

5. The student's transcript will be identified with "ACADEMIC PROBATION" (or "CONTINUED PROBATION").

For a student on Academic Probation, one of the following will occur at the close of the next/subsequent grading period(s):

- Good Academic Standing is achieved by attaining a 2.0 Cumulative GPA (minimum); or
- Academic Probation continues by attaining a 2.0 Term GPA (minimum) and still falling below the 2.0 CGPA; or
- Placed on Program Suspension due to a Term GPA below 2.0.

### Program Suspension

For a student to be placed on Program Suspension, 2 things have occurred:

1. The student was on Academic Probation; and
2. The student's term GPA has fallen below 2.0.

As a result of Program Suspension:

1. The student will be given timely notice of Program Suspension via written notification each term;
2. The student is required to meet with an advisor and/or retention coordinator to review or redevelop their Academic Success Plan;
3. The student may take classes, but as a course enrollee only;
4. The student may not take more than 15 credit hours;
5. The student is not eligible for financial assistance; and
6. The student's transcript will be identified with "PROGRAM SUSPENSION" (or "CONTINUED SUSPENSION").

For a student on Program Suspension, one of the following will occur at the close of the next/subsequent grading period(s):

- Good Academic Standing is achieved by attaining a 2.0 Cumulative GPA (minimum); or
- Program Suspension continues by attaining a 2.0 Term GPA (minimum) and still falling below the 2.0 CGPA; or
- Placed on College Suspension due to a Term GPA below 2.0.

### College Suspension

For a student to be placed on College Suspension, 2 things have occurred:

1. The student was on Program Suspension; and
2. The student's term GPA has fallen below 2.0.

As a result of College Suspension:

1. The student will be given timely notice of College Suspension, via written notification, and advised of steps required to reapply:
  - a) Petition for readmission; and
  - b) If readmitted, meet with an advisor and/or retention coordinator to develop an Academic Success Plan.

2. The student's transcript will be identified with "COLLEGE SUSPENSION".

### Additional Academic Progress Considerations

- The Federal Government has also established satisfactory academic progress standards as it relates to eligibility of federal financial aid. These financial aid standards are in addition to the standards outlined in this policy.
- Some IECC programs have academic standards that exceed the minimums described in this policy. Nursing students should refer to the Allied Health section for additional requirements. PTA students should refer to the PTA Program Handbook.

### CLASS ATTENDANCE

Regular class attendance is necessary if a student is to receive maximum benefit from college enrollment. The student must make arrangements for makeup work and absences with the instructor, who will determine whether an absence can be excused. Instructors will permit students to make up work missed because of field trips and activities approved by the college.

### TERM HONORS (FALL & SPRING TERMS ONLY)

Full-time (fall and spring semester) students are recognized for their academic achievement in college-level courses based on the following:

**Chancellor's Academic Honors** – Grade Point Average (GPA) of **3.90 or greater**

**President's Academic Honors** – Grade Point Average (GPA) from **3.75 to 3.89**

**Dean's Academic Honors** – Grade Point Average (GPA) from **3.50 to 3.74**

### GRADUATION REQUIREMENTS POLICY (500.38)

The Board of Trustees of Illinois Eastern Community College District No. 529, upon the recommendation of faculty, staff, and the chancellor, will grant a certificate or degree to students who meet the requirements of a program. It is the student's responsibility to know and follow the requirements of the curriculum and the rules governing academic work. No IECC official or faculty member can relieve a student of this responsibility.

To graduate, all students must:

1. Successfully complete all of the prescribed requirements in the selected program of study for the effective Catalog Term;
2. Earn, at a minimum, the required number of college-level credits at IECC:
  - For a degree, 16 credit hours
  - For a certificate, 16 credit hours or 50% of the required credit hours, whichever is less;
3. Earn a cumulative grade point average of at least 2.0 for all IECC coursework;
4. Satisfy all IECC financial obligations;
5. Fulfill any outstanding requests for records; and

6. Make application for graduation and pay any associated fees by the due date.

### Graduation Honors

Graduates who meet the following academic achievements will be recognized at the college's commencement ceremony and an appropriate designation will appear on their transcript and diploma.

