

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

June 17, 2008



Location:

**Frontier Community College
2 Frontier Drive
Fairfield, Illinois 62837**

**Dinner – 6:00 p.m. – Foundation Hall
Meeting – 7:00 p.m. – Foundation Hall**

**Illinois Eastern Community Colleges
Board Agenda**

June 17, 2008

7:00 p.m.

Frontier Community College

1. Call to Order & Roll Call..... Chairman Fischer
2. Disposition of Minutes..... CEO Bruce
3. Recognition of Visitors and Guests Bruce
 - A. Visitors and Guests
 - B. IECEA Representative
4. Public Comment
5. Reports
 - A. Trustees
 - B. Presidents
 - C. Cabinet
Coal Mining Technology/Telecom
6. Policy First Reading (and Possible Approval)..... Bruce
 - A. Investment Policy 300.12
7. Policy Second Reading Bruce
 - A. None
8. Staff Recommendations for Approval
 - A. RAMP Document FY2010..... Cantwell
 - B. 2 + 2 Articulation Agreement with McKendree University Cantwell
 - C. Inter-Funds Loan Resolution Browning
 - D. Building and Maintenance Fund Resolution..... Browning
 - E. Working Cash Fund Resolution..... Browning
 - F. FY 2009 Budget Resolution..... Browning
 - G. Prevailing Wage..... Bruce
 - H. Payment of Accrued Bills Bruce
 - I. Academic Calendar 2009-2011..... Bruce
 - J. Affiliation Agreement with Rachel A. Winters, M.D. – Medical Assistant Bruce
 - K. Affiliation Agreement with Sarah Bush Lincoln Health Center – ADN Program Bruce
 - L. International Transportation Fee..... Bruce
 - M. Building Lease Agreements..... Bruce
 - OCC Cosmetology
 - IECC/Elvan Wallace and A. Carol Wallace Lease

OCC Phlebotomy and Massage Therapy Lease
IECC and Janet E. David Trust Lease
LTC/City of Robinson Fitness Center Lease
IECC/FCC Foundation Hall Lease
IECC/University of Illinois Extension Lease
IECC/Flora Center Lease
IECC/WVC Foundation Lease

9. Bid Committee Report Bruce
 FY09 Property, Casualty and Worker's Compensation Insurance
 Enclosed Dual Axle Trailer
 Hydraulic Training Panel
10. District Finance
 A. Financial Report..... Browning
 B. Approval of Financial Obligations..... Browning
11. Chief Executive Officer's Report Bruce
12. Executive Session Bruce
13. Approval of Executive Session Minutes
 A. Written Executive Session Minutes Bruce
 B. Audio Executive Session Minutes..... Bruce
 C. Semi-Annual Review of Executive Session Minutes..... Bruce
14. Approval of Personnel Report Bruce
15. Collective Bargaining Bruce
16. Litigation..... Bruce
17. Acquisition and Disposition of Property..... Bruce
18. Other Items
19. Adjournment

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges – Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College – Community College District No. 529, Counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne and White, and State of Illinois, held in the Cafeteria, at Wabash Valley College, 2200 College Drive, Mt. Carmel, Illinois, Tuesday, May 20, 2008.

AGENDA #1 – “Call to Order & Roll Call” – Chairman George Andrew Fischer called the meeting to order at 7:00 p.m. and directed the Board Secretary, Harry Hillis, Jr., to call the roll.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

John D. Brooks, Brenda K. Culver, George Andrew Fischer, William C. Hudson “Jr.,” Walter L. Koertge, Larry Rost, Marilyn J. Wolfe. Also present was Terra Ochs, student trustee. Trustees absent: None. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.
Jack Davis, President of Olney Central College.
Matt Fowler, President of Wabash Valley College.
Charles Novak, Interim President of Frontier Community College.
Beverly Turkal, President of Lincoln Trail College.
Roger Browning, Chief Finance Officer/Treasurer.
Tara Buerster, Director of Human Resources.
Christine Cantwell, Associate Dean of Academic & Student Support Services.
Alex Cline, Director of Information & Communications Technology.
Pamela Schwartz, Associate Dean of Institutional Development.
George Woods, Dean of Workforce Education.

Abbreviations Used in Minutes:

DO – District Office
DOC – Department of Corrections
FCC – Frontier Community College
HLC – Higher Learning Commission
ICCB – Illinois Community College Board
ICCTA – Illinois Community College Trustees Association
IECC – Illinois Eastern Community Colleges
IECCEA – Illinois Eastern Community Colleges Education Association
LCC – Lawrence Correctional Center
LTC – Lincoln Trail College
OCC – Olney Central College
PHS – Protection, Health & Safety
RCC – Robinson Correctional Center
SURS – State Universities Retirement System
WED – Workforce Education
WVC – Wabash Valley College

AGENDA #2 – “Disposition of Minutes” – Open meeting minutes as prepared for the following meetings were presented for disposition.

- A. Special Meeting, Wednesday, April 9, 2008.
- B. Regular Meeting, Thursday, April 15, 2008
- C. Special Meeting, Monday, April 21, 2008

Correct Date: Relative to the April 15, 2008 minutes, it was noted that the date listed for Community College Lobby Day in Springfield should be changed to April 30, 2008.

Board Action to Approve Minutes: Trustee Larry Rost made a motion to approve minutes of the foregoing meetings as prepared with the correction noted. Student Trustee Terra Ochs seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion carried.

AGENDA #3 – “Recognition of Visitors and Guests” –

#3-A. Visitors and Guests: Visitors and guests present were recognized.

#3-B. IECEA Representative: None.

AGENDA #4 – “Public Comment” – None.

AGENDA #5 – “Reports” –

#5-A. Report from Trustees: Trustee John Brooks attended the graduation ceremony at the Robinson Correctional Center and reported that it was a very impressive ceremony. Trustee Marilyn Wolfe and CEO Terry Bruce reviewed activities at Community College Lobby Day in Springfield April 30. Board Chairman Andrew Fischer reported that CEO Terry Bruce has been selected for the Outstanding Advocacy Award from the Illinois Community College Trustees Association.

AGENDA #6 – “Policy First Readings (and Possible Approval)” –

#6-A. 500.2 Admission of Secondary School Students: State law has changed the age at which students may attend college and when they are eligible for GED testing. The District needs to change its existing policy to reflect these state law changes. Under the new policy, students who are either 16 or 17 years of age and have severed connection with a high school, as certified by the Superintendent of Schools, would be eligible to attend an IECC college and take the GED test. The CEO recommended approval of the following revised Policy 500.2 on admission of secondary school students.

STUDENT PERSONNEL - 500

Admission of Secondary School Age Students (500.2)

A. STUDENTS CURRENTLY ENROLLED IN A SECONDARY SCHOOL PROGRAM.

Students currently enrolled in a secondary school program may be accepted into a college course(s). If such courses are offered during the regular school day established by the secondary school or are offered for secondary school credit, prior approval of the chief executive officer of the secondary school must be received.

B. STUDENTS WHOSE CONNECTION WITH A SECONDARY SCHOOL IS SEVERED.

Any student who is 16 or 17 years of age and has whose high school class has not graduated and has severed connection with a secondary school, as certified in writing by the chief executive officer of the secondary school in which the student has legal residence, is eligible to attend a college in accordance with policies of the Board.

Board Action: Trustee Brenda Culver made a motion to waive second reading and adopt revised Board Policy 500.2 as recommended. Trustee Marilyn Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #7 – “Policy Second Readings” – None.

AGENDA #8 – “Staff Recommendations for Approval” – The following staff recommendations were presented for approval.

#8-A. Articulation Agreement with Eastern Illinois University: Kathy Pampe reviewed proposed articulation agreements with Eastern Illinois University. Illinois Eastern Community Colleges and Eastern Illinois University have formed a cooperative relationship through the following articulation agreements to better serve public constituents, to smooth transfer, to minimize duplication of instruction and to build on community college and university learning experiences. The following 2 + 2 articulations agreements have been made between IECC and Eastern Illinois University:

Program Articulation Agreement from A.A. S. Industrial Management Program at Lincoln Trail College to B.S. in Career and Organizational Studies Program at Eastern Illinois University

Program Articulation Agreement from A.A. S. Industrial Management Program at Olney Central College to B.S. in Career and Organizational Studies Program at Eastern Illinois University

Program Articulation Agreement from A.A. S. Industrial Studies Program at Wabash Valley College to B.S. in Career and Organizational Studies Program at Eastern Illinois University

The CEO recommended approval of these agreements as presented.

Board Action: Trustee Larry Rost made a motion to approve the foregoing articulation agreements with Eastern Illinois University as recommended. Trustee Walter Koertge seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-B. Joint Agreement with Kaskaskia College: Chris Cantwell reviewed the Joint Agreement for Education Cooperation between Illinois Eastern Community Colleges and Kaskaskia College. Under the agreement, the colleges agree to accept students in certain programs that are not offered by their home district, thus providing additional educational programs to the students of each district involved in the agreement.

Changes and updates to this agreement from last year's are:

Illinois Eastern Community Colleges added:
Horticulture, AAS/Certificate
Industrial Maintenance HVA I, Certificate
Pharmacy Technician, Certificate

Kaskaskia College added:
Occupational Therapy Assistant, AAS
Surgical Technology, Certificate

Under the agreement, Illinois Eastern Community Colleges District No. 529 agrees to accept students from Kaskaskia College District No. 501 in the following programs:

Coal Mining Technology, AAS/Certificate
Diesel Equipment Technology, AAS
Horticulture, AAS/Certificate
Industrial Maintenance HVA I, Certificate
Industrial Manufacturing Technology, AAS
Machine Shop Technology, AAS/Certificate
Pharmacy Technician, Certificate
Radio-TV Broadcasting, AAS
Telecommunications Technology, AAS/Certificate

Under the agreement, Kaskaskia College District No. 501 agrees to accept students from Illinois Eastern Community Colleges District No. 529 in the following programs:

Dental Assisting, Certificate
Diagnostic Medical Sonography, Certificate
Nail Technology, Certificate
Network Security, Certificate
Occupational Therapy Assistant, AAS
Personal Fitness Trainer, Certificate
Physical Therapist Assistant, AAS
Respiratory Therapy, AAS
Surgical Technology, Certificate
Veterinary Tech, AAS

Board Action: Trustee William Hudson made a motion to approve the Joint Agreement between IECC and Kaskaskia College as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-C. Allied Health Background Screening: The District currently uses a security firm to conduct background checks for nursing students. Several clinical agencies, with which IECC has affiliation agreements, have increased the amount of information that the District is being asked to provide on the background checks of nursing students. The District's current provider will not be able to provide all the requested searches. After a thorough study by Department Heads within the Nursing Program, **Verified Credentials** has been selected as a provider of background searches. Cost of the

present service is \$16.00 per student, but is limited to verifying one name in one county. Cost of the new service will be \$70.00 per student, but this will include a search for as many names as required, a county criminal search, an Illinois criminal record search, a search of the National Sex Offender Registry, and a search of the Fraud and Abuse Control System (FACIS). In each instance, the student is responsible for the payment of the fee. With this new provider the student will only pay a flat fee of \$70.00 for a search of numerous names and numerous counties. Therefore, the cost for most students will be less than with the current provider.

The CEO recommended approval of Verified Credentials as provider and the \$70.00 fee for background searches for IECC nursing students.

Board Action: Trustee Marilyn Wolfe made a motion to approve Verified Credentials as provider and the \$70.00 fee for background searches for IECC nursing students as recommended. Trustee William Hudson seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-D. FY2009 Contract with Lawrence Correctional Center: The CEO recommended approval of a proposed contract for LTC educational Services at the Lawrence Correctional Center, as prepared and submitted by the Illinois Department of Corrections (DOC) for the contract year July 1, 2008 - June 30, 2009. The DOC proposes to provide the sum of \$266,098.00 for the contract year. This compares favorably to the existing contract with the Department and should allow IECC to continue all of the existing programs.

Board Action: Trustee Walter Koertge made a motion to approve the FY2009 contract with the Illinois Department of Corrections for Lawrence Correctional Center as recommended. Student Trustee Terra Ochs seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-E. FY2009 Contract with Robinson Correctional Center: The CEO recommended approval of a proposed contract for LTC educational Services at the Robinson Correctional Center, as prepared and submitted by the Illinois Department of Corrections (DOC) for the contract year July 1, 2008 - June 30, 2009. The DOC proposes to provide the sum of \$419,184.00 for the contract year. This compares favorably to the existing contract with the Department and should allow IECC to continue most of the existing programs.

Board Action: Trustee John Brooks made a motion to approve the FY2009 contract with the Illinois Department of Corrections for Robinson Correctional Center as recommended. Trustee Marilyn Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-F. Affiliation Agreement with Bradley Houston, M.D. – Medical Assistant: IECC wishes to enter into a new affiliation agreement with the medical office of Bradley Houston, M.D. located in Olney, Illinois. This affiliation agreement is for the LTC Medical Assistant Program and is the standard affiliation agreement utilized by the District.

Board Action: Trustee Walter Koertge made a motion to approve an affiliation agreement with the medical office of Bradley Houston, M.D. for the Medical Assistant Program as recommended. Trustee Larry Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-G. Affiliation Agreement with Jasper County Health Department – Medical Assistant: IECC wishes to enter into a new affiliation agreement with the Jasper County Health Department located in Newton, Illinois. This affiliation agreement is for the LTC Medical Assistant Program and is the standard affiliation agreement utilized by the District.

Board Action: Trustee Walter Koertge made a motion to approve an affiliation agreement with Jasper County Health Department for the Medical Assistant Program as recommended. Trustee Larry Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-H. Affiliation Agreement with Podiatry Medical Surgical Center – Medical Assistant: IECC wishes to enter into a new affiliation agreement with Podiatry Medical Surgical Center located in Dr. Lathrop's Office in Robinson, Illinois. This affiliation agreement is for the LTC Medical Assistant Program and is the standard affiliation agreement utilized by the District.

Board Action: Trustee Walter Koertge made a motion to approve an affiliation agreement with Podiatry Medical Surgical Center for the Medical Assistant Program as recommended. Trustee Larry Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-I. Affiliation Agreement with David Rotman, M.D. – Medical Assistant: IECC wishes to enter into a new affiliation agreement with the medical Office of David Rotman, M.D. located in Robinson, Illinois. This affiliation agreement is for the LTC Medical Assistant Program and is the standard affiliation agreement utilized by the District.

Board Action: Trustee Walter Koertge made a motion to approve an affiliation agreement with the medical office of David Rotman, M.D. for the Medical Assistant Program as recommended. Trustee Larry Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-J. Affiliation Agreement with Bertram Pharmacy – Pharmacy Technician: IECC wishes to enter into a new affiliation agreement with Bertram Pharmacy located in Robinson, Illinois. This affiliation agreement is for the Pharmacy Technician Program and is the standard affiliation agreement utilized by the District.

Board Action: Trustee Walter Koertge made a motion to approve an affiliation agreement with Bertram Pharmacy for the Pharmacy Technician Program as recommended. Trustee Larry Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John

Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-K. Affiliation Agreement with Crawford Memorial Hospital – Pharmacy Technician: IECC wishes to enter into a new affiliation agreement with Crawford Memorial Hospital located in Robinson, Illinois. This affiliation agreement is for the Pharmacy Technician Program and is the standard affiliation agreement utilized by the District.

Board Action: Trustee Walter Koertge made a motion to approve an affiliation agreement with Crawford Memorial Hospital for the Pharmacy Technician Program as recommended. Trustee Larry Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-L. Affiliation Agreement with Lovins Pharmacy – Pharmacy Technician: IECC wishes to enter into a new affiliation agreement with Lovins Pharmacy located in Albion, Illinois. This affiliation agreement is for the Pharmacy Technician Program and is the standard affiliation agreement utilized by the District.

Board Action: Trustee Walter Koertge made a motion to approve an affiliation agreement with Lovins Pharmacy in Albion, Illinois for the Pharmacy Technician Program as recommended. Trustee Larry Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-M. Affiliation Agreement with St. Anthony’s Hospital – Pharmacy Technician: IECC wishes to enter into a new affiliation agreement with St. Anthony’s Hospital located in Effingham, Illinois. This affiliation agreement is for the Pharmacy Technician Program and is the standard affiliation agreement utilized by the District.

Board Action: Trustee Walter Koertge made a motion to approve an affiliation agreement with St. Anthony’s Hospital in Effingham, Illinois for the Pharmacy Technician Program as recommended. Trustee Larry Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-N. Affiliation Agreement with Daviess County Hospital – Phlebotomy: IECC wishes to enter into a new affiliation agreement with Daviess County Hospital located in Washington, Indiana. This affiliation agreement is for the OCC Phlebotomy Program and is the standard affiliation agreement utilized by the District.

Board Action: Trustee Walter Koertge made a motion to approve an affiliation agreement with Daviess County Hospital for the Phlebotomy Program as recommended. Trustee Larry Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-O. Affiliation Agreement with Select Specialty Hospital – Associate Degree Nursing:

IECC wishes to enter into a new affiliation agreement with Select Specialty Hospital located in Evansville, Indiana. This affiliation agreement is for the Associate Degree Nursing Program and is similar to standard affiliation agreements utilized by the District for Nursing programs.

