

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

March 18, 2008



Location:

**Lincoln Trail College
11220 State Highway 1
Robinson, IL 62454**

**Dinner – 6:00 p.m. – Lincoln Room
Meeting – 7:00 p.m. – Cafeteria**

The mission of Illinois Eastern Community College District #529 is to provide excellence in teaching, learning, public services, and economic development.

**Illinois Eastern Community Colleges
Board Agenda**

**March 18, 2008
7:00 p.m.
Lincoln Trail College**

1. Call to Order & Roll Call..... Chairman Fischer
2. Disposition of Minutes..... CEO Bruce
3. Recognition of Visitors and Guests Bruce
 - A. Visitors and Guests
 - B. IECEA Representative
4. Public Comment
5. Reports
 - A. Trustees
 - B. Presidents
 - C. Cabinet
Coal Mining Technology/Telecom
6. Policy First Reading (and Possible Approval)..... Bruce
 - A. Nursing Student Progression/Remediation Policy (500.23)
7. Policy Second Reading Bruce
 - A. None
8. Staff Recommendations for Approval
 - A. The Ivan Miller Greenhouse Resolution..... Bruce
 - B. Special Recognition of Student Board Member..... Bruce
 - C. Affiliation Agreement with Newton Rest Haven – Basic Nurse Assistant..... Bruce
 - D. Affiliation Agreement with Newton CVS – Pharmacy Technician..... Bruce
 - E. Cooperative Agreement with Kaskaskia College – Mine Training..... Bruce
 - F. National, Illinois and IECC Student Demographics and Enrollment..... Bruce
 - G. Purchase of Virtual Server Environment Hardware Bruce
9. Bid Committee Report
None
10. District Finance
 - A. Financial Report..... Browning
 - B. Approval of Financial Obligations..... Browning
11. Chief Executive Officer’s Report Bruce
12. Executive Session Bruce

- 13. Approval of Executive Session Minutes
 - A. Written Executive Session Minutes Bruce
 - B. Audio Executive Session Minutes..... Bruce
- 14. Approval of Personnel Report Bruce
- 15. Collective Bargaining Bruce
- 16. Litigation..... Bruce
- 17. Acquisition and Disposition of Property..... Bruce
- 18. Other Items
- 19. Adjournment

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges – Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College – Community College District No. 529, Counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne and White, and State of Illinois, held in Foundation Hall, at Frontier Community College, 2 Frontier Drive, Fairfield, Illinois, Tuesday, February 19, 2008.

AGENDA #1 – “Call to Order & Roll Call” – Chairman George Andrew Fischer called the meeting to order at 7:00 p.m. and directed the Board Secretary, Harry Hillis, Jr., to call the roll.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

John D. Brooks, Brenda K. Culver, George Andrew Fischer, William C. Hudson “Jr.,” Walter L. Koertge, Larry Rost, Marilyn J. Wolfe. Also present was Randi Scott-Inboden, student trustee. Trustees absent: None. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.
Jack Davis, President of Olney Central College.
Matt Fowler, President of Wabash Valley College.
Charles Novak, Interim President of Frontier Community College.
Beverly Turkal, President of Lincoln Trail College.
Roger Browning, Chief Finance Officer/Treasurer.
Tara Buerster, Director of Human Resources.
Christine Cantwell, Associate Dean of Academic & Student Support Services.
Alex Cline, Director of Information & Communications Technology.
Pamela Schwartz, Associate Dean of Institutional Development.
George Woods, Dean of Workforce Education.

Abbreviations Used in Minutes:

DO – District Office
DOC – Department of Corrections
FCC – Frontier Community College
HLC – Higher Learning Commission
ICCB – Illinois Community College Board
ICCTA – Illinois Community College Trustees Association
IECC – Illinois Eastern Community Colleges
IECCEA – Illinois Eastern Community Colleges Education Association
LCC – Lawrence Correctional Center
LTC – Lincoln Trail College
OCC – Olney Central College
PHS – Protection, Health & Safety
RCC – Robinson Correctional Center
SURS – State Universities Retirement System
WED – Workforce Education
WVC – Wabash Valley College

AGENDA #2 – “Disposition of Minutes” – Open meeting minutes of the regular meeting, Tuesday, January 15, 2008, were presented for disposition.

Board Action: Trustee Brenda Culver made a motion to approve minutes of the foregoing meeting as prepared. Student Trustee Randi Scott-Inboden seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion carried.

AGENDA #3 – “Recognition of Visitors & Guests” –

#3-A. Visitors & Guests: Visitors & guests present were recognized.

#3-B. IECCEA Representative: None.

AGENDA #4 – “Public Comment” – None.

AGENDA #5 – “Reports” –

#5-A. Report from Trustees: None.

#5-B. Report from Presidents: Informational reports were noted from each of the colleges.

#5-C. Report from Cabinet: None.

AGENDA #6 – “Policy First Readings (and Possible Approval)” – None.

AGENDA #7– “Policy Second Readings” – None.

AGENDA #8 – “Staff Recommendations for Approval” – The following staff recommendations were presented for approval.

#8-A. Technology Plan: Alex Cline, Director of Information & Communications Technology, reviewed the district’s 2009-2013 Technology Plan. The plan reviews technology projects for fiscal year 2008 and outlines current and future technological needs. Goal of the plan is to improve technological services for faculty, staff and students within the projected budget over the next five years. During the past fiscal year, the District’s IT department was able to purchase software licenses for Microsoft Desktop Bundle, Anti-Virus, Ghost, Deep Freeze, Backup Exec, Angel, and FileMaker Pro. The District purchased on-line subscriptions for Lexis Nexis, the Chronicle of Higher Education, Facts on File, ProQuest and the Congressional Quarterly Researcher, and ACT’s Compass. In addition, the IT department is making progress toward the purchase of additional network switches as needed, and plans to purchase a storage area network (SAN) to support a virtual server environment. For FY2009, the Technology Plan sets forth the need to: maintain and upgrade administrative operations including Banner; upgrade the District’s network infrastructure and administrative file servers and the central network operating system; enhance the current telecommunications network; upgrade software licensing; and maintain and upgrade other technology resources including the purchase of 300 desktop computers. The District is also developing a computer replacement program under which approximately 25% of the District’s computers will be replaced each year. The Plan proposes to expend approximately \$540,000 in each year for the fiscal years 2009 to 2013.

The CEO recommended approval of the Technology Plan and its budget as presented.

Board Action: Trustee Marilyn Wolfe made a motion to approve the Technology Plan and its budget as recommended. Trustee Larry Rost seconded the motion and on a recorded roll call vote ordered by the Chair the

following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-B. Assessment Report: Ms. Cantwell introduced Amie Mayhall, who reviewed the Student Learning Assessment Report for calendar year 2007. When IECC was given ten-year reaccreditation by the Higher Learning Commission in 2005, the HLC requested that the District prepare a report about the status of Student Learning Assessment due in four years. The District immediately began activity toward preparation of that report. In October 2006, the District was admitted to the Academy for Assessment of Student Learning, which had been created by the HLC to assist colleges to meet the new Student Learning Assessment criteria of the commission. Because the District had been admitted to the Academy, the assessment report will no longer be required. However, as a member of the Academy, the District is involved on an annual basis in assessment activities for the four year period. As part of that annual review of assessment, the Faculty Assessment Team began a series of events reported in the Assessment Report. In 2007, the Assessment Team performed the following assessment activities: Faculty Assessment Work Day, Assessment Academy Information and Planning Workshop, Assessment Academy Roundtable Event, Attendance of HLC Learning Commission in Chicago, Students' First Retreat, Accreditation and Assessment Newsletter, Preparation and Update of Assessment Tool Kit. In addition to these activities, the Faculty Assessment Team has continued with assessment of student learning at the classroom level, the course level, the program level, and the discipline level. The committee has also begun assessment of general education.

