son or daughter and in order to care for such son or daughter child and to care for the newborn child within one year of birth;~~
- ~~(2) the placement of a son or daughter with you with the employee of a child for adoption or foster care and to care for the newly placed child within one year of placement;~~
- ~~(3) to care for a spouse, son, daughter, or parent (“covered family member”) with a serious health condition;~~
- ~~(4) because of your own serious health condition which renders you unable to perform the essential functions of your position;~~
- ~~(5) because of any qualifying exigency (as will be defined by the Secretary of Labor’s final regulations) arising out of the fact that the employee’s spouse, or a son, daughter, or parent of the employee is a covered military member on “covered active duty”; or (or has been notified or an impending call or order to active duty) in the Armed Forces in support of a contingency operation; and~~
- ~~(6) up to 26 weeks~~ to care for a spouse, parent, child or an individual for whom you are the nearest blood relative who has a serious injury or illness that was incurred in the line of duty while on active military duty, if the injury or illness may render the servicemember medically unfit to perform the duties of his military position. Leave for this reason “6” may be taken only once and must be completed within one 12-month period.

Amount of Leave. An eligible employee can take up to 12 weeks of FMLA leave during any 12-month period. IECC will measure the 12-month period as a rolling 12-month period measured backward from the date an employee uses any leave under this policy. Each time an employee

takes leave, IECC will compute the amount of leave the employee has taken under this policy in the last 12 months and subtract it from the 12 weeks of available leave, and the balance remaining is the amount the employee is entitled to take at that time.

An eligible employee can take up to 26 weeks for the FMLA military caregiver leave during a single 12-month period. For this military caregiver leave, the District will measure the 12-month period as a rolling 12-month period measured forward. FMLA leave already taken for other FMLA circumstances will be deducted from the total of 26 weeks available.

Eligible spouses who both work for IECC may only take a combined total of 12 weeks of leave for the birth of a child, adoption or placement of a child in foster care, or to care for a parent (but not a parent "in-law") with a serious health condition. Both may only take a combined total of 26 weeks of leave to care for a covered injured or ill service member (if each spouse is a parent, spouse, child or next of kin of the service member).

~~Any FMLA leave taken by an employee for reasons "1-5" will reduce the 26 weeks of available leave for reason "6." As a result, if an employee requests injured servicemember leave (reason 6); the maximum leave allowed will be up to 26 weeks, less any FMLA leave already used in the same 12-month period for reasons "1-5."~~

~~Leave because of reasons "1" or "2" must be completed within the 12-month period beginning on the date of birth or placement. Employees who request leave for reasons "5" and "6" may take a combined aggregate total of 26 weeks of leave during any 12-month period. In addition, spouses employed by the District who request leave because of reasons "1" or "2" or to care for an ill parent may only take a combined aggregate total of 12 weeks leave for such purposes during any 12-month period. Spouses employed by the District who request leave because of reason "5" and "6" or in combination with reason "1", "2", "3" and "4" may take an combined aggregate total of 26 weeks of leave.~~

You may not be granted an FMLA leave to gain employment or work elsewhere, including self-employment. If you misrepresent facts in order to be granted an FMLA leave, you will be subject to immediate termination.

Notice of Leave. If your need for family/medical leave is foreseeable, you must give the District at least 30 days prior written notice. Failure to provide such notice may be grounds for delay or denial of leave. Where the need for leave is not foreseeable, you are expected to notify the District as soon as practicable, generally within 1 to 2 business days of learning of your need for leave. The District has Request for Family/Medical Leave forms available on the Intranet or from the Human Resource Department. You should use this form when requesting leave.

Certification. If you are requesting leave ~~due to being a covered military member, under reason "5"~~ you must supply notification of the call to duty order.

