

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

September 18, 2001



Location:

**Frontier Community College
Frontier Drive
Fairfield, IL 62837**

**Dinner – 6 p.m. – Classroom West
Meeting – 7 p.m. – Classroom West**

**Illinois Eastern Community Colleges
Board Agenda**

**September 18, 2001
7:00 p.m.**

Frontier Community College

1. Call to Order & Roll Call Chairman Lane
2. Disposition of Minutes CEO Bruce
3. Recognition of Visitors and Guests Bruce
 - A. Visitors and Guests
 - B. IECCEA Representative
4. Public Comment
5. Reports
 - A. Trustees
 - B. Presidents
 - C. Cabinet
 - Coal Mining Technology/Telecom
6. Policy First Reading (and Possible Approval) Bruce
 - A. None
7. Policy Second Reading Bruce
 - A. Policy on Filling Board Vacancy
8. Staff Recommendations for Approval
 - A. Professional Liability Insurance..... Bruce
 - B. Acceptance of Audit Browning
 - C. Richland County Tax Settlement Bruce
 - D. International Student Tuition Rates..... Bruce
 - E. Greenville College Memorandum of Understanding Bruce
 - F. Change in Meeting Location Bruce
 - G. Lease of Vans from WVC Foundation Bruce
 - H. Extension of Audit Contract..... Browning
 - I. 2001 Estimated Tax Levy Resolution Browning
 - J. Addendum to Nursing Agreement..... Bruce
9. Bid Committee Report – None Browning
10. District Finance
 - A. Financial Report Browning
 - B. Approval of Financial Obligations Browning
11. Chief Executive Officer’s Report..... Bruce

12. Executive Session..... Bruce
13. Approval of Executive Session Minutes Bruce
14. Approval of Personnel Report Bruce
15. Collective Bargaining..... Bruce
16. Litigation Bruce
17. Acquisition and Disposition of Property Bruce
18. Other Items
19. Adjournment

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges - Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College - Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, held in Room 61 of the Science Building at Wabash Valley College, 2200 College Drive, Mt. Carmel Illinois, Tuesday, August 21, 2001.

AGENDA #1 – “Call to Order & Roll Call” – Mr. James W. Lane, Jr., Chairman, called the meeting to order at 7:00 p.m.

Appointment of Temporary Secretary. Dr. G. Andrew Fischer, Secretary Pro-Tempore, appointed Mrs. Marty Novak to serve as temporary secretary in the absence of Harry Hillis without objection.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

Mrs. Brenda K. Culver, Dr. G. Andrew Fischer, Ms. Karen Marie Jameson, Mr. James Lane, Mr. Larry Rost, Miss Marilyn J. Wolfe. Also present was Mr. Blake Smith, student trustee. Trustees absent at roll call: Mrs. Shirley Kessler. There being a quorum present, the Chairman declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Mr. Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.
Dr. Hans Andrews, President of Olney Central College.
Dr. John Arabatgis, President of Lincoln Trail College.
Dr. Harry Benson, President of Wabash Valley College.
Dr. Michael Dreith, President of Frontier Community College.
Mr. George Woods, Dean of Community Development & Workforce Education.
Ms. Christine Cantwell, Associate Dean of Academic & Student Support Services.
Ms. Pamela Schwartz, Associate Dean of Institutional Development.
Ms. Kathleen Vespa, Associate Dean of Education to Careers Program.
Mrs. Marty Novak, Director of Personnel.

AGENDA #2 – “Disposition of Minutes” – Open meeting minutes of the regular meeting on Tuesday, July 17, 2001, were presented for approval.

Board Action: Dr. Fischer made a motion to approve the foregoing open meeting minutes as prepared. Ms. Jameson seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted.

AGENDA #3 – “Recognition” –

#3-A. Visitors & Guests: None.

#3-B. IECCEA Representative: None.

AGENDA #4 – “Public Comment” – None.

AGENDA #5 – “Reports” –

#5-A. Report from Trustees: None.

#5-B. Report from Presidents: Informational reports from each of the four colleges were presented by Dr. Andrews, Dr. Arabatgis, Dr. Benson, Dr. Dreith.

#5-C. Report from Cabinet:

(1) CMT/Telecom: Mr. Woods presented an informational report on Coal Mining Technology/Telecom.

(2) Special Presentation: Dr. Benson presented a WVC shirt to Ms. Karen Marie Jameson, in recognition of her service to the district.

AGENDA #6 – “Policy First Readings (and Possible Approval)” – None.

AGENDA #7 – “Policy Second Readings” –

#7-A. Policy for Filling Board Vacancy: Without objection, the Chair directed that the action on the proposed policy for filling a board vacancy be delayed until a future meeting.

AGENDA #8 – “Staff Recommendations for Approval” – The following staff recommendations were presented for approval.

#8-A. Certification of Chargeback: The CEO recommended approval of the Certification of Chargeback Reimbursement form for fiscal year 2002 for submission to the Illinois Community College Board. The out-of-district cost per semester hour is \$175.56. Chargeback reimbursement per semester credit hour figure is \$85.78. The cost per semester credit hour for out-of-state and international students is \$217.54.

Board Action: Dr. Fischer made a motion to adopt the Certification of Chargeback Reimbursement form as presented. Mr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mrs. Shirley Kessler. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-B. FY2002 Capital Renewal Application: The CEO recommended approval of Illinois Eastern Community Colleges FY2002 Capital Renewal Grant Application with an estimated cost of \$215,600.

Board Action: Dr. Fischer made a motion to approve IECC’s FY2002 Capital Renewal Grant Application with an estimated cost of \$215,600 as recommended. Mrs. Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mrs. Kessler. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-C. FY2002 Capital Renewal Board Resolution: The CEO recommended adoption of the following resolution to approve IECC’s FY2002 Capital Renewal Grant application.

RESOLUTION FOR CAPITAL RENEWAL GRANT FUNDS APPLICATION

BE IT RESOLVED by the Board of Trustees of Illinois Eastern Community Colleges, District #529, that authorization is hereby given to file with the Illinois Community College Board, this district’s FY2002 Capital Renewal Grant Application and attachments thereto, including justification narration and project scope, with an estimated cost of \$215,600, as follows:

1. The capital renewal allocated amount is \$215,600
2. The estimated project budget is hereby approved in the following amounts:

LTC:	Theater lighting	\$50,300	
OCC:	Install acoustic panels and seal parking lots	57,300	
WVC:	Repair/replace fascia panels		52,200
FCC:	Install automatic door openers	<u>8,600</u>	
	Subtotal	\$168,400	
	Contingency		16,800
	Construction Administration Fee	2,800	
	A/E Compensation		18,600
	On-Site Observation & Reimbursables	<u>9,000</u>	
	Total Estimated Project Cost	\$215,600	

Board Action: Dr. Fischer made a motion to adopt the foregoing Resolution for Capital Renewal Grant Funds Application as presented. Mr. Smith seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mrs. Kessler. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-D. FY2002 Budget: The CEO recommended adoption of the following resolution approving the FY2002 budget.

Budget of Illinois Eastern Community Colleges, Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, State of Illinois, for the Fiscal Year beginning July 1, 2001, and ending June 30, 2002.

WHEREAS, the Board of Trustees of Illinois Eastern Community Colleges, Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon;

AND WHEREAS, a public hearing was held as to such budget on the 21st day of August, 2001, notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of said district as follows:

Section 1. That the fiscal year of the Community College District be and the same hereby is fixed and declared to be beginning July 1, 2001, and ending June 30, 2002.

Section 2. That the following budget containing an estimate of amounts available in each Fund, separately, and of expenditures from each be and the same is hereby adopted as the budget of this Community College District for the said Fiscal Year.

**SUMMARY STATEMENT OF OPERATING FUNDS
REVENUES AND EXPENDITURES**

Education Fund: Revenue \$20,134,977; Expense \$20,027,938; Excess (Deficiency) \$107,039; Reserve for Contingency \$3,931,735; Transfer – In \$120,000;
Transfer – Out \$824,704; Fund Balance – Beg. of Year \$4,529,400; Fund Balance – End of Year 0.

Operations & Maintenance Fund: Revenue \$2,355,825; Expense \$2,462,864; Excess (Deficiency) (\$107,039); Reserve for Contingency \$5,686; Fund Balance – Beg. of Year \$112,725;
Fund Balance – End of Year 0.

Total Operating Funds: Revenue \$22,490,802; Expense \$22,490,802; Excess (Deficiency) 0;
Transfer – In \$120,000; Transfer – Out \$824,704; Reserve for Contingency \$3,937,421; Fund Balance –
Beg. of Year 4,642,125; Fund Balance – End of Year 0.

SUMMARY STATEMENT OF SPECIAL FUNDS

Operations and Maintenance Fund Restricted: Revenue \$279,756; Expense \$3,591,905.

Bond and Interest Fund: Revenue \$1,466,402; Expense \$1,412,923.

Auxiliary Fund: Revenue \$3,048,406; Expense \$4,743,670.

Working Cash Fund: Revenue \$120,000; Expense \$0.

Audit Fund: Revenue \$35,000; Expense \$43,340.

Liability and Protection Fund: Revenue \$320,000; Expense \$940,872.

Board Action: Miss Wolfe made a motion to adopt the foregoing resolution for adoption of the budget of Illinois Eastern Community Colleges District No. 529 for the fiscal year July 1, 2001, to June 30, 2002, as presented. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mrs. Kessler. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-E. USI Articulation Addendum: The CEO recommended approval of an articulation agreement addendum with the University of Southern Indiana for Illinois Eastern Community Colleges' Associate in Science and Arts degree.

USI GENERAL EDUCATION ARTICULATION
WITH THE ILLINOIS EASTERN COMMUNITY COLLEGE SYSTEM

Effective for New Students First Enrolled at an IECC Campus in Fall 2001 or later
(NOTE: See “General Policies Regarding Community College Transfer Articulations” attached.)

