

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

March 21, 2006



Location:

**Wabash Valley College
2200 College Drive
Mt. Carmel, Illinois 62863**

**Dinner – 6:00 p.m. – Cafeteria
Meeting – 7:00 p.m. – Cafeteria**

**Illinois Eastern Community Colleges
Board Agenda**

**March 21, 2006
7:00 p.m.
Wabash Valley College**

1. Call to Order & Roll Call.....Chairman Lane
2. Disposition of Minutes.....CEO Bruce
3. Recognition of Visitors and Guests Bruce
 - A. Visitors and Guests
 - B. IECEA Representative
 - C. Special Recognition of Student Board Member
4. Public Comment
5. Reports
 - A. Trustees
 - B. Presidents
 - C. Cabinet
Coal Mining Technology/Telecom
6. Policy First Reading (and Possible Approval)..... Bruce
 - A. None
7. Policy Second Reading Bruce
 - A. None
8. Staff Recommendations for Approval
 - A. Strategic Plan FY 2007 and FY 2008 Bruce
 - B. Determination of DOC Employee Work Week Bruce
 - C. CampusWorks Bruce
 - D. Independent Auditor Contract Browning
 - E. Athletic Field Designation..... Bruce
 - F. Recognition of Outstanding Service..... Bruce
9. Bid Committee ReportBrowning
10. District Finance
 - A. Financial ReportBrowning
 - B. Approval of Financial ObligationsBrowning
11. Chief Executive Officer's Report Bruce
12. Executive Session Bruce

13. Approval of Executive Session Minutes
 - A. Written Executive Session Minutes Bruce
 - B. Audio Executive Session Minutes..... Bruce
14. Approval of Personnel Report Bruce
15. Collective Bargaining Bruce
Amendment to the Existing Contract with IECCEA
16. Litigation Bruce
17. Acquisition and Disposition of Property..... Bruce
18. Other Items
19. Adjournment

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges – Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College – Community College District No. 529, Counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne and White, and State of Illinois, held in the Banquet Room, at Olney Central College, 305 North West Street, Olney, Illinois, Tuesday, February 21, 2006.

AGENDA #1 – “Call to Order & Roll Call” – Mr. James W. Lane, Jr., Chairman, who chaired the meeting, called the meeting to order at 7:00 p.m. and directed the Board Secretary, Mr. Harry Hillis, Jr., to call the roll.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

Mrs. Brenda K. Culver, Dr. George Andrew Fischer, Mr. Walter L. Koertge, Mr. James W. Lane, Jr., Dr. Larry Rost, Mr. Kevin C. Williams, Miss Marilyn J. Wolfe. Also present was Miss Laura Tiusaba Guzman, student trustee. Trustees absent: None. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Mr. Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.
Dr. Jack Davis, President of Olney Central College.
Dr. Michael Dreith, President of Frontier Community College.
Mr. Matt Fowler, Dean of Instruction of Wabash Valley College.
Dr. Carl Heilman, President of Lincoln Trail College.
Mr. Roger Browning, Chief Finance Officer.
Mrs. Tara Buerster, Director of Human Resources.
Ms. Christine Cantwell, Associate Dean of Academic & Student Support Services.
Mr. Alex Cline, Director of Information & Communications Technology.
Ms. Pamela Schwartz, Associate Dean of Institutional Development.
Mr. George Woods, Dean of Workforce Education.

Abbreviations Used in Minutes:

BITS – Business Industry Training Services
DO – District Office
DOC – Department of Corrections
FCC – Frontier Community College
HLC – Higher Learning Commission
ICCB – Illinois Community College Board
ICCTA – Illinois Community College Trustees Association
IECC – Illinois Eastern Community Colleges
IECCEA – Illinois Eastern Community Colleges Education Association
LCC – Lawrence Correctional Center
LTC – Lincoln Trail College
OCC – Olney Central College
PHS – Protection, Health & Safety
RCC – Robinson Correctional Center
SURS – State Universities Retirement System
WED – Workforce Education
WVC – Wabash Valley College

AGENDA #2 – “Disposition of Minutes” – Open meeting minutes of the regular meeting, Tuesday, January 17, 2006, were presented for disposition.

Board Action: Mr. Koertge made a motion to approve minutes of the foregoing meeting as prepared. Dr. Fischer seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion carried.

AGENDA #3 – “Recognition of Visitors & Guests” –

#3-A. Visitors & Guests: Visitors & guests present were recognized.

#3-B. IECCEA Representative: None.

AGENDA #4 – “Public Comment” – None.

AGENDA #5 – “Reports” –

#5-A. Report from Trustees: None.

#5-B. Report from Presidents: Written reports from each of the four colleges were noted.

#5-C. Report from Cabinet: Mr. Woods presented an informational report on Coal Mining Technology/Telecom.

AGENDA #6 – “Policy First Readings (and Possible Approval)” –

#6-A. Family Military Leave Policy 400.21: IECC currently complies with state legislation dealing with military leave for its employees. The Military Leave Act has been changed to allow family military leave if an IECC employee’s spouse or parent is called into military service lasting more than 30 days. The policy change proposed will allow Family Military Leave for IECC employees who have a family member called into military service. To qualify, an employee must have worked for IECC for at least twelve months and for at least 1250 hours of service during that same twelve month period. The leave is limited to 30 days of unpaid leave and requires that the employee exhaust accrued vacation, floating holiday, personal and compensatory time before Family Military Leave would become operative. The leave will not impair an employee’s position or seniority or any other term or condition of employment when they return to employment.

Recommendation: An amended copy of the foregoing revised policy was presented and without objection the Chair directed that the amended copy be accepted and made a part of the records of this meeting. The CEO recommended that second reading be waived and the foregoing revised policy be adopted.

Board Action: Mrs. Culver made a motion to waive second reading and adopt the revised Family Military Leave Policy 400.21 as recommended. Dr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #7 – “Policy Second Readings” – None.

AGENDA #8 – “Staff Recommendations for Approval” – The following staff recommendations were presented for approval.