Medical Certification. If you are requesting leave because of your own or a covered family member's serious health condition or servicemember's serious injury or illness, you and the relevant health care provider must supply appropriate medical certification. You may obtain Medical Certification Forms from the Director of Human Resources. The medical certification must be given within 15 days after it is requested, or as soon as reasonably possible under the

circumstances. Failure to provide requested medical certification in a timely manner may result in denial or delay of leave until it is provided. The District, at its' expense, may require an examination by a second health care provider designated by the District, if reasonable doubt exists concerning the medical certification you initially provide. If the second health care provider's opinion conflicts with the original medical certification, the District, at its' expense, may require a third, mutually agreeable, health care provider to conduct an examination and provide a final and binding opinion. The District may also require medical recertification periodically during the leave, and employees may be required to present a fitness-for-duty verification upon their return to work following a leave for the employee's own illness.

Approval of Leave. The Board grants authority to the ~~Chief Executive Officer~~ **Chancellor** to approve Family and Medical Leave. FMLA Leave should only be approved if the request for leave is made timely, meets the requirements as set forth by the current federal statute, and is approved by both the ~~Chief Executive Officer~~ **Chancellor** and the Director of Human Resources after a review of the application and certification materials, and the finding that such materials meet the current guidelines.

In June of each fiscal year, the ~~Chief Executive Officer~~ **Chancellor** shall report to the Board of Trustees the number of FMLA leaves granted, a summary of the nature of the requests and the reasons for approval. This report shall not include the names of any individuals granted FMLA leave and all data reported to the Board of Trustees shall be such that it would not disclose the identity of any employee.

The Board of Trustees reserves the right to make inquiry to the ~~Chief Executive Officer~~ **Chancellor** and Director of Human Resources at any time on the number of FMLA leaves granted, but the Board shall not request the specific name of any employee.

Reporting While On Leave. If you take leave because of your own serious health condition or to care for a covered family member, you may be required to contact your supervisor on a regular basis regarding the status of the condition and your intention to return to work. For leaves for other purposes, you may be periodically required to report on your status and intent to return to work.

Leave Is Unpaid. ~~Family/medical leave is unpaid leave. If you request leave because of a birth, adoption or foster care placement of a child, or to care for a covered family member with a serious health condition, or to care for an injured servicemember any accrued paid vacation and personal days you have may be substituted and used for unpaid family/medical leave. If you request leave because of your own serious health condition, any accrued paid vacation, personal days, and sick time you have may be substituted and used for any unpaid family/medical leave. In addition, the District's short term and/or long term disability may apply as part of the 12-week leave period when the leave is requested due to your serious health condition or the birth of a child.~~

An employee who is taking FMLA leave because of the employee's own serious health condition or the serious health condition of a family member must use all paid vacation, personal time, or sick leave prior to being eligible for unpaid leave.

Disability leave for the birth of a child and for an employee's serious health condition, including workers' compensation leave (to the extent that it qualifies), will be designated as FMLA leave and will run concurrently with FMLA. An employee who is taking leave for the adoption or foster care of a child must use all paid vacation, personal or family leave prior to being eligible for unpaid leave.

An employee who is using military FMLA leave for a qualifying exigency must use all paid vacation and personal leave prior to being eligible for unpaid leave. An employee using FMLA military caregiver leave must also use all paid vacation, personal leave, or sick leave (as long as the reason for the absence is covered by the IECC's sick leave policy) prior to being eligible for unpaid leave.

At the Board's discretion, the substitution of paid leave time for unpaid leave time will not extend the maximum leave allowed beyond the 12-week or 26-week maximum provided under the FMLA.

Medical And Other Benefits. During an approved family/medical leave, the District will maintain your health benefits, as if you continued to be actively employed. ~~While on paid leave, The District will continue to make payroll deductions to collect the employee's share of insurance premiums. If paid leave is substituted for unpaid family/medical leave, the District will deduct your portion of any plan premium as a regular payroll deduction.~~ If your leave is unpaid, you must pay your portion of the premium during the leave. Your dependent health care coverage may cease if your premium payment is more than 30 days late. If you do not return to work at the end of the leave period, you may be required to reimburse the District for the cost of the premiums paid by the District for maintaining coverage during your unpaid leave, unless you cannot return to work because of a serious health condition or other circumstances beyond your control.