IECC Associate in Science and Arts Transfer Degree (as described in the IECC 2001-2003 Catalog, page 28).

Students who complete this degree, including the General Education Core, will satisfy USI’s University Core Curriculum with the following exceptions:

Category B3: Health/Fitness	(2 hours)
Category D: Synthesis	(3 hours)
Total	5 hours

All but the Category D requirement can be completed either on the community college campus (with appropriately articulated courses) or at USI. The Synthesis course, however, must be taken during the senior year at USI.

Attachment
ADDITIONAL POLICIES AND QUESTIONS

Advising. Information about the University Core Curriculum appears in the “Guidebook for Students and Faculty Advisors” and in the USI Bulletin. Updated checksheet outlines also appear in the Fall, Spring, and Summer Schedules of Classes. In addition, most departments have incorporated UCC information into their major and minor checksheets. Finally, the DARS system developed by the Registrar’s office allows instant access to transcripts that indicate UCC courses completed and those requirements yet to be fulfilled.

Articulation Agreements. General policies regarding community college transfer articulations:

1. General Education program articulation agreements apply to associate degree-earning students only. Those who transfer with less than a full associate’s degree will be evaluated on a course-by-course basis.
2. Students should note that individual major programs at USI sometimes require specific University Core courses (see pages 14-18). We recommend early consultation with a USI advisor in the student’s major field.
3. USI students may transfer a maximum of 64 credit hours from a community college and must complete a minimum of 39 hours at the 300/400 level as part of their baccalaureate program.

Board Action: Dr. Fischer made a motion to approve the articulation agreement addendum with the University of Southern Indiana for Illinois Eastern Community Colleges’ Associate in Science and Arts degree as recommended. Mrs. Culver seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted.

#8-F. Request for Exception to Purchasing Policy: The CEO recommended that Olney Central College be allowed to purchase equipment from Ready Sporting Goods on any sport other than tennis with the understanding that Mr. Ready will have no input into the decision-making process. This exception will be for one year and subject to review and possible renewal by the Board in July of 2002.

Board Action: Mr. Rost made a motion to approve an exception to the Purchasing Procedures which will allow Olney Central College to purchase equipment from Ready Sporting Goods for one year subject to review and possible renewal by the Board in July of 2002, with the understanding that this exception applies to sports other than tennis and Mr. Ready will have no input into the decision-making process. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mrs. Kessler. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #9 – “Bid Committee Report” –

#9-1. WVC – Broadcast Equipment: The Bid Committee recommended acceptance of the low bid received for the total package that meets all specifications for the purchase of radio station broadcast equipment from RF Specialties located in Pittsburgh, Pennsylvania, for a total of \$23,245.50.

Source of Funds: Technology Plan.

Board Action: Miss Wolfe made a motion to approve the recommendations of the Bid Committee for purchase of radio station broadcast equipment from RF Specialties pursuant to specifications and bid proposals. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mrs. Kessler. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#9-2. WVC – Broadcast Transmitter: The Bid Committee recommended acceptance of the low bid received that meets specifications for the purchase of a broadcast transmitter from Commercial Communication Associates located in Fairburn, California, for a total of \$49,945.50.

Source of Funds: Technology Plan.

Board Action: Dr. Fischer made a motion to approve the recommendations of the Bid Committee for purchase of a broadcast transmitter from Commercial Communication Associates pursuant to specifications and bid proposals. Mr. Smith seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mrs. Kessler. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #10– “District Finance” – The following district financial matters were presented:

#10-A. Financial Reports: The monthly financial reports were presented, including the treasurer's report, showing a balance in all funds of \$1,826,005.24, as of July 31, 2001. The reports were accepted.

#10-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for the month of August, 2001, totaling \$1,393,476.06, were presented for approval.

Board Approval for Payment of Financial Obligations: Miss Wolfe made a motion to approve payment of the district financial obligations for the month of August, 2001, in the amounts listed, and payments from the revolving fund for the month of July, 2001. Mr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mrs. Kessler. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #11 – “Chief Executive Officer's Report” - Mr. Bruce presented informational reports relative to the following topics:

1. Upward Bound Grant
2. Bike Trail Easement - WVC
3. Change Order – OCC
4. Title III – IECC one of 4 funded in Illinois and 37 Nationwide
5. Enrollment Report (Hand-Out)
6. Recycling Success
7. Distance Education
8. Campus Pipeline (Hand-Out)
9. ADA Projects Reallocation
10. Organizational Charts (Hand-Out)
11. New CFO and Training Schedule
12. Program Director of Radiography at RMH
13. Hella Regional Training Academy
14. FCC LRC Funding
15. NCA Visit – Outcomes Assessment
16. Trustee Events - New Trustee Orientation and Trustee Institute
17. IECC Web Site Statistics

18. IECC Prestige
19. Remodel of LTC Foundation Facility
20. OCC Tower

AGENDA #12 – “Executive Session” – The CEO recommended that a closed meeting be held, under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district, [including hearing testimony on a complaint lodged against an employee to determine its validity]; and, under Section 2(c)(2) of the Open Meetings Act to consider collective negotiating matters; and, under Section 2(c)(5) of the Open Meetings Act for setting of a price for purchase or lease of real property; and, under Section 2(c)(11) of the Open Meetings Act to consider pending litigation against, affecting or on behalf of the District or litigation which is probable or imminent; and, under Section 2(c)(21) of the Open Meetings Act to consider and approve minutes of meetings lawfully closed under the Act; and to conduct the semi-annual review of closed meeting minutes as mandated by Section 2.06 of the Act.

#12-A. Closed Meeting: Dr. Fischer made a motion to hold a closed meeting to consider the matters outlined by the CEO. Mr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: Mrs. Culver, Ms. Jameson. Trustees absent: Mrs. Kessler. The motion having received 4 yea votes and 2 nay votes, the Chair declared the motion carried. A closed meeting was held, beginning at 8:40 p.m.

#12-B. Closed Meeting Ended: Mr. Rost made a motion to reconvene in open session. Dr. Fischer seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted. A quorum being present, the Board of Trustees reconvened in open, public session for the transaction of business at 9:55 p.m.

(Note: Separate minutes have been prepared for the foregoing closed meeting.)

AGENDA #13 – “Approval of Executive Session Minutes” – Dr. Fischer made a motion to approve, as prepared, minutes of a closed meeting held Tuesday, July 17, 2001, but that closed meeting minutes of that date remain closed and not be opened to public inspection at this time. Miss. Wolfe seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted.

AGENDA #13A – “Semi-Annual Review of Executive Session Minutes” - None.

AGENDA #14 – “Approval of Personnel Report” – The CEO presented the following amended Personnel Report and recommended it be approved.

400.1. Employment of Personnel

A. Faculty

1. Larry Nelson: Initial full-time employment as Commercial Custodial Services Instructor for the LTC Educational Program at the Lawrence Correctional Center. Amount: Based upon \$31,900 per fiscal year. Effective: August 23, 2001. Employment is contingent upon funding from the Department of Corrections.
Code: 65516L-5516L-1301-CO2
2. Mary Roark: Initial full-time employment as Computer Technology Instructor for the LTC Educational Program at the Lawrence Correctional Center. Amount: Based upon \$29,400 per fiscal year. Effective: August 23, 2001. Employment is contingent upon funding from the Department of Corrections.
Code: 65516L-5516L-1301-104
3. Ann Wolven: Initial full-time employment as English Instructor. Amount: Based upon \$36,614 per academic year. Effective: August 13, 2001. Code: 011-2304L-1301-101

B. Professional/Non-Faculty

1. Mitch Hannahs: Initial full-time employment as Sports Center Manager/Head Baseball Coach at Lincoln Trail College. Amount: Based upon \$33,000 per fiscal year. Effective: July 30, 2001

Code: 55144L-5144L-1201-6041
53612L-3612L-1201-604

C. Classified

1. Dixie Cherry: Initial full-time employment as Clerk/Receptionist at Frontier Community College. Amount: Based upon \$14,815 per fiscal year. Effective: August 23, 2001. Code: 66025F-6025F-1601-308
014-8082F-1601-108
2. Lyndal Hefley: Initial full-time employment as Literacy Development Center Technician at Frontier Community College. Amount: Based upon \$20,000 per fiscal year. Effective: August 23, 2001. Employment is contingent upon continued funding from a grant. Code: 65295F-5295F-1201-308
3. Teresa Stanford: Initial full-time employment as Office Assistant for the LTC Educational Program at the Lawrence Correctional Center. Amount: Based upon \$22,000 per fiscal year. Effective: August 23, 2001. Employment is contingent upon continued funding from the Department of Corrections. Code: 65516L-5516L-1601-809
4. Kathy Wheeler: Initial full-time employment as Clerk/Receptionist at Frontier Community College. Amount: Based upon \$13,781 per fiscal year. Effective: August 23, 2001. Employment is contingent upon continued funding of a grant. Code: 65051F-5051F-1601-308 65041F-5041F-1601-3008

400.2. Change in Status

A. Administrative

1. Sandra Craig, Library Assistant, Wabash Valley College, \$17,831 per fiscal year, to Director of the Learning Resource Center, Wabash Valley College, \$29,700 per fiscal year, effective August 22, 2001. Code: 013-2010W-1101-201
2. Tim Watson, Youthful Offender Counselor, LTC/RCC Educational Program, \$32,448 per fiscal year to Correctional Center Site Director, LTC/LCC Educational Program, \$37,000 per fiscal year, effective August 23, 2001. Employment is contingent upon continued funding from the Department of Corrections. Code: 65516L-5516L-1101-809

400.3. FY01-02 Educational Level Change

A. Faculty

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Cathy Robb	B+16	M	\$1,000

400.4. Request for Approval of Proposed Non-College Employment

- A. Robert Mason – Olney Police Department – 30 hours per month.
- B. Carol Fusco – Union and West Central Hospitals – 3 to 4 days per month.