#8-A. FY 2007-2011 Technology Plan: Mr. Cline reviewed the IECC 2007-2011 Technology Plan. The plan reviews technology projects for the 2006 fiscal year and outlines current and future technological needs, through fiscal year 2011. Goal of the plan is to improve technological services for faculty, staff and students within the projected budget over the next five years. During the current fiscal year, IECC has installed new Hewlett Packard hardware and purchased Oracle license upgrade to support the Banner system. Replacement network switches have been purchased and the following district-wide software licenses were purchased: Microsoft Office 2003, Norton Antivirus, Deepfreeze, Backup Exec and File Maker Pro. The following district-wide Learning Resource Center software subscriptions were also purchased: Lexis Nexis, The Chronicle of Higher Education, Facts on File, ProQuest and CQ Researcher. Approximately 200 computers will be replaced this year, along with ten computer projection units, and technology equipment and software based on campus needs.

The CEO recommended that the FY 2007-2011 Technology Plan be approved as presented.

Board Action: Mr. Williams made a motion to approve the FY 2007-2011 Technology Plan as recommended. Miss Tiusaba seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-B. Diesel Technology Program Fee: Students in the Diesel Technology Program at Wabash Valley currently pay the rental fee for uniforms. This requires the uniform company to deal with each individual student for payment. Dean Matt Fowler and the instructor of the course have made arrangements to have the college rent the uniforms under one contract and make payment using college funds. This results in a reduced cost for the student. By requiring a \$110.00 per semester fee, the student is also allowed to apply for financial aid and have this amount paid as part of his award, which could result in a reduced cost to the student. The CEO recommended approval effective Fall Semester 2006.

Board Action: Dr. Fischer made a motion to approve the Diesel Technology Program fee as recommended. Mrs. Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-C. Truck Driving Program Fee: Students in the Truck Driving Program at Wabash Valley College currently pay a \$35.00 per hour fee to cover the cost of diesel fuel used during behind the wheel training. Because of the increased cost of diesel fuel, it is proposed that the fee be increased to \$45.00 per hour, effective March 13, 2006. The CEO recommended approval.

Board Action: Mr. Williams made a motion to approve the Truck Driving Program fee as recommended. Mrs. Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-D. Radiography Technology Program Fee: Students enrolled in Radiology programs are required to wear film badges which are processed and reissued monthly. The cost to the District for a typical student is approximately \$44.90 for a ten month academic year. Students are also required to have an x-ray

marker, which costs an additional \$10.00. To defray the costs of these badges and markers, it is proposed that students pay a \$20.00 fee for each of the courses in the Radiology Program. This would result in the typical Radiology Program student paying \$40.00 per academic year. The CEO recommended approval effective Fall Semester 2006.

Board Action: Dr. Fischer made a motion to approve the Radiography Technology Program fee as recommended. Dr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-E. Facilities Usage Fee: IECC students enrolled for six hours or more currently pay a \$5.00 per semester parking fee. It is proposed that IECC replace this parking fee with a \$5.00 per semester facilities usage fee. The funds derived will continue to be used for parking lot maintenance, but also could be used for other facilities maintenance needs. The CEO recommended approval effective Fall Semester 2006.

Board Action: Mr. Williams made a motion to replace the parking fee with a facilities usage fee as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-F. IETC Grant Agreement: IECC currently operates a Dislocated Worker Program pursuant to a contract with Lake Land College. The contract allows the expenditure of \$245,947.00 for the provision of Dislocated Services at IECC's Center, located on Main Street, Olney. The contract proposed by Lake Land College is virtually identical to contracts IECC has had with Lake Land College for more than a decade. The CEO recommended approval of the proposed new contract.

Board Action: Mr. Williams made a motion to approve the IETC Grant Agreement as recommended. Mr. Koertge seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-G. Statement of Final Construction Compliance: IECC is required by the Illinois Community College Board (ICCB) to take Board action on Protection, Health and Safety, Capital Renewal and state and locally funded projects completed each year. A statement of final construction compliance was presented for the Roof Replacement on the WVC Science Building PHS project as required by the ICCB. The CEO recommended that the Board approve this statement of final construction compliance as presented, for submission to the ICCB. The project is described as follows:

<u>Project Number</u>	<u>Project Name</u>	<u>Actual Cost</u>	<u>Funds</u>
1654-1204	Roof Replacement/Science Building- WVC	\$280,928	TE

Board Action: Mrs. Culver made a motion to approve the Statement of Final Construction Compliance for the roof replacement project on the WVC Science Building as recommended. Dr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #9 – “Bid Committee Report” –

#9-A. IECC – Computers: Mr. Browning presented the recommendation of the Bid Committee to accept the following bids for computers:

Dell Computers, Round Rock, TX: Desktop Computers 3.0 GHz, 186 @ \$664.00 for a total of \$123,504.00. Desktop Computers 3.4 GHz, 53 @ \$769.00 for a total of \$40,757.00.

Charley, Robinson, IL: 17” Flat Screen Monitors, 55 @ \$209.00 for a total of \$11,495.00. 19” Flat Screen Monitors, 9 @ \$257.00 for a total of \$2,313.00. Notebook 2.0 GHz, 29 @ \$1,243.00 for a total of \$36,047.00.

Gateway, N. Sioux City, SD: 17” Adjustable Flat Screen Monitors, 23 @ \$253.00 for a total of \$5,819.00. 19” Adjustable Flat Screen Monitors, 9 @ \$298.00 for a total of \$2,682.00.

Grand Total: \$222,617.00. Source of Funds: Various District Wide and Tech Plan.

Recommendation: The CEO recommended approval of the foregoing recommendation of the Bid Committee as outlined.

Board Action: Dr. Fischer made a motion to accept the foregoing recommendation of the Bid Committee to accept the bids for computers, as outlined. Dr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#9-B. Asbestos Abatement – LTC North Campus: Mr. Browning presented the recommendation of the Bid Committee and Marion Poggas of Image Architects, to accept the bid of Environmental Assurance Co., Inc., Avon, IN, for a total of \$73,995.00 for asbestos abatement at the North Campus of Lincoln Trail College. Source of Funds: Protection Health & Safety Funds.