Exemption For Key Employees. Certain "key" employees (i.e., the highest paid 10% of employees at a worksite or within a 75 mile radius of that worksite and who are salaried) may not be returned to their former or equivalent position following a leave if restoration of employment will cause substantial economic injury to the District. The District will notify you if you qualify as a "key" employee, if the District intends to deny reinstatement, and of your rights in such instances.

Intermittent And Reduced Schedule Leave. Leave because of a serious health condition or for an injured servicemember may be taken intermittently (in separate blocks of time due to a single covered health condition) or on a reduced leave schedule (reducing the usual number of hours you work per workweek or workday) if medically necessary. ~~For the birth, adoption or foster care of a child, The District and the employee must mutually agree to the schedule before the employee may take the leave intermittently or work a reduced-hour schedule. Leave for birth, adoption or foster care of a child must be taken within one year of the birth or placement of a child.~~

~~If leave is unpaid, After all paid leave is exhausted,~~ the District will reduce your salary based on the amount of time actually worked. In addition, while you are on an intermittent or reduced schedule leave for planned medical treatment, the District may temporarily transfer you to an

available alternative position which better accommodates your recurring leave, and which has equivalent pay and benefits.

Other Applicable Leaves. FMLA leave will run concurrently with any other applicable leave. For instance, short-term disability or worker’s compensation leave will be simultaneously designated as FMLA leave as well, if the leave is also FMLA qualifying.

Returning From Leave. If you wish to return to work at the expiration of your leave, you are entitled to return to your same position or to an equivalent position with equal pay, benefits and other terms and conditions of employment, subject to any applicable exceptions. However, you have no greater right to reinstatement or other benefits and conditions of employment than if you had not taken leave. You must return to work immediately after the expiration of your approved FMLA leave in order to be reinstated to your position or an equivalent position.

If you take leave because of your own serious health condition, you are required to provide medical certification that you are fit to resume work. You may obtain Return to Work Medical Certification forms from the Director of Human Resources. Employees failing to provide the Return to Work Medical Certification Form will not be permitted to resume work until it is provided.

Board Action: Trustee Brenda Culver made a motion to approve the revised Board of Trustees Policy 400.20 as recommended. Trustee Brady Waldrop seconded the motion and on a roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #8 – “Policy Second Reading” - None.

AGENDA #9 – “Staff Recommendation for Approval” – The following staff recommendations were presented for approval.

#9-A. 2022 IECC Holiday Calendar: Chancellor Gower reviewed the proposed IECC Holiday Calendar and recommended approval of the holiday calendar for Administrative, Technical, Professional Non-Faculty, Clerical & Maintenance Staff for Calendar Year 2022 as follow:

Monday	January 17	Martin Luther King Jr. Day
Monday	February 21	President’s Day

Friday	April 15	Spring Holiday
Monday	May 30	Memorial Day
Monday	June 20	Juneteenth Observed
Monday	July 4	Independence Day
Monday	September 5	Labor Day
Monday	October 10	Columbus Day
Friday	November 11	Veterans Day
Thursday	November 24	Thanksgiving
Friday	November 25	Thanksgiving
	December 20-23	Winter Break
Monday	December 26	Christmas Day Observed
	December 27-30	Winter Break
Monday	January 2	New Year's Day

Board Action: Trustee Barbara Shimer made a motion to approve the IECC Holiday Calendar as recommended. Trustee Al Henager seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Student Advisory Vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#9-B. 2022 IECC Board Meeting Dates: Chancellor Gower reviewed and recommended the following proposed 2022 meeting dates for the IECC Board of Trustees.