400.5. Resignation

A. Classified

1. Carole Kirk, Upward Bound Student Advisor, effective August 31, 2001.

Personnel Report - Addendum

400.6. Termination of Employment

A. Classified

1. Paul Lange, Audio/Visual Technician, Lincoln Trail College, effective September 1, 2001.
2. Jo Wachtel, Office Assistant, Lincoln Trail College, effective September 1, 2001.

400.7. Resignation

A. Administrative

1. Karen Coleman, Director of the Learning Resource Center, Lincoln Trail College, effective September 1, 2001.

Board Action to Amend Personnel Report: Dr. Fischer made a motion to amend the Personnel Report as recommended to add the Addendum, 400.6, termination of employment of Paul Lange and Jo Wachtel; 400.7, resignation of Karen Coleman. Miss. Wolfe seconded the motion. The Chair asked trustees in favor of the motion to say "Aye" and those opposed to say "No." The viva voce (by the voice) vote was taken and the Chair declared that the "Ayes" have it and the motion is adopted.

Board Action to Approve Amended Personnel Report: Mrs. Culver made a motion to approve the amended Personnel Report as recommended. Mr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Mrs. Kessler. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #15 – "Collective Bargaining" – None.

AGENDA #16 – "Litigation" – None.

AGENDA #17 – "Acquisition & Disposition of Property" – None.

AGENDA #18 – "Other Items" – None.

AGENDA #19 – "Adjournment" – Dr. Fischer made a motion to recess the meeting until 7:30 a.m. on Monday, August 27, 2001. Mr. Smith seconded the motion. The Chair asked trustees in favor of the motion to say "Aye" and those opposed to say "No." The viva voce (by the voice) vote was taken. The Chair declared that the "Ayes" have it, the motion is adopted, and the meeting recessed at 10 p.m.

Approved:

Chairman of the Board of Trustees

Secretary Pro Tempore of the Board of Trustees

Temporary Secretary of the Board of Trustees

Minutes of a recessed meeting by conference call of the Board of Trustees of Illinois Eastern Community Colleges - Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College - Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, held at the Illinois Eastern Community Colleges District Office, 233 East Chestnut Street, Olney, Illinois, Monday, August 27, 2001.

AGENDA #1 – “Call to Order & Roll Call” – Mr. James W. Lane, Jr., Chairman, called the meeting to order at 7:30 a.m.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

Mrs. Brenda K. Culver, Dr. G. Andrew Fischer, Ms. Karen Marie Jameson, Mr. James Lane, Mr. Larry Rost, Miss Marilyn J. Wolfe. Trustees absent at roll call: Mrs. Shirley Kessler. Student Trustee absent at roll call: Mr. Blake Smith. There being a quorum present, the Chairman declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Mr. Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.

Ms. Pamela Schwartz, Associate Dean of Institutional Development.

Mrs. Marty Novak, Director of Personnel.

AGENDA #2 – Collective Bargaining: The CEO reported that members of the Illinois Eastern Community Colleges Education Association, IEA/NEA, ratified a 3-year contract for the period September 1, 2001, to September 1, 2004, with the following provisions.

1. For the first 2 years of the agreement, a base salary increase of 3.25 percent for returning faculty plus the following flat rate added to the individual faculty member's base salary dependent upon completed years of full-time IECC service in the bargaining unit as of the start of the academic year: 13 years or more, \$1300; 5 years or more but less than 13 years, \$1000; 2 years or more but less than 5 years, \$500; less than 2 years, \$0.
2. Insurance language will conform with plan changeover and Board agreement to pay 100 percent of the premium for employee coverage during the term of the new agreement with the employee to pay the cost of dependent coverage, if elected.
3. The new agreement will expire on September 1, 2004, with a third year reopener limited to Section 9.9.1 (Amount of Base Salary) and Section 9.3 (Overload).
4. The following Memoranda of Agreement will be renewed for the term of the new agreement: memo dated September 17, 1997, regarding vocational/technical faculty educational level changes with names updated; memo dated February 3, 1999, regarding distance learning and internet courses; memo dated July 14, 1999, on pay dates; memo dated September 23, 1999, without reference to specific employee names; memo on Cisco courses for specified employees, Jeff Cutchin, Randy Hargis, Cindy Myer, Larry Reed, Ryan Roark, Dan Tahtinen.
5. Overload provisions as set forth in August 23, 2000, memo of understanding will not change.

Mrs. Kessler joined the meeting at 7:35 a.m. The CEO reviewed the provisions of the agreement for her consideration.

Recommendation: The CEO recommended that the Board of Trustees approve the full contract as negotiated, and as ratified by IECEA members.

Board Action: Dr. Fischer made a motion to approve the collective bargaining contract as negotiated. The motion was seconded by Miss. Wolfe and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. G. Andrew Fischer, Ms. Karen Marie Jameson, Mrs. Shirley Kessler, Mr. James Lane, Mr. Larry Rost, Miss Marilyn J. Wolfe. Trustees voting nay: Mrs. Brenda K. Culver. Student Trustee absent: Mr. Blake Smith. The motion having received 6 yea votes and 1 nay vote, the Chair declared the motion carried.

Mrs. Culver's phone connection was lost at 7:40 a.m. and she did not rejoin the meeting.

AGENDA #3 – “Other Items”: The CEO discussed interim staffing and personnel needs for the Lincoln Trail College Learning Resource Center.

AGENDA #4 – “Adjournment”: Miss Wolfe made a motion to adjourn. Dr. Fischer seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared that the “Ayes” have it, the motion is adopted, and the meeting adjourned at 8 a.m.

Approved:

Chairman of the Board of Trustees

Secretary Pro Tempore of the Board of Trustees

Temporary Secretary of the Board of Trustees

Agenda Item #1

Agenda Item #1

Call to Order & Roll Call

Agenda Item #2

Disposition of Minutes

Agenda Item #3

Recognition of Visitors and Guests

- A. Visitors and Guests**
- G. IECCEA Representative**

Agenda Item #4

Public Comment

Agenda Item #5

Reports

- A. Trustees**
- B. Presidents**
- C. Cabinet**
 - Coal Mining Technology/Telecom**

Agenda Item #6

Policy First Reading (and Possible Approval)

None

Agenda Item #7

Policy Second Reading

Filling Board Vacancy

Policy for Filling Board Vacancy

Members of Board of Trustees should timely notify the Chairman of any intention to resign from the Board. Within 10 days of such notification, the Chairman shall notify the other trustees and the CEO. If requested, the Chairman shall convene a special meeting of the Board to begin the process of filling the vacancy. Once the vacancy occurs, the remaining members shall fill the vacancy within 60 days, and the person so appointed shall serve until a successor is elected at the next regular election for Board members. If the vacancy occurs with less than four months remaining before the next scheduled Trustee election, and the term of office of the Board member vacating the position is not scheduled to expire at that election, then the term of the person so appointed shall extend through that election and until the succeeding Trustee election.

Agenda Item #8

Staff Recommendations for Approval

Agenda Item #8A

Professional Liability Insurance

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: September 18, 2001
RE: Professional Liability Insurance

At the May 2001 Board meeting, the Board approved a bid for professional liability insurance for \$5,866.00 from IRM/Acordia who intended to provide coverage through Maginnis/Seabury. However, since IECC already had a policy with Maginnis/Seabury for similar coverage, they would not issue another policy.

IRM/Acordia then secured a policy from ACE/USA for the professional liability coverage for \$2,851.00. However, this policy was deficient in that it did not provide coverage for the proper number of students in medical programs. The ACE/USA policy has been upgraded to the requirements the Board had already approved. IECC has a quote from ACE/USA for \$4,595.00 to cover additional students enrolled since the bidding date, and a quote from Maginnis/Seabury to cover only the cosmetology students for \$600.00. This would be a total premium of \$5,195.00. This reflects a savings of \$671.00 over what the Board has already approved.

The insurance coverage through ACE/USA is for Radiology, RN, LPN, Nursing Assistant students, teaching faculty and lists IECC as an additional insured. The insurance coverage through Maginnis/Seabury is for Cosmetology students, teaching faculty and lists IECC as an additional insured.

Mr. Chairman, I request approval to modify the professional liability policies with IRM/Acordia (ACE/USA) and Maginnis/Seabury to reflect the above changes.

TLB/rs

Agenda Item #8B

Acceptance of Audit Report

MEMORANDUM

TO: Board of Trustees
FROM: Roger Browning
DATE: September 18, 2001
RE: Audit - Board Action

Statute requires that the Board of Trustees accept the annual audit and that it be forwarded for filing to the Illinois Community College Board.

Following a review and discussion of the audit, it is the staff's recommendation that the Board pass a resolution to accept the audit and authorize the staff to forward the same to the Illinois Community College Board.

The Audit Committee, comprised of Mrs. Kessler and Ms. Wolfe, will report the committee's review of the audit.

Thank you.

RB/cr

RESOLUTION OF THE BOARD OF TRUSTEES

ANNUAL AUDIT

WHEREAS, Illinois compiled statutes, chapter 110, act 805/3-22.1, require the conduct of an annual audit for Illinois Eastern Community Colleges District 529,

WHEREAS, it is required that the Board of Trustees review and accept the annual audit.

WHEREAS, it is required that the audit be submitted to the Illinois Community College Board,

THEREFORE, SO BE IT RESOLVED, that the Board of Trustees of Illinois Eastern Community Colleges District #529, accepts and approves the annual audit of the district as submitted by Clifton, Gunderson & Co. of Springfield, IL.

FURTHER, BE IT RESOLVED, that the Board of Trustees of Illinois Eastern Community Colleges District 529 authorizes staff to submit the audit to the Illinois Community College Board.