Recommendation: The CEO recommended approval of the foregoing recommendation of the Bid Committee as outlined.

Board Action: Dr. Rost made a motion to accept the foregoing recommendation of the Bid Committee to accept the bid of Environmental Assurance Co. for asbestos abatement at Lincoln Trail College as recommended. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #10 – “District Finance” – The following District financial matters were presented:

#10-A. Financial Reports: The monthly financial reports were presented, including the treasurer's report, showing a balance in all funds of \$6,858,494.00, as of January 31, 2006.

#10-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for February 2006, totaling \$924,341.42, were presented for approval.

Board Approval for Payment of Financial Obligations: Miss Wolfe made a motion to approve payment of District financial obligations for February 2006, in the amounts listed, and payments from the revolving fund for January 2006. Miss Tiusaba seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #11 – “Chief Executive Officer's Report” – Mr. Bruce presented informational reports relative to the following topics:

1. ICCB Adult Education Monitoring Visit.
2. Book Donation to Delgado Community College.
3. Educational Talent Search.
4. Enrollment Report – District Up 2%.
5. Lobby Day in Springfield, Wednesday, March 29, 2006.

AGENDA #12 – “Executive Session” – The Board of Trustees did not hold an executive session at this meeting.

AGENDA #13 – “Approval of Executive Session Minutes” – The Board of Trustees did not hold an executive session at the meeting on January 17, 2006.

AGENDA #14 – “Approval of Personnel Report” – The CEO presented the following amended Personnel Report and recommended approval.

400.1. Employment of Personnel

A. Classified

1. Darby Miller, Career Advisor, LTC, effective February 23, 2006.

400.2. Faculty Seniority List for 2005-2006

The Faculty Seniority List for 2005-2006 was presented.

400.3. Reemployment of Faculty for 2006-2007 Academic Year

A. Continuation of Tenure: Bea Abernathy, Gary Adams, Tom Baird, Scott Balding, Mary Jane Beckett, C. Allen Brown, Dan Bruneau, Clyde Buck, James Burnett, Nancy Buttry, Roger Chapman, Byford Cook, David Cunningham, Jeff Cutchin, Laurel Cutright, John Day, David Denton, Lonnie Devin, Teresa Diekman, Kathy Doty, Mark Fitch, Donald Florida, Tamara Fralicker, Carole Fusco, Connie Girten, David Goodson, Scott Hanson, Johnie Harrell, Kathryn Harris, Larry Hoeszle, Kathleen Hudson, Russell Jausel, E. Ary Jennings, John Kendall, Janet Kinkade, Hal Kizer, George Kocher, Linda Kolb, Howard Lanam, Don Leynaud, Theresa Marcotte, Rob Mason, Christian Mathews, Travis Matthews, Michael McKern, Donald Mersinger, Wayne Morris, Judy Neikirk, Kathleen Nelson, Yvonne Newlin, Patricia Owens, Brenda Phegley, Susan Polgar, Richard Poskin, Judith Puckett, Randy Questelle, Gaziur Rahman, Diane Reed, Ryan Roark, Cathy Robb, Anurahda Roy, Terry Russell, Paul Sainer, Paul Schnarre, Fred Schwappach, Gary Spraggins, Dan Tahtinen, Teresa Tegeler, James Tucker, William Tucker, Kristi Urfer, Gary Wangler, Sharon Welty, David Wilderman, Mitchell Wolfe, Winifred Ann Wolven.

B. Initial Tenure: Shasta Bennett, Phillip Edmondson, Nixie Hnetkovsky, Ruby Houldson, Carrie Mallard, Rodney Maxey, Amie Mayhall, Mary Mersinger, John Nutter, Mark Pettigrew, Jill Winter.

C. Non Tenure: Jay Carter, Suzanne Downes, Holly Farley, Brenda Grove, Anne Hustad, David Johnston, Carmen Jones, Hollie Kelly, Richard Kribs IV, Karen Marks, Kelly Payne, Nedra Pershing, Lori Phillips, Michael Thomas, Drew Tucker, Brian Wick, Gary Wise, Sharen Wolke, Nicholas Wright, Kim Underwood.

400.4. Leave Request

A. Administrative

1. Tim Watson, Family Medical Leave, effective February 6, 2006, intermittent, with up to 12 weeks of leave. The requested leave is unpaid with allowance for substitution of paid leave time.

400.5. Resignations

A. Faculty

1. Karen Fink, Food Service Technician Instructor, LTC/LCC, resignation effective March 3, 2006.
2. Mary Stewart, Allied Health Instructor, OCC, resignation effective end of Spring Spring '06 Semester.
3. Robyn Thessing, Life Science Instructor, OCC, resignation effective end of Spring '06 Semester.

B. Professional/Non-Faculty

1. Andrea Pampe, Director of the Transition Center, OCC, resignation effective April 3, 2006.

400.6. Retirements

A. Faculty

1. Robert Brosseau, Physics/Electronics Technology Instructor, WVC, retirement effective end of Spring '06 Semester.
2. Dan Edwards, Radio/TV Broadcasting Instructor, WVC, retirement effective end of Spring '06 Semester.

#14-A. Correct Dates: Without objection, the Chair directed that leave be given to correct dates of the foregoing resignations and retirements to read “effective end of Spring '06 Semester” instead of '05 as listed in the Board mailing.