Board Action: Trustee Walter Koertge made a motion to approve an affiliation agreement with Select Specialty Hospital for the Associate Degree Nursing Program as recommended. Trustee Larry Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-P. Affiliation Agreement with Oblong Clinic Family Practice – Medical Assistant: IECC

wishes to enter into a new affiliation agreement with Oblong Clinic Family Practice located in Oblong, Illinois. This affiliation agreement is for the LTC Medical Assistant Program and is the standard affiliation agreement utilized by the District.

Board Action: Trustee Walter Koertge made a motion to approve an affiliation agreement with Oblong Clinic Family Practice for the Medical Assistant Program as recommended. Trustee Larry Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #9– “Bid Committee Report” – The CFO presented the following recommendations of the Bid Committee, followed by Board action as recorded.

#9-A. IECC – Paving Repair and Overlay – District-Wide: Based upon the bid tabulation as presented and also the recommendation from Image Architects, the Bid Committee recommended acceptance of the following bids for District-Wide Paving Repair and Overlay:

Division I – Paving Work

Base Bid A

Asphalt overlay at Lincoln Trail College: Ambrow Asphalt Material, Lawrenceville, IL, \$242,224.00.

Asphalt overlay at Frontier Community College: Howell Paving, Mt. Carmel, IL, \$59,284.00.

Base Bid B

Concrete overlay at Olney Central College: Doll’s Inc., Olney, IL, \$249,200.00. (Although this bid is \$44,118.00 higher than the lowest asphalt bid, the Bid Committee feels that the concrete overlay will be less expensive over the anticipated life of the parking lot.)

Source of Funds: Locally Funded Project.

Recommendation: The CEO recommended acceptance of the foregoing recommendation of Image Architects and the Bid Committee as outlined.

Board Action: Student Trustee Terra Ochs made a motion to accept the foregoing bids as outlined for District-Wide Paving Repair and Overlay as recommended. Trustee Larry Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#9-B. Two 15-Passenger Vans: The CFO presented the amended recommendation of the Bid Committee to accept the low bids that meet all specifications for two 15-passenger vans, from Eagleson's GM, Olney, IL, as follows:

1. 2008 Chevrolet 3500 Express Warranty 3 yr. or 36K bumper to bumper – 5 yr. 100,000 power train In service date 10/31/07, 3,300 miles: Total Bid \$24,069.00.
2. 2008 Chevrolet 3500 Express Warranty 3 yr. or 36K bumper to bumper – 5 yr. 100,000 power train In service date 9/26/07, 10,400 miles: Total Bid \$24,069.00.

Source of Funds: Educational Fund. Department: International Program.

Recommendation: The CEO recommended approval of the foregoing amended recommendation of the Bid Committee as outlined.

Board Action: Trustee Brenda Culver made a motion to accept the bids of Eagleson's GM Center for two 15-passenger vans as recommended. Trustee Marilyn Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #10 – “District Finance” – The following district financial matters were presented:

#10-A. Financial Reports: The monthly financial reports were presented, including the treasurer's report, showing a balance in all funds of \$4,733,354.90, as of April 30, 2008.

#10-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for May 2008, totaling \$1,464,781.17, were presented for approval.

Board Approval for Payment of Financial Obligations: Trustee Marilyn Wolfe made a motion to approve payment of district financial obligations for May 2008, in the amounts listed, and payments from the revolving fund for April 2008. Student Trustee Terra Ochs seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #11 – “Chief Executive Officer's Report” – CEO Terry Bruce presented reports on the following informational items:

1. Lobby Day – April 30: Reports on Community College Lobby Day were given earlier in this meeting.
2. Spring 2008 Student Satisfaction Survey Results were reviewed by Pam Schwartz. The survey indicated that 94.3% of students surveyed expressed no dissatisfaction with the services offered by the IECC District. Approximately 100 students were surveyed on each campus.
3. Robinson Correctional Center Graduation: Reports on the RCC Graduation were given earlier in this meeting.
4. Total graduates at each of the colleges and correctional centers for the 2007-2008 academic year were as follows: Frontier Community College 241, Lincoln Trail College 252, Olney Central College 322, Wabash Valley College 319, Lawrence Correctional Center 67, Robinson Correctional Center 104.

5. Enrollment: District-wide Spring Semester enrollment is down 1% from one year ago.

AGENDA #12 – “Executive Session” – The Board of Trustees did not hold an executive session at this meeting.

AGENDA #13 – “Approval of Executive Session Minutes” – The following actions were taken relative to executive session minutes.

#13-A. Written Executive Session Minutes: The CEO recommended that written minutes of an executive session held during the special meeting on Wednesday, August 9, 2008 be approved and opened to the public record.

Board Action: Trustee John Brooks made a motion to approve the written minutes of the executive session of August 9, 2008, and that minutes of this meeting be opened to the public record as recommended. Trustee Marilyn Wolfe seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion is adopted.

#13-B. Audio Recordings of Executive Session: The CEO recommended that the audio recording of an executive session of Wednesday, April 9, 2008, be approved and that the Board Secretary make provisions for its safe keeping, that it be made available only upon the proper order of a court and a finding by a judge that such audio recording should be released. This audio recording shall be destroyed 18 months after the date of the meeting if the Board has adopted written minutes of the executive session in question.

Board Action: Trustee John Brooks made a motion to approve the audio recording of the executive session of April 9, 2008, and that this recording remain closed as recommended. Trustee Marilyn Wolfe seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion is adopted.

AGENDA #14 – “Approval of Personnel Report” – The CEO presented the following amended Personnel Report and recommended approval:

400.1. Employment of Personnel

- A. Faculty
1. Tyler Boyles, Automotive Service Technology/Collision Repair Instructor, effective August 14, 2008.
 2. Ryan Perry, Vocal Music Instructor, effective August 14, 2008.
- B. Professional/Non-Faculty
1. Janet Kent, Coordinator of Human Services, FCC, effective August 4, 2008.

400.2. Change in Status

- A. Professional/Non-Faculty

1. Kari Book, Director of Human Services, Job Development and Retention, FCC, to Director of Adult Education, Recruitment and Advisement, FCC, effective August 4, 2008.

B. Classified

1. Doug Edwards, Lead Custodian, LTC, to Maintenance Worker, LTC, effective May 22, 2008.

400.3. Intent to Hire President

A. Frontier Community College – Tim Taylor, effective July 1, 2008. Most recently, Taylor had served as Dean at Richland Community College in Decatur, Illinois. He was one of four candidates interviewed by the Board, FCC Faculty and Staff, and a committee of Fairfield leaders. More than 52 persons applied for the Frontier vacancy created when former President Mike Dreith took a new position at West Texas Community College. Taylor will succeed Charles Novak, who has been Interim President at FCC for the past year.

400.4. Faculty Salary Increases, Academic Year 2007-2008 through Academic Year 2011-2012 – Average Annual Increase

1. Poskin, Richard	5.95%
2. Morris, Wayne	5.95%
3. Florida, Don	5.95%
4. Mason, Rob	5.95%
5. Brown, Allen	5.95%
6. Robb, Cathy	5.95%
7. Wilderman, David	5.95%
8. Abernathy, Bea	5.95%
9. Burnett, James	5.68%
10. Matthews, Travis	5.90%
11. Houldson, Ruby	5.85%
12. Jones, Carmen	5.34%
13. Owens, Patricia	5.15%
14. Nelson, Kathleen	5.12%
15. Tegeler, Teresa	5.01%
16. Payne, Kelly	5.00%
17. Fusco, Carole	4.87%
18. Hnetkovsky, Nixie	4.86%
19. Mallard, Carrie	4.86%
20. Winter, Jill	4.86%
21. Leynaud, Don	4.86%
22. Bennett, Shasta	4.84%
23. Cutchin, Jeff	4.83%
24. Stouse, Paul	4.83%
25. Phegley, Brenda	4.81%
26. Kendall, John	4.81%

27.	Harris, Kathy	4.79%
28.	Becktel, Mary Jane	4.61%
29.	Tucker, James	4.60%
30.	Urfer, Kristi	4.60%
31.	Newlin, Yvonne	4.55%
32.	Neikirk, Judy	4.53%
33.	Kizer, Hal	4.52%
34.	Spraggins, Gary	4.51%
35.	Cook, Byford	4.47%
36.	Mayhall, Amie	4.46%
37.	Tucker, William	4.54%
38.	Adams, Gary	4.41%
39.	Cutright, Laurel	4.41%
40.	Sainer, Paul	4.41%
41.	Tahtinen, Dan	4.26%
42.	Kinkade, Janet	5.03 %
43.	Denton, David	4.26%
44.	Hudson, Kathleen	4.19%
45.	Puckett, Judith	4.12%
46.	Buck, Clyde	4.08%
47.	McKern, Mike	4.07%
48.	Rahman, Gaziur	4.02%
49.	Lanam, Howard	4.00%
50.	Wolven, Winifred	3.87%
51.	Fitch, Mark	3.84%
52.	Doty, Kathy	3.74%
53.	Maxey, Rodney	3.72%
54.	Kolb, Linda	3.71%
55.	Pettigrew, Mark	3.70%
56.	Kelly, Hollie	3.62%
57.	Mersinger, Mary	3.14%
58.	Mathews, Christian	4.44%
59.	Downes, Suzanne	3.58%
60.	Roy, Anuradha	3.50%
61.	Kribs, Richard	3.39%
62.	Fralicker, Tamara	3.38%
63.	Hoeszle, Larry	3.34%
64.	Diekmann, Teresa	3.24%
65.	Polgar, Susan	3.24%
66.	Balding, Scott	3.21%
67.	Day, John	3.20%
68.	Short, Nick	3.20%
69.	Baird, Thomas	3.20%

70.	Cunningham, David	3.20%
71.	Reed, Diane	3.10%
72.	Devin, Lonnie	3.10%
73.	Jausel, Russ	3.00%
74.	Phillips, Lori	3.00%
75.	Wise, Gary	3.00%
76.	Gere, Andrea	2.90%
77.	Carter, Jay	2.90%
78.	Wick, Brian	2.90%
79.	Farley, Holly	2.90%
80.	Smithenry, Shirley	2.90%
81.	Wolke, Sharon	2.90%
82.	Dill, Cheryl	2.90%
83.	Peach, Kyle	2.90%
84.	Goodson, David	2.80%
85.	Grove, Brenda	2.70%
86.	Hustad, Anne	2.70%
87.	Williams, Angelia	2.70%
88.	Johnston, David	2.50%
89.	Marks, Karen	2.50%
90.	O'Keefe, Alan	2.60%
91.	Campbell, Penny	2.60%
92.	Hnetkovsky, Steve	2.60%
93.	Shimer, Barbara	2.40%
94.	Robb, Doug	2.40%
95.	Stevens, Kimberly	2.40%
96.	Hudson, Judith	2.40%
97.	Brinkley, Jason*	0.00%

* Employed one academic year only and not eligible for increase.

400.5. Reduction in Force and Adoption of Resolution

A. Professional/Non-Faculty

1. Peggy Jausel, Director, Dislocated Worker Grant, DO, effective July 1, 2008.

B. Classified

1. Deborah Hunley, Resource Room Advisor, Dislocated Worker Grant, DO, effective July 1, 2008.
2. Ruth Trowbridge, Case Worker, Dislocated Worker Grant, DO, effective July 1, 2008.
3. Lisa Weiler, Case Worker, Dislocated Worker Grant, DO, effective July 1, 2008.

Resolution to Reduce Personnel

WHEREAS, the Board of Trustees of Illinois Eastern Community Colleges District Number 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, has the authority to dismiss any professional/non-faculty and classified personnel employed by the Board; and

WHEREAS, the Board of Trustees has therefore decided to dismiss **PEGGY JAUSEL** as a professional/non-faculty employee and **DEBORAH HUNLEY, RUTH TROWBRIDGE, AND LISA WEILER** as classified employees in and for this Community College District effective on the 1st day of July, 2008.

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF ILLINOIS EASTERN COMMUNITY COLLEGES DISTRICT NUMBER 529, COUNTIES OF RICHLAND, CLARK, CLAY, CRAWFORD, CUMBERLAND, EDWARDS, HAMILTON, JASPER, LAWRENCE, WABASH, WAYNE AND WHITE, AND THE STATE OF ILLINOIS; as follows:

1. That the Board of Trustees has decided to and hereby does dismiss **PEGGY JAUSEL** as a professional/non-faculty employee and **DEBORAH HUNLEY, RUTH TROWBRIDGE, AND LISA WEILER** as classified employees in and for this Community College district effective on the 1st day of July, 2008.

2. That the dismissal of said individuals constitutes honorable dismissal.

3. That the Chairman and Secretary of the Board are hereby empowered and directed to give notice to the said individuals of the dismissal.

4. That this resolution shall be in full force and effective immediately upon its adoption.

400.6. FMLA Leave Request

A. Classified

1. Erin Koertge, Library Assistant, OCC, FMLA Leave effective July 7, 2008, with up to 12 weeks of unpaid leave. The requested leave is unpaid, with benefits, with allowance of substitution of paid leave time.

400.7. Employment of Personnel

A. Faculty – Hollie Kelly, St. Mary’s Good Samaritan Hospital, Mt. Vernon, IL, approximate time per academic year 36 days.

400.8. Leave of Absence Approved by CEO since April 15, 2008

A. None.

400.9. Resignation

A. Faculty

1. Richard Kribs, Math Instructor, effective August 14, 2008.

400.10. Retirement

A. Professional/Non-Faculty

1. Brenda Helm, Director of Adult Education Recruitment & Advisement, FCC, effective June 1, 2008.

Personnel Report Addendum

400.11. Employment of Personnel

A. Faculty

1. Nick Wright, Chemistry Instructor, effective August 14, 2008.

B. Classified

1. Mark Duncan, Custodian, LTC, effective August 14, 2008.

400.12. Resignation

A. Classified

1. Terry Chapman, Emergency Preparedness Technician, FCC, effective June 1, 2008.

#14-A. Board Action to Amend Personnel Report: Trustee Brenda Culver made a motion to amend the Personnel Report, to add an addendum containing Sections 400.11 and 400.12 as recommended. Trustee William Hudson seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion carried.

#14-B. Board Action to Approve Personnel Report: Student Trustee Terra Ochs made a motion to approve the foregoing amended Personnel Report as recommended. Trustee Larry Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #15 – “Collective Bargaining” –

#15-A. Approval of Contract with IECEA AY 2007-2008 Thru 2011-2012: The CEO recommended approval of the Contract with Illinois Eastern Colleges Education Association (IECEA) as presented for the five academic years 2007-2008 through 2011-2012. The contract, which is retroactive to August 2007, covers 97 members of the full-time faculty bargaining unit. Pay raises average 4% per year over the five years –3.75% for year one and year two, 4.00% for year three, and 4.25% for year four and year five.

Board Action: Trustee Brenda Culver made a motion to approve the contract with Illinois Eastern Colleges Education Association as recommended. Trustee Marilyn Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver,

Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #16 – “Litigation” – None.

AGENDA #17 – “Acquisition and Disposition of Property” – None.

AGENDA #18 – “Other Items” – None.

AGENDA #19 – “Adjournment” – Student Trustee Terra Ochs made a motion to adjourn. Trustee Walter Koertge seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared the “Ayes” have it, the motion is adopted, and the meeting was adjourned at 8:20 p.m.

Approved: Chairman: _____

Secretary: _____

Agenda Item #1

Call to Order and Roll Call

Agenda Item #2

Disposition of Minutes

Agenda Item #3

Recognition of Visitors and Guests

- A. Visitors and Guests**
- B. IECEA Representatives**

Agenda Item #4

Public Comment

Agenda Item #5

Reports

A. Trustees

B. Presidents

C. Cabinet

Coal Mining Technology/Telecom

Agenda Item #6

Policy First Reading (and Possible Approval)

Investment Policy 300.12

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 17, 2008
RE: Investment Policy on Reciprocal Transactions of CD's

Currently the Board of Trustees allows the Treasurer, upon recommendation of the CEO, to invest funds of the District in amounts in excess of \$100,000 if a financial institution meets certain capitalization requirements. In addition, the financial institution must offer to the District pledged securities or a letter of credit from the Federal Home Loan Bank in the amount of the uninsured portion of invested funds.

New statutory authority set forth in 30 ILCS 235/6.5, allows community colleges to invest in FDIC-insured certificate of deposits in excess of \$100,000 if the certificates of deposit are issued by banks and savings associations through the Reciprocal Transactions of the *Certificate of Deposit Account Registry Service (CDARS)* and the funds are placed through a bank located in the State of Illinois.

Under this statutory authority, local financial institutions meeting the district's capitalization requirements would be able to successfully bid in amounts in excess of \$100,000 by joining with other financial institutions in the RTCDARS without a pledge of securities or a letter of credit, thus allowing more participation by local financial institutions.