By order of the Board of Trustees

ILLINOIS EASTERN COMMUNITY COLLEGES DISTRICT #529

CHAIRMAN

DATE

SECRETARY

DATE

Agenda Item #8C

Tax Settlement

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: September 18, 2001
RE: Approval of Richland County Tax Settlement

Mr. Chairman I request approval for the Richland County tax settlement offer with Equinox Oil Company, Inc. and Alma Energy Corporation at 80% of the taxes due. Detailed information was sent to the Board earlier.

TLB/rs

Agenda Item #8D

International Student Tuition Rate

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: September 18, 2001
RE: Approval of International Student Tuition Rates

At various times in the past, the Board has approved international tuition rates for each program. For ease in registration at each college, the Board should consolidate these rates under a single chart.

I plan to have these rates reviewed by the board on an annual basis.

Mr. Chairman I request approval of the international student tuition rates as listed on the attachment.

TLB/rs

September 18, 2001

INTERNATIONAL STUDENT RATES PER SEMESTER CREDIT HOUR
2001-2002

	YFU	CDS	CCI	2ND YEAR INT'L SCHOL'SHP	INDEPND'T	HAINAN
TOTAL COST	217.54	217.54	217.54	217.54	217.54	217.54
ONE YEAR DELAY @ 207.45	207.45	207.45	207.45	207.45	207.45	207.45
AUTOMATIC WAIVER	10.09	10.09	10.09	10.09	10.09	10.09
BALANCE ON STUDENT'S ACCOUNT	207.45	207.45	207.45	207.45	207.45	207.45
PROGRAM REIMBURSEMENT	110.00	125.00	150.00	0.00	0.00	0.00
2ND YEAR INTERNATIONAL STUDENTS	0	0	0	126.81	0	0
REMAINING WAIVER PER CREDIT HOUR	97.45	82.45	57.45	80.64	0	0
TUITION TO BE PAID BY THE STUDENT	0.00	0.00	0.00	126.81	207.45	207.45

YFU = Youth for Understanding

CDS = CDS International Inc.

Agenda Item #8E

Greenville Memorandum of Understanding

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: September 18, 2001
RE: Memorandum of Understanding

Mr. Chairman I recommend approval of the following memorandum of Understanding between Illinois Eastern Community Colleges and Greenville College.

The Greenville agreement provides district residents the opportunity to complete a bachelor's degree in organizational management by meeting for 17 months. Students must earn an associate's degree to get into the program. This will mean additional FTE for the Illinois Eastern Community Colleges as students take coursework to satisfy admittance into the Greenville program.

Second, Greenville College proposes to offer a Master's Degree in Education to address the teacher shortage. The master's program is scheduled to begin in the fall.

TLB/rs

MEMORANDUM OF UNDERSTANDING

Between

Illinois Eastern Community Colleges

And

Greenville College

This memorandum of understanding is made this 18th day of September 2001 by Greenville College and Illinois Eastern Community Colleges District No. 529.

WHEREAS, Illinois Eastern Community Colleges desires to provide a wider range of educational opportunities to the citizens of District 529, and

WHEREAS, Greenville College seeks to serve the adult learners of its region by making upper-division undergraduate available at convenient locations and times,

NOW THEREFORE, both parties agree to cooperate to make the aforementioned instruction available on the campus of Illinois Eastern Community Colleges. The following points are agreed to by both institutions:

- I. Illinois Eastern Community Colleges agree:
 - A. To provide and maintain general-purpose classroom space, when such space is not required for its own classes. Classroom space is to be equipped with classroom furniture that Greenville College and Illinois Eastern Community Colleges mutually agrees is suitable for use by adult students.
 - B. To provide and maintain existing specialized instructional space on its campus, when such space is not required for its own classes.
 - C. To provide and maintain, without expense to Greenville College, general use space for student advising and the delivery of student services. It is understood that this space assignment will not preclude other uses of the space, unless the Greenville College staffs the space on a full-time basis.

The scope of the services to be provided by Greenville College will be determined by enrollment in its courses on Illinois Eastern Community College campuses, and the needs of the students.

- D. Provide library services on the same basis as those services provided to residents of District 529 to Greenville College students enrolled for courses on Illinois Eastern Community College campuses, the faculty teaching those courses, any staff associated with those courses and/or the School or Adult and Continuing Education.

- E. To cooperate with Greenville College in publicizing and promoting Greenville College courses on its campus. This may include undertakings such as including Greenville College's courses in its schedule of classes and the development of joint publications. (It is understood that Illinois Eastern Community Colleges shall request reimbursement from Greenville College for the actual cost of any space devoted to Greenville College in Illinois Eastern's schedule of classes.)
- F. Greenville College classes, or the members thereof, may have access to use a computer laboratory on (or off-campus facility), when such space is not required for Illinois Eastern Community Colleges use. Computer users must however adhere to Illinois Eastern Community Colleges' Computer Use Policy (attached).
- G. To designate in writing a representative, and an alternate representative, to maintain continuing liaison with a designated representative of Greenville College.

II. Greenville College agrees:

- A. To accept Illinois Eastern Community Colleges graduates with Associate in Science and Arts, Associate in Arts or Associate in Science degrees as fulfilling the general education requirements for the Bachelor of Science degree in Organizational Leadership at Greenville College.
- B. To schedule courses on Illinois Eastern Community College campuses on a continuing basis. Schedules will be developed by mutual agreement of Greenville College and Illinois Eastern Community Colleges with regard to location, date, and time courses will be offered. Such courses will be arranged in planned sequences allowing students to progress towards the Bachelor of Science in Organizational Leadership as agreed to by both institutions.
- C. To make available on Illinois Eastern Community College campuses, by mail, telephone, or via the Internet all of the services required for an individual to be admitted and enrolled in Greenville College courses on Illinois Eastern Community College campuses. Except in unusual circumstances, students who enroll in Greenville College courses on Illinois Eastern Community College campuses will have no need to travel to the Greenville College campus.
- D. To provide Illinois Eastern Community Colleges with an enrollment report each semester.
- E. To comply with such rules and regulations regarding campus security, safety, sanitation and classroom and space usage as may be required by Illinois Eastern Community Colleges.
- F. To work with Illinois Eastern Community Colleges to assess and determine the educational needs to District 529.
- G. To actively publicize and promote in District 529, within the limits of its resources as determined by Greenville College, its courses taught on Illinois Eastern Community College campuses. All printed/media materials referencing Illinois Eastern Community Colleges will be reviewed by prior to publishing.

- H. To provide Illinois Eastern Community Colleges with a certificate of insurance coverage provided by Greenville College and to name Community College District 529 (Illinois Eastern Community Colleges), its officers, Board members, and employees, individually and collectively, as “covered persons” as to any claim or claims which might arise out of the use of Illinois Eastern Community Colleges’ facilities as herein provided.
- I. To bear the costs of any consumable office or instructional supplies (laboratory and computer supplies, etc.) required in connection with the offering of courses on the Illinois Eastern Community Colleges, according to cooperatively determined procedures.
- J. To consult with Illinois Eastern Community Colleges on the degree programs appropriate for District 529.
- K. That Greenville College is responsible for advisement, admission, registration, and financial aid advisement processes related to enrollment in its courses.
- L. That Greenville College is responsible for providing faculty for its courses scheduled at Illinois Eastern Community Colleges.
- M. To designate in writing a representative, and an alternate representative, to maintain continuing liaison with a designated representative of Illinois Eastern Community Colleges.

III. It is mutually understood:

- A. That educational services and instruction will be furnished by Greenville College in conformity with the policies and regulations of Greenville College, its governing board, other agencies of the State of Illinois having appropriate jurisdiction, and the Higher Learning Commission of the North Central Association.
- B. That Greenville College retains the right to cancel courses that do not meet such enrollment standards as it may establish.
- C. That no part of this document shall be construed as an obligation of funds by either institution.
- D. That determination of tuition and fees in relation to Greenville College courses is solely the responsibility of the Greenville College.
- E. This memorandum of understanding may be terminated by either party upon written notice to the other party at least ninety (90) days prior to the termination date.
- F. If Illinois Eastern Community Colleges incur additional utility costs by heating or cooling all, or in part, of its off campus sites in order to accommodate a Greenville College course, or courses, at a time when it would not normally be open, Greenville College will reimburse Illinois Eastern Community Colleges for that expense. This provision will become operational contingent upon the development of a mutually agreeable fee structure and calendar of its applicability.

G. If Illinois Eastern Community Colleges incur additional security and/or custodial costs in order to accommodate a Greenville College course, or courses, at a time when it would normally be open, the Greenville College will reimburse Illinois Eastern Community Colleges for that expense. This provision will become operational contingent upon the development of a mutually agreeable fee structure and calendar of its applicability.

This agreement shall become effective upon its execution by both parties as provided below.

The laws of the State of Illinois shall govern this agreement.

DATED at Olney, Illinois, the day and year first above written.

By: _____

V. James Mannoia
President
Greenville College

Date: _____

By: _____

Terry L. Bruce
Chief Executive Officer
Illinois Eastern Community Colleges

Date: _____

Agenda Item #8F

Change in Meeting Location

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: September 18, 2001
RE: Approval of Change in Meeting Location

Mr. Chairman I request a change in meeting location for the November and December Board meetings. Because of construction, the facilities at Olney Central may not be available by November. The November meeting location would change from Olney Central College to Wabash Valley College. The December meeting location would change from Wabash Valley College to Olney Central College.

TLB/rs

Agenda Item #8G

Lease of Vans from WVC Foundation

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: September 18, 2001
RE: Lease of Vans

Mr. Chairman I request approval for the lease of two vans by Wabash Valley College from the Wabash Valley College Foundation.

The Foundation is willing to purchase two vans and lease them back to Illinois Eastern Community Colleges/Wabash Valley College for a period of three years. At the end of the lease the vans can be purchased by the district for \$1.00 each.