Tuesday, January 18, 2022, 6:15 p.m., Lincoln Trail College
Tuesday, February 15, 2022, 6:15 p.m., Olney Central College
Tuesday, March 15, 2022, 6:15 p.m., Wabash Valley College
Tuesday, April 19, 2022, 6:15 p.m., Frontier Community College
Tuesday, May 17, 2022, 6:15 p.m., Lincoln Trail College
Tuesday, June 21, 2022, 6:15 p.m., Olney Central College
Tuesday, July 19, 2022, 6:15 p.m., Wabash Valley College
Tuesday, August 16, 2022, 6:15 p.m., Frontier Community College
Tuesday, September 20, 2022, 6:15 p.m., Lincoln Trail College
Tuesday, October 18, 2022, 6:15 p.m., Olney Central College
Tuesday, November 15, 2022, 6:15 p.m., Wabash Valley College
Tuesday, December 13, 2022, 6:15 p.m., Frontier Community College

Board Action: Trustee Brady Waldrop made a motion to approve the IECC Board of Trustees meeting dates for calendar year 2022 as reviewed and recommended. Trustee Jan Ridgely seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Trustees voting nay: None. Student advisory vote: Yea. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#9-C. Certification of Tax Levy for Calendar Year 2021: CFO Ryan Hawkins reviewed the Certification of Tax Levy for Calendar Year 2021 and Chancellor Ryan Gower as follows:

CERTIFICATE OF TAX LEVY

Community College District No. 529 County(ies) of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wayne, Wabash & White, Community College District Name Illinois Eastern Community Colleges District #529 and State of Illinois.

We hereby certify that we require:

- the sum of \$ 3,175,000 to be levied as a tax for educational purposes (110 ILCS 805/3-1), and
- the sum of \$ 1,375,000 to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3-1), and
- the sum of \$ 0 to be levied as an additional tax for educational and operations and maintenance purposes (110 ILCS 805/3-14.3), and
- the sum of \$ 750,000 to be levied as a special tax for purposes of the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/9-107), and
- the sum of \$ 240,000 to be levied as a special tax for Social Security and Medicare insurance purposes (40 ILCS 5/21-110 and 5/21-110.1), and
- the sum of \$ 70,000 to be levied as a special tax for financial audit purposes (50 ILCS 310/9), and
- the sum of \$ 200,000 to be levied as a special tax for protection, health and safety purposes (110 ILCS 805/3-20.3.01), and
- the sum of \$ 50,000 to be levied as a special tax for (specify) worker's compensation & unemployment purposes, on the taxable property of our community college district for the year 2021.

Signed this 16th day of November 2021.

Chairman of the Board of Said Community College District

Secretary of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full 3.

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

.....
(Detach and return to Community College District)

This is to certify that the Certificate of Tax Levy for Community College District No. _____ County(ies) of

_____ and State of Illinois on the equalized assessed value of all taxable property of said community college district for the year 20_____ was filed in the office of the County Clerk of this county on

_____, 20_____.

In addition to an extension of taxes authorized by levies made by the board of said community college district and additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 20_____ is \$_____.

Date

County Clerk and County

Board Action: Trustee Brenda Culver made a motion to approve the Certification of Tax Levy for Calendar Year 2021 as reviewed and recommended. Trustee Jan Ridgely seconded the motion and on a recorded roll call vote ordered by the Chair, the following trustees voted yea: Gary Carter, Brenda Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Trustees voting nay: None. Trustees Abstaining: John Brooks. Student advisory vote: Yea. Trustees absent: None. The motion having received 6 yea votes and 0 nay votes, and one trustee abstaining from the vote; the Chair declared the motion carried.

#9-D. Certification of Compliance with the Truth in Taxation Law: CFO Ryan Hawkins reviewed and recommended approval of the Certification of Compliance with the Truth in Taxation Law. Chancellor Gower recommended approval.

TRUTH IN TAXATION

CERTIFICATE OF COMPLIANCE

I, the undersigned, hereby certify that I am the presiding officer of Illinois Eastern Community College District No. 529 and as such presiding officer, I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions Sections 18-60 through 18-85 of the "Truth in Taxation" Law

CHECK ONE OF THE CHOICES BELOW:

The taxing district published a notice in the newspaper and conducted a hearing, meeting the requirements of the Truth in Taxation Law, and a copy of the ad is attached.