The CEO recommended acceptance of the Report on Assessment and noted that The Assessment Committee, under the guidance of Chris Cantwell, Associate Dean of Academic and Student Support Services, Kathy Pampe, Associate Dean of Career and Technical Education, and Penny Quinn, Dean of Instruction, Lincoln Trail College, has faithfully fulfilled the obligations of the Assessment Academy for the year 2007. The Faculty Assessment Team is led by Amie Mayhall, with a strong assistance of faculty members from each of the four colleges including: Nixie Hnetkovsky, Frontier; Travis Matthews, Lincoln Trail; Kelly Payne, Olney Central; and Mark Pettigrew, Wabash Valley.

Board Action: Trustee William Hudson made a motion to approve the Report on Assessment as recommended. Student Trustee Randi Scott-Inboden seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-C. Statement on Final Construction Compliance: Roger Browning, CFO-Treasurer, reviewed the Statement on Final Construction Compliance. The Board is required by the Illinois Community College Board (ICCB) to approve final construction compliance on projects completed each year utilizing Protection, Health and Safety bond proceeds, Capital Renewal projects, or locally funded projects. The 2007 Statement of Final Construction Compliance is for a project on which the District expended \$230,973.00 in Protection, Health and Safety bond proceeds and which was completed in 2007, as follows: Project Number 1852-0407, Roof Replacement at Lincoln Trail College Gym. The Statement of Final Construction Compliance is provided by Image Architects, Carbondale, Illinois.

The CEO recommended approval of the Statement of Final Construction Compliance for submission to the Illinois Community College Board as presented.

Board Action: Trustee Walter Koertge made a motion to approve the Statement of Final Construction Compliance and submit it to the ICCB as recommended. Trustee Larry Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-D. Tuition Increase: The District has received notification from the Illinois Community College Board (ICCB) that to be eligible for equalization funding the District will have to increase its tuition to 85% of the state-wide average tuition and universal fees. The current IECC tuition is \$57.00 per semester hour and was increased effective the Summer Session of 2007. To qualify for equalization, the Board needs to increase the tuition from the current \$57.00 per semester hour to \$60.00 per semester hour effective with the Summer Session 2008. This will mean that a current student carrying a load of 30 hours would have an annual tuition increase from \$1,710.00 to \$1,800.00; an annual increase of \$90.00. The CEO recommended approval of an increase in tuition from \$57.00 to \$60.00 per semester hour effective with the Summer Session 2008.

Board Action: Trustee Brenda Culver made a motion to approve an increase in tuition from \$57.00 to \$60.00 per semester hour effective with the Summer Session 2008 as recommended. Trustee Marilyn Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-E. Contract for Vending Machines: Frontier Community College has several vending machines dispensing various snacks and beverages. The current vendor has not provided the service that is requested by FCC students. A new contract has been offered by J & J Ventures Inc. (J & J) of Effingham, Illinois. J & J will install and maintain vending machines at Frontier at its expense. J & J agrees to maintain workman's compensation insurance, comprehensive bodily injury and property damage insurance, liability insurance, and product liability insurance, and to show the IECC District as an additional insured under such policies. The agreement shall remain in effect for an initial term of three years and following that initial term, either party may terminate the agreement upon 30 days written notice. The CEO recommended approval.

Board Action: Trustee Larry Rost made a motion to approve the contract with J & J Ventures for vending machine service at FCC as recommended. Student Trustee Randi Scott-Inboden seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-F. Marathon Assessment Resolution: Crawford County taxing bodies, including Illinois Eastern Community Colleges, have worked together to develop the proper assessment of property owned by Marathon in Crawford County. Over several years, these taxing bodies and Marathon have worked to resolve differences on the value of property located in Crawford County. Usually, the taxing bodies and Marathon have reached a mutually acceptable compromise valuation. This year the Crawford County Supervisor of Assessments published her assessment of the refinery and made no change from last year's refinery assessment. In order to have this assessment reviewed, the District needs to intervene in a complaint filed with the Crawford County Board of Review. On February 7, 2008, an Assessment Complaint was filed with the Crawford County Board of Review stating that the Assessed Value of the Marathon property should have been \$349,519,226.00. The Supervisor of Assessments had assessed this property at \$91,752,880.00. In a separate complaint, it was alleged that other property owned by Marathon had an assessed value of \$1,550,864.00. This property had been assessed by the Supervisor of Assessments at \$407,120.00. These complaints were filed on behalf of Robinson Community Unit #2, Robinson Township, and the Robinson Library District. The District may intervene in the complaints that have been filed by approving a Resolution Authorizing Intervention in Proceedings before the Crawford County Board of Review. An Assessment Hearing has been scheduled for March 10, 2008, at 1:00 p.m., in Robinson. By approving a Resolution Authorizing Intervention, the Board will be able to submit evidence and support the taxing bodies that have filed the complaints.

Recommendation: The CEO recommended approval of the following "Resolution Authorizing Intervention in Proceedings Before the Crawford County Board of Review."

WHEREAS, the Crawford County Supervisor of Assessments has heretofore set the 2007 assessment for the Marathon Petroleum Company, LLC Robinson Refinery property located in Robinson, Illinois, as follows; Permanent Index Numbers 05-1-34-000-021-000 at \$91,752,880; and 05-1-34-100-021-000 at \$407,120; and

WHEREAS, the Crawford County Supervisor of Assessments published the above referenced assessments for the Robinson Refinery on January 9, 2008 in the *Robinson Daily News*; and

WHEREAS, on February 7, 2008 the Board of Education of Robinson Community Unit School District No. 2, the Board of Trustees of the Robinson Public Library District and the Board of Trustees of Robinson Township filed a complaint to the Crawford County Board of Review requesting that the Board of Review increase the assessment of the Robinson Refinery; and

WHEREAS, the above-captioned parcels are within the corporate boundaries of Illinois Eastern Community College District No. 529 and said College District derives revenues therefrom; and

WHEREAS, the Board of Trustees of Illinois Eastern Community College District No. 529 finds and determines that it is in the Board of Trustee's best interests to intervene in the above referenced proceedings and have the above referenced assessments reviewed by the Crawford County Board of Review for the year 2007.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Illinois Eastern Community College District No. 529 as follows:

SECTION ONE: That the Preambles to this Resolution are hereby incorporated in this Section One as if fully set forth and restated herein *verbatim*.

SECTION TWO: That the Board of Trustees hereby authorizes and directs WHITT LAW LLC, to intervene on behalf of the Illinois Eastern Community College District No. 529 in the above referenced proceedings and authorizes WHITT LAW LLC to represent said College District before the Crawford County Board of Review in said proceedings.

SECTION THREE: That this Resolution shall be in full force and effect forthwith upon and after its adoption.

Board Action: Trustee Marilyn Wolfe made a motion to approve the foregoing Resolution Authorizing Intervention in Proceedings Before the Crawford County Board of Review as recommended. Trustee William Hudson seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-G. CEFS Partnership Agreement: For many years, the District has partnered with C.E.F.S. Economic Opportunity Corporation to provide for the planning, integration and provision of human services to citizens of several counties in the IECC District. CEFS has asked renewal of this partnership agreement. Under the agreement, IECC will work with CEFS to assist clients, make appropriate referrals, share and publish information about available services, target those with the greatest economic and social needs, and coordinate the planning and implementation of programs. This agreement shall remain in effect for three years but may be cancelled by 30 days written notice. The CEO recommended approval to continue the Community Partnership Agreement with CEFS.

Board Action: Trustee Walter Koertge made a motion to approve the Community Partnership Agreement with CEFS as recommended. Student Trustee Randi Scott-Inboden seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-H. Jasper County Tax Abatement: The taxing bodies of Jasper County have asked the Board to join in abating back taxes and interest on property owned by Sunshine Industries of Cleveland, Ohio, doing business as The Newton Broom Company, Newton, Illinois. The building has been abandoned for several years. Sunshine Industries of Ohio has failed to pay property taxes due and subsequently has filed for bankruptcy in Federal Court in the Northern District of Ohio. The current back taxes and interest total \$23,116.00. The IECC District's share of this amount would be \$1,338.00. The taxing bodies propose to abate the unpaid taxes and interest and therefore get a release from the bankruptcy court so that a local business in Newton can purchase the property, tear down the building, and expand. The local company is not willing to pay the back taxes and interest and the Federal Bankruptcy Court will not, on its own, release Sunshine from its legal obligation to pay the taxes and interest due. The solution proposed by the taxing bodies of Jasper County, all of whom are in the process of abating these taxes, is reasonable. No taxing body is collecting any taxes from this property and by abating the taxes due, the District may begin collecting taxes again on this property.