I ask the Board's approval of this policy change.

TLB/rs

Attachment

BUSINESS PROCEDURES - 300

Investment Policy (300.12)

Date Adopted: December 19, 1989

Revised Date: July 16, 2002

Revised Date: June 4, 2008

The Board of Trustees shall cause the investment of District funds in accordance with the Illinois Public Community College Act and the Investment of Public Funds Act with the exception that the Board shall prohibit investments in short-term obligations of U.S. corporations. The Board authorizes the Treasurer, upon recommendation by the Chief Executive Officer and the Chief Finance Officer, to invest funds of the District. The District shall assemble a list of interested and qualified bidders on a quarterly basis, and said bidders shall invest funds in an amount over \$100,000 in a financial institution which has a capital to asset ratio of not less than eight percent (8%); or meets the requirements set forth in the Bank Audit Guide (AAG-BNS 2.47) relative to the definition of a "well-capitalized" financial institution (namely Tier 1 capital to average assets of not less than 5% and Tier 1 capital to risk-weighted assets of not less than 6% and total capital to risk-weighted assets of not less than 10%); in no case shall the staff invest funds in any single institution to exceed thirty percent (30%) of the capital structure of said institution.

Pursuant to 30 ILCS 235/6.5 funds may be invested in fully FDIC-insured certificates of deposits issued by banks and savings associations (located nationwide) through Reciprocal Transactions of the Certificate of Deposit Account Registry Service, provided that (1) the funds are placed through a bank or savings association (custodial bank) located in the State of Illinois; and (2) the capitalization requirements of the district's policy have been satisfied.

The Board shall be provided a report on District Investments each month.

Pledged securities or a Letter of Credit from the Federal Home Loan Bank shall be required in the amount of the uninsured portions of the invested funds.

The Treasurer, upon recommendation of the Chief Executive Officer and the Chief Finance Officer, is further authorized to make discretionary investments, without bidding, for the purpose of supporting economic and community development. Such investments shall be made in amounts not to exceed \$100,000; at a rate not less than the Federal Reserve Discount Rate, plus 1%; for a term not to exceed one year; with interest to be paid quarterly; and shall not exceed \$100,000 per institution. The Board of Trustees shall be provided a report of such investments each month.

Agenda Item #7

Policy Second Reading

None

Agenda Item #8

Staff Recommendations for Approval

Agenda Item #8A

RAMP Document FY2009

Agenda Item #8A

Memorandum

To: Board of Trustees
From: Terry L. Bruce
Date: June 17, 2008
Re: RAMP FY 2010

IECC's RAMP (Resource Allocation and Management Plan) for FY 2010 includes four capital project requests which were approved by the Cabinet on June 4, 2008. Because of its length, the RAMP document has been mailed to you. The four capital project requests for FY 2010 in ranking order are:

Olney Central College
Project Name: Applied Technology Center
District Priority No.: 1 of 4
Total Building Budget: \$1,917,173

Wabash Valley College
Project Name: Technology/Student Support Expansion to Main Hall
District Priority No.: 2 of 4
Total Building Budget: \$7,043,975

Lincoln Trail College
Project Name: Center for Technology
District Priority No.: 3 of 4
Total Building Budget: \$9,420,640

Frontier Community College
Project Name: Student Center
District Priority No.: 4 of 4
Total Building Budget: \$3,683,775

I recommend approval of the RAMP document for submission to the Illinois Community College Board.

TLB/rs

Agenda Item #8B

2 + 2 Articulation Agreement with McKendree University

Agenda Item #8B

MEMORANDUM

TO: Board of Trustees

FROM: Terry L. Brue

DATE: June 17, 2008

RE: 2 + 2 Program Articulation Agreement between IECC and McKendree University

Attached is an updated 2 + 2 Program Articulation Agreement between IECC and McKendree University for the following degrees:

Bachelor of Business Administration in Business Administration
Bachelor of Business Administration in Marketing

This agreement is to serve as a formal arrangement for those students that complete a degree with one of the four Illinois Eastern Community Colleges to transfer with ease into the McKendree University AiM Program.

The AiM Program (Accelerated Instruction with McKendree) is designed for students whose local commitments make them unable to attend McKendree University's Lebanon campus.

I recommend the Board's approval of this agreement.

TLB/rs

Attachment

McKendree University
2 + 2 Program Articulation Agreement
for
Bachelor of Business Administration in Business Administration
Bachelor of Business Administration in Marketing

McKendree University & Illinois Eastern Community Colleges

Statement of Intent:

This document is to serve as a formal arrangement for those students that complete a degree with one of the four Illinois Eastern Community Colleges to transfer with ease into the McKendree University AiM Program.

Requirements:

1. Graduates of Illinois Eastern Community Colleges will be admitted to the McKendree University AiM program when the following are fulfilled:
 - a. Minimum of 68 transferable hours (final hours may be completed while enrolled with AiM.)
 - b. Only courses with a grade of C or better will be accepted in transfer.
 - c. Cumulative grade point average of 2.25 on a 4.0 scale.
 - d. The student's local commitments make them unable to attend McKendree University's main campus.
2. Students are required to complete a minimum of 58 hours with a senior institution. A total of 128 hours must be completed with a minimum overall 2.0 grade point average prior to completion of the Bachelor of Business Administration Degree.
3. Appendix A outlines the specific courses that must be completed within the 68 hours to be fulfilled with one of the four Illinois Eastern Community Colleges.
4. Appendix B and Appendix C outline the curriculum to be completed with the McKendree University AiM program depending on the major selected.
5. Should changes occur in course offerings, each institution agrees to notify the other of planned changes at least 45 days prior to said change becoming effective.
6. Upon successful completion of all degree requirements and fulfillment of all policies and regulations established in the McKendree University catalog, Illinois Eastern Community Colleges students will earn the Bachelor of Business Administration in Business Administration or Bachelor of Business Administration in Marketing degree through McKendree University.

**Illinois Eastern Community Colleges
Frontier Community College, Lincoln Trail College, Olney Central College
and Wabash Valley College**

Chief Executive Officer

Date

McKendree University

President

Date

Appendix A

McKendree University Core Requirements for Illinois Eastern Community Colleges “NON-EDUCATION MAJORS”-Business Administration

This guide is intended for students interested in McKendree University’s AiM program. All classes must be completed with a minimum grade of “C” in order to be accepted in transfer.

The following classes must be completed at Illinois Eastern Community Colleges:

Must be completed prior to beginning AiM.

Freshman English: (6 credit hours)

___ ENG 1111 ___ ENG 1121

Must be completed prior to second semester in AiM.

Management: (3 credit hours)

___ BUS 2201

Marketing: (3 credit hours)

___ BMK 2101

Accounting: (6 credit hours)

___ ACC 2101 ___ ACC 2102

Economics: (6 credit hours)

___ ECN 2101 ___ ECN 2102

Business Law: (3 credit hours)

___ BUS 2101

The following courses must be completed prior to beginning the second year (fourth semester) of AiM.

Mathematics: (3 credit hours)

___ MTH 1131 ___ BMG 2103

Life Science: (4 credit hours)

___ LSC 1101

___ LSC 1102

___ LSC 1103

___ LSC 1104

at least one science must include a lab

___ LSC 1105

___ LSC 2104

___ LSC 2110

___ LSC 2111

Physical Science: (4/5 credit hours)

___ PSC 1111/1112 ___ GEL 2110

___ CHM 1120 ___ GEL 2111

___ CHM 1130 ___ PHY 1110

___ GEL 1112

Computer Competency: (3 credit hours)

___ CIS 1200 ___ DAP 1201

Appendix B

McKendree University Bachelor of Business Administration

Business Administration Major

(60 Hours)

Prior to beginning the AiM program students must have completed and passed with a grade of C or better English Composition I & II.

<i>Major Courses</i>	<i>Hours</i>	<i>Pre-Requisites</i>
SPC 310 Business and Professional Presentations	3	
ENG 360 Technical Writing	3	
HIS 372 American Economic History	3	
PSY 405 Industrial/Organizational Psychology	3	
PSI 313 International Political Economy	3	
ENG 380 Special Topics in Literature	3	English Composition I & II
FIN 306 Consumer Finance	3	Microeconomics
HIS 311 Ancient Civilizations	3	
FIN 308 Principles of Business Finance	3	Managerial Accounting, Microeconomics & Introduction to Computers
SOC 350 Sociology of Gender	3	
MGT 314 Organizational Behavior	3	Principles of Management
REL 320 Religions of the World	3	
MKT 340 International Business	3	Principles of Management & Principles of Marketing
BUS 310 Quant Analysis for Business Decisions	3	Statistics
BUS 410 Management Information Systems	3	Principles of Management
ART 314(W) Survey of American Art	3	
MGT 334 Human Resources	3	Principles of Management

Management		
MUS 375 History of American Musical	3	
MGT 450 Business Strategy and Policy	3	Senior Status & Completion of Business Core
MKT 424 (W) Business Ethics & Social Responsibility	3	Principles of Management & Principles of Marketing

Appendix C

McKendree University Bachelor of Business Administration

Marketing Major

(60 Hours)

Prior to beginning the AiM program students must have completed and passed with a grade of C or better English Composition I & II.

<i>Major Courses</i>	<i>Hours</i>	<i>Pre-Requisites</i>
SPC 310 Business and Professional Presentations	3	
ENG 360 Technical Writing	3	
HIS 372 American Economic History	3	
PSY 405 Industrial/Organizational Psychology	3	
PSI 313 International Political Economy	3	
ENG 380 Special Topics in Literature	3	English Composition I & II
MKT 310 Marketing Research	3	Principles of Marketing and Statistics
HIS 311 Ancient Civilizations	3	
FIN 308 Principles of Business Finance	3	Managerial Accounting, Microeconomics & Introduction to Computers
SOC 350 Sociology of Gender	3	
MKT 330 Principles of Retailing	3	Principles of Marketing
REL 320 Religions of the World	3	
MKT 340 International Business	3	Principles of Management & Principles of Marketing
BUS 310 Quant Analysis for Business Decisions	3	Statistics
BUS 410 Management Information Systems	3	Principles of Management
ART 314(W) Survey of American Art	3	
MGT 334 Human Resources Management	3	Principles of Management
MUS 375 History of American Musical	3	

MGT 450 Business Strategy and Policy	3	Senior Status & Completion of Business Core
MKT 424 (W) Business Ethics & Social Responsibility	3	Principles of Management & Principles of Marketing

*MKT 354 Advertising and Promotion will take the place of one course listed above. The course to be replaced will be selected in consultation with an AiM advisor.

Agenda Item #8C

Inter-Funds Loan Resolution

Agenda Item #8C

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 17, 2008
SUBJECT: Inter-Fund Loans Resolution

During each fiscal year, transfers are required to be made between existing designated funds to meet obligations of the District.

Each year the Board of Trustees is asked to approve a resolution authorizing these inter-fund loans and transfers. These inter-fund loans, from any fund to any other fund maintained by the Board, are for the purpose of meeting the ordinary and necessary expenditures of the district.

I ask that the Board adopt the attached resolution which authorizes the Treasurer of the District to make inter-fund loans as required during fiscal year 2009, and that such inter-fund loans be repaid and retransferred to the proper fund no later than June 30, 2009.

TLB/rs

**RESOLUTION OF THE BOARD OF TRUSTEES
INTER-FUND LOANS**

WHEREAS, the Board of Trustees of Illinois Eastern Community Colleges District No. 529 desires to affect certain inter-fund loans for fiscal year 2009, pursuant to 110 ILCS 805/3-34, and

WHEREAS, these inter-fund loans, from any fund to any other fund maintained by the Board, are for the purpose of disbursing such funds to be used in meeting the ordinary and necessary expenditures of the District.

SO BE IT RESOLVED, that the Board of Trustees hereby authorizes the Treasurer of the District to make inter-fund loans as required for fiscal year 2009, and to make the necessary transfers therefor.

BE IT FURTHER RESOLVED, that each such inter-fund loan must be repaid and retransferred to the proper fund no later than June 30, 2009.

BY ORDER OF THE BOARD OF TRUSTEES,
ILLINOIS EASTERN COMMUNITY COLLEGE
DISTRICT #529

Chairman, Board of Trustees

June 17, 2008

Date

Secretary, Board of Trustees

June 17, 2008

Date

Agenda Item #8D

Building and Maintenance Fund Resolution

Agenda Item #8D

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 17, 2008
SUBJECT: Building and Maintenance Fund Resolution

State statute requires that the Board of Trustees approve by a resolution granting authority to budget and expend funds collected from tax revenues for the purpose of operations and maintenance of the district campuses and properties.

The attached resolution authorizes the Chief Executive Officer of the District to budget and expend funds from a tax levied for operations, building and maintenance purposes, for the payment of salaries of maintenance and grounds workers, custodial employees, or any other operations and maintenance staff, engineers or such other contractors as required, and all costs of fuel, lights, gas, water, and custodial supplies and equipment or the cost of a professional survey of the condition of school buildings or of any one or more of the preceding items.

I ask the Board's approval of the Building and Maintenance Fund Resolution.

TLB/rs

Attachment

Agenda Item #8E

Working Cash Fund Resolution

Agenda Item #8E

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 17, 2008
SUBJECT: Working Cash Fund Resolution

The Board of Trustees is required to approve a resolution authorizing the transfer of interest earned on the Working Cash Fund to the General Fund for the purpose of paying general obligations of the District.

The Treasurer of the District has or will transfer approximately \$100,000 from the Working Cash fund to the General Fund prior to June 30, 2008.

Only interest is transferred and the principal of the Working Cash Fund remains intact. If for any reason the principal was spent and the District was unable to repay it, the Working Cash Fund would be depleted. A Working Cash Fund could only be reestablished by approval of a voter referendum.

I recommend that the Board adopt the attached resolution authorizing the Treasurer to permanently transfer approximately \$100,000 Working Cash Fund interest to the General Fund on or before June 30, 2008.

TLB/rs

Attachment

BOARD OF TRUSTEES
RESOLUTION
WORKING CASH FUND

WHEREAS, the Board of Trustees approved the permanent transfer of interest earned on the Working Cash Fund monies to the General fund on or before June 30, 2008;

WHEREAS, the Board of Trustees initiated this transfer pursuant to 110 ILCS 805/3-33.6 for the purpose of disbursing such funds to be used in meeting the ordinary and necessary expenditures of the district;

WHEREAS, the Board used these funds for aforesaid purposes and no repayment of this money is required;

SO BE IT RESOLVED that the Board of Trustees authorizes the Treasurer of the District to permanently transfer approximately \$100,000 Working Cash Fund interest to the General Fund, said transfer to be made on or before June 30, 2008.

BY ORDER OF THE BOARD OF TRUSTEES,
ILLINOIS EASTERN COMMUNITY COLLEGES,
DISTRICT #529

Chairman, Board of Trustees

June 17, 2008
Date

Secretary, Board of Trustees

June 17 2008
Date

Agenda Item #8F

FY2009 Budget Resolution

Agenda Item #8F

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 17, 2008
RE: FY2009 Budget Resolution

The Board is required to establish a budget for each fiscal year. The attached budget resolution is submitted to the Board for its approval.

The resolution sets forth the fiscal year, dates for publication of the notice of a public hearing on the budget, establishes a date by which a tentative budget will be available for public inspection, establishes a public hearing on the budget for September 16th at Wabash Valley College, and states that the budget will be adopted by the Board on September 16, 2008 following the hearing.

I ask the Board's approval of the budget resolution.

TLB/rs

Attachment

BOARD OF TRUSTEES
RESOLUTION
BUDGET FY09

BE IT RESOLVED by the Board of Trustees of Illinois Eastern Community Colleges District No. 529 of the State of Illinois, that the following requirements are hereby established relative to the budget for said community college district for the 2009 fiscal year:

1. Date of Fiscal Year: July 1, 2008 - June 30, 2009
2. Publication of Notice of Public Hearing on Budget: On or before August 8, 2008.
3. Tentative Budget to be available for Public Inspection at the District Business Office: On and after August 8, 2008.
4. Mailing Tentative Budget to Board of Trustees: August 8, 2008.
5. Public Hearing on Budget: September 16, 2008 at the hour of 6:00 p.m. to 6:30 p.m., local time, Wabash Valley College, 2200 College Drive, Mt. Carmel, IL 62863.
6. Adoption of Budget: September 16, 2008 following the Public Hearing.

BY ORDER OF THE BOARD OF TRUSTEES
ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT NO. 529

Chairman, Board of Trustees

June 17, 2008
Date

Secretary, Board of Trustees

June 17, 2008
Date

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Agenda Item #8G

Prevailing Wage

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 17, 2008
RE: Prevailing Rate of Wages

The State of Illinois enacted “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city, or any public body or any political subdivision or by anyone under contract for public works,” on June 26, 1941. This Act is known unofficially as the “Prevailing Wage Act”. The Act requires all public entities to pay pursuant to the prevailing wages as provided by the Illinois Department of Labor. The District has complied with this Act in all instances.

