

- CPL cannot be used to improve an existing grade or replace a grade of withdrawal or incomplete.
- CPL credit will be posted to the student’s academic record as Transfer Credit, but not before:
 - fifteen (15) credit hours toward a degree have been completed at IECC; or
 - twenty-five (25) percent of the required credit hours for a certificate have been completed at IECC.
- No more than twenty-five (25) percent of the required credit hours for a certificate or degree can be awarded from CPL.
- IECC does not accept CPL that was awarded at other institutions and CPL awarded at IECC will typically not transfer to other colleges.
- CPL will not be applied to the graduation credit hour minimum that must be completed at IECC.
- CPL will not be computed in the student’s GPA.
- Unless otherwise defined procedurally, CPL will be awarded for learning experiences that have

occurred within the last 3 years, while also considering older documented learning experiences on a case-by-case basis with the supposition that the knowledge has been retained.

Procedures (see Appendix C) will, at a minimum, outline the process for students to request CPL (including acceptable proof of the experience) and provide data on the specific or type of credit that may be granted by IECC.

GRADES AND GRADING SYSTEM (500.35)

GRADES

Grades are awarded to reflect the quality of student performance. Grade values are assigned on a 4.0 scale from A to F.

The following table provides current applicable grades (all grades are considered earned) with corresponding descriptions and quality points earned, as well as information pertaining to grade suffixes.

Grade/Grade Suffix Legend

EARNED GRADE	SYMBOL INTERPRETATION	QUALITY POINTS EARNED
A	Excellent	4 times the hrs. of credit
B	Good	3 times the hrs. of credit
C	Average	2 times the hrs. of credit
D	Passing	1 times the hrs. of credit
F	Failure	0 times the hrs. of credit
I	Incomplete	Determined by final grade
N	No grade submitted	Not computed
W	Withdrawal prior to completion	Not computed
AU	Audit	Not computed
P	Pass (pass/fail course)	Not computed
F*	Fail (pass/fail course)	Not computed
Grade Suffix		
G	Grade Forgiveness	Not computed
N	Competency-Based Course	Not computed
Q	Less than college level	Not computed
Q*	Less than college level	Not computed
R	Repeat	Not computed
S	Set Aside	Not computed

GRADE POINT AVERAGE (GPA)

The GPA is indicative of a student’s general scholastic average and is a measure of the quality of his/her work. A student’s GPA is determined by dividing the total number of grade quality points earned (numeric equivalent of grade earned x credit hour value for the course) by the total number of credit hours attempted. For example, if a student earned 100 quality points and attempted 40

semester hours of work, his/her GPA would be 2.5 ($100 \div 40$).

INCOMPLETE GRADES

An incomplete “I” grade is a temporary grade which may be assigned, at the instructor’s discretion, when extenuating circumstances beyond the control of the student prevents completion of course requirements by the end of the academic term. Prior to the end of the term, the student must initiate this process by discussing