Recommendation: The CEO recommended approval of the following "Resolution Regarding Abatement of Outstanding Property Tax and Interest Due from Sunshine Industries, doing business as The Newton Broom Factory."

WHEREAS, Sunshine Industries, doing business as The Newton Broom Company, owns tax parcel 90-12-01-217-011, more commonly described as a lot located at 201 East Decatur Street, Newton, Illinois, and on which has been constructed a three story brick building, and

WHEREAS, Sunshine Industries has failed to pay the ad valorem property taxes due on this property, such that \$23,116.00 in back property taxes and interest have accrued and remain unpaid, and

WHEREAS, Sunshine Industries has filed for bankruptcy in Federal Court in the Northern District of Ohio and the property cannot be sold without a release of outstanding taxes and interest, and

WHEREAS, the taxing bodies of Jasper County have agreed to abate all outstanding taxes and interest due so as to clear title to the property so that it may be sold and again become productive property for the County, and

WHEREAS, this waiver extends only to the currently outstanding property taxes and interest due, and

THEREFORE, Illinois Eastern Community College District #529, through its duly elected Board of Trustees, hereby abates and waives all right to collect ad valorem property taxes and interest outstanding and due on Jasper County tax parcel 90-12-01-217-011 owned by Sunshine Industries. This waiver shall apply only to Sunshine Industries and the outstanding taxes and interest currently due.

Board Action: Trustee Walter Koertge made a motion to approve the foregoing Jasper County tax abatement resolution as recommended. Trustee Marilyn Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-I. Affiliation Agreement with Paris Community Hospital – Phlebotomy: IECC wishes to enter into a new affiliation agreement with Paris Community Hospital, located in Paris, Illinois. This new affiliation agreement for the Phlebotomy Program is the standard affiliation agreement utilized by the District. The CEO recommended approval.

Board Action: Trustee Larry Rost made a motion to approve the affiliation agreement with Paris Community Hospital for the Phlebotomy Program as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #9 – “Bid Committee Report” – The following Bid Committee Report was presented.

#9-A. Building Improvement – Asbestos Abatement – Phase 9 – District-Wide: Based upon the recommendation of KAM Solutions, the Bid Committee recommended acceptance of the low bids received for District-Wide asbestos abatement PHS Compliance Work, Phase 9, as follows:

1. Base Bid – LTC: Environmental Assurance Co., Avon, IN, \$51,800.00.
 2. Base Bid – OCC: Envirotech Inc., St. Louis, MO, \$53,960.00.
 3. Base Bid – WVC: Envirotech Inc., St. Louis, MO, \$11,112.00.
 4. Alternate Bid – WVC: Envirotech Inc., St. Louis, MO, \$6,068.00.
- Total – \$122,940.00. Source of Funds: PHS compliance work – Phase 9.

The CEO recommended acceptance of the recommendations of KAM Solutions and the Bid Committee as outlined.

Board Action: Student Trustee Randi Scott-Inboden made a motion to accept the foregoing bids as outlined for PHS Compliance Work, District-Wide Asbestos Abatement as recommended. Trustee Walter Koertge seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#9-B. IECC – Computer Desktops, Monitors, Notebooks and Memory: The following recommendations of the Bid Committee were presented for purchase of computer desktops, monitors and notebooks:

1. Grace Computers, Salt Lake City, UT, 331 desktop computers specification #1, \$475.69 each, and 6 desktop computers specification #2, \$884.22 each, for a total of \$162,758.71.
2. Tiger Direct, Naperville, IL, 85 19” flat panel monitors, \$169.73 each, and 4 19” flat panel monitors wide screen with adjustable stand, for a total of \$15,153.13.
3. Lawrenceville Business Center, Lawrenceville, IL, 1 19” flat panel monitor with adjustable stand, for a total of \$223.00.
4. CDS Office Technologies, Springfield, IL, 26 notebook computers specification #1, \$1,252.00, for a total of \$32,552.00.

Grand Total: \$210,686.84. Source of Funds: Various, District Wide, Tech Plan. Department: Various District Wide. The CEO recommended approval.

Board Action: Trustee John Brooks made a motion to approve the foregoing recommendations of the Bid Committee for purchase of computer desktops, monitors and notebooks as outlined. Trustee Larry Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #10 – “District Finance” – The following district financial matters were presented:

#10-A. Financial Reports: The monthly financial reports were presented, including the treasurer's report, showing a balance in all funds of \$4,860,583.55, as of January 31, 2008.

#10-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for February 2008, totaling \$839,779.16, were presented for approval.

Board Approval for Payment of Financial Obligations: Trustee Marilyn Wolfe made a motion to approve payment of district financial obligations for February 2008, in the amounts listed, and payments from the revolving fund for January 2008. Trustee Walter Koertge seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #11 – “Chief Executive Officer's Report” – CEO Terry Bruce reported on the following informational items:

- A. HLC Online Visit and Approval: The HLC two-person team visited the IECC Online Education program February 4 & 5, 2008 and indicated that the program will be approved.
- B. Security Measures: The CEO reviewed security measures being taken, including door locks/Grants Communication System.
- C. NLN Accreditation Visit: The National League of Nursing accreditation visit is scheduled October 21, 22 and 23, 2008.
- D. Regional Trustees Meeting: Regional trustees meeting will be at Kaskaskia College, March 27, 2008.
- E. Lobby Day: Lobby Day will be held in Springfield April 28-29, 2008.
- F. ICCTA Press Conference: The trustees association will hold a press conference in Springfield February 20, 2008 regarding the Governor’s budget proposal.
- G. Enrollment: District-wide enrollment is down 3% from this time one year ago.

AGENDA #12 – “Executive Session” – The Board of Trustees did not hold an executive session at this meeting.

AGENDA #13 – “Approval of Executive Session Minutes” –The Board of Trustees did not hold an executive session at the regular meeting on Tuesday, January 15, 2008.

AGENDA #14 – “Approval of Personnel Report” – The CEO presented the following Personnel Report and recommended approval:

400.1. Change of Status

- A. Classified

- 1. Kathy Wheeler, Clerk/Receptionist, FCC, to Office Assistant, FCC, effective February 20, 2008.

400.2. Faculty Seniority List for 2007-2008

The Faculty Seniority List for 2007-2008 was presented for approval.

400.3. Leave of Absence Approved by CEO since January 15, 2008

- A. None.

Board Action to Approve Personnel Report: Trustee Larry Rost made a motion to approve the foregoing Personnel Report as recommended. Trustee Marilyn Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #15 – “Collective Bargaining” – None.

AGENDA #16 – “Litigation” – None.

AGENDA #17 – “Acquisition & Disposition of Property” – None.

AGENDA #18 – “Other Items” – None.

AGENDA #19 – “Adjournment” – Trustee Larry Rost made a motion to adjourn. Trustee Walter Koertge seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared the “Ayes” have it, the motion is adopted, and the meeting was adjourned at 8:25 p.m.

Approved: Chairman: _____

Secretary: _____

Minutes of a special meeting of the Board of Trustees of Illinois Eastern Community Colleges - Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College - Community College District No. 529, Counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne and White, and State of Illinois, held in the Conference Room at the District Office building, 233 East Chestnut Street, Olney, Illinois, on Thursday, March 6, 2008.

Notice of Special Meeting: This special meeting was called by George Andrew Fischer, Chairman of the Board of Trustees. Notice of the meeting was given at least 48 hours before the meeting, in writing, by mail service to each member of the Board and to news media having requested such notice. A copy of the notice was also posted at the main office of this community college district. The notice did specify the date, time and place of the meeting, and the purpose thereof.