The Illinois Department of Labor has forwarded the attached prevailing wage rates for the campus counties of Crawford, Richland, Wabash, and Wayne.

I ask the Board’s approval of the prevailing rate of wages as determined by the Illinois Department of Labor for the counties of Crawford, Richland, Wabash, and Wayne.

TLB/rs

Attached

AN ORDINANCE OF THE BOARD OF TRUSTEES
OF ILLINOIS EASTERN COMMUNITY COLLEGES
COUNTIES OF CRAWFORD, RICHLAND, WABASH AND WAYNE, ILLINOIS
ASCERTAINING THE PREVAILING RATE OF WAGES
FOR LABORERS, MECHANICS AND OTHER WORKERS EMPLOYED
IN ANY PUBLIC WORKS OF SAID DISTRICT

WHEREAS, the State of Illinois has enacted "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by anyone under contract for public works," approved June 26, 1941, as amended and

WHEREAS, the aforesaid Act requires that the Board of Trustees of Illinois Eastern Community Colleges District #529, counties of Crawford, Richland, Wabash and Wayne investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said Board of Trustees, employed in performing construction of public works, for said Board of Trustees.

NOW THEREFORE, BE IT ORDAINED BY THE CHIEF EXECUTIVE OFFICER AND BOARD OF TRUSTEES OF ILLINOIS EASTERN COMMUNITY COLLEGES DISTRICT #529:

SECTION 1: To the extent and as required by "An Act regulating wages of laborers, mechanics and other workers employed in any public works by State, county, city or any public body or any political subdivision or by anyone under contract for public works," approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the Board of Trustees is hereby ascertained to be the same as the prevailing rate of wages for construction work in Crawford, Richland, Wabash and Wayne Counties as determined by the Department of Labor of the State of Illinois as of **June of 2008**, a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works construction undertaken by the Board of Trustees. The definition of any terms appearing in this Ordinance which are also used in aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the BOARD OF TRUSTEES to the extent required by the aforesaid Act.

SECTION 3: The Board Secretary shall publicly post or keep available for inspection by any interested party in the main office of the Board of Trustees this determination or any revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

SECTION 4: The Board Secretary shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Board Secretary shall promptly file a certified copy of this Ordinance with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

SECTION 6: The Board Secretary shall cause to be published in a newspaper of general circulation within the area a copy of this Ordinance, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

PASSED THIS 17th of June, 2008.

APPROVED: _____
Chairman of the Board of Trustees
Illinois Eastern Community Colleges

(SEAL)

ATTEST: _____
Board Secretary

STATE OF ILLINOIS)
COUNTIES OF CRAWFORD, RICHLAND, WABASH, AND WAYNE) s.s.
ILLINOIS EASTERN COMMUNITY COLLEGES)

CERTIFICATE

I, Harry Hillis, Jr., DO HEREBY CERTIFY THAT I am the Board Secretary in and for the Board of Trustees; that the foregoing is a true and correct copy of an Ordinance duly passed by the Chief Executive Officer and Board of Trustees of Illinois Eastern Community Colleges being entitled: "AN ORDINANCE OF THE BOARD OF TRUSTEES OF ILLINOIS EASTERN COMMUNITY COLLEGES, COUNTIES OF CRAWFORD, RICHLAND, WABASH AND WAYNE, ILLINOIS ASCERTAINING THE PREVAILING RATE OF WAGES FOR LABORERS, MECHANICS AND OTHER WORKERS EMPLOYED IN ANY PUBLIC WORKS OF SAID DISTRICT," at a regular meeting held on the 17th day of June, 2008, the ordinance being a part of the official records of said Board of Trustees.

DATED: This 17th day of June, 2008.

Board Secretary

(SEAL)

CERTIFICATE

To All To Whom These Presents Shall Come, Greeting:

I, Harry Hillis, Secretary, Board of Trustees do hereby certify that the
(Name of Certifying Official) (Title of Certifying Official)

attached is a true and correct copy of Ordinance/Resolution adopted by

Illinois Eastern Community Colleges Board of Trustees on June 17th, 2008
(Name of Public Body) (Date of Adoption)

(SEAL)

(Signature of Official)

LEGAL NOTICE

The Board of Trustees of Illinois Eastern Community Colleges, District No. 529, State of Illinois, on June 17th, 2008, passed an ordinance establishing the prevailing wage rates for construction on public works, as determined by the Illinois Department of Labor. Anyone wishing to inspect said ordinance may do so at the Business Office of IECC, 233 East Chestnut Street, Olney, Illinois, during normal office hours, Monday through Friday.

By order of the Board of Trustees
Harry Hillis, Jr., Board Secretary

Crawford County Prevailing Wage for June 2008

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		22.000	22.450	1.5	1.5	2.0	5.450	6.750	0.000	0.800
ASBESTOS ABT-MEC		BLD		20.800	0.000	2.0	2.0	2.0	5.000	3.400	0.000	0.000
BOILERMAKER		BLD		30.000	32.500	1.5	1.5	2.0	6.820	11.28	1.000	0.300
BRICK MASON		BLD		25.670	27.170	2.0	2.0	2.0	5.400	7.100	0.000	0.630
CARPENTER		BLD		27.790	30.040	1.5	1.5	2.0	6.750	8.050	0.000	0.320
CARPENTER		HWY		25.620	27.370	1.5	1.5	2.0	6.750	6.300	0.000	0.320
CEMENT MASON		BLD		28.180	29.680	1.5	1.5	2.0	5.400	7.400	0.000	0.500
CEMENT MASON		HWY		23.980	25.480	1.5	1.5	2.0	5.400	4.330	0.000	0.300
CERAMIC TILE FNSHER		BLD		26.650	0.000	1.5	1.5	2.0	5.400	7.200	0.000	0.000
COMM SYSTEMS TECH		BLD		23.350	25.700	1.5	1.5	2.0	5.150	4.310	0.000	0.000
ELECTRICIAN		BLD		30.180	32.290	1.5	1.5	2.0	5.150	5.730	0.000	0.290
ELEVATOR CONSTRUCTOR		BLD		35.615	40.070	2.0	2.0	2.0	8.775	6.960	2.140	0.000
GLAZIER		BLD		25.180	26.180	1.5	1.5	2.0	4.550	3.800	0.000	0.250
HT/FROST INSULATOR		BLD		26.110	27.110	1.5	1.5	2.0	4.800	6.860	0.000	0.190
IRON WORKER		ALL		25.000	26.300	1.5	1.5	2.0	6.000	8.900	0.000	0.410
LABORER		BLD		22.000	22.450	1.5	1.5	2.0	5.450	6.750	0.000	0.700
LABORER		HWY		22.000	22.450	1.5	1.5	2.0	5.450	6.400	0.000	0.700
LATHER		BLD		27.790	30.040	1.5	1.5	2.0	6.750	8.050	0.000	0.320
MACHINIST		BLD		38.390	40.390	2.0	2.0	2.0	4.880	6.550	2.650	0.000
MARBLE FINISHERS		BLD		26.650	0.000	1.5	1.5	2.0	5.400	7.200	0.000	0.000
MARBLE MASON		BLD		28.150	0.000	1.5	1.5	2.0	5.400	7.200	0.000	0.000
MILLWRIGHT		BLD		27.700	29.950	1.5	1.5	2.0	6.750	8.600	0.000	0.320
MILLWRIGHT		HWY		28.060	29.810	1.5	1.5	2.0	6.750	8.300	0.000	0.320
OPERATING ENGINEER		ALL	1	30.150	0.000	1.5	1.5	2.0	5.300	7.000	0.000	0.650
OPERATING ENGINEER		ALL	2	19.650	0.000	1.5	1.5	2.0	5.300	7.000	0.000	0.650
PAINTER		ALL		25.000	26.500	1.5	1.5	2.0	6.100	6.720	0.000	0.300
PILEDRIVER		BLD		28.290	30.540	1.5	1.5	2.0	6.750	8.050	0.000	0.320
PILEDRIVER		HWY		26.620	28.370	1.5	1.5	2.0	6.750	6.300	0.000	0.320
PIPEFITTER		ALL		30.010	32.260	1.5	1.5	2.0	5.550	5.690	0.000	0.610
PLASTERER		BLD		26.590	28.090	1.5	1.5	2.0	5.400	8.500	0.000	0.300
PLUMBER		ALL		30.010	32.260	1.5	1.5	2.0	5.550	5.690	0.000	0.610
ROOFER		BLD		24.600	27.600	1.5	1.5	2.0	3.950	3.500	0.000	0.350
SHEETMETAL WORKER		BLD		27.010	28.360	1.5	1.5	2.0	6.150	5.150	0.000	0.480
SPRINKLER FITTER		BLD		35.140	37.690	1.5	1.5	2.0	7.000	6.200	0.000	0.250
STONE MASON		BLD		25.670	27.170	2.0	2.0	2.0	5.400	7.100	0.000	0.630
TERRAZZO FINISHER		BLD		26.650	0.000	1.5	1.5	2.0	5.400	7.200	0.000	0.000
TERRAZZO MASON		BLD		28.150	0.000	1.5	1.5	2.0	5.400	7.200	0.000	0.000
TILE LAYER		BLD		27.150	29.150	1.5	1.5	2.0	6.750	6.800	0.000	0.320
TILE MASON		BLD		28.150	0.000	1.5	1.5	2.0	5.400	7.200	0.000	0.000
TRUCK DRIVER		ALL	1	25.010	0.000	1.5	1.5	2.0	6.500	2.225	0.000	0.000
TRUCK DRIVER		ALL	2	25.410	0.000	1.5	1.5	2.0	6.500	2.225	0.000	0.000
TRUCK DRIVER		ALL	3	25.610	0.000	1.5	1.5	2.0	6.500	2.225	0.000	0.000
TRUCK DRIVER		ALL	4	25.860	0.000	1.5	1.5	2.0	6.500	2.225	0.000	0.000
TRUCK DRIVER		ALL	5	26.610	0.000	1.5	1.5	2.0	6.500	2.225	0.000	0.000
TRUCK DRIVER		O&C	1	20.010	0.000	1.5	1.5	2.0	6.500	2.225	0.000	0.000
TRUCK DRIVER		O&C	2	20.330	0.000	1.5	1.5	2.0	6.500	2.225	0.000	0.000
TRUCK DRIVER		O&C	3	20.490	0.000	1.5	1.5	2.0	6.500	2.225	0.000	0.000
TRUCK DRIVER		O&C	4	20.690	0.000	1.5	1.5	2.0	6.500	2.225	0.000	0.000

TRUCK DRIVER	O&C	5	21.290	0.000	1.5	1.5	2.0	6.500	2.225	0.000	0.000
TUCKPOINTER	BLD		25.670	27.170	2.0	2.0	2.0	5.400	7.100	0.000	0.630

Legend:

M-F>8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday.)

OSA (Overtime is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

H/W (Health & Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Trng (Training)

Explanations

CRAWFORD COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial/Decoration Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration such as the day after Thanksgiving for Veterans Day. If in doubt, please check with IDOL.

Oil and chip resealing (O&C) means the application of road oils and liquid asphalt to coat an existing road surface, followed by application of aggregate chips or gravel to coated surface, and subsequent rolling of material to seal the surface.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments required to complete the proper installation of the work covered by said crafts. The term "Ceramic" is used for naming the classification only and is in no way a limitation of the product handled. Ceramic takes into consideration most hard tiles.

COMMUNICATION SYSTEMS TECHNICIAN

Installation, operation, inspection, maintenance, repair, and service of radio, television, recording, voice sound and vision production and reproduction apparatus, equipment and appliances used for domestic, commercial, education, entertainment and private telephone systems.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

TRUCK DRIVER - OIL AND CHIP RESEALING ONLY.

This shall encompass laborers, workers and mechanics who drive contractor or subcontractor owned, leased, or hired pickup, dump, service, or oil distributor trucks. The work includes transporting materials and equipment (including but not limited to, oils, aggregate supplies, parts, machinery and tools) to or from the job site; distributing oil or liquid asphalt and aggregate; stock piling material when in connection with the actual oil and chip contract. The Truck Driver (Oil & Chip Resealing) wage classification does not include supplier delivered materials.

OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Power Cranes, Draglines, Derricks, Shovels, Gradalls, Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip,

Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch Truck, Winch or Hydraulic Boom Truck, Truck Crane, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer, Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment, or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted, Tower Crane, Engineer or Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment, Tractor Mounted Loaders, Cherry Picker, Hydro Crane, Standard or Dinkey Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apsco Paver, Boring Machine, (Head Equipment Greaser), Barber-Greene Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart-Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Overhead Crane, Chip Spreader, Mud Cat, Sull-Air, Fork Lifts (except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack, Gunnite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Striping Machine (motor driven), Form Tamper, Bulk Cement Plant, Equipment Greaser, Deck Hands, Truck Crane Oiler-Driver, Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment).

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the

classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 618/993-7271 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

Richland County Prevailing Wage for June 2008

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		22.000	22.450	1.5	1.5	2.0	5.450	6.750	0.000	0.800
ASBESTOS ABT-MEC		BLD		20.800	0.000	2.0	2.0	2.0	5.000	3.400	0.000	0.000
BOILERMAKER		BLD		30.000	32.500	1.5	1.5	2.0	6.820	11.28	1.000	0.300
BRICK MASON		BLD		26.260	27.760	1.5	1.5	2.0	6.900	6.200	0.000	0.430
CARPENTER		BLD		28.530	30.030	1.5	1.5	2.0	5.300	4.000	0.000	0.350
CARPENTER		HWY		28.480	30.230	1.5	1.5	2.0	5.300	4.000	0.000	0.350
CEMENT MASON		BLD		24.400	25.400	1.5	1.5	2.0	5.400	4.450	0.000	0.300
CEMENT MASON		HWY		23.980	25.480	1.5	1.5	2.0	5.400	4.330	0.000	0.300
CERAMIC TILE FNSHER		BLD		24.990	0.000	1.5	1.5	2.0	6.900	6.200	0.000	0.430
COMM SYSTEMS TECH		BLD		23.350	25.700	1.5	1.5	2.0	5.150	4.310	0.000	0.000
ELECTRICIAN		BLD		30.180	32.290	1.5	1.5	2.0	5.150	5.730	0.000	0.290
FLOOR LAYER		BLD		27.680	28.430	1.5	1.5	2.0	5.300	4.000	0.000	0.350
GLAZIER		BLD		25.180	26.180	1.5	1.5	2.0	4.550	3.800	0.000	0.250
HT/FROST INSULATOR		BLD		26.110	27.110	1.5	1.5	2.0	4.800	6.860	0.000	0.190
IRON WORKER		ALL		24.000	25.250	1.5	1.5	2.0	5.780	7.850	0.000	0.345
LABORER		BLD		22.000	22.450	1.5	1.5	2.0	5.450	6.750	0.000	0.700
LABORER		HWY		22.000	22.450	1.5	1.5	2.0	5.450	6.400	0.000	0.700
MACHINIST		BLD		38.390	40.390	2.0	2.0	2.0	4.880	6.550	2.650	0.000
MARBLE FINISHERS		BLD		24.990	0.000	1.5	1.5	2.0	6.900	6.200	0.000	0.430
MARBLE MASON		BLD		26.260	27.760	1.5	1.5	2.0	6.900	6.200	0.000	0.430
MILLWRIGHT		BLD		28.530	30.030	1.5	1.5	2.0	5.300	4.000	0.000	0.350
MILLWRIGHT		HWY		28.480	30.230	1.5	1.5	2.0	5.300	4.000	0.000	0.350
OPERATING ENGINEER		ALL	1	30.150	0.000	1.5	1.5	2.0	5.300	7.000	0.000	0.650
OPERATING ENGINEER		ALL	2	19.650	0.000	1.5	1.5	2.0	5.300	7.000	0.000	0.650
PAINTER		ALL		25.000	26.500	1.5	1.5	2.0	6.100	6.720	0.000	0.300
PILEDRIVER		BLD		28.530	30.030	1.5	1.5	2.0	5.300	4.000	0.000	0.350
PILEDRIVER		HWY		28.480	30.230	1.5	1.5	2.0	5.300	4.000	0.000	0.350
PIPEFITTER		ALL		30.010	32.260	1.5	1.5	2.0	5.550	5.690	0.000	0.610
PLASTERER		BLD		23.500	24.500	1.5	1.5	2.0	5.200	3.550	0.000	0.100
PLUMBER		ALL		30.010	32.260	1.5	1.5	2.0	5.550	5.690	0.000	0.610
ROOFER		BLD		23.850	26.350	1.5	1.5	2.0	7.100	6.050	0.000	0.550
SHEETMETAL WORKER		ALL		28.080	29.580	1.5	1.5	2.0	6.350	5.650	1.690	0.260
SPRINKLER FITTER		BLD		35.140	37.690	1.5	1.5	2.0	7.000	6.200	0.000	0.250
STONE MASON		BLD		26.260	27.760	1.5	1.5	2.0	6.900	6.200	0.000	0.430
TERRAZZO FINISHER		BLD		24.990	0.000	1.5	1.5	2.0	6.900	6.200	0.000	0.430
TILE MASON		BLD		26.260	27.760	1.5	1.5	2.0	6.900	6.200	0.000	0.430
TRUCK DRIVER		ALL	1	25.010	0.000	1.5	1.5	2.0	6.500	2.225	0.000	0.000
TRUCK DRIVER		ALL	2	25.410	0.000	1.5	1.5	2.0	6.500	2.225	0.000	0.000
TRUCK DRIVER		ALL	3	25.610	0.000	1.5	1.5	2.0	6.500	2.225	0.000	0.000
TRUCK DRIVER		ALL	4	25.860	0.000	1.5	1.5	2.0	6.500	2.225	0.000	0.000
TRUCK DRIVER		ALL	5	26.610	0.000	1.5	1.5	2.0	6.500	2.225	0.000	0.000
TUCKPOINTER		BLD		26.260	27.760	1.5	1.5	2.0	6.900	6.200	0.000	0.430

Legend :

M-F>8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday.)