Illinois Eastern Community College will be responsible for maintenance and providing insurance for the vehicles.

TLB/rs

Agenda Item #8H

Extension of Audit Contract

MEMORANDUM

TO: Board of Trustees
FROM: Roger Browning
DATE: September 18, 2001
RE: Extension of Audit Contract

In the coming years, Illinois Eastern Community Colleges and public institutions throughout the country will have to comply with GASB No. 35. These accounting rules and standards will require substantial new financial data to be prepared, filed, and then reviewed by our auditors.

The Clifton Gunderson firm is well acquainted with our current accounting procedures and will help us comply with GASB No. 35.

Therefore, Mr. Chairman I request approval to extend the contract with the auditors, Clifton Gunderson for the years 2002 through 2004.

RB/rs

Agenda Item #8I

2001 Estimated Tax Levy Resolution

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
SUBJECT: 2001 Estimated Tax Levy Resolution
DATE: September 18, 2001

Mr. Chairman, it is necessary at this time to approve the following tax levy resolution for FY2003.

In addition to the Education and Building Fund, our certificate of tax levy will carry the statement that an additional levy must be made by each County Clerk for each of the outstanding bond issues, tort liability, worker's compensation, audit, employment and other insurance.

TB/cr

**RESOLUTION REGARDING ESTIMATED AMOUNTS
NECESSARY TO BE LEVIED FOR THE YEAR 2001**

WHEREAS, the Truth in Taxation Law requires that all taxing districts in the State of Illinois determine the estimated amounts of taxes necessary to be levied for the year not less than twenty (20) days prior to the official adoption of the aggregate tax levy of the district; and

WHEREAS, if the estimated aggregate amount necessary to be levied, exclusive of election costs and bond and interest costs, exceeds 105% of the aggregate amount of property taxes extended or estimated to be extended, including any amount abated by the taxing district prior to such extension, upon the levy of the preceding year, public notice shall be given and a public hearing shall be held on the district's intent to adopt a tax levy in an amount which is more than 105% of such extension or estimated extension for the preceding year; and

WHEREAS, the aggregate amount of property taxes extended or estimated to be extended for 2000 was:

Education Purposes	\$1,686,410
Operations and Maintenance Purposes	722,745
Liability Insurance, Workers' Compensation, Unemployment Insurance, Property Insurance and Medicare Contributions	320,898
Audit	35,655
Other	0
Total	\$2,765,708

WHEREAS, it is hereby determined that the estimated amount of taxes necessary to be raised by taxation for the year 2001 is as follows:

Education Purposes	\$1,837,500
Operations and Maintenance Purposes	787,500
Liability Insurance, Workers' Compensation, Unemployment Insurance, Property Insurance and Medicare Contributions	460,000
Audit	45,000
Other	0
Total	\$3,130,000

WHEREAS, the Truth in Taxation Law, as amended, requires that all taxing districts in the State of Illinois provide data in the Notice concerning the levies made for debt service made pursuant to statute, referendum, resolution or agreement to retire principal or pay interest on bonds, notes, and debentures or other financial instruments which evidence indebtedness; and

WHEREAS, the aggregate amount of property taxes extended for the bond and interest purposes for 2000 was \$1,470,545; and it is hereby determined that the estimated amount of taxes to be levied for bond and interest purposes for 2001 is \$1,469,646.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees, Illinois Eastern Community Colleges District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, State of Illinois, as follows:

- Section 1:** The aggregate amount of taxes estimated to be levied for the year 2001 is \$3,130,000.
- Section 2:** The aggregate amount of taxes estimated to be levied for the year 2001 does exceed 105% of the taxes extended by the district in the year 2000.
- Section 3:** The aggregate amount of taxes estimated to be levied for the year for 2001 for debt service is a 1% decrease of the taxes extended for debt service for 2000.
- Section 4:** Public notice shall be given in the following newspapers of general circulation in said district,

Albion Journal Register, Edwards County
Bridgeport Leader, Lawrence County
Carmi Times, White County
Clay County Republican, Clay County
Daily Republican Register, Wabash County
Lincoln Trail Publishing, Clark County
McLeansboro Times Leader, Hamilton County
Newton Press-Mentor, Jasper County
Olney Daily Mail, Richland County
Robinson Daily News, Crawford County
Toledo Democrat, Cumberland County
Wayne County Press, Wayne County

Public hearing shall be held, all in the manner and time prescribed in said notice, which notice shall be published not less than 14 days nor less than 7 days prior to said hearing, and shall be not less than 1/8 page in size, with type no smaller than 12 point, enclosed in a black border not less than 1/4 inch wide and in substantially the following form:

NOTICE OF PROPOSED TAX INCREASE FOR
ILLINOIS EASTERN COMMUNITY COLLEGES DISTRICT NO. 529

- I. A public hearing to approve a proposed property tax levy increase for Illinois Eastern Community Colleges District No. 529 for 2001 will be held on October 16, 2001 at 6:00 p.m. at Lincoln Trail College, Robinson, Illinois.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Roger Browning, Chief Finance Officer, 233 East Chestnut Street, Olney, IL 62450; phone: (618-393-2982).

- II. The corporate and special purpose property taxes extended or abated for the year 2000 were \$2,765,708.

The proposed corporate and special purpose property taxes to be levied for 2001 are \$3,130,000. This represents a 13% increase over the previous year extension.

- III. The property taxes extended for debt service for 2000 were \$1,470,545.

The estimated property taxes to be levied for debt service and public building commission leases for 2001 are \$1,469,646. This represents a 1% decrease over the previous year.

- IV. The total property taxes extended or abated for 2000 were \$4,236,253.

The estimated total property taxes to be levied for 2001 are \$4,599,646. This represents an 8.5% increase over the previous year extension.

Section 5: This resolution shall be in full force and effect forthwith upon its passage.

ADOPTED this 18th day of September 2001.

BOARD OF TRUSTEES
ILLINOIS EASTERN COMMUNITY COLLEGES

COUNTIES OF RICHLAND, CLARK, CLAY, CRAWFORD,
CUMBERLAND, EDWARDS, HAMILTON, JASPER,
LAWRENCE, WABASH,
WAYNE AND WHITE
STATE OF ILLINOIS

By: _____
Chairman

ATTEST:

Secretary

RESOLUTION
ESTIMATED 2001 TAX LEVY
HEARING

BE IT RESOLVED by the Board of Trustees of Illinois Eastern Community Colleges District No. 529 of the State of Illinois, that the following requirements are hereby established relative to the tax levy for said community college district for the 2002-2003 fiscal year:

1. Date of Fiscal Year: July 1, 2002 - June 30, 2003
2. Publication of Notice of Public Hearing on Tax Levy: After October 2, 2001 and before October 9, 2001.
3. Public Hearing on Tax Levy: October 16, 2001, at the hour of 6:00 p.m. to 6:30 p.m., local time, Lincoln Trail College, 11220 State Highway 1, Robinson, Illinois.
4. Adoption of Tax Levy: October 16, 2001, following the Public Hearing.

BY ORDER OF THE BOARD OF TRUSTEES
ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT NO. 529

Chairman, Board of Trustees Date

Secretary, Board of Trustees Date

Agenda Item #8J

Addendum to Nursing Agreement

**ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT 529
OLNEY CENTRAL COLLEGE ASSOCIATE DEGREE NURSING PROGRAM**

ADDENDUM

1. Students agree that they will comply with the purpose and standards recommended by the Joint Commission on Accreditation of Healthcare Organizations and the American Medical Association or American Osteopathic Association as appropriate; applicable regulations; the Bylaws, policies and procedures of the Hospital; the rules, regulations and Bylaws of the Medical Staff; and current standards of medical practice.
2. Illinois Eastern Community College and its agents, students, faculty, representatives and employees agree to keep strictly confidential and hold in trust all confidential information of Facility and/or its patients and not disclose or reveal any confidential information to any third party without the express prior written consent of Facility. Illinois Eastern Community College shall not disclose the terms of this Agreement to any person which is not a party to this Agreement, except as required by law or as authorized by Facility. Unauthorized disclosure of confidential information or of the terms of this Agreement shall be a material breach of this Agreement and shall provide Facility with the option of pursuing remedies for breach, or notwithstanding any other provision of the Agreement, immediately termination of this Agreement upon written notice to Illinois Eastern Community College. The provisions of this Paragraph shall survive expiration or other termination of this Agreement regardless of the cause of such termination.

