



ILLINOIS EASTERN COMMUNITY COLLEGES CENTER FOR EXCELLENCE IN TEACHING AND LEARNING

FRONTIER COMMUNITY COLLEGE Fairfield, IL | LINCOLN TRAIL COLLEGE Robinson, IL | OLNEY CENTRAL COLLEGE Olney, IL | WABASH VALLEY COLLEGE Mt. Carmel, IL

The IECC Center for Excellence in Teaching and Learning (CETL) is pleased to support adjunct faculty in their growth and professional development as teachers. To do this, the CETL will deliver a series of short courses to introduce adjunct faculty to principles of sound pedagogical course design and best practices in leveraging technology for engagement and learning. All adjunct faculty (both transfer and CTE) teaching courses in a degree or certificate program are required to participate in the below courses. Adjuncts will be compensated for their time and will receive step increases in their base pay rates as they progress in their professional development training.

- **ORIENTATION:** IECC Adjunct Faculty Onboarding Course
- **TIER 1 - EDU 1600:** Basic Pedagogical Practices
- **TIER 2 - EDU 1605:** Advanced Pedagogical Practices

REGISTRATION OPENS APRIL 4, 2022

To register: visit <https://www.iecc.edu/cetl>

ORIENTATION: IECC Adjunct Faculty Onboarding Course

This Orientation course is asynchronous, self-paced, delivered via Canvas, and has *defined cohort start and end dates*.

Orientation Course Details:

- Estimated 4 hours to complete.
- All adjunct faculty must have selected *and completed* an Orientation course cohort before August 18, 2022 (first day of classes).
- Course will be available beginning June 13, 2022, and there will be termed cohorts for current adjunct faculty to choose from in June, July, and August (see table below).
- \$125 stipend upon satisfactory, timely completion of the Orientation course.
- Required for all current and future adjunct faculty.
- Adjuncts hired after the Fall 2022 semester will enroll in and satisfactorily complete the Orientation course prior to the first day of the first semester of teaching at IECC.
- Tuition and fees for the Orientation course will be fully waived.
- CETL will monitor and report course progress to the Deans.

TIER 1 - EDU 1600: Basic Pedagogical Practices (1 credit/16 hours)

EDU 1600 is asynchronous, self-paced, delivered via Canvas, and has *defined cohort start and end dates*.

TIER 1 – EDU 1600 Course Details:

- Course will take approximately 16 hours to complete.
- Current adjunct faculty are expected to enroll in and satisfactorily complete the TIER 1-EDU 1600 course in either a Summer 2022 or Fall 2022 termed cohort (see table below).



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- Adjuncts hired after the Fall 2022 semester will enroll in and satisfactorily complete the TIER 1- EDU 1600 course concurrently in the first semester of teaching with IECC, within a termed cohort.
- \$300 stipend for satisfactory completion of the course within the termed cohort.
- Upon timely, successful completion of TIER 1 – EDU 1600, adjuncts will receive a next step pay increase of twenty dollars, per equated hour.
 - For example, adjuncts currently being paid \$535 per equated hour, would increase to \$555 per equated credit hour.
- Base pay increase effective at the beginning of the semester following course completion.
- Tuition and fees for TIER 1 – EDU 1600 course will be fully waived.
- CETL will monitor and report course progress to the Deans.

TIER 2 - EDU 1605 Advanced Pedagogical Practices (1 credit/16 hours)

EDU 1605 is asynchronous, self-paced, delivered via Canvas, and has *defined cohort start and end dates*.