OSA (Overtime is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

H/W (Health & Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Trng (Training)

Explanations

RICHLAND COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial/Decoration Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration such as the day after Thanksgiving for Veterans Day. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments required to complete the proper installation of the work covered by said crafts. The term "Ceramic" is used for naming the classification only, and is in no a limitation of the product handled. Ceramic takes into consideration most hard tiles.

COMMUNICATION SYSTEMS TECHNICIAN

Installation, operation, inspection, maintenance, repair, and service of radio, television, recording, voice sound and vision production and reproduction apparatus, equipment and appliances used for domestic,

commercial, education, entertainment and private telephone systems.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Power Cranes, Draglines, Derricks, Shovels, Gradalls, Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip, Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch Truck, Winch or Hydraulic Boom Truck, Truck Crane, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer, Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment, or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted, Tower Crane, Engineer or Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment, Tractor Mounted Loaders, Cherry Picker, Hydro Crane, Standard or Dinkey Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apsco Paver, Boring Machine, (Head Equipment Greaser), Barber-Greene Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart-Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Overhead Crane, Chip Spreader, Mud Cat, Sull-Air, Fork Lifts

(except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack, Gunnite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Striping Machine (motor driven), Form Tamper, Bulk Cement Plant, Equipment Greaser, Deck Hands, Truck Crane Oiler-Driver, Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment).

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 618/993-7271 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

Wabash County Prevailing Wage for June 2008

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		22.000	22.450	1.5	1.5	2.0	5.450	6.750	0.000	0.800
ASBESTOS ABT-MEC		BLD		20.800	0.000	2.0	2.0	2.0	5.000	3.400	0.000	0.000
BOILERMAKER		BLD		30.000	32.500	1.5	1.5	2.0	6.820	11.28	1.000	0.300
BRICK MASON		BLD		26.260	27.760	1.5	1.5	2.0	6.900	6.200	0.000	0.430
CARPENTER		BLD		28.530	30.030	1.5	1.5	2.0	5.300	4.000	0.000	0.350
CARPENTER		HWY		28.480	30.230	1.5	1.5	2.0	5.300	4.000	0.000	0.350
CEMENT MASON		BLD		28.180	29.680	1.5	1.5	2.0	5.400	7.400	0.000	0.500
CEMENT MASON		HWY		23.980	25.480	1.5	1.5	2.0	5.400	4.330	0.000	0.300
CERAMIC TILE FNSHER		BLD		24.990	0.000	1.5	1.5	2.0	6.900	6.200	0.000	0.430
COMMUNICATION TECH		BLD		18.350	19.650	1.5	1.5	2.0	0.000	0.550	0.000	0.000
ELECTRICIAN		BLD		30.510	32.510	1.5	1.5	2.0	5.150	7.080	0.000	0.360
FLOOR LAYER		BLD		27.680	28.430	1.5	1.5	2.0	5.300	4.000	0.000	0.350
GLAZIER		BLD		25.180	26.180	1.5	1.5	2.0	4.550	3.800	0.000	0.250
HT/FROST INSULATOR		BLD		26.110	27.110	1.5	1.5	2.0	4.800	6.860	0.000	0.190
IRON WORKER		ALL		24.000	25.250	1.5	1.5	2.0	5.780	7.850	0.000	0.345
LABORER		BLD		22.000	22.450	1.5	1.5	2.0	5.450	6.750	0.000	0.700
LABORER		HWY		22.000	22.450	1.5	1.5	2.0	5.450	6.400	0.000	0.700
MACHINIST		BLD		38.390	40.390	2.0	2.0	2.0	4.880	6.550	2.650	0.000
MARBLE FINISHERS		BLD		24.990	0.000	1.5	1.5	2.0	6.900	6.200	0.000	0.430
MARBLE MASON		BLD		26.260	27.760	1.5	1.5	2.0	6.900	6.200	0.000	0.430
MILLWRIGHT		BLD		28.530	30.030	1.5	1.5	2.0	5.300	4.000	0.000	0.350
MILLWRIGHT		HWY		28.480	30.230	1.5	1.5	2.0	5.300	4.000	0.000	0.350
OPERATING ENGINEER		ALL	1	30.150	0.000	1.5	1.5	2.0	5.300	7.000	0.000	0.650
OPERATING ENGINEER		ALL	2	19.650	0.000	1.5	1.5	2.0	5.300	7.000	0.000	0.650
OPERATING ENGINEER		O&C		14.570	0.000	1.5	1.5	2.0	4.200	2.200	0.000	0.000
PAINTER		BLD		24.450	25.450	1.5	1.5	2.0	5.650	4.100	0.000	0.250
PAINTER		HWY		25.600	26.600	1.5	1.5	2.0	5.650	4.100	0.000	0.250
PAINTER OVER 30FT		BLD		25.200	26.200	1.5	1.5	2.0	5.650	4.100	0.000	0.250
PAINTER PWR EQMT		BLD		25.450	26.450	1.5	1.5	2.0	5.650	4.100	0.000	0.250
PAINTER PWR EQMT		HWY		26.600	27.600	1.5	1.5	2.0	5.650	4.100	0.000	0.250
PILEDRIIVER		BLD		28.530	30.030	1.5	1.5	2.0	5.300	4.000	0.000	0.350
PILEDRIIVER		HWY		28.480	30.230	1.5	1.5	2.0	5.300	4.000	0.000	0.350
PIPEFITTER		BLD		29.820	31.610	1.5	1.5	2.0	5.550	7.660	0.000	0.700
PLASTERER		BLD		26.590	28.090	1.5	1.5	2.0	5.400	8.500	0.000	0.300
PLUMBER		BLD		29.820	31.610	1.5	1.5	2.0	5.550	7.660	0.000	0.700
ROOFER		BLD		24.690	26.190	1.5	1.5	2.0	5.440	4.000	0.000	0.000
SHEETMETAL WORKER		ALL		28.080	29.580	1.5	1.5	2.0	6.350	5.650	1.690	0.260
SPRINKLER FITTER		BLD		35.140	37.690	1.5	1.5	2.0	7.000	6.200	0.000	0.250
STONE MASON		BLD		26.260	27.760	1.5	1.5	2.0	6.900	6.200	0.000	0.430
TERRAZZO FINISHER		BLD		24.990	0.000	1.5	1.5	2.0	6.900	6.200	0.000	0.430
TERRAZZO MASON		BLD		26.260	27.760	1.5	1.5	2.0	6.900	6.200	0.000	0.430
TILE MASON		BLD		26.260	27.760	1.5	1.5	2.0	6.900	6.200	0.000	0.430
TRUCK DRIVER		ALL	1	25.010	0.000	1.5	1.5	2.0	6.500	2.225	0.000	0.000
TRUCK DRIVER		ALL	2	25.410	0.000	1.5	1.5	2.0	6.500	2.225	0.000	0.000
TRUCK DRIVER		ALL	3	25.610	0.000	1.5	1.5	2.0	6.500	2.225	0.000	0.000
TRUCK DRIVER		ALL	4	25.860	0.000	1.5	1.5	2.0	6.500	2.225	0.000	0.000
TRUCK DRIVER		ALL	5	26.610	0.000	1.5	1.5	2.0	6.500	2.225	0.000	0.000
TRUCK DRIVER		O&C		13.940	0.000	1.5	1.5	2.0	2.550	1.500	0.000	0.000
TUCKPOINTER		BLD		26.260	27.760	1.5	1.5	2.0	6.900	6.200	0.000	0.430

Legend:

M-F>8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday.)

OSA (Overtime is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

H/W (Health & Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Trng (Training)

Explanations

WABASH COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial/Decoration Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration such as the day after Thanksgiving for Veterans Day. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments required to complete the proper installation of the work covered by said crafts. The term "Ceramic" is used for naming the classification

only, and is in no a limitation of the product handled. Ceramic takes into consideration most hard tiles.

COMMUNICATIONS TECHNICIAN

Installation, operation, inspection, modification, maintenance and repair of systems used for the transmission and reception of signals of any nature, for any purpose, including but not limited to, sound and voice transmission/transference systems, communication systems that transmit or receive information and/or control systems, television and video systems, micro-processor controlled fire alarm systems, and security systems, and the performance of any task directly related to such installation or service. EXCLUDES installation of electrical power wiring and conduit raceways exceeding fifteen (15) feet in length.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

TRUCK DRIVER - OIL AND CHIP

Encompasses following types of work when participating on public works projects involving oil and chip activities: Ready Mix, Gravel Truck Drivers, Asphalt Distributor Truck and Lowboy Drivers.

OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Power Cranes, Draglines, Derricks, Shovels, Gradalls, Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip, Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch Truck, Winch or Hydraulic Boom Truck, Truck Crane, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer, Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment,

or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted, Tower Crane, Engineer or Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment, Tractor Mounted Loaders, Cherry Picker, Hydro Crane, Standard or Dinkey Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apsco Paver, Boring Machine, (Head Equipment Greaser), Barber-Greene Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart-Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Overhead Crane, Chip Spreader, Mud Cat, Sull-Air, Fork Lifts (except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack, Gunnite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Striping Machine (motor driven), Form Tamper, Bulk Cement Plant, Equipment Greaser, Deck Hands, Truck Crane Oiler-Driver, Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment).

OPERATING ENGINEER - OIL AND CHIP

Encompasses following types of work when participating on public works projects involving oil and chip activities: Spreading and compaction of seal coat aggregate on liquid asphalt or road oil and the preparation for such work for maintenance purposes.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the

classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 618/993-7271 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

Wayne County Prevailing Wage for June 2008

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		22.000	22.450	1.5	1.5	2.0	5.450	6.750	0.000	0.800
ASBESTOS ABT-MEC		BLD		20.800	0.000	2.0	2.0	2.0	5.000	3.400	0.000	0.000
BOILERMAKER		BLD		30.000	32.500	1.5	1.5	2.0	6.820	11.28	1.000	0.300
BRICK MASON		BLD		26.260	27.760	1.5	1.5	2.0	6.900	6.200	0.000	0.430
CARPENTER		BLD		28.530	30.030	1.5	1.5	2.0	5.300	4.000	0.000	0.350
CARPENTER		HWY		28.480	30.230	1.5	1.5	2.0	5.300	4.000	0.000	0.350
CEMENT MASON		BLD		24.400	25.400	1.5	1.5	2.0	5.400	4.450	0.000	0.300
CEMENT MASON		HWY		23.980	25.480	1.5	1.5	2.0	5.400	4.330	0.000	0.300
CERAMIC TILE FNSHER		BLD		24.990	0.000	1.5	1.5	2.0	6.900	6.200	0.000	0.430
ELECTRICIAN		ALL		33.680	35.930	1.5	1.5	2.0	5.150	7.070	0.000	0.500
ELECTRONIC SYS TECH		BLD		26.740	28.240	1.5	1.5	2.0	5.150	3.470	0.000	0.250
FLOOR LAYER		BLD		27.680	28.430	1.5	1.5	2.0	5.300	4.000	0.000	0.350
GLAZIER		BLD		25.180	26.180	1.5	1.5	2.0	4.550	3.800	0.000	0.250
HT/FROST INSULATOR		BLD		26.110	27.110	1.5	1.5	2.0	4.800	6.860	0.000	0.190
IRON WORKER		ALL		24.000	25.250	1.5	1.5	2.0	5.780	7.850	0.000	0.345
LABORER		BLD		22.000	22.450	1.5	1.5	2.0	5.450	6.750	0.000	0.700
LABORER		HWY		22.000	22.450	1.5	1.5	2.0	5.450	6.400	0.000	0.700
MACHINIST		BLD		38.390	40.390	2.0	2.0	2.0	4.880	6.550	2.650	0.000
MARBLE FINISHERS		BLD		24.990	0.000	1.5	1.5	2.0	6.900	6.200	0.000	0.430
MARBLE MASON		BLD		26.260	27.760	1.5	1.5	2.0	6.900	6.200	0.000	0.430
MILLWRIGHT		BLD		28.530	30.030	1.5	1.5	2.0	5.300	4.000	0.000	0.350
MILLWRIGHT		HWY		28.480	30.230	1.5	1.5	2.0	5.300	4.000	0.000	0.350
OPERATING ENGINEER		ALL	1	30.150	0.000	1.5	1.5	2.0	5.300	7.000	0.000	0.650
OPERATING ENGINEER		ALL	2	19.650	0.000	1.5	1.5	2.0	5.300	7.000	0.000	0.650
PAINTER		ALL		22.000	22.500	1.5	1.5	2.0	4.750	5.170	0.000	0.280
PAINTER OVER 30FT		ALL		25.100	25.600	1.5	1.5	2.0	4.750	5.170	0.000	0.280
PAINTER PWR EQMT		ALL		25.100	25.600	1.5	1.5	2.0	4.750	5.170	0.000	0.280
PILEDRIVER		BLD		28.530	30.030	1.5	1.5	2.0	5.300	4.000	0.000	0.350
PILEDRIVER		HWY		28.480	30.230	1.5	1.5	2.0	5.300	4.000	0.000	0.350
PIPEFITTER		BLD		29.500	32.450	1.5	1.5	2.0	7.350	7.500	0.000	0.750
PLASTERER		BLD		23.500	24.500	1.5	1.5	2.0	5.200	3.550	0.000	0.100
PLUMBER		BLD		29.500	32.450	1.5	1.5	2.0	7.350	7.500	0.000	0.750
ROOFER		BLD		20.450	21.450	1.5	1.5	2.0	6.200	3.800	0.000	0.000
SHEETMETAL WORKER		ALL		28.080	29.580	1.5	1.5	2.0	6.350	5.650	1.690	0.260
SPRINKLER FITTER		BLD		35.140	37.690	1.5	1.5	2.0	7.000	6.200	0.000	0.250
STONE MASON		BLD		26.260	27.760	1.5	1.5	2.0	6.900	6.200	0.000	0.430
TERRAZZO FINISHER		BLD		24.990	0.000	1.5	1.5	2.0	6.900	6.200	0.000	0.430
TERRAZZO MASON		BLD		28.500	28.800	1.5	1.5	2.0	6.400	5.700	0.000	0.430
TRUCK DRIVER		ALL	1	27.580	0.000	1.5	1.5	2.0	8.600	3.925	0.000	0.000
TRUCK DRIVER		ALL	2	27.980	0.000	1.5	1.5	2.0	8.600	3.925	0.000	0.000
TRUCK DRIVER		ALL	3	28.180	0.000	1.5	1.5	2.0	8.600	3.925	0.000	0.000
TRUCK DRIVER		ALL	4	28.430	0.000	1.5	1.5	2.0	8.600	3.925	0.000	0.000
TRUCK DRIVER		ALL	5	29.180	0.000	1.5	1.5	2.0	8.600	3.925	0.000	0.000
TUCKPOINTER		BLD		26.260	27.760	1.5	1.5	2.0	6.900	6.200	0.000	0.430

Legend :

M-F>8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday.)

OSA (Overtime is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

H/W (Health & Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Trng (Training)

Explanations

WAYNE COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial/Decoration Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration such as the day after Thanksgiving for Veterans Day. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments required to complete the proper installation of the work covered by said crafts. The term "Ceramic" is used for naming the classification only, and is in no a limitation of the product handled. Ceramic takes into consideration most hard tiles.

ELECTRONIC SYSTEMS TECHNICIAN

Installation, service and maintenance of low-voltage systems which

utilizes the transmission and/or transference of voice, sound, vision, or digital for commercial, education, security and entertainment purposes for the following: TV monitoring and surveillance, background/foreground music, intercom and telephone interconnect, field programming, inventory control systems, microwave transmission, multi-media, multiplex, radio page, school, intercom and sound burglar alarms and low voltage master clock systems.