Illinois Eastern Community College Date

St. Mary's Hospital Date

Agenda Item #9

Bid Committee Report

None

Agenda Item #10

District Finance

- A. Financial Report**
- B. Approval of Financial Obligations**

**ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529**

TREASURER'S REPORT August 31, 2001

FUND	BALANCE
Educational	\$1,264,698.32
Operations & Maintenance	\$382,042.12
Operations & Maintenance (Restricted)	\$13,686.99
Bond & Interest	\$333,390.80
Auxiliary	\$499,874.89
Restricted Purposes	(\$86,798.87)
Working Cash	\$8,127.93
Trust & Agency	\$90,589.91
Audit	\$11,211.76
Liability, Protection & Settlement	\$427,661.11
TOTAL ALL FUNDS	\$2,944,484.96

Respectfully submitted,

Marilyn Grove, Treasurer

LIST OF INVESTMENTS

August, 2001

Date Purchased	Maturity Date	Rate of Interest	Bank	Cost	Value	Interest to be Earned
Education Fund						
*04/04/01	04/04/02	5.25	Citizens National Bank of Albion (CD)	100,000	105,250	5,250
*04/04/01	04/04/02	4.83	First National Bank of Allendale (CD)	100,000	104,830	4,830
05/16/01	09/16/01	4.41	Fairfield National Bank (CD)	500,000	507,350	7,350
06/26/01	10/26/01	4.32	Fairfield National Bank (CD)	1,500,000	1,521,600	21,600
08/21/01	10/21/01	3.55	Fairfield National Bank (CD)	1,000,000	1,005,917	5,917
08/20/01	02/20/02	4.07	Community Bank & Trust (CD)	500,000	510,175	10,175
Operations & Maintenance Fund (Rest)						
02/22/01	12/21/01	5.63	Community Bank & Trust (CD)	1,000,000	1,046,917	46,917
02/22/01	03/22/02	5.64	Community Bank & Trust (CD)	500,000	530,550	30,550
02/22/01	06/21/02	5.67	Community Bank & Trust (CD)	800,000	860,480	60,480
Bond & Interest						
08/21/01	10/21/01	3.55	Fairfield National Bank (CD)	100,000	100,592	592
Auxiliary Fund						
04/06/01	04/06/02	5.42	First Crawford State Bank (CD)	500,000	527,100	27,100
08/20/01	12/20/01	3.97	Community Bank & Trust (CD)	450,000	455,955	5,955
Restricted Purposes						
08/21/01	10/21/01	3.55	Fairfield National Bank (CD)	200,000	201,183	1,183
08/20/01	12/20/01	3.97	Community Bank & Trust (CD)	200,000	202,647	2,647
Working Cash Fund						
06/20/00	12/20/01	6.94	Community Bank & Trust (CD)	1,515,000	1,672,712	157,712
04/23/01	10/23/02	4.84	Fairfield National Bank (CD)	675,000	724,005	49,005
Trust & Agency Fund						
06/13/01	06/13/02	4.51	Peoples National Bank (CD)	137,500	143,701	6,201
08/20/01	02/20/02	4.07	Community Bank & Trust (CD)	75,000	76,526	1,526
Liability & Protection Fund						
			ILLINOIS EASTERN COMMUNITY COL			
08/20/01	02/20/02	4.07	Community Bank & Trust (CD)	175,000	178,561	3,561

*Community Development Investments

Combined Balance Sheet--All Fund Types and Account Groups
30-JUN-2002
(With comparative totals for 30-JUN-2001)
(amounts expressed in dollars)

Governmental Fund Types

	GENERAL FUNDS	GRANTS	AUDIT	LPS	BOND AND INTEREST	OBM RESTRICTED
ASSETS and OTHER DEBITS:						
ASSETS:						
CASH	1,646,740	-86,799	11,212	427,661	333,391	13,687
IMPREST FUND	1,000	--	--	--	--	--
CHECK CLEARING	2,000	--	--	--	--	--
INVESTMENTS	3,700,000	400,000	--	175,000	100,000	2,300,000
RECEIVABLES	2,034,477	311,693	--	--	--	--
ACCRUED REVENUE	--	--	--	--	--	--
INTERFUND RECEIVABLES	--	--	--	--	--	--
INVENTORY	--	--	--	--	--	--
TOTAL ASSETS AND OTHER DEBITS:	7,384,218	624,894	11,212	602,661	433,391	2,313,687
Liabilities, equity and other credits						
LIABILITIES:						
PAYROLL DEDUCTIONS PAYABLE	130,494	--	--	--	--	--
ACCOUNTS PAYABLE	82,909	-500	--	-644	--	--
ACCRUED EXPENSE	--	--	--	--	--	--
INTERFUND PAYABLES	--	--	--	--	--	--
DEFERRED REVENUE	--	--	--	--	--	--
OTHER LIABILITIES	38,925	--	--	--	--	--
TOTAL LIABILITIES:	252,328	-500	--	-644	--	--
EQUITY AND OTHER CREDITS:						
INVESTMENT IN PLANT	--	--	--	--	--	--
PR YR BDGTD CHANGE TO FUND	--	--	--	--	--	--
BALANCE						
Fund Balances:						
FUND BALANCE	-3,763,505	-984,833	11,212	603,305	433,391	150,315
RESERVE FOR ENCUMBRANCES	10,895,395	1,610,226	--	--	--	2,163,372
TOTAL EQUITY AND OTHER CREDITS:	7,131,890	625,394	11,212	603,305	433,391	2,313,687
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	7,384,218	624,894	11,212	602,661	433,391	2,313,687

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 30-JUN-2002
 (With comparative totals for 30-JUN-2001)
 (amounts expressed in dollars)

Governmental Fund Types

	Current Year 2002	Prior Year 2001
ASSETS and OTHER DEBITS:		
ASSETS:		
CASH	2,345,892	1,459,779
IMPREST FUND	1,000	1,000
CHECK CLEARING	2,000	2,000
INVESTMENTS	6,675,000	5,125,000
RECEIVABLES	2,346,170	2,981,802
ACCRUED REVENUE		41,800
INTERFUND RECEIVABLES		91,446
TOTAL ASSETS AND OTHER DEBITS:	11,370,062	9,702,827
Liabilities, equity and other credits		
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE	130,494	36,731
ACCOUNTS PAYABLE	81,765	266,486
ACCRUED EXPENSE		29,252
INTERFUND PAYABLES		93
DEFERRED REVENUE		99,576
OTHER LIABILITIES	38,925	132,904
TOTAL LIABILITIES:	251,184	565,042
EQUITY AND OTHER CREDITS:		
Fund Balances:		
FUND BALANCE	-3,550,115	-1,665,745
RESERVE FOR ENCUMBRANCES	14,668,993	10,803,531
TOTAL EQUITY AND OTHER CREDITS:	11,118,878	9,137,785
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	11,370,062	9,702,827

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 30-JUN-2002
 (With comparative totals for 30-JUN-2001)
 (amounts expressed in dollars)

Proprietary Fund Types

AUXILIARY FUNDS	Current Year 2002	Prior Year 2001
ASSETS and OTHER DEBITS:		
ASSETS:		
CASH	499,875	414,434
IMPREST FUND	20,500	20,500
CHECK CLEARING		
INVESTMENTS	950,000	1,050,000
RECEIVABLES	63,712	75,305
ACCRUED REVENUE		4,539
INTERFUND RECEIVABLES		
INVENTORY	415,459	415,459
TOTAL ASSETS AND OTHER DEBITS:	1,949,546	1,980,237
Liabilities, equity and other credits		
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE		
ACCOUNTS PAYABLE	-13,234	9,143
ACCRUED EXPENSE		22,059
INTERFUND PAYABLES		
DEFERRED REVENUE		
OTHER LIABILITIES		
TOTAL LIABILITIES:	-13,234	31,202
EQUITY AND OTHER CREDITS:		
INVESTMENT IN PLANT	1,313,278	1,205,431
PR YR BDGTD CHANGE TO FUND BALANCE	649,502	743,604
Fund Balances:		
FUND BALANCE		
RESERVE FOR ENCUMBRANCES		
TOTAL EQUITY AND OTHER CREDITS:	1,962,780	1,949,035
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	1,949,546	1,980,237
=====	=====	=====

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 30-JUN-2002
 (With comparative totals for 30-JUN-2001)
 (amounts expressed in dollars)

Fiduciary Fund Types

	WORKING CASH	TRUST AND AGENCY	Current Year 2002	Prior Year 2001
ASSETS and OTHER DEBITS:				
ASSETS:				
CASH	8,128	90,590	98,718	84,467
IMPREST FUND		--		
CHECK CLEARING		--		
INVESTMENTS	2,190,000	212,500	2,402,500	2,390,000
RECEIVABLES		6,213	6,213	3,847
ACCRUED REVENUE		--		
INTERFUND RECEIVABLES		--		
INVENTORY		--		
TOTAL ASSETS AND OTHER DEBITS:	2,198,128	309,303	2,507,431	2,478,314
Liabilities, equity and other credits				
LIABILITIES:				
PAYROLL DEDUCTIONS PAYABLE		--		
ACCOUNTS PAYABLE		--		1,001
ACCRUED EXPENSE		--		210
INTERFUND PAYABLES		139,950	139,950	139,950
DEFERRED REVENUE		--		
OTHER LIABILITIES		--		
TOTAL LIABILITIES:		139,950	139,950	141,161
EQUITY AND OTHER CREDITS:				
INVESTMENT IN PLANT		--		
PR YR BDGTD CHANGE TO FUND		--		
BALANCE				
Fund Balances:				
FUND BALANCE	2,198,128	152,684	2,350,812	2,321,265
RESERVE FOR ENCUMBRANCES		16,669	16,669	15,887
TOTAL EQUITY AND OTHER CREDITS:	2,198,128	169,353	2,367,481	2,337,153
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	2,198,128	309,303	2,507,431	2,478,314
	=====	=====	=====	=====

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 30-JUN-2002
 (With comparative totals for 30-JUN-2001)
 (amounts expressed in dollars)

Memorandum Only

	Current Year 2002	Prior Year 2001
ASSETS and OTHER DEBITS:		
ASSETS:		
CASH	2,944,485	1,958,680
IMPREST FUND	21,500	21,500
CHECK CLEARING	2,000	2,000
INVESTMENTS	10,027,500	8,565,000
RECEIVABLES	2,416,095	3,060,953
ACCRUED REVENUE		46,339
INTERFUND RECEIVABLES		91,446
INVENTORY	415,459	415,459
TOTAL ASSETS AND OTHER DEBITS:	15,827,040	14,161,378
Liabilities, equity and other credits		
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE	130,494	36,731
ACCOUNTS PAYABLE	68,532	276,630
ACCRUED EXPENSE		51,522
INTERFUND PAYABLES	139,950	140,043
DEFERRED REVENUE		99,576
OTHER LIABILITIES	38,925	132,904
TOTAL LIABILITIES:	377,901	737,405
EQUITY AND OTHER CREDITS:		
INVESTMENT IN PLANT	1,313,278	1,205,431
PR YR BDGTED CHANGE TO FUND	649,502	743,604
BALANCE		
Fund Balances:		
FUND BALANCE	-1,199,304	655,520
RESERVE FOR ENCUMBRANCES	14,685,663	10,819,418
TOTAL EQUITY AND OTHER CREDITS:	15,449,139	13,423,973
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	15,827,040	14,161,378