TIER 2 – EDU 1605 Course Details:

- Course will take approximately 16 hours to complete.
- Current adjunct faculty are expected to enroll in and satisfactorily complete the TIER 2 – EDU 1605 course in either a Fall 2022 or Spring 2023 termed cohort (see table below).
- Adjuncts hired after the Fall 2022 semester will enroll in and satisfactorily complete the TIER 2 – EDU 1605 course within the first 12 months of employment, within a termed cohort.
- \$300 stipend for satisfactory completion of the course within the termed cohort.
- Upon timely, successful completion of TIER 2 – EDU 1605, adjuncts will receive a next step pay increase of twenty dollars, per equated hour.
 - For example, adjuncts currently being paid \$555 per equated hour, would increase to \$575 per equated credit hour.
- Base pay increase effective at the beginning of the semester following course completion.
- Tuition and fees for TIER 2 – EDU 1605 course will be fully waived.
- CETL will monitor and report course progress to the Deans.

Orientation \$125 Stipend	Cohort 1: June 13 - July 4	Cohort 2: July 5 - July 26	Cohort 3: July 27 - Aug 17	Scan the QR code to register or visit the CETL website 	
Tier 1 \$300 Stipend Pay Rate Increase	Cohort 1: June 29 - Aug 24	Cohort 2: Aug 25 - Oct 20	Cohort 3: Oct 19 - Dec 14		
Tier 2 \$300 Stipend Pay Rate Increase	Cohort 1: Aug 25 - Oct 20	Cohort 2: Oct 19 - Dec 14	Cohort 3: Jan 19 - Mar 16 2023	Cohort 4: Mar 17 - May 12 2023	Cohort 5: May 13 - July 8 2023

EDUCATOR EXCELLENCE BADGING:



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After completing the IECC Orientation, TIER 1 – EDU 1600, and TIER 2 – EDU 1605, adjunct faculty will be able to receive the Educator Excellence Badge of Completion and move on to TIER 3 of training. To complete the Educator Excellence Badge of Completion, adjunct faculty must:

- Choose an upcoming course to be evaluated within 12 months of satisfactorily completing the TIER 2 – EDU 1605 coursework.
- Using provided, downloadable form, request course evaluation by submitting the completed paperwork to cetl@iecc.edu.
- Complete and submit a self-review of the course (downloadable).
- Allow course to be evaluated (Canvas shell and face-to-face) by a CETL assigned peer reviewer.
- Evaluation date to be coordinated collaboratively with CETL, adjunct, and peer reviewer.

TIER 3: A la Carte Courses

After completing the EDUCATOR EXCELLENCE BADGE process, adjunct faculty are expected to engage in ongoing professional development as a condition of continued employment, earning a minimum of 1 (TIER 3 or above) credit every two years.

- The CETL will continue to make available educational opportunities and TIER 3 professional development courses for adjunct faculty to choose from.
- \$300 stipend will be provided at the completion of 1 credit hour of TIER 3 professional development – a maximum of 1 credit hour is reimbursable every two years.
- Upon timely, successful completion of a TIER 3 course, adjuncts will receive a next step pay increase of twenty dollars, per equated hour.
- Base pay increase effective at the beginning of the semester following the completion of TIER 3 course(s) totaling 1 credit hour.
- Tuition and fees for TIER 3 courses will be fully waived.

REGISTER:

- Registration opens Monday, April 4, 2022.
- To register:
 - Go to the IECC CETL webpage at <https://www.iecc.edu/cetl> or scan the QR code
 - Fill out the Adjunct Faculty Information/Course Registration Form
 - Select desired cohort for each course
 - Once registration is complete, courses will be available in Canvas
- Have questions? Please email Tona Ambrose cetl@iecc.edu



IMPORTANT:

The CETL will be utilizing the **IECC email system** to send out all communications, important updates, reminders, information about new courses, stipend information, etc., therefore it is important that all adjunct faculty check their IECC email addresses regularly. If you cannot login to your email account, or need help accessing this email, please contact the IECC Help Desk



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Monday – Friday, 8:00 a.m. – 4:30 p.m. (Fall and Spring) or 7:30 a.m. – 4:00 p.m. (Summer) at
855-519-4357 or visit <https://helpdesk.iecc.edu/>