Excluded from this classification are energy management systems, life safety systems, supervisory controls and data acquisition systems not intrinsic with the above listed systems, fire alarm systems, nurse call systems and raceways exceeding fifteen feet in length.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Power Cranes, Draglines, Derricks, Shovels, Gradalls, Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip, Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch Truck, Winch or Hydraulic Boom Truck, Truck Crane, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer, Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment, or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted, Tower Crane, Engineer or Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment, Tractor Mounted Loaders, Cherry Picker, Hydro Crane, Standard or Dinkey Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor

Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apsco Paver, Boring Machine, (Head Equipment Greaser), Barber-Greene Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart-Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Overhead Crane, Chip Spreader, Mud Cat, Sull-Air, Fork Lifts (except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack, Gunnite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Striping Machine (motor driven), Form Tamper, Bulk Cement Plant, Equipment Greaser, Deck Hands, Truck Crane Oiler-Driver, Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment).

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 618/993-7271 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing

classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

Agenda Item #8H

Payment of Accrued Bills

Agenda Item #8H

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 17, 2008
RE: Payment of Accrued Bills

The District's fiscal year ends on June 30th, and under general accounting rules, the District pays accrued bills for a short period following the end of FY08. The accrual period runs from July 1st and ends on July 11th. On July 11th, all FY08 obligations received during this run-out period will be paid. Therefore, these accrued bills will be paid before the Board approves them.

At each regular Board meeting, the Board receives an electronic copy of bills for review and payment. At the July Board meeting, that electronic report will include current bills for approval plus all the bills that were paid in the accrual period. Each of these accrual period payments will be designated with an A (for accrual) beside the vendor.

This procedure has been followed in prior years and I request the Board's approval to pay the FY08 accrued bills prior to Board approval, with the understanding that these bills will be made available electronically for Board review at the July Board meeting.

TLB/rs

Agenda Item #8I

Academic Calendar 2009-2011

Agenda Item #8I

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 17, 2008
RE: Academic Calendar 2009-2011

In preparation for approval of the 2 year catalog, a two year academic calendar year must be considered and adopted by the Board of Trustees.

Under contract guidelines, the District is to consult with the Illinois Eastern Community College Education Association on the academic calendar. Pam Schwartz of the District Office met with Kristi Urfer, the association's designated representative and discussed the proposed calendar. Following that discussion, a completed calendar was submitted to Dan Tahtinen, the Association President, for his review and comment. No objections to the proposed academic calendar have been raised.

I ask the Board's approval of the academic calendar as proposed.

TLB/rs

Attached

**ACADEMIC CALENDAR
2009 - 2011**

2009 Fall Semester

August	13-14	Faculty Workshop
August	17-19	Registration, Testing
August	20	First Day of Classes
September	7	Colleges Closed. Labor Day
September	17	Constitution Observance Day. Classes in Session
October	6	No Classes. District Faculty/Staff Professional Development Day
October	12	Colleges Closed. Columbus Day
October	16	Midterm
November	11	Colleges Closed. Veterans' Day
November	26-27	Colleges Closed. Thanksgiving
December.....	11	Last Day of Classes
December.....	14-17	Final Exams
December.....	18	Last Day of Semester

(Colleges closed December 21 – January 3, 2010. Winter Break)

2010 Spring Semester

January	4	Colleges Open
January	6	Faculty Workshop
January	7-9	Registration, Testing
January	11	First Day of Classes
January	18	Colleges Closed. Martin Luther King, Jr. Day
February	15	Colleges Closed. Presidents' Day
March	5	Midterm
March	8	No Classes. Casimir Pulaski Holiday Observed
March	9-12	No Classes. Spring Break
April	2	Colleges Closed. Spring Holiday
May	7	Last Day of Classes
May	10-13	Final Exams
May	14	Last Day of the Semester/Graduation

2010 Summer Intersession

May	17	First Day of Classes
May	25	Midterm
May	31	Colleges Closed. Memorial Day
June	4	Last Day of Intersession

2010 Summer Semester

June	7	Faculty Workshop
June	8	First Day of Classes
July.....	2	Midterm
July.....	5	Colleges Closed. Independence Day Observed
July.....	30	Last Day of Classes
August	2-3	Final Exams

2010 Fall Semester

August	12-13	Faculty Workshop
August	16-18	Registration, Testing
August	19	First Day of Classes
September	6	Colleges Closed. Labor Day
September	17	Constitution Observance Day. Classes in Session
October	5	No Classes. District Faculty/Staff Professional Development Day
October	11	Colleges Closed. Columbus Day
October	14	Midterm
November	11	Colleges Closed. Veterans' Day
November	25-26	Colleges Closed. Thanksgiving
December	10	Last Day of Classes
December	13-16	Final Exams
December	17	Last Day of Semester

(Colleges closed December 20 – January 2, 2011. Winter Break)**2011 Spring Semester**

January	3	Colleges Open
January	5	Faculty Workshop
January	6-7	Registration, Testing
January	10	First Day of Classes
January	17	Colleges Closed. Martin Luther King, Jr. Day
February	21	Colleges Closed. Presidents' Day
March	4	Midterm
March	7	No Classes. Casimir Pulaski Holiday
March	8-11	No Classes. Spring Break
April	22	Colleges Closed. Spring Holiday
May	6	Last Day of Classes
May	9-12	Final Exams
May	13	Last Day of Semester/Graduation

2011 Summer Intersession

May	16	First Day of Classes
May	24	Midterm
May	30	Colleges Closed. Memorial Day
June	3	Last Day of Intersession

2011 Summer Semester

June	6	Faculty Workshop
June	7	First Day of Classes
July	1	Midterm
July	4	Colleges Closed. Independence Day
July	29	Last Day of Classes
August	1-2	Final Exams

Agenda Item #8J

Affiliation Agreement with Rachel A. Winters, M.D. – Medical Assistant

Agenda Item #8J

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 17, 2008
RE: Affiliation Agreement with Rachel A. Winters, M.D. – Medical Assistant

IECC wishes to enter into a new affiliation agreement with Rachel A. Winters, M.D. located in Lawrenceville, Illinois.

This affiliation agreement is for the Medical Assistant Program and is our standard affiliation agreement utilized by the District.

I ask the Board's approval of this affiliation agreement.

TLB/rs

Attachment

ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529
LINCOLN TRAIL COLLEGE
MEDICAL ASSISTANT PROGRAM

AFFILIATION AGREEMENT

THIS AGREEMENT made and entered into this ____ day of _____, 2008, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, LINCOLN TRAIL COLLEGE, for its Medical Assistant Program (hereinafter referred to as LTC) and Dr. Rachel Winters, Lawrenceville, IL (hereinafter referred to as AGENCY). *[Insert: Agency, City, and State Above]*

WITNESSETH THAT:

WHEREAS, LTC desires to make use of the AGENCY's facilities for clinical medical assistant laboratory practice by students of the Medical Assistant Program for the COLLEGE and

WHEREAS, the AGENCY has agreed to make its facilities available to the medical assistant students of LTC for the desired purpose,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas of patient care that are appropriate educational experiences for observation and participation by the students of LTC'S Medical Assistant Program subject to the conditions and limitations contained herein.
2. The arrangements for use of said facilities of the AGENCY will be made by the Dean of the College on behalf of Lincoln Trail College and the Administrative Supervisor on behalf of the AGENCY. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses.
3. The AGENCY will be responsible for the supervision and guidance of the students in the clinical medical assistant laboratory practice, and will be available to the medical assistant students.

The specific assignment of learning experiences to specific students will be made and arranged by the Medical Assistant Faculty on behalf of LTC, in consultation with the Administrative Supervisor or Coordinator on behalf of the AGENCY. The Administrative Supervisor assumes full responsibility and supervision of the medical assistant students during their laboratory experience in the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY, and the Administrative Supervisor on behalf of the AGENCY will be responsible for maintaining proper standards of medical assistant care and safeguard of patients assigned to students. The AGENCY personnel will retain full and final decisions for patient care assigned to medical assistant students.
5. Students are responsible for seeking health care if the need arises. Students are encouraged to carry their own health insurance and are required to pay their own health care fees.

Medical assistant students assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

Students who have physical or emotional disabilities which may negate success in medical assistant practice will not be permitted to use the AGENCY'S facilities. Students who have disabilities which may not negate success in medical assistant practice may participate in the contemplated program if approved by the AGENCY.

Prior to the use of any AGENCY facilities, under the contemplated program, LTC will furnish the AGENCY, upon request, a medical record, proof of insurance, and a letter of good standing for each participating student showing that said student fully complies with the requirements required by the AGENCY.

6. The faculty of LTC participating in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff.
7. LTC will provide orientation of the educational program for the AGENCY staff.
8. The students and instructors will safeguard the confidential nature of all information which may come to them with regard to patients and AGENCY records.

9. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. Medical Assistant Faculty and medical assistant students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY.
10. Automatic renewal of the agreement will be made each summer. Either party hereto may terminate this AGREEMENT with a 90 day written termination notice to the other party.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the ____ day of _____, 2008.

AGENCY

LINCOLN TRAIL COLLEGE

Medical Services Director

Medical Assistant Faculty Member

Agency Administrator

College Dean

College President

Chairman, Board of Trustees
Illinois Eastern Community
Colleges

psq:6/26/06

Agenda Item #8K

Affiliation Agreement with Sarah Bush Lincoln Health Center – ADN Program

Agenda Item #8K

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 17, 2008
RE: Affiliation Agreement with Sarah Bush Lincoln Health Center - Associate Degree Nursing

IECC wishes to enter into an affiliation agreement with Sarah Bush Lincoln Health Center – Associate Degree Nursing, located in Mattoon, Illinois.

This affiliation agreement is for the Associate Degree Nursing Program and is our standard affiliation agreement utilized by the District.

I ask the Board’s approval of this affiliation agreement.

TLB/rs

Attachment

**ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529
OLNEY CENTRAL COLLEGE ASSOCIATE DEGREE NURSING PROGRAM
FCC - LTC - OCC - WVC**

AFFILIATION AGREEMENT

THIS AGREEMENT made and entered into this 30th day of April, 2008,

by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529,
FRONTIER COMMUNITY COLLEGE, LINCOLN TRAIL COLLEGE, OLNEY CENTRAL
COLLEGE and WABASH VALLEY COLLEGE, for its Associate Degree Nursing Program
(hereinafter referred to as DISTRICT #529) and Sarah Bush Lincoln Health Center,
(hereinafter referred to as AGENCY):

WITNESSETH THAT:

WHEREAS, DISTRICT #529 desires to make use of the AGENCY'S facilities for clinical
nursing laboratory practice by students of the Nursing Program for the DISTRICT, and

WHEREAS, the AGENCY has agreed to make its facilities available to the nursing students
and faculty of DISTRICT #529 for the desired purpose,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and
performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas of patient care for
observation and participation by the students and faculty of the DISTRICT #529, Associate
Degree Nursing Program subject to the conditions and limitations contained herein.

2. The arrangements for use of said facilities of the AGENCY will be made by the
Associate Dean and/or Department Head of the Associate Degree Nursing Program on behalf of
DISTRICT #529 and the Administrator, and the Director of Nursing Service on behalf of the
AGENCY. The plan and program will be organized and agreed to by said persons prior to the
commencement of the courses.

3. DISTRICT #529 will be responsible for the teaching and guidance of the students in
the clinical nursing laboratory practice, and will be available to the nursing students.

The specific assignment of learning experiences to specific students will be made and arranged
by the Nursing Faculty on behalf of DISTRICT #529, in consultation with the Head Nurse,

Supervisor or Coordinator on behalf of the AGENCY. Nursing Faculty assumes full responsibility and supervision of the nursing students during their laboratory experience in the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY; and the Nursing Faculty on behalf of DISTRICT #529 will be responsible for maintaining proper standards of nursing care and safeguard of patients assigned to students. The AGENCY nursing personnel will retain full and final decisions for patient care assigned to nursing students.

5. Supervision of the health of all students making use of any of the AGENCY'S facilities, as contemplated herein; will be the responsibility of DISTRICT #529, and will comply with the policies of the health AGENCY.

Nursing students and Nursing Faculty assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

This agreement forbids discrimination against any student on the basis of age, color, race, national origin, gender, religion, or disability unrelated to the reasonable physical requirements of the job.

Prior to the use of any AGENCY facilities, under the contemplated program, DISTRICT #529 will furnish the AGENCY, upon request, a medical record for each participating student showing that said student fully complies with the health requirements required by the AGENCY.

6. The faculty of DISTRICT #529 participating in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff. DISTRICT #529 Nursing Faculty participating in the program may be included in demonstrations of new equipment and techniques. Each new Nursing Faculty member of DISTRICT #529 participating in the program will arrange with the Director of Nursing Service, on behalf of the AGENCY, for an orientation prior to the assignment of the new Nursing Faculty member to any clinical area.

7. DISTRICT #529 will provide orientation for the educational program for the AGENCY staff.

8. The AGENCY'S facilities may be available for DISTRICT #529 continuing educational program on a pre-planned project basis; the arrangements for such to be made with the Director of Nursing Service, on behalf of the AGENCY, and by the A.D. Department Head and/or Associate Dean, on behalf of DISTRICT #529.

9. The students and instructors will respect the confidential nature of all information which may come to them with regard to patients and AGENCY records.

10. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. Nursing Faculty and nursing students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY.

11. The AGENCY will supply dressing rooms and space for storage of clothing not in use while students are practicing at the AGENCY, and conference room facilities for use of faculty and students.

12. An annual review of the agreement will be made each spring. Either party hereto may terminate this AGREEMENT by at least one (1) school calendar year's written notice to the other party. All students enrolled in DISTRICT #529's Associate Degree Nursing Program, and participating in the program contemplated herein at the time that notice to terminate this AGREEMENT is given by either party to the other, shall be permitted to complete their nursing laboratory experience needed for graduation at the AGENCY.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the _____ day of _____.

AGENCY

ILLINOIS EASTERN COMMUNITY COLLEGE
DISTRICT #529, OLNEY CENTRAL COLLEGE

_____ COLLEGE

Vice President or
Director of Nursing Services

Department Head of Nursing, ADN

Associate Dean of Nursing &
Allied Health

Administrator, Hospital or Agency

President, Olney Central College

Chairman, IECC Board of Trustees

Illinois Eastern Community Colleges, District 529, does not discriminate on the basis of race, color, religion, gender, age, disability, national origin, or veteran status. Illinois Eastern Community Colleges adheres to the Federal Regulations of the Americans with Disabilities Act of 1990 and offers appropriate services or activities with reasonable accommodations to any qualified disabled individual upon request.

Revised: 08/02/89; 8/25/92
08/17/94; 10/05/94;
12/12/94; 10/2000; 7/04
Reviewed: 04/28/97

Agenda Item #8L

International Transportation Fee

Agenda Item #8L

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 17, 2008
RE: International Student Transportation Fee

The District currently charges International Students \$150.00 per semester for transportation to and from the college from the student's place of residence. The transportation fee also covers transportation to special and cultural events. Because of the increased price of gasoline, this fee needs to be increased to \$175.00 per semester.

I ask the Board's approval of this fee increase.

TLB/rs

Agenda Item #8M

Building Lease Agreements

Agenda Item #8M

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: June 17, 2008
RE: Lease Agreements

The following leases are submitted for Board consideration and approval at the June Board meeting.

1. OCC Cosmetology Lease – amendment to lease for the Cosmetology program property located at 104 E. Main, Olney, IL extends the lease through June 30, 2009. Monthly rent to remain at \$1,100.00.
2. IECC/Elvan Wallace and A. Carol Wallace – lease for the Frontier Newton Center located at 207 E. Jourdan St., Newton, IL expiring on June 30, 2010, the monthly rent is \$875.00. No Board of Trustee action is required.
3. OCC Phlebotomy and Massage Therapy Lease – lease for the Phlebotomy and Massage Therapy programs located at 108 East Main Street, Olney, IL. A three year lease began September 1, 2005 and has extended to August 31, 2010. The monthly rent is \$1,500.00 per month.
4. IECC and Janet E. David Trust Lease – Lease commencing April 1, 2004 and ending on March 31, 2008 for Career and Technical Education and Small Business Development Center Offices located at 702 West High Street, Olney, IL. The lease is hereby extended from July 1, 2008 on a month to month basis. The rent remains the same at \$1,000.00 per month.
5. IECC/LTC and City of Robinson - Intergovernmental Agreement between IECC/LTC and the City of Robinson for the Lease, Operation and Use of a Fitness Center located at 501 South Cross Street. This agreement is currently under review with the City of Robinson.
6. IECC/FCC Foundation Hall Lease – Lease by IECC/FCC of a building commonly known as Foundation Hall owned by Frontier Community College Foundation and located adjacent to the campus of Frontier Community College. Lease began October 18, 2005 and was extended to June 30, 2010. In lieu of rent, IECC agrees to provide maintenance to the building's interior and exterior, provide janitorial services, telephone, insurance, and utility services.