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-AUG-2001
Percentage of time remaining through the Budget: 83.014

EDUCATIONAL FUND

	ADJUSTED BUDGET	YEAR-TO-DATE ACTUAL	VARIANCE TO BUDGET	PERCENT OF BUDGET
	-----	-----	-----	-----
REVENUES:				
LOCAL GOVT SOURCES	1,686,410.00	608,960.97	-1,077,449.03	-63.890
STATE GOVT SOURCES	11,286,524.00	2,734,197.91	-8,552,326.09	-75.775
STUDENT TUITION & FEES	6,652,043.00	2,741,783.56	-3,910,259.44	-58.783
SALES & SERVICE FEES	60,000.00	2,090.02	-57,909.98	-96.517
INVESTMENT REVENUE	150,000.00	11,139.26	-138,860.74	-92.574
OTHER REVENUES	100,000.00	6,743.64	-93,256.36	-93.256
PROV FOR CONTINGENCY	200,000.00	.00	-200,000.00	-100.000
DUMY	.00	.00	.00	.000
	-----	-----	-----	-----
TOTAL REVENUES:	20,134,977.00	6,104,915.36	-14,030,061.64	-69.680
EXPENDITURES:				
INSTRUCTION	9,550,899.00	1,069,241.57	-8,481,657.43	-88.805
ACADEMIC SUPPORT	519,728.00	84,549.38	-435,178.62	-83.732
STUDENT SERVICES	1,097,936.00	186,467.88	-911,468.12	-83.017
PUBLIC SERV/CONT ED	85,983.00	9,109.27	-76,873.73	-89.406
AUXILIARY SERV	.00	.00	.00	.000
OPER & MAINT PLANT	140,994.00	18,555.48	-122,438.52	-86.840
INSTITUTIONAL SUPPORT	5,167,398.00	950,214.64	-4,217,183.36	-81.611
SCH/STUDENT GRNT/WAIVERS	3,465,000.00	386,764.43	-3,078,235.57	-88.838
	-----	-----	-----	-----
TOTAL EXPENDITURES:	20,027,938.00	2,704,902.65	-17,323,035.35	-86.494
TRANSFERS AMONG FUNDS:				
INTERFUND TRANSFERS	704,704.00	824,611.00	119,907.00	17.015
	-----	-----	-----	-----
TOTAL TRANSFERS AMONG FUNDS:	704,704.00	824,611.00	119,907.00	17.015
NET INCREASE/DECREASE IN NET ASSETS				
	-597,665.00	2,575,401.71	3,173,066.71	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-AUG-2001
Percentage of time remaining through the Budget: 83.014

OPERATIONS & MAINTENANCE

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	722,745.00	260,983.25	-461,761.75	-63.890
STATE GOVT SOURCES	1,538,080.00	350,515.54	-1,187,564.46	-77.211
FACILITIES REVENUE	55,000.00	6,552.28	-48,447.72	-88.087
INVESTMENT REVENUE	10,000.00	.00	-10,000.00	-100.000
OTHER REVENUES	30,000.00	3,519.94	-26,480.06	-88.267
	-----	-----	-----	-----
TOTAL REVENUES:	2,355,825.00	621,571.01	-1,734,253.99	-73.616
EXPENDITURES:				
STUDENT SERVICES	.00	.00	.00	.000
OPER & MAINT PLANT	2,462,864.00	352,847.72	-2,110,016.28	-85.673
	-----	-----	-----	-----
TOTAL EXPENDITURES:	2,462,864.00	352,847.72	-2,110,016.28	-85.673
NET INCREASE/DECREASE IN NET ASSETS	-107,039.00	268,723.29	375,762.29	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-AUG-2001
Percentage of time remaining through the Budget: 83.014

OPER & MAINT (RESTRICTED)

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
STATE GOVT SOURCES	87,606.00	.00	-87,606.00	-100.000
INVESTMENT REVENUE	94,050.00	43,326.28	-50,723.72	-53.933
OTHER REVENUES	98,100.00	35,939.41	-62,160.59	-63.365
	-----	-----	-----	-----
TOTAL REVENUES:	279,756.00	79,265.69	-200,490.31	-71.666
EXPENDITURES:				
OPER & MAINT PLANT	87,606.00	6,681.19	-80,924.81	-92.374
INSTITUTIONAL SUPPORT	3,504,299.00	1,000,804.32	-2,503,494.68	-71.441
	-----	-----	-----	-----
TOTAL EXPENDITURES:	3,591,905.00	1,007,485.51	-2,584,419.49	-71.951
NET INCREASE/DECREASE IN NET ASSETS	-3,312,149.00	-928,219.82	2,383,929.18	71.975

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-AUG-2001
Percentage of time remaining through the Budget: 83.014

BOND & INTEREST FUND

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	1,466,402.00	486,869.96	-979,532.04	-66.798
INVESTMENT REVENUE	.00	.00	.00	.000
	-----	-----	-----	-----
TOTAL REVENUES:	1,466,402.00	486,869.96	-979,532.04	-66.798
EXPENDITURES:				
INSTITUTIONAL SUPPORT	1,412,923.00	-47,124.00	-1,460,047.00	#####
	-----	-----	-----	-----
TOTAL EXPENDITURES:	1,412,923.00	-47,124.00	-1,460,047.00	#####
NET INCREASE/DECREASE IN NET ASSETS	53,479.00	533,993.96	480,514.96	898.511

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-AUG-2001
Percentage of time remaining through the Budget: 83.014

AUXILIARY ENTERPRISE

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
STUDENT TUITION & FEES	376,026.00	60,229.83	-315,796.17	-83.983
SALES & SERVICE FEES	2,545,577.00	464,540.18	-2,081,036.82	-81.751
FACILITIES REVENUE	1,715.00	550.00	-1,165.00	-67.930
INVESTMENT REVENUE	11,589.00	-1,909.00	-13,498.00	#####
OTHER REVENUES	113,499.00	1,772.43	-111,726.57	-98.438
	-----	-----	-----	-----
TOTAL REVENUES:	3,048,406.00	525,183.44	-2,523,222.56	-82.772
AUXILIARY ENTERPRISES:				
SALARIES	1,251,744.00	125,809.38	-1,125,934.62	-89.949
EMPLOYEE BENEFITS	113,328.00	9,768.99	-103,559.01	-91.380
CONTRACTUAL SERVICES	292,146.00	17,797.62	-274,348.38	-93.908
GEN. MATERIAL & SUPPLIES	2,256,739.00	450,178.49	-1,806,560.51	-80.052
CONF/TRAVEL MEETING EXPENSE	302,088.00	24,442.54	-277,645.46	-91.909
FIXED CHARGES	65,791.00	53,896.14	-11,894.86	-18.080
UTILITIES	13,450.00	1,699.90	-11,750.10	-87.361
CAPITAL OUTLAY	285,502.00	11,300.95	-274,201.05	-96.042
INTERFUND TRANSFERS	824,704.00	-824,704.00	-1,649,408.00	#####
OTHER EXPENDITURES	163,382.00	5,491.38	-157,890.62	-96.639
	-----	-----	-----	-----
TOTAL AUXILIARY ENTERPRISES:	5,568,874.00	-124,318.61	-5,693,192.61	#####
NET INCREASE/DECREASE IN NET ASSETS	-2,520,468.00	649,502.05	3,169,970.05	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-AUG-2001
Percentage of time remaining through the Budget: 83.014

WORKING CASH FUND

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
INVESTMENT REVENUE	120,000.00	8,127.93	-111,872.07	-93.227
	-----	-----	-----	-----
TOTAL REVENUES:	120,000.00	8,127.93	-111,872.07	-93.227
TRANSFERS AMONG FUNDS:				
INTERFUND TRANSFERS	-120,000.00	.00	120,000.00	100.000
	-----	-----	-----	-----
TOTAL TRANSFERS AMONG FUNDS:	-120,000.00	.00	120,000.00	100.000
NET INCREASE/DECREASE IN NET ASSETS	240,000.00	8,127.93	-231,872.07	-96.613

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-AUG-2001
Percentage of time remaining through the Budget: 83.014

AUDIT

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	35,000.00	11,647.39	-23,352.61	-66.722
INVESTMENT REVENUE	.00	4.12	4.12	#####
	-----	-----	-----	-----
TOTAL REVENUES:	35,000.00	11,651.51	-23,348.49	-66.710
EXPENDITURES:				
INSTITUTIONAL SUPPORT	43,340.00	2,779.60	-40,560.40	-93.587
	-----	-----	-----	-----
TOTAL EXPENDITURES:	43,340.00	2,779.60	-40,560.40	-93.587
NET INCREASE/DECREASE IN NET ASSETS	-8,340.00	8,871.91	17,211.91	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-AUG-2001
Percentage of time remaining through the Budget: 83.014