#14-B. Board Action to Approve Personnel Report: Mrs. Culver made a motion to approve the foregoing Personnel Report as corrected and recommended. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #15 – “Collective Bargaining” –

#15-A. Settlement Agreement: The CEO presented the following Grievance Settlement Agreement and recommended that it be accepted by the Board of Trustees:

This is a Grievance Settlement Agreement between the Board of Trustees of Illinois Eastern Community Colleges, District No. 529 ("Board") and the Illinois Eastern Colleges Education Association, IEA-NEA ("Association"). In full and complete settlement of all pending or threatened salary grievances, the Board and the Association hereby agree as follows:

1. The Association admits that the District has correctly implemented the existing contract as it relates to payment of compensation and approved increases due Association members during the academic years 2004-2005 and 2005-2006.
2. Association appreciates the District's willingness to implement bargained for and jointly approved increases at the beginning of the academic year and not September 1 as stated in the contract for the academic years 2005-2006 and 2006-2007.
3. Implementation of the increase for the academic year 2005-2006 shall be effective as follows: The Board will make a one time payment as set forth in attached Table A to all bargaining unit members who were employed during the academic year 2004-2005 and are still employed at the time of this settlement. This one time adjustment shall be paid in the February 28, 2006 pay check. Said amount shall be considered part of the 2005-2006 academic year base salary.
4. Implementation of the increase for the academic year 2006-2007 shall be effective at the beginning of the academic year 2006-2007. Section 9.9.1 of the existing collective bargaining agreement is hereby amended to provide that the increases to the base salary for the academic year 2006-2007 shall be effective beginning with the last paycheck in August of 2006; all remaining language in this section shall remain in effect.
5. The Association hereby permanently withdraws all pending grievances which relate or pertain to salaries of any or all bargaining unit members.
6. The Board and the Association shall split, on a 50/50 basis, any fee assessed by Arbitrator Marvin Hill or the court reporter in connection with the arbitration hearing that was set to begin on Monday, January 23, 2006.

Board Action: Mrs. Culver made a motion to accept the foregoing Grievance Settlement Agreement as recommended. Miss Tiusaba seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #16 – "Litigation" – None.

AGENDA #17 – "Acquisition & Disposition of Property" – None.

AGENDA #18 – "Other Items" – None.

AGENDA #19 – "Adjournment" – Mr. Koertge made a motion to adjourn. Dr. Fischer seconded the motion. The Chair asked trustees in favor of the motion to say "Aye" and those opposed to say "No." The viva voce (by the voice) vote was taken. The Chair declared the "Ayes" have it, the motion carried, and the meeting adjourned at 7:50 p.m.

Approved: Chairman: _____

Secretary: _____

Agenda Item #1

Call to Order and Roll Call

Agenda Item #2

Disposition of Minutes

Agenda Item #3

Recognition of Visitors and Guests

A. Visitors and Guests

B. IECEA Representatives

**C. Special Recognition of Student Board
Member**

Agenda Item #4

Public Comment

Agenda Item #5

Reports

A. Trustees

B. Presidents

C. Cabinet

Coal Mining Technology/Telecom

Agenda Item #6

Policy First Reading (and Possible Approval)

None

Agenda Item #7

Policy Second Reading

None

Agenda Item #8

Staff Recommendations for Approval

Agenda Item #8A

Strategic Plan FY 2007 and FY 2008

Agenda Item #8A

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: March 21, 2006
RE: Strategic Plan, FY 2007 and 2008

The Strategic Plan for Illinois Eastern Community Colleges is a product of district-wide research that includes a scan of the district's environment, input from the four colleges and District Office, its workforce education division, and the communities served. The purpose of the strategic plan is improvement in instruction, the betterment of student support services, revitalized facilities, and state-of-the-art equipment and teaching tools to maintain the college District in a position of leadership as the institution continues through the 21st century.

The Strategic Plan, FY 2007 and 2008 includes:

- Introduction
- Environmental Scan Summary
- Strategic Plan
 - FY 2006 Report
 - FY 2007 Planning Guide
 - FY 2008 Planning Guide

A copy of the Strategic Plan, FY 2007 and 2008 on CD was mailed to each Board member.

TLB/rs

Agenda Item #8B

Determination of DOC Employee Work Week

Agenda Item #8B

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: March 21, 2006
RE: Determination of DOC Work Week

As a cost savings move, the Department of Corrections (DOC) would like to place the educational programs at correctional facilities on a four day week rather than the current five day work week. Currently a guard is required to be present during instruction by IECC personnel in both the academic wing and the vocational wing each day instruction occurs. A four day work week will allow the Robinson and Lawrence correctional facilities to reduce the number of days a guard is required.

Under our existing contract with DOC, employees are expected to work 37 ½ hours per week. Under the proposed change, employees would continue to work 37 ½ hours. Under the new work week employees will not work on Mondays, but work additional hours on Tuesday, Wednesday, Thursday, and Friday to make up a 37 ½ hour work week.

I ask the Board's approval of the following change in the existing contract with the Department of Corrections at both the Robinson and Lawrence Correctional Facilities:

Amend work week language under schedule of work section to read as follows:

Services in full-time programs shall be provided a minimum of 40 hours per week. A 40-hour week shall consist of 7.5 hours of work each day with a 30-minute meal period for a five-day week; or a 40-hour week may consist of 1 day of no working hours, 3 days with 9.5 hours of work and a 30-minute meal period and 1 day with 9 hours of work and a 30-minute meal period for a five-day week.

All remaining contract language shall remain as stated in contract.

TLB/rs

Agenda Item #8C

Campus Works

Agenda Item #8C

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: March 21, 2006
RE: CampusWorks

In January, the Board of Trustees contracted with the Bridger Corporation to begin a review of the administrative services to reduce costs and develop revenues on the non-academic side of IECC's budget. We have begun preparing documents for the Bridger study, which will begin in April or May.

As part of an on-going review of District procedures, I have identified CampusWorks as a firm that could review our information technology status and perform an IT assessment and planning review.

If hired, CampusWorks would:

- identify where IECC ranks with technology for a college district of our size;
- recommend what the next set of IT initiatives should be;
- identify the staffing and dollar resources needed to achieve these initiatives;
- provide a review of instructional technology initiatives, including labs, classrooms, distance learning, web capability, course management, and media support;
- provide a multi-year IT vision and strategy;
- perform a review of IECC's administrative services including Banner, projected growth, and service plans required;
- develop a management and disaster recovery and college continuity plan;
- analyze projected IT expenditures for return on investment;

At the conclusion of the CampusWorks review, a summary report would be provided. This report would give the Board and Administration an overview of the status of IECC's current and projected information technology operations and initiatives and would provide the information needed to make future IT decisions.

CampusWorks proposes to do this work for a contractual fixed fee of \$7,000 plus ordinary expenses.