7. IECC/FCC/and Frontier Community College Foundation Extension Building Sublease – The Frontier Community College Foundation currently leases a building located at 2-B Frontier Drive, Fairfield, IL, commonly known as the Extension Building to the University of Illinois Board Of Trustees. IECC subleases from the Foundation reasonable access and use of the facility for college purposes. Sublease began March 20, 2001 and was extended to June 30, 2009. In lieu of rent, IECC agrees to provide maintenance to the building’s interior and exterior, provide janitorial services, telephone, insurance, and utility services. No Board of Trustee action is required.
8. IECC/FCC Flora Center Lease – IECC/FCC pays the Flora Chamber of Commerce \$100 per month for shared space within the Chamber Office. The lease began on December 1, 2007. This lease extension would begin July 1, 2008 and end on June 30, 2009, without any change in the monthly payment.
9. IECC/WVC Foundation Lease – Wabash Valley College Administration occupies approximately 1,600 square feet of the Foundation Building at 2201 College Drive. In exchange for this use, the College District provides mowing, snow clearing and routine maintenance of the building. The term of the new lease would be from July 1, 2008 through June 30, 2010, without change in the terms of the lease.

TLB/rs

**AMENDMENT TO LEASE AGREEMENT
OCC Cosmetology Lease**

This Amendment to Lease Agreement is entered into this 17th day of June 2008, by and between Tom Fehrenbacher (Lessor) and Illinois Eastern Community Colleges, District #529 (Lessee).

Whereas, the parties hereto entered into a Lease Agreement dated February 15, 1994, and an Amendment to Lease Agreement dated May 18, 1999, pertaining to the leasing of: "Approximately 2,342 square feet of interior space on the ground floor of the building ("the Building") located at 104 East Main Street, Olney, Richland County, IL."

Whereas, the original Lease commenced on February 1, 1994;

Whereas, paragraph 1, Rent and Term of the initial Lease provided, in part, as follows:

The initial term of this Lease shall be for a period of two (2) years, and Lessee agrees to pay Lessor as rent the monthly sum of One Thousand Dollars (\$1,000.00). The annual rental payment shall be paid to Lessor on or before the 30th of each month of the initial term and any renewal or extension thereof. Lessee shall have the right to renew this lease for an additional year or years up to a total of three additional years, by giving written notice of same to Lessor no less than ninety days prior to the expiration of the original term or any renewal or extension thereof. Lessee may exercise this option a maximum of three times (i.e., three individual one-year extensions). In no event shall this option of Lessee extend the term of this agreement beyond June 30, 2009.

Whereas, Lessee is current in its Lease payments to Lessor through June 30, 2008.

Now, therefore, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

2. Lessee desires to extend the current Lease Agreement through June 30, 2009 and Lessor is agreeable with such an extension.
3. The Lessee agrees to pay to Lessor the sum of One Thousand Dollars (\$1,100.00) on or before the 30th of each month.
4. The parties hereto agree that in all other respects, paragraphs 2 through 22 shall remain in full force and effect.

Tom Fehrenbacher, Lessor

Chairman
Board of Trustees
Illinois Eastern Community College
District #529

ATTEST:

Secretary
Board of Trustees
Illinois Eastern Community College
District #529

LEASE

This lease is made this 17th day of June 2008, between Elvan Wallace and A. Carol Wallace, LESSOR and Illinois Eastern Community College District #529, LESSEE.

1. LESSOR hereby leases to the LESSEE and LESSEE hereby leases from the LESSOR certain office space of approximately 2,400 square feet in the middle one-third (1/3) of a building located at 207 E. Jourdan St., Newton, Illinois (hereinafter referred to as the "premises"), on terms and conditions as hereinafter set forth. The south part of said building is utilized by LESSOR as a Subway restaurant. The North part of said building is presently not being leased. LESSOR reserves the right to lease such North part in the future.

2. This lease is for a term to commence July 1, 2007 and to end on June 30, 2010 or on such other earlier date as herein provided.

3. The monthly rent shall be the sum of \$560.00 per month payable in advance on or before the 1st day of each month, the first payment to be due on or before June 1, 2007. As additional rent and due simultaneously with the monthly rent above provided, LESSEE shall also pay to LESSOR the additional sum of \$315.00 per month to help defray LESSOR's cost of electricity and heating and cooling the premises.

4. The LESSEE agrees to use the premises for college classroom purposes, community purposes, and other college related events and for necessary office space for such classes and shall not use the premises for any other purpose without the express consent of the LESSOR. It is understood that LESSEE may allow portions of the premises to be utilized by the Jasper County Chamber of Commerce and Improvement Association throughout the term of this lease.

5. The LESSOR agrees to pay the cost of trash removal, snow removal from parking lots and sidewalks, and for water and sewerage used by the LESSEE and students attending classes. Such water and sewerage shall be for the use in lavatories only and should the LESSEE conduct any activities requiring substantial amounts of water, said LESSEE shall reimburse LESSOR for the additional cost of such water.

6. The LESSEE agrees to be responsible for janitorial services of the premises it occupies at its expense and to properly carry necessary workman's compensation insurance on any janitor as well as all other employees and to provide proof of such insurance to the LESSOR.

7. The LESSEE further agrees that all employees and students will be directed and authorized to park their automobiles only on the parking lot located to the west of the premises and that the parking lot on the east side of the premises shall be reserved for the LESSOR's customers. Handicapped students and handicapped faculty however, may utilize paved parking spaces so reserved for handicapped.

8. The LESSEE shall be solely responsible for all telephone service to the premises and shall supply all telephone equipment required for the occupancy of the premises and be solely responsible for all costs of such services. The LESSEE may utilize switch equipment presently installed in the building so long as the same is of adequate size to meet its telephone needs and not interfere with the needs of the LESSOR, but shall install its own telephone lines thereto. Any equipment installed by the LESSEE may be removed upon termination of this lease so long as no material damage to the premises results from such removal. LESSEE shall repair any damages caused by such removal. Any

equipment so installed to the equipment of the LESSOR shall be installed by qualified professionals. Any other furniture or fixtures brought onto the premises by the LESSEE shall remain its property and may be removed upon termination of this lease. LESSEE shall have the right to attach chalkboards or other instructional materials to the walls and may remove the same upon termination of the lease but shall restore the walls to their original condition upon removal of such boards.

9. The LESSEE agrees that it will not bring onto the premises or furnish, give away, sell, or allow to be sold, or caused to be delivered to the premises, food, drinks, snacks, or other refreshments; nor allow any portion of the premises to be sublet or used for such sales. No vending machines shall be placed within the premises. Nothing herein contained shall prohibit the LESSEE from bringing food onto the premises or causing food to be brought onto the premises as a part of a class of instruction nor shall the LESSEE be prohibited from bringing food onto the premises or causing food to be brought onto the premises for parties for students, staff, or employees nor shall the staff, employees and students be prohibited from bringing food onto the premises or carry in meals for holidays or other special events. The LESSEE agrees not to compete with the LESSOR in the sale of food on the premises in any way.

10. The LESSOR agrees to allow the LESSEE to attach to the outside sign pole located on the property an adequate sign indicating its use and occupancy of the premises and to assist students and faculty and visitors in identifying the premises occupied by the LESSEE. Any such sign shall be supplied at the expense of the LESSEE and shall be of sufficient craftsmanship as to not detract from the premises and sign of the LESSOR located on the pole. Any such sign shall not be placed or in any way interfere with the sign of the LESSOR presently located on the premises. The LESSEE may also attach appropriate signs on the doors or windows of the premises.

11. The LESSEE acknowledges that the portion of the building adjoining the premises to the South is presently utilized by LESSOR for a Subway restaurant and that no activities will be conducted and no usage of the leased premises will be made which places the LESSOR' Subway franchise in jeopardy and that it will at all times comply with any requirements placed on the LESSOR by the franchisor.

12. The LESSEE acknowledges that it has inspected the premises and accepts the same in their present "as is" condition and that any required changes in the premises will be done at its expense but only with the prior written approval of the LESSOR. No alterations, improvements, or additions to the premises shall be made without the prior written approval of the LESSOR.

13. LESSEE and LESSOR each agree that they will not permit or cause the accumulation of waste or refuse matter on the premises or about the building.

14. LESSEE agrees that it will not conduct or allow any use of the premises which will interfere with the LESSOR's use of the portion of the premises which LESSOR occupies.

15. LESSEE will not do or allow anything to be done on the premises which will increase the rate of fire or other insurance on the building.

16. LESSEE shall not assign, mortgage, pledge, or encumber this lease in whole or in part or sublet the premises or any part thereof, except for the use of the premises by the Jasper County Chamber of Commerce and Improvement Association.

17. LESSEE shall, at its own cost and expense, secure and deliver to LESSOR and maintain during the entire term of this lease a broad form comprehensive coverage policy of public liability insurance issued by an insurance company acceptable to LESSOR and insuring LESSOR

against loss or liability caused by or connected with LESSEE's occupation and use of the premises under this lease, including the occupation and use of the premises by LESSEE's agents, servants, employees, contractors or invitees in amounts not less than:

- (a) \$1,000,000.00 for injury to or death of one person and, of not less than \$1,000,000.00 for injury to or death of two or more persons as a result of any one accident or incident; and
- (b) \$1,000,000.00 for damage to or destruction of any property of others.

18. It is agreed that LESSOR shall not be liable for any damages to property of LESSEE, or that of LESSEE's agents, servants, employees, contractors or invitees from plumbing, gas, water, steam or other pipes or sewerage or the bursting, leaking, or running of any plumbing fixture, wash stand, water closet, or waste pipe; nor for damages occasioned by water, snow, or ice being upon or coming through the roof, skylight, trap door or other wise; nor for any damages arising from acts or neglect of any owners or occupants of adjacent or contiguous property, nor from damages caused by flood, fire, hail, storm, theft or vandalism. LESSEE agrees to carry insurance upon its own personal property located upon the premises and for business interruptions.

19. The LESSOR and its agents, servants and employees shall have the right to enter upon the premises leased to the LESSEE for the purpose of making improvements and repairs to the building and its facilities but shall do so as to minimize the interference with the LESSEE's usage of the premises.

20. LESSOR agrees to maintain the premises in good repair and to do so at its expense. Except that in the event LESSOR shall have been advised by the LESSEE of the necessity of making repairs for which LESSOR is responsible under the terms of this lease and LESSOR shall have failed for a reasonable time after such notice to make such necessary repairs, LESSOR shall not be liable to LESSEE for any damage or injury caused by the failure of LESSOR to make necessary repairs which are the obligation of LESSOR hereunder.

21. Upon termination of this lease, the LESSEE agrees to surrender peaceable possession of the premises in as good a condition as they were at the time of commencement of this lease, ordinary wear and tear excepted. LESSEE shall be responsible for immediate reimbursement to LESSOR for all damages caused by and for all repairs made necessary by its acts or negligence or the acts or negligence of any of its agents, servants, employees, contractors or invitees.

22. LESSOR and LESSEE shall indemnify and save each other harmless from and against any and all liabilities, claims, and costs, including reasonable attorney's fees for death, injury, or damages to persons or property during the term of this lease arising from:

- (a) Any default by each in the performance of its obligations under this lease;
- (b) The manner of each party's use and occupancy of the premises; or
- (c) Any acts, omissions, or negligence of each party or its agents, servants, employees, contractors, or invitees.

If any action or proceeding is brought against the other based upon such claim, the party at fault shall cause such action to be defended, at its expense, by counsel reasonable satisfactory to the other party. This clause shall survive the closing and termination of this lease.

23. LESSEE agrees that it will not permit any hazardous chemicals or substances to be brought onto or used on or about the premises and that all substances, chemicals or materials which qualify as hazardous materials shall be properly disposed of in accordance with State and Federal regulations and shall maintain proper records of such usage and disposal of such materials and indemnify and hold harmless the LESSOR from all claims resulting therefrom. This clause shall survive the termination of this lease.

24. Should the premises be destroyed or damaged in whole or in part, by fire or other casualty, LESSOR shall promptly and diligently repair the premises unless the lease is terminated as provided herein. Rent shall abate until such repairs and restoration are made, or until the lease is terminated, as provided herein. If such fire or other casualty is caused by the fault or negligence of LESSEE, their agents, servants, employees, contractors or invitees, LESSEE shall not be entitled to abatement of rent.

Within thirty (30) days of such damage, LESSOR shall notify LESSEE of its intention to restore the premises and provide LESSEE with LESSOR's anticipated time frame for doing so with a three month period. If the damage renders the premises untenable in whole or in part, and is so extensive the LESSOR cannot restore or repair the premises to pre-casualty condition within a period of three months from the date of such fire or other casualty, either party shall have the right to terminate this lease by notice to the other party and be discharged from all liability under this lease except for clauses which specifically survive the termination of this lease.

Nothing herein contained shall obligate the LESSOR to locate or supply substitute facilities for the LESSEE for the remaining term of this lease.

If the premises can be restored to pre-casualty condition or better within three months of such damage, the LESSOR shall promptly undertake the restoration of the premises.

25. Should the premise be taken by eminent domain, and render the premises unsuitable for the LESSEE, this lease shall terminate and the LESSEE and LESSOR shall be released of further obligation, except for those conditions which survive the termination of this lease, and all damages so paid shall be the property of the LESSOR. The LESSOR shall have no further duty to the LESSEE.

26. The parties agree that the premises have been evaluated by the LESSEE and the same are accepted in their present condition and are believed to comply with necessary regulations of the Americans With Disabilities Act. Any further changes in the building required to comply with that act or any regulations promulgated thereunder and costing no more than \$1,000.00 shall be at the expense of the LESSEE and such modifications which may be removed from the premises shall remain the property of the LESSEE and may be removed upon termination of the lease should the parties not be able to agree upon a purchase of the modifications by the LESSOR. Modifications costing in excess of \$1,000.00 shall be at the expense of the LESSOR. LESSEE shall first notify the LESSOR of the necessity to comply and shall allow the LESSOR to employ proper contractors to make such modifications to the building in a manner satisfactory to the LESSOR and LESSEE. Should the LESSOR determine that such modifications cannot be made as to be economically feasible, in the sole discretion of the LESSOR, the LESSOR may terminate this agreement or the LESSOR may elect to make such modifications at its expense and increase the monthly rent by an amount which will amortize the cost of such modifications over such term as is allowable for federal income tax purposes. LESSEE shall promptly notify LESSOR of any notices of violations or complaints and shall be responsible for any penalties assessed as a result of such violations upon his failure to so notify the LESSOR of such complaints or violations.

27. The LESSOR may declare the LESSEE in default under this lease upon the happening of any one or more of the following events, and shall give LESSEE written notice of such declaration of default or defaults, and LESSOR may terminate this lease upon LESSEE's failure to remedy the default(s) before the expiration of the thirty (30) days' written notice to the LESSEE (five {5} days in the case of default in the payment of rent).

- (a) The doing or permitting to be done by the LESSEE of any act which creates a mechanics' lien or claim therefore against the land or building of which the premises are a part;
- (b) The failure of the LESSEE to pay any installment of rent when due;
- (c) The failure of the LESSEE to perform any other of its covenants and obligations hereunder.

Upon termination of the lease, as aforesaid, the LESSOR may re-enter upon the premises with or without process of law, using such force as may be necessary, and remove all persons and chattels therefrom, and LESSOR shall not be liable for damages or otherwise by reason of such re-entry or termination of the term of this lease. Notwithstanding such termination, the liability for the rent of the LESSEE provided shall not be extinguished for the balance of the term remaining, provided, however, that LESSOR shall take whatever reasonable steps are available to mitigate LESSEE's remaining rental obligations hereunder.

In the event either the LESSOR or the LESSEE breaches this agreement, the non-breaching party shall be entitled to claim as damages, in addition to any other damages claimed, and whether or not any legal action is instituted by the non-breaching party, its reasonable costs and expenses, including reasonable attorneys fees, incurred as a result of the claimed breach.

All rights and remedies hereunder shall be cumulative and none shall exclude any other right or remedy allowed by law.

28. All notices provided to be given shall be given under this agreement by certified mail or registered mail, addressed to the proper party, at the following addresses:

LESSOR: Elvan Wallace
A. Carolyn Wallace
104 South Fourth Street
Effingham, IL 62401

LESSEE: ILLINOIS EASTERN COMMUNITY COLLEGE
DISTRICT #529
ATTN: Chief Executive Officer
233 East Chestnut Street
Olney, IL 62450

29. Time is and shall be of the essence of this lease and of each term and provision thereof.

30. Should any term of this lease be found to be unenforceable, the same shall be severed here from and all remaining terms and conditions shall remain in full force and effect as though the severed clause was not a part of this agreement.

31. This lease shall be binding upon the heirs, executors, administrators, and assigns of the parties and each party executing this agreement covenants that he or she has the authority to do so.

32. This lease is executed in duplicate each of which shall be considered an original the day and year above written.

ELVAN WALLACE

A. CAROL WALLACE

“LESSOR”

ILLINOIS EASTERN COMMUNITY COLLEGE
DISTRICT #529

By _____
Its Chairman

ATTEST:

Its Secretary

“LESSEE”

STATE OF ILLINOIS)
) SS.
COUNTY OF EFFINGHAM)

The foregoing instrument was acknowledged before me this _____ day of _____, 2008, by Elvan Wallace and A. Carolyn Wallace.