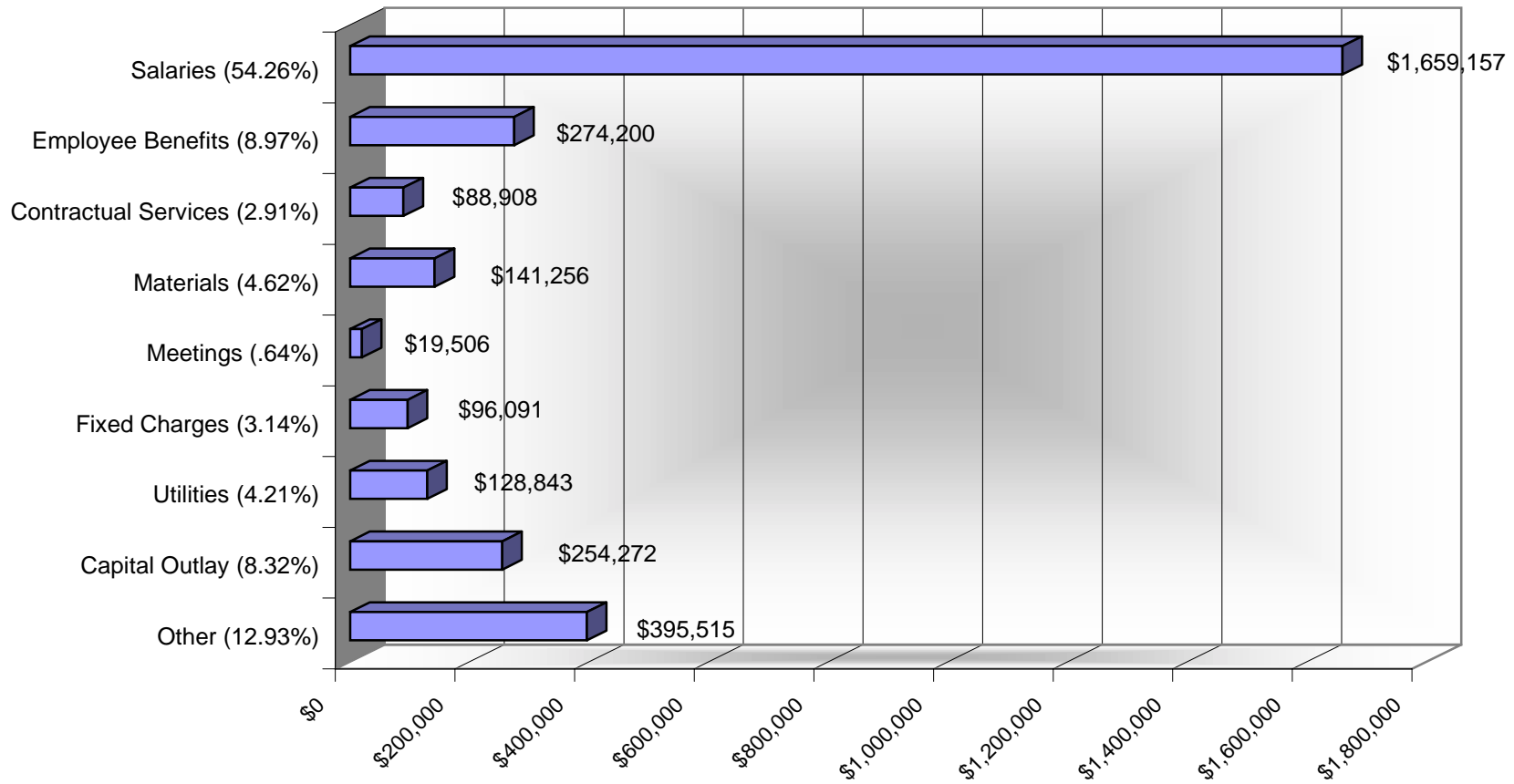
LIAB, PROTECT, SETTLEMENT

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	320,000.00	106,023.41	-213,976.59	-66.868
INVESTMENT REVENUE	.00	2,756.48	2,756.48	#####
OTHER REVENUES	.00	3,015.88	3,015.88	#####
TOTAL REVENUES:	----- 320,000.00	----- 111,795.77	----- -208,204.23	----- -65.064
EXPENDITURES:				
INSTITUTIONAL SUPPORT	940,872.00	129,723.72	-811,148.28	-86.212
TOTAL EXPENDITURES:	----- 940,872.00	----- 129,723.72	----- -811,148.28	----- -86.212
NET INCREASE/DECREASE IN NET ASSETS	-620,872.00	-17,927.95	602,944.05	97.112

ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS

FISCAL YEAR 2002							
College	Category	Annual Budget	Spent Thru August	% of Bdgt	% of Year	Summer Hours	Cost per Semester Hour
Frontier	Bills		\$295,798				
	Payroll		167,215				
	Totals	\$3,186,335	463,013	15%	16%	4,532	\$102.17
Lincoln Trail	Bills		270,481				
	Payroll		171,880				
	Totals	3,482,508	442,361	13%	16%	2,059	214.84
Olney Central	Bills		382,901				
	Payroll		152,460				
	Totals	4,760,572	535,361	11%	16%	3,749	142.80
Wabash Valley	Bills		340,954				
	Payroll		198,797				
	Totals	3,878,773	539,751	14%	16%	3,042	177.43
Workforce Educ.	Bills		157,944				
	Payroll		138,374				
	Totals	2,313,940	296,318	13%	16%	4,589	64.57
District Office	Bills		130,898				
	Payroll		37,906				
	Totals	1,242,566	168,804	14%	16%		
District Wide	Bills		80,181				
	Payroll		531,959				
	Totals	3,626,108	612,140	17%	16%		
O & M	Bills						
	Payroll						
	Totals						
GRAND TOTALS		22,490,802	3,057,748	14%	16%	17,971	170.15
Excludes DOC							

Illinois Eastern Community Colleges FY2002 Operating Funds



Illinois Eastern Community Colleges Dist. #529
As of August 31, 2001 - \$3,057,748

Agenda Item #11

Chief Executive Officer's Report

Agenda Item #12

Executive Session

Agenda Item #13

Approval of Executive Session Minutes

Agenda Item #14

Approval of Personnel Report

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: September 18, 2001
RE: Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the attached Personnel Report. The resignation/retirement letters will be mailed with the employment packets.

mk

Attachment

PERSONNEL REPORT

INDEX

- 400.1. Employment of Personnel**
- 400.2. Change in Status**
- 400.3. Interim Assignments**
- 400.4 FY01-02 Staff Salary Increases**
- 400.5. FY01-02 Educational Level Changes**
- 400.6. President Contracts**
- 400.7. Rescind Termination and Approve Separation**
- 400.8. Resignations**
- 400.9. Retirements**

PERSONNEL REPORT

400.1. Employment of Personnel

B. Classified

1. Brett Gardner: Initial full-time employment as Upward Bound Student Advisor for Illinois Eastern Community Colleges. Amount: Based upon \$20,286 per fiscal year. Effective: October 1, 2001. Employment is contingent upon continued grant funding.
Code: 65280D-5280D-1201-308
2. Becky Sharp: Initial full-time employment as Library Assistant at Wabash Valley College. Amount: Based upon \$16,000 per fiscal year. Effective: September 20, 2001.
Code: 013-2010W-1601-201

400.2. Change in Status

B. Classified

1. Shelly Allensworth, Caseworker (GR), District Office, \$20,245 per fiscal year, to Special Needs/Academic Advisor (GR), Lincoln Trail College, \$20,286 per fiscal year, effective October 1, 2001.
Code: 65261L-5261LA-1201-804

400.3. Interim Assignments

A. Administrative

1. Jervaise McGlone, Interim Dean of the College at Lincoln Trail College. Amount: Based upon \$50,000 per fiscal year. Effective: September 12, 2001.
Code: 011-8082L-1101-108
65512L-5512L-1101-108

C. Professional/Non-Faculty

1. Christina Zane, Interim LRC Coordinator Duties at Lincoln Trail College. Amount: Based upon \$500 per month. Effective: September 4, 2001.
Code: 011-2010L-1202-201

400.4. FY01-02 Staff Salary Increases (external report)

400.5. FY01-02 Educational Level Change

A. Faculty

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Rob Mason	M	M+12	\$1,000
Cindy Myer	B	B+16	\$1,000

400.6. President Contracts

- A. Frontier Community College
- B. Lincoln Trail College
- C. Olney Central College
- D. Wabash Valley College

400.7. Rescind Termination and Approve Voluntary Separation

A. Classified

- 1. Paul Lange, Audio/Visual Technician, Lincoln Trail College, effective August 31, 2001.
- 2. Jo Wachtel, Office Assistant, Lincoln Trail College, effective August 31, 2001.

400.8. Resignations

B. Administrative

- 1. Gayle Saunders, Dean of the College, Lincoln Trail College, effective September 1, 2001.

C. Classified

- 1. Teresa Stanford, Office Assistant, Lawrence Correctional Center, effective September 6, 2001.

400.9. Retirements

A. Administrative

- 1. Hans Andrews, President, Olney Central College, effective June 28, 2002.

B. Faculty

- 1. John Schulte, Life Science Instructor, effective January 1, 2002.

Agenda Item #15

Collective Bargaining Report

Agenda Item #16

Litigation

Agenda Item #17

Acquisition and Disposition of Property

Agenda Item #18

Other Items

Agenda Item #19

Adjournment

**Protection, Health, and Safety
Projects Schedule
Phase III & IV**

Phase III										
ENVIRONMENTAL BARRIER PROJECTS & MISCELLANEOUS:	Estimated Budget									
Misc. ADA Improvements All campuses & DO	\$505,000									
Exit Door Modifications OCC	\$126,000									
Phase IV										
Environmental Barriers FCC, LTC & WVC	\$366,300									
Exit Modifications WVC	\$61,700									
Roof Replacements OCC & WVC	\$128,400									
		Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted

08/31/2001

TENTATIVE
Protection, Health, Safety and ADA
Projects Schedule
Phase V and ADA

	Estimated Budget										
HVAC System Replacement FCC	\$263,800										
Natatorium Mechanical Replacement LTC	\$272,300										
Acoustics & Pool Lighting Replacement LTC	\$102,900										
Structural System & Metal Components Repair LTC	\$171,400										
HVAC Systems-Student Union, Physical Plant & Applied Arts Replacement WVC	\$145,200										
PHASE V PROJECT TOTAL	\$955,600										
ADA PROJECTS FCC, LTC, OCC & WVC	\$158,510										
Gym Floor OCC	\$356,500										
GRAND TOTAL	\$1,470,610		Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted

08/31/2001