Purpose: Purpose of this special meeting was to discuss personnel matters and to take action on certain personnel recommendations.

AGENDA #1 – “Call to Order & Roll Call” – In the absence of Chairman George Andrew Fischer, Vice-Chairman Marilyn J. Wolfe assumed the Chair, called the meeting to order at 6:00 p.m. and directed the Board Secretary, Harry Hillis, Jr., to call the roll.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

John D. Brooks, Brenda K. Culver, William C. Hudson “Jr.,” Walter L. Koertge, Larry Rost, Marilyn J. Wolfe. Trustees absent at roll call: George Andrew Fischer and Student Trustee Randi Scott-Inboden. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

Also present at this meeting, in addition to trustees:

Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.
Tara Buerster, Director of Human Resources.

AGENDA #2 – “Recognition of Visitors & Guests” –

#2-A. Visitors & Guests: None.

#2-B. IECCEA Representative: None.

AGENDA #3 – “Public Comment” – The CEO informed the trustees of the recent death of Paul Sainer, Music Instructor at Olney Central College.

AGENDA #4 – “Executive Session” – The Board of Trustees did not hold an executive session at this meeting.

AGENDA #5 – “Approval of Personnel Report” – The CEO presented the following Personnel Report and recommended approval.

400.1. Reemployment of Faculty for 2008-2009 Academic Year

A. Continuation of Tenure: Bea Abernathy, Gary Adams, Tom Baird, Scott Balding, Mary Jane Beckett, Shasta Bennett, C. Allen Brown, Clyde Buck, James Burnett, Byford Cook, David Cunningham, Jeff Cutchin, John Day, David Denton, Lonnie Devin, Teresa Diekmann, Kathy Doty, Suzanne Downes, Phillip Edmondson, Mark Fitch, Donald Florida, Tamara Fralicker, Carole Fusco, David Goodson, Scott Hanson, Kathryn Harris, Nixie Hnetkovsky, Larry Hoeszle, Ruby Houldson, Kathleen Hudson, Russell Jausel, Carmen

Jones, Hollie Kelly, John Kendall, Janet Kinkade, Hal Kizer, George Kocher, Linda Kolb, Howard Lanam, Don Leynaud, Carrie Mallard, Rob Mason, Christian Mathews, Travis Matthews, Rodney Maxey, Amie Mayhall, Michael McKern, Mary Mersinger, Wayne Morris, Judy Neikirk, Kathleen Nelson, Yvonne Newlin, John Nutter, Patricia Owens, Kelly Payne, Mark Pettigrew, Brenda Phegley, Lori Phillips, Susan Polgar, Richard Poskin, Judith Puckett, Randy Questelle, Gaziur Rahman, Diane Reed, Cathy Robb, Anurahda Roy, Terry Russell, Fred Schwappach, Gary Spraggins, Dan Tahtinen, Teresa Tegeler, Michael Thomas, James Tucker, William Tucker, Kristi Urfer, Gary Wangler, David Wilderman, Jill Winter, Gary Wise, Mitchell Wolfe, Winifred Ann Wolven.

B. Initial Tenure: Jay Carter, Brenda Grove, Anne Hustad, Richard Kribs IV, Kim Underwood, Brian Wick, Sharon Wolke.

C. Non Tenure: James Beers, Penny Campbell, Cheryl Dill, Holly Farley, Andrea Gere, Steve Knetkovsky, Judith Hudson, John Mills, Alan O'Keefe, Kyle Peach, Doug Robb, Barbara Shimer, Nick Short, Shirley Smithenry, Kimberly Stevens, Paul Stouse, Angelia Williams.

400.2. Resignations

A. Faculty

1. Jason Brinkley, Chemistry Instructor, effective May 17, 2008.
2. David Johnston, Microcomputer Support Specialist Instructor, effective May 17, 2008.

Board Action: Trustee Brenda Culver made a motion to approve the foregoing Sections 400.1 and 400.2 of the Personnel Report as recommended. Trustee Walter Koertge seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Trustees voting nay: None. Trustees absent: Andrew Fischer and Student Trustee Randi Scott-Inboden. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

400.3. Review of Presidential Candidates

The Board of Trustees reviewed six applications for the position of President of Frontier Community College, with no action being taken. The applicants now hold the following positions:

1. Dean of Business at a Community College.
2. President of a Community College.
3. Campus Dean of a Community College.
4. Dean of Industrial Services of a Community College.
5. Executive Director of a Community College Education Center.
6. Dean of Arts & Sciences at a University.

AGENDA #6 – “Collective Bargaining” – The CEO informed the trustees of the status of collective bargaining with the faculty bargaining unit. The issue is going to mediation.

AGENDA #7 – “Other Items” – None.

AGENDA #8 – “Adjournment” – Trustee William Hudson made a motion to adjourn. Trustee Larry Rost seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared the “Ayes” have it, the motion is adopted, and the special meeting adjourned at 7:40 p.m.

Approved: Chairman: _____

Secretary: _____

Agenda Item #1

Call to Order and Roll Call

Agenda Item #2

Disposition of Minutes

Agenda Item #3

Recognition of Visitors and Guests

A. Visitors and Guests

B. IECEA Representatives

Agenda Item #4

Public Comment

Agenda Item #5

Reports

A. Trustees

B. Presidents

C. Cabinet

Coal Mining Technology/Telecom

Agenda Item #6

Policy First Reading (and Possible Approval)

Nursing Student Progression/Remediation Policy 500.23

Agenda Item #6

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: March 18, 2008
RE: Nursing Student Progression/Remediation Policy (500.23)
\

At the October 16, 2007 meeting of the Board of Trustees the Board approved a new policy concerning minimum scores to be achieved on the Health Education System, Inc. (HESI) Exit Exam. The policy required a score of 800 for both RN's and LPN's.

Following the first taking of this exam, it has become apparent that the score for LPN's should be 700.

It is recommended that the Board recognize this and change the minimum acceptable passing score for LPN's to 700.

I ask the Board's approval of this policy change.

TLB/rs

Attachment

Nursing Student Progression/Remediation Policy (500.23)

Date Adopted: October 16, 2007

Date Revised: March 18, 2008

Each RN nursing student will be required to achieve a minimum passing score of 800 on the Health Education System, Inc. (HESI) computerized exit exam for nurses or an equivalent standardized nursing exit exam which is approved by the Associate Dean of Nursing and Allied Health. Each LPN nursing student will be required to achieve a minimum passing score of 700 on the Health Education System, Inc. (HESI) computerized exit exam for nurses or an equivalent standardized nursing exit exam which is approved by the Associate Dean of Nursing and Allied Health. The required score and the approved nursing exit exam will be specified in the applicable course syllabus for NUR 1203 or NUR 2202 offered in the last semester of either the LPN or the RN program. If the required score is not achieved in the first or second attempts, remediation will be required before the student will be approved to take the standardized nursing exit exam a third time. If the student fails to achieve the required score on the third attempt of the standardized nursing exit exam, the student will be required to successfully complete an approved review course prior to attempting the standardized nursing exit exam for the fourth time. Failure to pass the standardized nursing exit exam on the fourth attempt will result in the student receiving a grade of “F” for the NUR 1203 or NUR 2202 course. No additional approval to take the standardized nursing exam will be granted. In all instances, the student will be required to pay the cost of additional applications for the standardized nursing exit exam and any cost of remediation.

Agenda Item #7

Policy Second Reading

None

Agenda Item #8

Staff Recommendations for Approval

Agenda Item #8A

The Ivan Miller Greenhouse Resolution

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: March 18, 2008
RE: The Ivan Miller Greenhouse Resolution

I am pleased to put before the Board a resolution naming the newly constructed greenhouse at Lincoln Trail -- The Ivan Miller Greenhouse.

Mr. Miller was a long time and dedicated friend of Lincoln Trail College. He spent more than 15 years coordinating efforts to make Lincoln Trail College a reality.

After the college was created, he helped incorporate the Lincoln Trail College Foundation and served as its first President and remained active in the organization throughout his entire life. The Foundation made a substantial contribution to the construction of the greenhouse.