I ask the Board's approval of a contract with CampusWorks.
TLB/rs

Agenda Item #8D

Independent Auditor Contract

Agenda Item #8D

MEMORANDUM

TO: Board of Trustees
FROM: Roger Browning
DATE: March 21, 2006
RE: Independent Auditor Contract

Since 1996, the District has contracted with Clifton Gunderson Certified Public Accountants to prepare the annual audit required by the Illinois Community College Board (ICCB) and to fulfill other audit requirements.

The first contract with Clifton Gunderson was \$21,000 plus out of pocket expenses. Those out of pocket expenses have been approximately \$3,000 for travel, overnight lodging and meals.

In FY 2006, the District expended \$29,344 with Clifton Gunderson, which included out of pocket expenses and included an extra charge for a new ICCB audit requirement, the Illinois Cooperative Work Study Grant. As is very apparent, Clifton Gunderson has not increased their fees substantially over a ten year period.

Therefore, the proposal is that the new fee commencing June 30, 2006 be \$36,000 plus out of pocket expenses with 5% increases in 2007 and 2008 as outlined in the attached letter. This new revised fee would include the audit of the District's Illinois Cooperative Work Study Grant.

The services provided by Clifton Gunderson have been of the highest quality and the new fee schedule is comparable to other community colleges of our size. Because we are a multi-college district, Clifton Gunderson also has the additional obligation of reviewing expenditures at four college sites and the audit of a foundation.

I ask the Board's approval of a new three year contract for audit services with Clifton Gunderson.

TLB/rs

Attachment

CLIFTON GUNDERSON LLP

Certified Public Accountants & Consultants

March 15, 2006

Illinois Eastern Community Colleges
233 East Chestnut
Olney, Illinois

To the Members of the Board of Trustees:

We are pleased to present the following schedule of projected fees for the audits of the financial statements of Illinois Eastern Community Colleges for the years ended June 30, 2006, 2007 and 2008.

Audit Period: June 30, 2006	\$ 36,000 plus out of pocket costs
June 30, 2007	37,800 plus out of pocket costs
June 30, 2008	39,690 plus out of pocket costs

The above fees do include the audit of the District's Illinois Cooperative Work Study Grant, as well as the audit of Frontier Community College Foundation, as needed for the District's entity-wide financial statements.

As you are aware, we have a long and successful history with the District, and we are looking forward to continuing that relationship. In addition, Clifton Gunderson continues to be an expert in auditing colleges and universities, especially with community colleges regulated by the Illinois Community College Board.

We sincerely appreciate having IECC as our longstanding client and look forward to many more years of service. Please feel free to contact us for further information.

Sincerely,

CLIFTON GUNDERSON LLP

Michael T. Hillary, CPA, Partner

h docs IECC Fee Letter 3-15-06

Agenda Item #8E

Athletic Field Designation

Agenda Item #8E

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: March 21, 2006
RE: Athletic Field Designation

The Board of Trustees has the opportunity to name one of its athletic fields in honor of an outstanding IECC coach.

A resolution setting forth the designation will be provided at the Board meeting.

TLB/rs

Agenda Item #8F

Recognition of Outstanding Service

Agenda Item #8F

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: March 21, 2006
RE: Recognition of Outstanding Service

The Board of Trustees acknowledges that many faculty and staff members have provided outstanding service to the students, staff, and the community in which they reside. Each college has individuals who have provided these services over a long period of time. The Board has the opportunity to recognize one of those individuals at this Board meeting.

A resolution setting forth the details will be provided at the Board meeting.

TLB/rs

Agenda Item #9

Bid Committee Report

BID COMMITTEE REPORT

MARCH 21, 2006

IECC

1. Projectors

TO: Board of Trustees
 FROM: Bid Committee
 SUBJECT: Bid Recommendation –Projectors
 DATE: March 21, 2006

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

The Bid Committee recommends acceptance of the bids received that meet all specifications listed below.

ITEM #	VENDORS	DESCRIPTION	QTY	UNIT	BID
2	United Visual, Inc. Itasca, IL	Mitsubishi XD490	4	\$2,186.00	\$8,744.00
3	CIM-Audio Visual Evansville, IN	Sharp XGMB55X	3	\$1,824.00	\$5,472.00
5	CIM-Audio Visual Evansville, IN	Sharp XGMB50X	2	\$1,175.00	\$2,350.00

The lower bids received did not meet specifications for the following reasons:

CIM – Audio Visual Item #1 and #2 Speaker is only 1 watt, not 2 watt minimum as specified.

United Visual Item #5 Speaker is only 1 watt, not 2 watt minimum as specified

A bid tabulation sheet is attached.

Respectfully submitted,
 Roger Browning
 Alex Cline
 Harry Hillis, Jr.

Source of Funds: Technology, Restricted Purposes

Department: Title III, Various Departments at FCC

Rationale for Purchase: FCC – Three will be mounted in lecture classrooms for use by various departments, and two will be placed in the LRC for checkout by part-time faculty. Title III - The projectors will be used for the Faculty and Staff Resources Centers – Two at OCC and two at FCC.

The “Advertisement for Bids” was placed in the Robinson Daily News for one (1) day.

**PROJECTOR BID
TABULATION**

DESCRIPTION	QTY	United Visual Itasca, IL		CIM-Audio Visual Evansville, IN
Item #1 3000 Lumens Multimedia Projector with Ceiling Mount Kit	Per Unit 2-4 5-9 10+	Epson Powerlite 830 2411.00 2389.00 2389.00 2389.00		Sanyo PLC-XU48 1731.00 1731.00 1731.00 1731.00
Item #2 3000 Lumens Multimedia Projector with Travel Case w/wheels	Per Unit 2-4 5-9 10+	Mitsubishi XD490 2196.00 2186.00 2159.50 2138.00		Sanyo PLC-XU48 1615.00 1615.00 1615.00 1615.00
Item #3 2500 Lumens Multimedia Projector with Ceiling Mount Kit	Per Unit 2-4 5-9 10+	Sharp PG-MB60 1859.00 1842.50 1698.00 1685.00		Sharp XG-MB55X 1824.00 1824.00 1824.00 1824.00
Item #4 2500 Lumens Multimedia Projector with Travel Case w/wheels	Per Unit 2-4 5-9 10+	Dukane 8769 1575.00 1545.00 1530.00 1515.00		Sharp XG-MB55X 1708.00 1708.00 1708.00 1708.00
Item #5 2000 Lumens Multimedia Projector with Travel Case w/wheels	Per Unit 2-4 5-9 10+	Dukane 8755D 1145.00 1135.00 1127.00 1112.00	Mitsubishi XD206 1191.00 1179.00 1169.00 1159.00	Sharp XG-MB50X 1175.00 1175.00 1175.00 1175.00