The taxing district's aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, notice and a hearing were not necessary.

The proposed aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a hearing was not held. The adopted aggregate tax levy exceeded 5% of the prior year's extension and a notice was published within 15 days of its adoption in accordance with the Truth in Taxation Law.

The adopted levy exceeded the amount stated in the published notice. A second notice was published within 15 days of the adoption in accordance with the Truth in Taxation Law.

This certificate applies to the 2021 levy.

Date: _____

Presiding Officer: _____

(Signature)

NOTICE OF PROPOSED TAX INCREASE FOR

ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT NO. 529

- I. A public hearing to approve a proposed property tax levy increase for Illinois Eastern Community Colleges District No. 529 for 2021 will be held on November 16, 2021, at 6:15 p.m. at Olney Central College, Olney, Illinois.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Ryan Hawkins, Chief Financial Officer, 233 East Chestnut Street, Olney, IL 62450; phone: 618.393.2982.

- II. The corporate and special purpose property taxes extended or abated for the year 2020 were \$5,707,603.

The proposed corporate and special purpose property taxes to be levied for 2021 are \$5,955,000. This represents a 4.3% increase over the previous year extension.

- III. The property taxes extended for debt service for 2020 were \$1,818,370.

The estimated property taxes to be levied for debt service and public building commission leases for 2021 are \$2,184,211. This represents a 20.1% increase from the previous year.

- IV. The total property taxes extended or abated for 2020 were \$7,525,973.

The estimated total property taxes to be levied for 2021 are \$8,139,211. This represents an 8.1% increase over the previous year extension.

Section 5: This resolution shall be in full force and effect forthwith upon its passage.

ADOPTED this 19th day of October 2021.

BOARD OF TRUSTEES

ILLINOIS EASTERN COMMUNITY COLLEGES

COUNTIES OF RICHLAND, CLARK, CLAY,
CRAWFORD, CUMBERLAND, EDWARDS,
HAMILTON, JASPER, LAWRENCE, WABASH,
WAYNE, AND WHITE

STATE OF ILLINOIS

By: _____ Gary Carter _____

Chairman

ATTEST:

_____ Renee Smith _____

Secretary

Board Action: Trustee Brady Waldrop made a motion to approve the Certification of Compliance with the Truth in Taxation Law as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair, the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Trustees voting nay: None. Student advisory vote: Yea. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

Agenda Item #9-E. GASB Designation of Tax Levy Year: CFO Ryan Hawkins reviewed certain GASB guidelines regarding tax levies. Under guidelines established by the Governmental Accounting Standards Board (GASB), IECC may designate the fiscal year that the District's tax levy is to be recognized as income. Currently, the Board of Trustees does a levy and extension for taxes based upon calendar years which overlap the District's school year and the District's fiscal year. The following resolution clarifies that under GASB guidelines, taxes levied by the District for calendar year 2021 will be collected late in calendar year 2022 and that income from the collection of such funds will be allocated 100% to Fiscal Year 2023 (July 1, 2022 – June 30, 2023).

Be it resolved by the Board of Trustees of Illinois Eastern Community College District #529, Counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne and White and State of Illinois, as follows:

Be it further resolved by the Board of Trustees of Illinois Eastern Community College District #529, Counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne and White and State of Illinois, as follows:

That the sum of Three Million One Hundred Seventy-Five Thousand Dollars (\$3,175,000) be levied as a tax for Educational purposes; and the sum of One Million Three Hundred Seventy-Five Thousand Dollars (\$1,375,000) be levied as a tax for Operations and Maintenance purposes; and the sum of Two Hundred Forty Thousand Dollars (\$240,000) be levied as a special tax for Social Security and Medicare purposes; and the sum of Seventy Thousand Dollars (\$70,000) be levied as a special tax for Financial Audit purposes; and the sum of Seven Hundred Fifty Thousand Dollars (\$750,000) be levied as a special tax for purposes of the Local Government and Governmental Employees Tort Immunities Act; the sum of Fifty Thousand Dollars (\$50,000) be levied as a special tax for Worker's Compensation and Unemployment purposes, and the sum of Two Hundred Thousand Dollars (\$200,000) be levied as a special tax for Protection, Health and Safety purposes on the equalized assessed value of the taxable property of Community College District #529, Counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne and White, State of Illinois, for the year 2021 to be collected in the year 2022; and that the income from the levy for the year 2022 be allocated 100% for Fiscal Year 2023.

Adopted this 16th day of November, A.D. 2021.

Board Action: Trustee Brenda Culver made a motion to approve the affiliation agreements as recommended. Student Trustee Sania Borom seconded the motion and on a recorded roll call vote the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #10 – “Bid Committee Report” – None.

AGENDA #11 – “District Finance” – The following District financial matters were presented.

#11-A. Financial Reports: The monthly financial reports were presented, including the treasurer’s report, showing the balance in all funds as of November 16, 2021.

#11-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for November 2021 totaling \$2,647,368.66 were presented for approval.

Board Approval for Payment of Financial Obligations: Trustee Jan Ridgely made a motion to approve payment of district financial obligations for November 2021, in the amounts listed. Trustee Barbara Shimer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #12 – “Executive Session” – None.

AGENDA #13 – “Approval of Executive Session Minutes” –

#13-A. Written Executive Session Minutes: No executive session was held during the regular meeting, Tuesday, November 16, 2021.

#13-B. Audio Recordings of Executive Sessions: No executive session was held during the regular meeting, Tuesday, November 16, 2021.

AGENDA #14. Personnel Report: Andrea McDowell presented the following personnel report and the Chancellor recommended approval.

400.1. Employment of Personnel

A. Faculty

- 1. Krista Barber, Nursing Instructor, OCC/LTC, effective January 5, 2022.

B. Professional, Non-Faculty, Non-Exempt

- 1. Chase Bramlet, Coordinator of Public Information & Marketing, WVC, effective November 29, 2021.

C. Classified

- 1. Marty Fatheree, Maintenance/Custodian, OCC, effective November 22, 2021.
- 2. Ryan Wilborn, Technology Support Specialist, DO, effective November 29, 2021.

400.2. Change in Status

A. Classified

- 1. Carrie Thomas, Administrative Assistant, Workforce Education, to Program Assistant, Workforce Education, effective November 17, 2021.

400.3. Approval of Proposed Non-College Employment

<u>Name</u>	<u>Employer</u>	<u>Days per Academic Year</u>
Cori Stringfellow	Wabash General Hospital Mount Carmel, IL	27

400.4. Memorandum of Agreement with IEA/NEA and Bargaining Unit Faculty

400.5. Special Assignments

A. Faculty

- 1. Michael Patilla, Performing Arts Coordinator, LTC, \$1,500 per academic year.
- 2. Beth Wilson, Nursing Instructor, additional duties, OCC/FCC, \$1,000, fall 2021.

#14. Board Action to Approve Personnel Report: Trustee Al Henager made a motion to approve the Personnel Report as recommended. Trustee Barbara Shimer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Al Henager, Jan Ridgely, Barbara Shimer, Brady Waldrop. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #15 – Collective Bargaining – The Board approved a Memorandum of Agreement between the Illinois Education Association/National Education Association (IEA/NEA) and the District’s Bargaining Unit Faculty (IECEA) under Agenda Item #14 Personnel Report.

AGENDA #16 – Litigation – None.

AGENDA #17 – Other Items – None.

AGENDA #18 – Adjournment – Student Trustee Sania Borom made a motion to adjourn. Trustee Brady Waldrop seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No”. The voice vote was taken. The Chair declared the “Ayes” have it, the motion is adopted, and the meeting was adjourned at 7:57 p.m.