Mr. Miller also donated property adjoining the campus of Lincoln Trail College for the enjoyment of community, the college and its students.

I am very happy to recommend that the new facility at Lincoln Trail College be named the Ivan Miller Greenhouse.

TLB/rs

Attachment

RESOLUTION
Board of Trustees
Illinois Eastern Community College District #529

WHEREAS, Ivan Miller was born and raised in Oblong, Illinois, and began his education in a one room school house before graduating from Oblong Township High School; and

WHEREAS, Ivan Miller continued his education at the University of Illinois where he graduated with honors and then completed his Master of Science Degree at the University of Connecticut; and

WHEREAS, he served in World War II with more than seven years of active service and held the rank of Lieutenant Colonel, Retired; and

WHEREAS, following military service, he returned to Crawford County to start a feed and grain business in Robinson, Flat Rock, and Pinkstaff, Illinois, which he expanded into a hardware business which he and his wife operated until their retirement; and

WHEREAS, Ivan Miller believed that education was a continuing process. He enrolled in the Dale Carnegie Course, became active in the Dale Carnegie Alumni Association and eventually became International President of that organization; and

WHEREAS, from the initial planning stages, Ivan Miller joined a community effort to place a community college in Crawford County. He coordinated that effort for more than 15 years until Lincoln Trail College became a reality; and

WHEREAS, Ivan Miller, recognizing the need for community support of the newly created Lincoln Trail College, initiated action to create, and then incorporate, and then serve as the first President of the Lincoln Trail College Foundation; and

WHEREAS, the Lincoln Trail College Foundation, in recognition of Ivan Miller's lifelong commitment to Crawford County and the education of its citizens, made a substantial contribution toward the construction of the new greenhouse facility at Lincoln Trail College; and

WHEREAS, Ivan Miller donated property adjoining Lincoln Trail College for the students and citizens of Crawford County; and

THEREFORE, the Board of Trustees of Illinois Eastern Community College District #529 hereby declare that the recently constructed greenhouse at Lincoln Trail College be named The Ivan Miller Greenhouse in honor of his lifetime dedication to education.

Chairman

Date

Secretary

Date

Agenda Item #8B

Special Recognition of Student Board Member

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: March 18, 2008
RE: Special Recognition of Student Board Member

Each year the students of a college within the IECC system select a member of the student body to serve as Student Trustee to the Board of Trustees. The colleges make the selection on a rotating basis.

Since April 2007, the Board has had as its Student Trustee, Randi Scott-Inboden from Lincoln Trail College. She has served with distinction and provided useful insights to the Board of Trustees during her tenure on the board. Her advice and counsel will be missed by the Board and the Administration.

The entire Board wishes Randi Scott-Inboden success in her future endeavors and hopes that she will continue to provide her insights to the Board.

TLB/rs

Agenda Item #8C

Affiliation Agreement with Newton Rest Haven – Basic Nurse Assistant

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: March 18, 2008
RE: Affiliation Agreement with Newton Rest Haven – Basic Nurse Assistant

IECC wishes to enter into a new affiliation agreement with Newton Rest Haven located in Newton, Illinois.

This affiliation agreement is for the Basic Nurse Assistant Program and is our standard affiliation agreement utilized by the District.

I ask the Board's approval of this affiliation agreement.

TLB/rs

Attachment

ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529
LINCOLN TRAIL COLLEGE
BASIC NURSE ASSISTANT PROGRAM #NA-5

AFFILIATION AGREEMENT

THIS AGREEMENT made and entered into this _____ day of _____, 2008, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, LINCOLN TRAIL COLLEGE, for its Basic Nurse Assistant Program #NA-5 (hereinafter referred to as LTC) and Newton Rest Haven Newton, IL (hereinafter referred to as AGENCY).
Agency City State

WITNESSETH THAT:

WHEREAS, LTC desires to make use of the AGENCY's facilities for clinical nursing assistant laboratory practice by students of the Basic Nurse Assistant Program for the COLLEGE and

WHEREAS, the AGENCY has agreed to make its facilities available to the nursing assistant students and faculty of LTC for the desired purpose,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas of patient care for observation and participation by the students and faculty of LTC'S Basic Nurse Assistant Program subject to the conditions and limitations contained herein.
2. The arrangements for use of said facilities of the AGENCY will be made by the Dean of the College on behalf of Lincoln Trail College and the Director of Nursing Service on behalf of the AGENCY. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses.
3. LTC will be responsible for the teaching and guidance of the students in the clinical nursing assistant laboratory practice, and will be available to the nursing assistant students.

The specific assignment of learning experiences to specific students will be made and arranged by the Nursing Assistant Faculty on behalf of LTC, in consultation with the Head Nurse, Supervisor or Coordinator on behalf of the AGENCY. Nursing Assistant Faculty assumes full responsibility and supervision of the nursing assistant students during their laboratory experience in the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY, and the Nursing Assistant Faculty on behalf of LTC will be responsible for maintaining proper standards of nursing assistant care and safeguard of patients assigned to students. The AGENCY nursing personnel will retain full and final decisions for patient care assigned to nursing assistant students.
5. Supervision of the health of all students making use of any of the AGENCY'S facilities, as contemplated herein; will be the responsibility of LTC, and will comply with the policies of the health AGENCY.

Nursing assistant students and Nursing Assistant Faculty assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

Students who have physical or emotional disabilities which may negate success in nursing assistant practice will not be permitted to use the AGENCY'S facilities. Students who have disabilities which may not negate success in nursing assistant practice may participate in the contemplated program if approved by the AGENCY.

Prior to the use of any AGENCY facilities, under the contemplated program, LTC will furnish the AGENCY, upon request, a medical record for each participating student showing that said student fully complies with the health requirements required by the AGENCY.

6. The faculty of LTC participating in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff. LTC Nursing Assistant Faculty participating in the program may be included in demonstrations of new equipment and techniques. Each new Nursing Assistant Faculty member of LTC participating in the program will arrange with the Director of Nursing Service, on behalf of the AGENCY, for an orientation prior to the assignment of the new Nursing Assistant Faculty member to any clinical area.
7. LTC will provide orientation for the educational program for the AGENCY staff.
8. The students and instructors will respect the confidential nature of all information which may come to them with regard to patients and AGENCY records.

9. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. Nursing Assistant Faculty and nursing assistant students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY.
10. The AGENCY will supply dressing rooms and space for storage of clothing not in use while students are practicing at the AGENCY, and conference room facilities for use of faculty and students.
11. An annual review of the agreement will be made each summer. Either party hereto may terminate this AGREEMENT by at least one (1) school calendar year's written notice to the other party.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the ____ day of _____, 2008.

AGENCY

LINCOLN TRAIL COLLEGE

Director of Nursing Services

Nursing Assistant Faculty Member

Administrator, Hospital or Agency

Dean of Instruction

College President

Chairman, Board of Trustees
Illinois Eastern Community Colleges

Agenda Item #8D

Affiliation Agreement with Newton CVS – Pharmacy Technician

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: March 18, 2008
RE: Affiliation Agreement with Newton CVS – Pharmacy Technician

IECC wishes to enter into a new affiliation agreement with the Newton CVS Pharmacy located in Newton, Illinois.

This affiliation agreement is for the Pharmacy Technician Program and is our standard affiliation agreement utilized by the District.

I ask the Board's approval of this affiliation agreement.

TLB/rs

Attachment

ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529
LINCOLN TRAIL COLLEGE
PHARMACY TECHNICIAN PROGRAM

AFFILIATION AGREEMENT

THIS AGREEMENT made and entered into this _____ day of _____, 2008, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, LINCOLN TRAIL COLLEGE, for its Pharmacy Technician Program (hereinafter referred to as LTC) and CVS – Newton, Illinois. (hereinafter referred to as AGENCY).
[Identify Above: Agency, City, and State]

WITNESSETH THAT:

WHEREAS, LTC desires to make use of the AGENCY's facilities for clinical pharmacy technician laboratory practice by students of the Pharmacy Technician Program for the COLLEGE and

WHEREAS, the AGENCY has agreed to make its facilities available to the pharmacy technician students and faculty of LTC for the desired purpose,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas of pharmacy service for observation and participation by the students and faculty of LTC'S Pharmacy Technician Program subject to the conditions and limitations contained herein.
2. The arrangements for use of said facilities of the AGENCY will be made by the Dean of the College on behalf of Lincoln Trail College. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses.
3. The AGENCY will be responsible for the supervision and guidance of the students in the clinical pharmacy technician laboratory practice, and will be available to the pharmacy technician students.