LCD PROJECTOR MINIMUM SPECIFICATIONS:

Item 1

Model: Multimedia Projector
Resolution: true XGA (1024x 768), compressed SXGA (1280 x 1024)
Brightness: 3000 Lumens (minimum)
Compatibilities: SXGA, XGA, SVGA, VGA; PAL/PAL-M/PAL-N/SECAM/NTSC/NTSC4.43
Sound Output: 2 watt mono (minimum)
Remote Control IR Remote w/wired capability
Lamp Life 1500 hours
Inputs Computer, Composite Video (RCA), S-Video, Audio (RCA), RJ-45, DVI
Outputs Computer, Audio,
Other Connections USB, RS 232 Serial,
Projection Lamp: 250W User Replaceable
Warranty: 3 year parts and labor; 90 days lamp, Emergency Roadside Assistance Program

Included Accessories

Appropriate Ceiling Mount Kit
2'x2' Adjustable False Ceiling Plate
Ceiling Extension Tubes
Audio/Video/15-pin computer
Cable extension, minimum 50'

Total - Item 1 Per Unit_____ 2-4 Units_____ 5-9 Units_____
>10_____

Item 2

Model: Multimedia Projector
Resolution: true XGA (1024x 768), compressed SXGA (1280 x 1024)
Brightness: 3000 Lumens (minimum)
Compatibilities: SXGA, XGA, SVGA, VGA; PAL/PAL-M/PAL-N/SECAM/NTSC/NTSC4.43
Sound Output: 2 watt mono (minimum)
Remote Control IR Remote w/wired capability
Lamp Life 1500 hours
Inputs Computer, Composite Video (RCA), S-Video, Audio (RCA), RJ-45, DVI
Outputs Computer, Audio,
Other Connections USB, RS 232 Serial,
Projection Lamp: 250W User Replaceable
Warranty: 3 year parts and labor; 90 days lamp, Emergency Roadside Assistance Program

Included Accessories

Travel Case with Wheels

Total - Item 2: Per Unit _____ **2-4 Units** _____ **5-9 Units** _____
>10 _____

Item 3

Model:

Multimedia Projector

Resolution:	true XGA (1024x 768), compressed SXGA (1280 x 1024)
Brightness:	2500 Lumens (minimum)
Compatibilities:	SXGA, XGA, SVGA, VGA; PAL/PAL-M/PAL-
	N/SECAM/NTSC/NTSC4.43
Sound Output:	2 watt mono (minimum)
Remote Control	IR Remote w/wired capability
Lamp Life	1500 hours
Inputs	Computer, Composite Video (RCA), S-Video, Audio (RCA)
Outputs	Computer, Audio,
Other Connections	USB, RS 232 Serial,
Projection Lamp:	250W User Replaceable
Warranty:	3 year parts and labor; 90 days lamp, Emergency Roadside
Assistance Program	

Included Accessories

Appropriate Ceiling Mount Kit
2'x2' Adjustable False Ceiling Plate
Ceiling Extension Tubes
Audio/Video/15-pin computer
Cable extension, minimum 50'

Total - Item 3: Per Unit _____ **2-4 Units** _____ **5-9 Units** _____
>10 _____

Item 4

Model:

Multimedia Projector

Resolution:	true XGA (1024x 768), compressed SXGA (1280 x 1024)
Brightness:	2500 Lumens (minimum)
Compatibilities:	SXGA, XGA, SVGA, VGA; PAL/PAL-M/PAL-
	N/SECAM/NTSC/NTSC4.43
Sound Output:	2 watt mono (minimum)
Remote Control	IR Remote w/wired capability
Lamp Life	1500 hours
Inputs	Computer, Composite Video (RCA), S-Video, Audio (RCA)
Outputs	Computer, Audio,
Other Connections	USB, RS 232 Serial,
Projection Lamp:	250W User Replaceable

Warranty: 3 year parts and labor; 90 days lamp, Emergency Roadside
Assistance Program

Included Accessories

Travel Case with Wheels

Total - Item 4: Per Unit _____ **2-4 Units** _____ **5-9 Units** _____
>10 _____

Item 5

Model: Multimedia Projector
Resolution: true XGA (1024x 768), compressed SXGA (1280 x 1024)
Brightness: 2000 Lumens (minimum)
Compatibilities: SXGA, XGA, SVGA, VGA; PAL/PAL-M/PAL-
N/SECAM/NTSC/NTSC4.43
Sound Output: 2 watt mono (minimum)
Remote Control: Radial Remote Control
Lamp Life: 2000 hours
Inputs: Computer, Composite Video (RCA), S-Video, Audio (RCA)
Outputs: Computer, Audio,
Other Connections: USB, RS 232 Serial,
Projection Lamp: 250W User Replaceable
Weight: 5.9 lbs
Warranty: 3 year parts and labor; 90 days lamp, Emergency Roadside
Assistance Program

Included Accessories

Travel Case with Wheels

Total - Item 5: Per Unit _____ **2-4 Units** _____ **5-9 Units** _____
>10 _____

PROJECTORS

Warranty and Support:

Vendor is to be IECC support contact on all warranty issues. Vendor shall have the sole responsibility to contact any and all manufacturers with warranty issues during warranty period. Warranty issues are to be resolved within two weeks or unit(s) will be subject to return for credit or replacement with unit(s) of same or better value. Shipping, delivery, handling, and any restocking fees charges on units(s) returned for credit or replacement shall be the responsibility of the vendor. Vendor shall determine method of shipment. Warranty shall include 30 day unconditional return privilege, 3 Years parts/labor, 90 day lamp warranty and emergency overnight exchange while under warranty.