Honor Designation	Graduating Class of <b>Fall 2023 and Prior</b>	Graduating Class of <b>Spring 2024 and After</b>
Highest	N/A	4.0 GPA
High	3.90 GPA or greater	3.75 – 3.99 GPA
Honor	3.50 to 3.89 GPA	3.50 – 3.74 GPA

These honors are awarded based on the student's cumulative grade point average for college-level coursework completed from IECC through the term prior to graduation.

### TRANSCRIPT REQUESTS

Current and former IECC students may obtain both unofficial and official transcripts of their education records by following the instructions below.

#### Unofficial Transcripts

There's no charge for unofficial transcripts obtained via a link in a student's Entrata account. Standard charges apply for unofficial transcripts obtained through the Student Records Office. These transcripts will be identified as "Unofficial Transcript". Be advised that most colleges and universities accept only official transcripts submitted to the receiving institution by the college issuing the transcript.

#### Official Transcripts

There are 2 options for requesting official transcripts:

1. Online at the National Student Clearinghouse. IECC has partnered with the National Student Clearinghouse to process transcripts online. A link from a student's Entrata account provides access to the site where there are easy-to-follow directions to aid in placing the order. A major credit or debit card is necessary.
2. In person in the Student Records Office at the college. A completed transcript request form, photo ID, and payment of the fee are required prior to release of the transcript.

IECC reserves the right to withhold official transcripts from students who have an outstanding debt owed to IECC; requests for transcripts will be processed once a hold has been resolved. One exception to this policy is the processing of official transcripts for a student's current or potential employer.

For more information or to request a transcript, visit [www.iecc.edu/transcript](http://www.iecc.edu/transcript).

### CAREER AGREEMENTS

IECC participates in a state-wide cooperative agreement to maximize Career and Technical Education opportunities for Illinois students. Under the terms of the Comprehensive Agreement Regarding the Expansion of Educational Resources (CAREER) agreement, students may enroll in an eligible CTE certificate or degree program at a community college outside of their home district and pay the in-district tuition rate. The agreement is authorized by the student's home district who will ensure the desired curriculum is not available in-district.

**Out-of-District Students:** Students residing outside IECC District 529 who want to enroll in an Associate in Applied Science Degree or a certificate not available from their own community college should contact their local college at least 30 days prior to the semester for which they'd like to enroll.

**In-District Students:** Students residing inside IECC District 529 who want to enroll in an Associate in Applied Science Degree or certificate not offered at IECC should contact their advisor to begin the process.

### ARTICULATION AGREEMENTS

IECC has several Articulation Agreements with other institutions to better serve our students with a smooth transfer, to minimize duplication of instruction, and to build on learning experiences. For a complete list, visit: [www.iecc.edu/articulation](http://www.iecc.edu/articulation).

### FRANKLIN UNIVERSITY ALLIANCE

Franklin University offers a 3 + 1 Transfer Program to IECC students. A student can take the first three years at Frontier, Lincoln Trail, Olney Central or Wabash Valley at the lower tuition rate; transfer the maximum amount of credits; and finish the 4<sup>th</sup> year at Franklin online, on campus or a combination of both, earning a bachelor's degree from a university accredited by an institutional accreditation agency recognized by the U.S. Department of Education. For more information, visit [www.iecc.edu/franklin](http://www.iecc.edu/franklin).

### PERSISTENCE AND DEGREE COMPLETION

Illinois Eastern Community Colleges recognizes the diverse needs of students for educational opportunities for lifelong learning. It is the goal of IECC to assist students and support statewide initiatives for the completion of educational goals. IECC has developed and employed strategies for improving persistence and degree completion that are appropriate for IECC's mission and students served. (See Appendix D)