The specific assignment of learning experiences to specific students will be made and arranged by the Pharmacy Technician Faculty on behalf of LTC, in consultation with the Supervisor or Coordinator on behalf of the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY, and the AGENCY supervisor or coordinator will be responsible for maintaining proper standards of pharmacy technician services and safeguard of clients served by students. The AGENCY will retain full and final decisions for client care assigned to pharmacy technician students.
5. Supervision of the health of all students making use of any of the AGENCY'S facilities, as contemplated herein; will be the responsibility of the AGENCY, and will comply with the policies of the health AGENCY.

Pharmacy technician students assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

Students who have physical or emotional disabilities which may negate success in pharmacy technician practice will not be permitted to use the AGENCY'S facilities. Students who have disabilities which may not negate success in pharmacy technician practice may participate in the contemplated program if approved by the AGENCY.

Prior to the use of any AGENCY facilities, under the contemplated program, LTC will furnish the AGENCY, upon request, a medical record for each participating student showing that said student fully complies with the health requirements required by the AGENCY.

6. The Pharmacy Technician faculty of LTC overseeing students in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff.
7. LTC will provide orientation to the educational program for the AGENCY staff.
8. The students and instructors will respect the confidential nature of all information which may come to them with regard to patients and AGENCY records.
9. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. Pharmacy Technician students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY.

10. The AGENCY will supply space for storage of student personal items not in use while students are practicing at the AGENCY, and conference room facilities for use of faculty and students as needed.
11. An annual review of the agreement will be made each summer. Either party hereto may terminate this AGREEMENT by at least one (1) school calendar year's written notice to the other party.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the ____ day of _____, 2008.

AGENCY

Pharmacy Director

Pharmacy Administrator

LINCOLN TRAIL COLLEGE

Pharmacy Technician Faculty Member

College Dean

College President

Chairman, Board of Trustees
Illinois Eastern Community Colleges

psq:6/13/06

Agenda Item #8E

Cooperative Agreement with Kaskaskia College – Mine Training

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: March 18, 2008
RE: Cooperative Agreement with Kaskaskia College – Mine Training

For more than 20 years, IECC's Workforce Education Department has conducted miner training in Certificate and Associate Degree Programs in Coal Mining Technology in Kaskaskia College, District #501. Under the agreement, IECC agrees to offer these programs pursuant to an Interdistrict Agreement. Under the agreement Illinois Eastern will maintain the official records for the program and award certificates or degrees under a cooperative program. Costs will be shared equally and the districts agree to cooperate in advertising and handling of student inquiries. IECC will employ all instructors and teach all mining technology courses. Kaskaskia will teach communications, basic welding, science elective, humanities elective and applied mathematics.

By this agreement, Kaskaskia College will count all students residing within its boundaries as equalization students and Illinois Eastern will file claims for credit hours generated. The agreement will terminate in two years or by written notice of termination at the end of any current term.

I ask the Board's approval of this agreement.

TLB/rs

Attachment

**AN INTERDISTRICT AGREEMENT FOR EDUCATIONAL COOPERATION
BETWEEN
ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529
AND
KASKASKIA COLLEGE, DISTRICT #501**

On the _____ day of _____, 200__, this agreement is entered into between the Board of Trustees and Chief Administrative Officer of "ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, hereinafter referred to as "ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529," and the Board of Trustees and Chief Administrative Officer of KASKASKIA COLLEGE, DISTRICT #501, herein referred to as "KASKASKIA COLLEGE, DISTRICT #501," for the expressed purpose of providing a basis for ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, and KASKASKIA COLLEGE, DISTRICT #501, to train miners and to offer certificate and associate degree programs in coal mining technology as a cooperative venture within KASKASKIA COLLEGE, DISTRICT #501.

I. PROGRAMS TO BE INCLUDED

This Interdistrict Agreement is applicable to miner training and the certificate and associate degree programs in coal mining technology offered by ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, approved by the Illinois Board of Higher Education as Coal Mining Technology (AAS) #529-0.0-46, July 1973, and Certificate in Coal Mining Technology (Unit 529-0.0.42), approved by the Illinois Board of Higher Education, July 6, 1972.

II. PURPOSE

It is the desire of the districts entering into this agreement to provide readily accessible educational services to the greatest number of students at the lowest possible cost. It is apparent to both districts that the educational needs and interests of many residents of the KASKASKIA COLLEGE DISTRICT can best be served by having educational opportunities in coal mining technology available within the KASKASKIA COLLEGE DISTRICT. For that reason, ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, agrees to offer miner training and the associate degree and certificate programs in coal mining technology within by means of an Interdistrict Agreement within the boundaries of and with the authority and cooperation of KASKASKIA COLLEGE, DISTRICT #501.

III. PROGRAM IMPLEMENTATION PROCEDURES

1. KASKASKIA COLLEGE, DISTRICT #501, agrees to provide adequate facilities at no cost to ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529 for programs in coal mining technology under this Interdistrict Agreement.

1. ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, agrees to provide all necessary administrative procedures relative to the Coal Mining courses offered under this Inter-district agreement. KASKASKIA COLLEGE, DISTRICT #501, will provide all necessary administrative procedures relative to the related courses offered until this Interdistrict Agreement. The ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, will maintain the official records for the Coal Mining Courses which include student transcripts, grades, and other related records. KASKASKIA COLLEGE, DISTRICT #501, will maintain official records for the related courses for this program which also include the student transcript, grades and other related records. Cumulative records combining work completed at both institutions will be maintained by the ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529. The ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, and KASKASKIA COLLEGE, DISTRICT #501, will award any certificate or degree earned under a cooperative program. The two districts will share equally in the cost of the degree preparation and award for each student.

2. KASKASKIA COLLEGE, DISTRICT #501, agrees to cooperate in advertising the coal mining technology programs and directing students' inquiries to the designated offices at ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, when appropriate.

3. ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, will employ instructors and teach all mining technology courses except those comparable courses taught by SOUTHWESTERN ILLINOIS COLLEGE, DISTRICT #522, and accepted for transfer by ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529.

4. ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, will employ a Coal Mining Program Assistant for the program. The person employed in this position will work during selected hours of the day and evening to provide basic information about the program, answer questions, respond to inquiries, advise and counsel students as needed, and perform such clerical and secretarial duties as required by the program. This person will be directly responsible to the Dean of Workforce Education.

5. ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, will employ instructors and teach all Mining Technology courses. KASKASKIA COLLEGE, DISTRICT 501, will employ instructors and for all related courses.

6. It is agreed that KASKASKIA COLLEGE, DISTRICT #501, will offer and teach the following courses which are a part of the ILLINOIS EASTERN COMMUNITY COLLEGES,

DISTRICT #529, Coal Mining Technology Program: communications, basic welding, science elective, humanities elective, applied mathematics and other such courses as may be mutually agreed upon in the future.

7. Except for those courses offered by KASKASKIA COLLEGE, DISTRICT #501, students will enroll in and be required to meet the admission requirements, rules, regulations, and procedures of ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, and KASKASKIA COLLEGE, DISTRICT #501.

8. Students attending the cooperative program on the KASKASKIA COLLEGE campus will be considered KASKASKIA COLLEGE students for athletics and student activity purposes and will be fully eligible and qualified to participate in all intercollegiate athletic programs offered by KASKASKIA COLLEGE, DISTRICT #501.