Failure to give detailed explanation/documentation of proposed equipment being supplied will be possible cause for rejection of bid. Complete documentation for all hardware and software must be provided. Failure to provide shall constitute reason for unconditional return of the system /systems with no restocking charge.

Any exception to warranty & support requirements or failure to provide shall constitute reason for unconditional return of the system/systems with no restocking charge. Any exception to warranty & support requirements or failure to comply will be considered non-responsive.

All freight shipping, delivery and handling charges are to be included in bid total. The quotation as submitted on this form will remain firm for six weeks from the date quotation is received by Illinois Eastern Community Colleges.

SIGNATURE_____

COMPANY_____

ADDRESS_____

TELEPHONE_____

FAX NO._____

DATE_____

NOTE: PLEASE SUBMIT BID IN DUPLICATE

Agenda Item #10

District Finance

- A. Financial Report**
- B. Approval of Financial Obligations**

ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529

TREASURER'S REPORT February 28, 2006

FUND	BALANCE
Educational	\$921,760.11
Operations & Maintenance	\$180,317.86
Operations & Maintenance (Restricted)	\$263,513.13
Bond & Interest	\$37,895.85
Auxiliary	\$562,260.15
Restricted Purposes	(\$28,936.22)
Working Cash	\$23,924.04
Trust & Agency	\$370,968.41
Audit	\$6,703.98
Liability, Protection & Settlement	\$446,780.31
TOTAL ALL FUNDS	\$2,785,187.62

Respectfully submitted,

Roger Browning, Treasurer

ILLINOIS EASTERN COMMUNITY COLLEGES
Combined Balance Sheet - All Funds
February 28, 2006

	ALL FUNDS
	Fiscal Year 2006
ASSETS:	
CASH	2,785,188
IMPREST FUND	21,500
CHECK CLEARING	2,000
INVESTMENTS	12,017,000
RECEIVABLES	2,861,461
ACCRUED REVENUE	-
INTERFUND RECEIVABLES	99,206
INVENTORY	463,200
OTHER ASSETS	438,608
TOTAL ASSETS AND OTHER DEBITS:	18,688,163
 LIABILITIES:	
PAYROLL DEDUCTIONS PAYABLE	386,669
ACCOUNTS PAYABLE	9,719
ACCRUED EXPENSES	-
INTERFUND PAYABLES	139,950
DEFERRED REVENUE	-
OTHER LIABILITIES	779,887
TOTAL LIABILITIES:	1,316,225
 EQUITY AND OTHER CREDITS:	
INVESTMENT IN PLANT	1,428,160
PR YR BDGTD CHANGE TO FUND BALANCE	488,582
 FUND BALANCES:	
FUND BALANCE	8,996,691
RESERVE FOR ENCUMBRANCES	6,458,505
TOTAL EQUITY AND OTHER CREDITS	17,371,938
 TOTAL LIABILITIES, EQUITY, AND OTHER CREDITS	18,688,163

ILLINOIS EASTERN COMMUNITY COLLEGES
 Combined Statement of Revenues, Expenses,
 and Changes in Net Assets
 AS OF February 28, 2006

ALL FUNDS

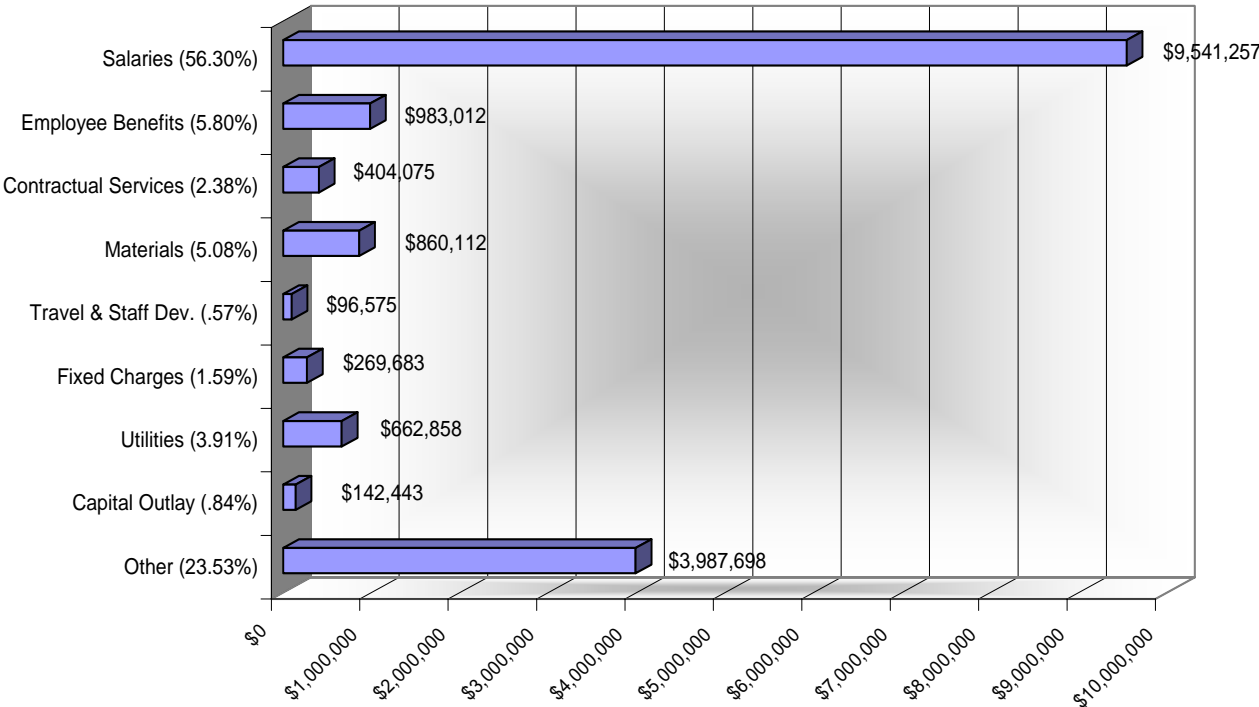
	YEAR-TO-DATE
REVENUES:	
LOCAL GOVT SOURCES	7,960,409
STATE GOVT SOURCES	6,812,188
STUDENT TUITION & FEES	9,587,161
SALES & SERVICE FEES	2,206,179
FACILITIES REVENUE	24,078
INVESTMENT REVENUE	217,175
OTHER REVENUES	109,345
TOTAL REVENUES:	26,916,535
 EXPENDITURES:	
INSTRUCTION	7,004,821
ACADEMIC SUPPORT	317,236
STUDENT SERVICES	820,120
PUBLIC SERV/CONT ED	36,423
OPER & MAINT PLANT	1,621,938
INSTITUTIONAL SUPPORT	5,218,039
SCH/STUDENT GRNT/WAIVERS	3,960,831
AUXILIARY SERVICES	2,966,730
TOTAL EXPENDITURES:	21,946,138
 TRANSFERS AMONG FUNDS:	
INTERFUND TRANSFERS	0
TOTAL TRANSFERS AMONG FUNDS:	0
 NET INCREASE/DECREASE IN NET ASSETS	4,970,397

ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS
COMPARISON REPORT FY04-06

College	Category	FISCAL YEAR 2004			FISCAL YEAR 2005			FISCAL YEAR 2006			
		Annual Budget	Spent Thru February	% of Bdgt	Annual Budget	Spent Thru February	% of Bdgt	Annual Budget	Spent Thru February	% of Bdgt	% of Year
Frontier	Bills		\$1,168,934			\$1,246,275			\$1,323,312		
	Payroll		1,215,160			1,328,093			1,367,934		
	Totals	\$3,415,247	2,384,094	70%	\$3,475,709	2,574,368	74%	\$3,644,692	2,691,246	74%	67%
Lincoln Trail	Bills		866,367			988,252			913,927		
	Payroll		1,503,923			1,533,790			1,560,953		
	Totals	3,508,970	2,370,290	68%	3,546,178	2,522,042	71%	3,507,776	2,474,880	71%	67%
Olney Central	Bills		1,205,454			1,350,228			1,376,361		
	Payroll		2,430,039			2,568,218			2,855,660		
	Totals	5,436,460	3,635,493	67%	5,418,118	3,918,446	72%	5,810,258	4,232,021	73%	67%
Wabash Valley	Bills		1,205,367			1,291,960			1,409,284		
	Payroll		1,882,555			1,954,353			2,009,257		
	Totals	4,224,879	3,087,922	73%	4,256,100	3,246,313	76%	4,454,180	3,418,541	77%	67%
Workforce Educ.	Bills		914,253			962,119			1,160,790		
	Payroll		666,124			674,076			690,274		
	Totals	2,444,172	1,580,377	65%	2,467,643	1,636,195	66%	2,600,413	1,851,064	71%	67%
District Office	Bills		158,091			162,462			148,226		
	Payroll		580,321			581,348			596,347		
	Totals	1,169,354	738,412	63%	1,217,781	743,810	61%	1,241,658	744,573	60%	67%
District Wide	Bills		1,236,078			1,102,491			1,074,556		
	Payroll		413,171			412,404			460,832		
	Totals	3,574,010	1,649,249	46%	4,042,284	1,514,895	37%	3,959,155	1,535,388	39%	67%
O & M	Bills										
	Payroll										
	Totals										
GRAND TOTALS		\$23,773,092	\$15,445,837	65%	\$24,423,813	\$16,156,069	66%	\$25,218,132	\$16,947,713	67%	67%

Excludes DOC

**Illinois Eastern Community Colleges
FY2006
Operating Funds**



Illinois Eastern Community Colleges Dist. #529
 As of February 28, 2006 - \$16,947,713

Agenda Item #11

Chief Executive Officer's Report

Agenda Item #12

Executive Session

Agenda Item #13

Approval of Executive Session Minutes

- A. Written Executive Session Minutes**
- B. Audio Executive Session Minutes**

Agenda Item #14

Approval of Personnel Report

MEMORANDUM

TO: Board of Trustees

FROM: Terry L. Bruce

DATE: March 16, 2006

RE: Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the attached Personnel Report. Additional information for items 400.1., 400.2., and 400.3. will be mailed under separate cover.

INDEX

- 400.1. Employment of Personnel**
- 400.2. Extension of Grant Employment**
- 400.3. Retirement**

PERSONNEL REPORT

400.1. Employment of Personnel

A. Professional/Non-Faculty

1. Ashley Charleston, Director of Transition Center, OCC, contingent upon continued grant funding, effective April 4, 2006.

400.2. Extension of Grant Employment

A. Classified

1. Debra Rister, Program Advisor, Allied Health Grant, OCC, contingent upon continued grant funding.

400.3. Retirement

A. Administrative

1. Louise Acree, Director of Public Information & Marketing, WVC, effective May 31, 2006.

Agenda Item #15

Collective Bargaining

Agenda Item #16

Litigation

Agenda Item #17

Acquisition and Disposition of Property

Agenda Item #18

Other Items

Agenda Item #19

Adjournment

**TENTATIVE
Protection, Health, Safety and ADA
Projects Schedule
Phase VIII**

	Estimated Budget										
Repair Stairways & Elevators	\$121,460										
Combustible Wall Panel Replacement	\$178,291										
Bleacher Repair & Replacement	\$179,850										
Floor Tile Repair & Replacement	\$38,400										
Replacement of Greenhouse Glass	\$51,400										
ADA - Natatorium Renovations	\$245,000										
Tuckpointing of Exterior Walls	\$37,200										
Other ADA Compliance Work	\$287,400										
Roof Repair and Replacement	\$1,013,755										
Asbestos Survey and Potential Abatement	\$529,507										
Districtwide Upgrade of Plumbing	\$67,200										
HVAC Supplement and Upgrade	\$593,505										
Upgrade of Lighting & Firealarm System	\$154,600										
GRAND TOTAL	\$3,497,568		Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted

2/28/2006