9. The KASKASKIA COLLEGE, DISTRICT #501, will provide access to its Learning Resource Center and other instructional resources, and will cooperate as appropriate with ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, in providing counseling-guidance, placement, follow-up, and other services that will facilitate the learning process for students enrolled in Mining Technology under this Interdistrict Agreement.

10. ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, shall claim credit hour apportionment (excluding equalization), CTE reimbursement, and other state and federal reimbursement normally received for a student in its district. Students wishing to enroll in the Coal Mining Technology program will pay appropriate fees to ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, equal to the tuition charged by DISTRICT #501.

11. KASKASKIA COLLEGE, DISTRICT #501, shall claim apportionment and other state and federal reimbursement normally received for an in-district student for courses taught by instructors employed by DISTRICT #501.

12. KASKASKIA COLLEGE, DISTRICT #501, shall count all students who residency is within the boundaries of KASKASKIA COLLEGE, DISTRICT #501, for the purposes of equalization. To facilitate this process, ILLINOIS EASTERN COMMUNITY COLLEGE, DISTRICT #529, will provide KASKASKIA COLLEGE, DISTRICT #501 with a listing of such students, to include: Social Security number, student name, course names and credit hours enrolled within twenty days after the end of each semester.

13. ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, will notify KASKASKIA COLLEGE, DISTRICT #501, of the names, social security numbers, and credit hours generated by the enrollees under this Interdistrict Agreement.

14. Each party agrees to provide an appropriate amount of liability insurance for its respective operation and both parties agree to indemnify the other party and hold harmless its agents, contractors, assignees, and employees from and against any and all claims,

actions, damages, liability, and expenses, including, but not limited to, attorney's fees and costs in connection with loss of life, personal injury, and/or damage or the theft misappropriation or loss of property arising from or out of the other party's responsibilities under this Agreement.

15. Equipment purchased through VE-10 shall remain with the original purchasing school.
16. ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, agrees that the name of KASKASKIA COLLEGE, DISTRICT #501, will appear first on all publications pertaining to this cooperative program.
17. ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, agrees to limit its recruitment of students to the coal mine program only and not to compete with KASKASKIA COLLEGE, DISTRICT #501, for students in other programs not covered by an Interdistrict Agreement.
18. KASKASKIA COLLEGE, DISTRICT #501, agrees to provide the following:
 - a. School vans for field trips on a scheduled basis subject to availability.
 - b. Office furniture, small office supplies and instructional supplies.
 - c. Basic telephone services and reasonable long-distance calls.
 - d. Reasonable photocopying service.
 - e. Use of available audiovisual equipment.
 - f. Reasonable mail service.

IV. TERMINATION

1. This Interdistrict Agreement will be reviewed annually during the month of January for the purpose of making necessary revisions, additions, and/or deletions. Changes may be made at other times by mutual consent of the Boards of Trustees of both community college districts.
2. This initial agreement shall be for a period of two (2) years and may be terminated by either ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, or KASKASKIA COLLEGE, DISTRICT #501, for any reason, by means of written notice of termination effective no sooner than at the end of the current term. Thereafter, this agreement will be renewable on an annual basis.
3. DISTRICT #529 agrees that upon termination it will guarantee adequate slots in its in-district program to all then participating students to complete the program.

The following responsible persons commit the aforementioned agencies to the terms of this Interdistrict Agreement.

**KASKASKIA COLLEGE
DISTRICT #501**

President

Chairman, Board of Trustees

Secretary, Board of Trustees

Date

**ILLINOIS EASTERN COMMUNITY
COLLEGES, DISTRICT #529**

Chief Executive Officer

Chairman, Board of Trustees

Secretary, Board of Trustees

Date

Agenda Item #8F

National, Illinois and IECC Student Demographics and Enrollment

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: March 18, 2008
RE: National, Illinois and IECC Student Demographics and Enrollment

Illinois Eastern Community Colleges will have to be aware of the changing demographics of students within Illinois and the IECC District.

Scott Parke, Director of Research of the Illinois Community College Board, prepared a Power Point presentation for the Illinois Community College Board showing the changing nature of community college students' age, income, ethnicity, gender, and preparation for college level work.

I will show Scott Parke's Power Point presentation to the Board Tuesday evening.

TLB/rs

Agenda Item #8G

Purchase of Virtual Server Environment Hardware

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: March 18, 2008
RE: Purchase of Virtual Server Environmental Hardware

At the February 19, 2008 Board meeting, the Board of Trustees adopted the District's Technology Plan. Alex Cline indicated that part of the plan included a planned purchase of virtual server hardware. The cost of the hardware to create a virtual server environment is \$85,672.00 and this amount was incorporated in the Technology Plan.

Server virtualization is a new technology that allows multiple Windows servers to run on a single physical server. This technology has many benefits including better hardware utilization, reduced power consumption and better disaster recovery tools.

In order to move to a virtual server environment, the District must first separate the data storage from the server hardware by implementing a storage area network (SAN). The SAN allows multiple servers to access shared data.

The second requirement is two larger servers that will run the virtual server environment. The two servers will provide load balancing and redundancy, and if one of the servers becomes inoperable, the other server will take over and keep all the virtual servers operating.

The third requirement is the purchase of VMware software and training to control the virtual environment. VMware is the software that controls the virtual servers.

Paul Tait, Network Technician, and Jay Zwilling, Network/Web Technician, have done research on server virtualization and determined that Dell products are best suited for IECCs environment.

Dell Inc. has a purchasing agreement with the Midwestern Higher Education Compact (MHEC) that provides discounted hardware pricing to colleges and universities in Illinois and other Midwestern states. MHEC is an interstate compact of ten Midwestern states dedicated to advancing Higher Education through interstate cooperation. The MHEC computing hardware Purchasing Program provides discounts on a broad range of computing products tailored to the needs of college and university faculty, staff and students in the MHEC Member States of Illinois, Indiana, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio and Wisconsin.

I ask the Board's approval to allow the purchase of the equipment necessary to implement a virtual server environment using the MHEC/Dell hardware purchasing agreement.

TLB/rs



Quantity	Description	Unit Price	Extension	Quote #
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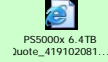
Double click to open quote

Click to open Data Sheet

PS5000 Storage Options

Option 1

1	PS5000X, High Performance, 15K SAS	\$53,100.00	\$53,100.00	419102081
	6.4TB capacity, 16x400GB 10K Drives	<i>included</i>		
	3 year Complete Care software and hardware	<i>included</i>		



[PS5000](#)

Gigabit Ethernet Switch for iSCSI SAN

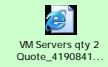
2	6224 24 Port Gigabit Switch	\$1,573.50	\$3,147.00	418097107
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[PowerConnect](#)

VMWare Servers

2	PE2950	\$9,248.70	\$18,497.40	419084122
	2 Quad-Core 3.0Ghz Processors	<i>included</i>		
	32GB Ram	<i>included</i>		
	2x73GB 15K Drives	<i>included</i>		
	Quad-port Ethernet NIC	<i>included</i>		
	3 years Gold Support	<i>included</i>		

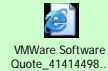


[PowerEdge](#)

Virtualization

VMware Management Console

2	VMware Virtual Infrastructure Node ESX - 1-2 CPUs	\$3,042.90	\$6,085.80	414144982
2	Gold Support on above, 1 year, 12x5	\$719.43	\$1,438.86	
2	SQL Server Proc Licenses	\$307.09	\$614.18	



[VMware VI3](#)

VMware License per Processor Socket

1	VMware VirtualCenter Management Server License	\$2,646.00	\$2,646.00	
1	Gold Support on above, 1 year, 12x5	\$625.00	\$625.00	
1	VMware Media Kit	\$132.30	\$132.30	

VMware Installation

1	VMware Virtual Infrastructure Node ESX - 1-2 CPUs	\$7,136.00	\$7,136.00	418448033
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[VMware VI3](#)

Total Project \$93,423

Bundled Pricing

Include Installation	\$7,136	
Include SQL	\$614	
Total Discount	\$7,750	
Bundled Total		\$85,672

Agenda Item #9

Bid Committee Report

None

Agenda Item #10

District Finance

A. Financial Report

B. Approval of Financial Obligations

**ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529**

TREASURER'S REPORT February 29, 2008

FUND	BALANCE
Educational	\$2,435,322.81
Operations & Maintenance	\$457,806.53
Operations & Maintenance (Restricted)	\$1,426,100.81
Bond & Interest	\$154,723.38
Auxiliary	\$669,922.68
Restricted Purposes	\$18,348.97
Working Cash	\$158,907.85
Trust & Agency	\$416,466.78
Audit	\$27,917.58
Liability, Protection & Settlement	(\$296,072.36)
TOTAL ALL FUNDS	\$5,469,445.03

Respectfully submitted,

Roger Browning, Treasurer

February 29, 2008

ALL FUNDS

	<u>Fiscal</u> <u>Year</u> <u>2008</u>
ASSETS:	
CASH	5,469,445
IMPREST FUND	21,500
CHECK CLEARING	12,000
INVESTMENTS	13,627,000
RECEIVABLES	2,522,058
ACCRUED REVENUE	-
INTERFUND RECEIVABLES	-
INVENTORY	481,698
OTHER ASSETS	467,561
TOTAL ASSETS AND OTHER DEBITS:	<u>22,601,262</u>
LIABILITIES:	
PAYROLL DEDUCTIONS PAYABLE	1,324
ACCOUNTS PAYABLE	31,906
ACCRUED EXPENSES	-
INTERFUND PAYABLES	-
DEFERRED REVENUE	-
OTHER LIABILITIES	885,096
TOTAL LIABILITIES:	<u>918,326</u>
EQUITY AND OTHER CREDITS:	
INVESTMENT IN PLANT	1,638,073
PR YR BDGTED CHANGE TO FUND BALANCE	1,265,747
FUND BALANCES:	
FUND BALANCE	11,897,954
RESERVE FOR ENCUMBRANCES	6,881,162
TOTAL EQUITY AND OTHER CREDITS	<u>21,682,936</u>
TOTAL LIABILITIES, EQUITY, AND OTHER CREDITS	<u>22,601,262</u>

STUDENT TUITION & FEES	10,504,866
SALES & SERVICE FEES	2,998,245
FACILITIES REVENUE	22,108
INVESTMENT REVENUE	405,541
OTHER REVENUES	70,788
TOTAL REVENUES:	<u>30,051,537</u>

EXPENDITURES:	
INSTRUCTION	7,180,315
ACADEMIC SUPPORT	344,099
STUDENT SERVICES	798,001
PUBLIC SERV/CONT ED	18,643
OPER & MAINT PLANT	1,836,586
INSTITUTIONAL SUPPORT	5,744,868
SCH/STUDENT GRNT/WAIVERS	4,557,383
AUXILIARY SERVICES	2,929,206
TOTAL EXPENDITURES:	<u>23,409,101</u>

TRANSFERS AMONG FUNDS:	
INTERFUND TRANSFERS	<u>0</u>
TOTAL TRANSFERS AMONG FUNDS:	0

NET INCREASE/DECREASE IN NET ASSETS	<u>6,642,436</u>
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ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS
COMPARISON REPORT FY06-08

College	Category	FISCAL YEAR 2006			FISCAL YEAR 2007			FISCAL YEAR 2008			
		Annual Budget	Spent Thru February	% of Bdgt	Annual Budget	Spent Thru February	% of Bdgt	Annual Budget	Spent Thru February	% of Bdgt	% of Year
Frontier	Bills		\$1,323,312			\$1,444,315			\$1,580,400		
	Payroll		1,367,934			1,314,079			1,279,725		
	Totals	\$3,644,692	2,691,246	74%	\$3,752,325	2,758,394	74%	\$3,973,484	2,860,125	72%	67%
Lincoln Trail	Bills		913,927			957,872			1,075,028		
	Payroll		1,560,953			1,548,721			1,604,339		
	Totals	3,507,776	2,474,880	71%	3,610,238	2,506,593	69%	3,779,529	2,679,367	71%	67%
Olney Central	Bills		1,376,361			1,422,650			1,465,142		
	Payroll		2,855,660			2,926,711			2,847,249		
	Totals	5,810,258	4,232,021	73%	6,089,108	4,349,361	71%	6,211,145	4,312,391	69%	67%
Wabash Valley	Bills		1,409,284			1,468,644			1,668,860		
	Payroll		2,009,257			1,964,474			1,956,742		
	Totals	4,454,180	3,418,541	77%	4,610,951	3,433,118	74%	4,871,893	3,625,602	74%	67%
Workforce Educ.	Bills		1,160,790			1,147,529			1,161,208		
	Payroll		690,274			650,543			677,008		
	Totals	2,600,413	1,851,064	71%	2,663,391	1,798,072	68%	2,754,423	1,838,216	67%	67%
District Office	Bills		148,226			158,417			160,865		
	Payroll		596,347			571,499			590,420		
	Totals	1,241,658	744,573	60%	1,240,904	729,916	59%	1,295,077	751,285	58%	67%
District Wide	Bills		1,074,556			1,046,404			1,190,510		
	Payroll		460,832			493,923			545,265		
	Totals	3,959,155	1,535,388	39%	4,393,591	1,540,327	35%	5,722,116	1,735,775	30%	67%
GRAND TOTALS		\$25,218,132	\$16,947,713	67%	\$26,360,508	\$17,115,781	65%	\$28,607,667	\$17,802,761	62%	67%

Excludes DOC

ILLINOIS EASTERN COMMUNITY COLLEGES
Operating Funds Expense Report
February 29, 2008

	Amount	% of Total
Salaries	9,500,749	53.37%
Employee Benefits	1,053,809	5.92%
Contractual Services	351,984	1.98%
Materials	956,555	5.37%
Travel & Staff Development	122,966	0.69%
Fixed Charges	317,915	1.79%
Utilities	758,497	4.26%
Capital Outlay	125,222	0.70%
Other	4,615,064	25.92%
	<u>17,802,761</u>	<u>100.00%</u>

Agenda Item #11

Chief Executive Officer's Report

Agenda Item #12

Executive Session

Agenda Item #13

Approval of Executive's Session Minutes

- A. Written Executive Session Minutes**
- B. Audio Executive Session Minutes**

Agenda Item #14

Approval of Personnel Report

MEMORANDUM

TO: Board of Trustees

FROM: Terry L. Bruce

DATE: March 13, 2008

RE: Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the attached Personnel Report. Additional information for item 400.1. and 400.2. will be mailed under separate cover.

INDEX

- 400.1. Request for Approval of Non-College Employment (External Report)**
- 400.2. Unpaid Leave Request (External Report)**
- 400.3. Leave of Absence Approved by CEO since February 19, 2008**

PERSONNEL REPORT

400.1. Request for Approval of Non-College Employment (External Report)

400.2. Unpaid Leave Request (External Report)

400.3. Leave of Absence Approved by CEO since February 19, 2008

A. None

Agenda Item #15

Collective Bargaining

Agenda Item #16

Litigation

Agenda Item #17

Acquisition and Disposition of Property

Agenda Item #18

Other Items

Agenda Item #19

Adjournment

TENTATIVE
Protection, Health, Safety and ADA
Projects Schedule
Phase 9

	Estimated Budget										
Districtwide Plumbing & Electrical Survey	\$38,500										
Install / Expand Energy Mgt System - FCC	\$173,700										
Districtwide ADA Compliance Work	\$467,800										
HVAC Replacements & Upgrades, LTC, OCC	\$1,149,500										
Roof Replacement - LTC, OCC	\$471,800										
Combustible Wall Panel Replacement, LTC	\$150,300										
Toilet Replacement & Upgrade, LTC	\$90,800										
Districtwide Asbestos Abatement	\$515,900										
Site Lighting Upgrade, OCC	\$198,500										
Door & Window Replacement, LTC & OCC	\$219,900										
Carpet Replacement, WVC	\$32,700										
Storm Water Remediation, WVC	\$121,000										
GRAND TOTAL	\$3,630,400		Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted

2/29/2008