Notary Public

STATE OF ILLINOIS)
) SS.
COUNTY OF RICHLAND)

I, the undersigned, a Notary Public, in and for said County, in the state aforesaid do hereby certify that the Chairman, Board of Trustees, of ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529, and Harry Hillis, Jr., personally known to me to be the Secretary of said ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529, and personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such officials, they signed and delivered the said instrument as Chairman and Secretary, of said ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529, and caused the seal of said ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529 to be there affixed, pursuant to authority given by the Board of Trustees of said ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529, as their free and voluntary act and deed of said ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529, for the uses and purposes therein set forth.

Given under my hand and nortarial seal this ____day of _____, A.D. 2007.

Notary Public

LEASE AGREEMENT
Phlebotomy and Massage Therapy

THIS LEASE made the 17th day of June 2008, by and between Tommie D. Fehrenbacher of 1317 E. Scott Street, Olney, Illinois, hereinafter called "Fehrenbacher", and Illinois Eastern Community Colleges, hereinafter called "College".

WITNESSETH: That the parties hereto for the consideration hereinafter mentioned covenant and agree as follows:

Fehrenbacher hereby leases to College premises rooms located at 108 E. Main St., in the City of Olney, Illinois having the following legal description, to wit:

W. Pt. 31.5 ft. of Lot 44 T.W. Lilleys Addition City of Olney, Illinois to be used by College as an instructional area primarily for the teaching of cosmetology and other activities that are required for the successful operation of instructional programs for a term commencing at 8:00 a.m. September 1, 2005 and terminating 5:00 p.m. August 31, 2009. The rental of \$1,500.00 per month will be payable on the first day of each month from September 1, 2008 to August 31, 2009.

College shall have the option to extend the lease for three additional years. The rental from this extension will be agreed upon at the time of the extension.

College hereby takes the lease to the said premises and agrees to pay the rent Provided.

College covenants with Fehrenbacher that at the expiration of the term of this lease, or renewal hereof, Tenant will yield up the premises to Fehrenbacher without further notice in as good condition as when same were entered upon by College, reasonable wear and tear and damage by fire and inevitable accident excepted.

College will arrange for and pay for all deposits for utility services for all utilities to be used on the premises, including but not limited to, water, sewer, natural gas, electricity and telephone.

During the term hereof, or renewal hereof, if any, Fehrenbacher will at his expense maintain the exterior or outside and structural portion of the building and the major plumbing. Fehrenbacher will have all flues kept clean and have any broken exterior glass promptly replaced. Fehrenbacher agrees that if he fails to make any repairs required by this lease within five days after the receipt of written notice from College, the same maybe undertaken by College and Fehrenbacher agrees to reimburse College promptly for the cost of such work. During the term of this lease and any renewal hereof, College will, at is expense maintain in good repair all other parts of the premise

leased and shall keep all toilets and sink traps unstopped. College will pay for all cleaning and redecoration and will pay for all repairs necessary or desirable as a result of the activities and behavior of the occupants and the Colleges invitees.

The College shall be solely responsible for selecting and installing all fixtures and shall maintain possession of all fixtures any fixtures and other items installed by College upon the premises (whether or not said additional items are legally classified as fixtures) shall continue to be treated as in the possession of College including the right to remove all of said fixtures and said items so installed by College, upon termination or cancellation of this lease. This shall include, but not be limited to the following fixtures or items installed by the College:

- A. All plumbing materials and fixtures above the floor;
- B. All partitions;
- C. All conduits above the ceiling;
- D. All electrical fixtures purchased by College;
- E. The fire alarm system;
- F. All other appurtenances installed or attached to the premises by College in Order to utilize the premises for its intended use.

College represents to Fehrenbacher that College has examined the physical condition of the demised premises prior to the execution and delivery of this lease and has found it to be satisfactory for all purposes hereof, including intended use, and College accepts the condition of the demised premises in its present condition "As Is". Fehrenbacher makes no representation or warranty with respect to the condition of the demised premises or its fitness or availability for any particular use, and Fehrenbacher shall not be liable for any latent or patent defect or deficiency therein.

Fehrenbacher will pay taxes on the premises which fall due during the term of this lease and renewal hereof, if any.

College agrees that it will not assign this lease or renewal hereof nor will it let or sublet the premises during the term of the lease or renewal hereof, without the prior written consent of Fehrenbacher, which will not be unreasonably withheld. College will not make any alterations or additions to the premises without prior written consent of Fehrenbacher; College shall in no event have any power, authority or right to incur or create any obligation in respect to the leased premises which shall create or constitute a lien or claim in favor of College or any third parties as against the right, title or interest of Fehrenbacher in or to the premises leased, and notice is hereby given to all persons furnishing labor or materials for improvements or construction that any liens

therefore shall attach only to the lease hold interest of College hereunder and shall be subject and subordinate to all the rights, title and interest of the Fehrenbacher in and to said premises and building.

Fehrenbacher shall have free access to the premises hereby leased for the purpose of examining or exhibiting same or of making any needful repair; also Fehrenbacher shall have the right to place upon the leased premises notices of "For Sale" or "To Rent". However, Fehrenbacher agrees that he will not exercise his access to said premises and Fehrenbacher will do nothing to violate the confidentiality of the clients of the College.

College shall commit no act of waste and shall take good care of the premises and the fixtures and appurtenances therein; College shall, in the use and occupancy of the described premises, conform to all laws, orders and regulations of the Federal, State and Local Governments, or nay of their respective departments.

The provisions of this lease shall bind and inure to the benefit of the Fehrenbacher and College and their respective heirs, successors, legal representatives and assigns.

If default shall be made in payment of rent or in any of the covenants and agreements herein contained to be kept by College, or if College shall be placed in bankruptcy (voluntary or involuntary) or make assignment for the benefit of creditors, it shall be lawful for Fehrenbacher to enter into and upon the premises hereby leased, either with or without process of law, and repossess the same and distrain for any rent that may be due thereof, at the election of Fehrenbacher; and in order to enforce a forfeiture of nonpayment of rent, it shall not be necessary to make demand on the same day the rent shall become due, but a demand and refusal or failure to pay at any time on the same day the same day or at any time on any subsequent day, shall be sufficient; and after such default Fehrenbacher shall be able to pursue a remedy of forcible entry and detainer entry of the premises under statute and shall further have all rights and remedies and provided by law and under this contract. In the even Fehrenbacher is required to employ an attorney to enforce his rights under this contract, he shall be entitled to receive from College his attorney fees and cost of suit.

Notwithstanding the foregoing, Fehrenbacher agrees to give the College 10 days written notice of default in rent and 30 days written notice of default of any other term or condition of this Lease. Except for rent, bankruptcy, or assignment for benefit of creditors, College shall with reasonable dispatch make efforts to correct said default within the notice period and shall be given additional time if reasonable efforts are being made to cure such default.

If damage by fire or other casualty to the building on demised premises is so extensive as to amount to 50% or more total destruction of said building then College, at its option, may terminate this Lease and rent shall be apportioned and paid to the day of such fire and casualty. In all other cases where the building is damaged by fire or other casualty, Fehrenbacher shall repair the damage with reasonable dispatch and rent shall be apportioned until the damage has been repaired. Delays caused by inability to procure materials and/or labor, riots, national emergency, acts of God, or of a public enemy, governmental laws and/or regulations, or other cause beyond Fehrenbacher's control shall be considered in determining what constitutes "reasonable dispatch".

College shall surrender the demised premises to Fehrenbacher within 5 days after party has given written notice of any termination hereunder to the other, and College shall remove all personnel and personal property from the premises within that time.

College agrees that during the term of this lease at their expense, they will carry liability insurance with a company acceptable to Fehrenbacher providing for a minimum of \$1,000,000.00 per person \$1,000,000.00 per accident \$500, 000, 00.00 for property for occurrence on the demised premises.

Fehrenbacher shall not be liable to the college or any other person for any injury, loss or damage to personal property to any kind that may be on the demised premises or in the building and improvements herein leased to College. Personal property herein referred to shall include, College's fixtures, furniture and equipment, even though the same may be attached or affixed to the building herein leased to College.

College shall not allow any intoxicating beverages or liquors to be served or used on said premises.

In case of default in payment of rent under this lease, Fehrenbacher may distrain to much or all of the personal property that the College may then own situate on the above described real estate as is necessary to satisfy Fehrenbacher for all amounts due under this lease including future rentals. College shall not encumber, sell or otherwise dispose of any personal property that may be situated on the above-described premises unless at the time of such encumbrances, sale or disposal. College is not in default in payment of rent hereunder.

Fehrenbacher covenants that College, on paying the rent and performing all the covenants hereof, shall have and may peaceably and quietly have, hold and enjoy the leased premises for the term herein mentioned and for any renewal hereof in accordance with the terms of this lease.

Any notices to be given by the parties shall be given to the parties at the address shown on page one of this Lease. Either party may amend the address for giving notice at anytime by delivery to the other party in writing a change of address delivered to the last stated address of the party.

A) If the totality of the premises leased under this Lease is taken by public authority pursuant to the power of eminent domain, this Lease shall terminate as of the date possession is taken by the public authority.

B) If less than the totality is taken pursuant to the power of eminent domain and in the opinion of Fehrenbacher is not economically feasible to continue this Lease, Fehrenbacher may terminate this Lease as of the date possession is taken by the public authority. If Fehrenbacher does not elect to terminate this Lease, the Fehrenbacher shall make any changes, alterations, or reconstruction necessary to put the demised premises in a commercially proper condition to use for the purposes herein intended.

A) College shall conduct and cause to be conducted, all operations and activity (except for conduct, operations and activity of Fehrenbacher or his agents) at the premises in compliance with, and shall in all other respects applicable to the premises comply with all applicable federal, state and municipal statutes, ordinances, regulations, orders, directives and other requirements of law or common law concerning: (i) The generation, use, handling, treatment, storage, transportation, release, disposal, remediation or presence of any material including solid waste or hazardous substance in on, under, from and connected with operation and activities at the premises; (ii) the emission of air pollutant; (iii) The presence or discharge of any pollutant in, on or under the premises or into surface or ground water; and (iv). Storage tanks and related facilities and connections; (herein collectively called "environmental statutes"). Colleges shall obtain and maintain all permits, licenses or approval and shall prepare and make, maintain, and/submit all notifications, registrations, records, reports and other documents as required by environmental statutes in a timely manner. College shall at all times comply with the terms and conditions of such permits, licenses, approvals, notifications and registrations.

B) College shall provide to Fehrenbacher copies of any written notice of violation, summons, order, administrative, civil or criminal complaint which will materially adversely affect College's use of the premises.

C) College shall not cause or allow the use, generation, handling or storage of hazardous substances or solid waste in, on or under the premises, except; (i) construction materials including asbestos containing materials, polychloride biphenyl and area-formaldehyde, or any other banned or prohibited substance in construction), office equipment, furnishings and supplies, and office maintenance materials that are or contain hazardous substance may be used, generated, handled or stored on the premises, provided such is incident to and reasonably necessary for the construction, operation or maintenance of the premises for the authorized use set forth herein and is in compliance with applicable laws, (ii) if hazardous substances are required pursuant to the conduct of College's business, that it may be used, handled or stored on the premises if such activity is incident to the authorized use of the premises and provided that such are packaged, labeled, stored or used in accordance with applicable laws and (iii) solid waste may be generated and stored temporarily by College on the premises provided such activities are performed in compliance with applicable law. College shall not cause or allow the release of hazardous substances or solid waste in, on or under the said premises except as provided in the previous sentence. Should any release of hazardous substances or solid waste occur at the premises the College shall immediately take all measures necessary to contain, remove and dispose of the premises all materials released or contaminated by the release and remedy and mitigate all threats to public health or the environment relating to such release all in accordance with applicable. When conducting any such measures, the College shall comply with the environmental requirements.

The parties acknowledge and agree that this lease is the entire agreement between parties h
Hereto and there are no collateral or oral agreements or understandings. Fehrenbacher and
College agree that no modification of this agreement shall be binding upon them and each
of them unless such modification shall be in writing and duly accepted in writing
by both parties and approved in writing by the parties.

Where necessary or appropriate the masculine, feminine or neuter shall be interchangeable,
and the singular shall include the plural or vice-versa.

In witness whereof, the parties hereto have executed their hands and signatures at the
year first above written.

Tommie D. Fehrenbacher, Lessee

Board Chairman
Illinois Eastern Community Colleges

LEASE AGREEMENT

THIS AGREEMENT is made April 1, 2004, between JANET E. DAVID, TRUSTEE, AND HER SUCCESSORS IN TRUST, AND AS TRUSTEE OF THE JANET E. DAVID DECLARATION OF TRUST DATED JUNE 25, 1997, hereinafter referred to as "Lessor," and ILLINOIS EASTERN COMMUNITY COLLEGES DISTRICT #529, hereinafter referred to as "Lessee," for the rental of the property hereinafter described, in consideration of the mutual promises, terms and conditions contained herein.

Lease of Property

1. Lessor does hereby lease to Lessee, on the terms and conditions specified herein, that property located at 702 West High Street, Olney, Richland County, Illinois, hereinafter referred to as the "premises," and legally described as follows:

The East Ninety Feet (90') of Lots Twenty-Five (25) and Twenty-Eight (28) in John Wolf's Addition to the City of Olney, County of Richland, State of Illinois.

(Commonly known as 702 West High Street, Olney, Illinois) `

2. The term of this lease shall commence on April 1, 2004, and shall end on midnight March 31, 2008, unless terminated at another time as herein provided. Thereafter, this lease shall automatically renew on a year to year basis from April 1 to March 31 unless terminated at another time as herein provided. Both Lessor and Lessee shall have the right to terminate this lease at any time during the term upon 90 day notice to the other party. Also upon 90 day notice prior to the end of the lease term, either party shall have the right to seek to renegotiate the rental payments for the next annual Lease term.

Rent

3. Lessee agrees to pay to Lessor, as rent for the above described premises, the sum of \$1,000.00 per month, payable in advance on the 1st day of each month beginning on April 1, 2004, subject to the provisions of Paragraph 4 below.

Lessee has deposited with Lessor the additional sum of \$1,000.00, receipt of which is hereby acknowledged by Lessor, as security for the full and faithful performance by Lessee of the aforementioned terms, conditions, and covenants of this lease on Lessee's part to be performed and kept and for the cost of any trash removal, housecleaning, and repair or correction of damage in excess of normal wear and tear.

The security deposit or any balance thereof shall be returned without interest after the Lessee has vacated and left the premises in an acceptable condition (following a personal inspection by Lessor) and surrendered all keys. If Lessor determines that any loss, damage, or

injury chargeable to the Lessee hereunder exceeds the security deposit, the Lessor, at its option, may retain the said sum as liquidated damages or may apply the sum against any actual loss,

damage, or injury and the balance thereof will be the responsibility of Lessee. Lessor's determination of the amount, if any, to be returned to the Lessee shall be final. It is further understood and agreed that the said security deposit is not to be considered as the last payment under the lease.

Items Included in Rent

4. Lessor shall furnish, as part consideration for rent specified herein, the general maintenance on the building, mowing, snow removal, and sewer problems. In addition, Lessor will pay the annual real estate taxes. All other services and utilities, including but not limited to gas, electric, water, and waste removal are to be separately metered or billed and shall not be included in such rent and shall be the sole responsibility of Lessee.

Repair and Maintenance

5.(a) Lessee acknowledges and agrees that it has examined the premises and any equipment and personal property subject to this Agreement; that it accepts said premises, equipment, and personal property as being in good, safe, and clean condition and repair and accepts same in their "as is" condition; and that it will keep the premises in good order and condition and surrender the premises on termination of occupancy in the same condition as they are on the date of this Agreement, excepting only reasonable wear and tear and damage by the elements.

(b) Lessee shall promptly reimburse Lessor for the cost of any repairs to the premises caused by Lessee's negligence, misuse, or abuse of the same, or by the negligence, misuse, or abuse of Lessee's guests, licensees, or invitees.

Occupancy and Use of Premises

6. Lessee shall use the premises for a Small Business Development Center and Business Industry Training Services business, or other such legal enterprise as it may be engaged in from time to time. Lessee shall comply with all statutes, ordinances, and regulations governing the use and occupancy of the premises, and shall not commit or permit any nuisance or waste to be committed therein.

Quiet Enjoyment

7. Lessee shall be entitled to the quiet enjoyment of the premises during the term of this Agreement. Lessee shall be responsible at all times for the conduct of it's employees, guests, licensees, and invitees while they are on the premises.

Mechanic's Liens

8. Lessee agrees to keep the leased premises free of mechanic's liens arising out of Lessee's actions during the term of this Lease. In the event Lessee causes or allows any mechanic's lien to be filed against the premises, Lessor may, at their option, elect to pay such amount as may be necessary to cause the same to be removed. In that event, the amount so paid by the Lessor, plus a penalty in an amount equal to ten percent of the amount so paid by Lessor but in any event not to exceed \$100.00, shall be added to the next monthly installment of rent payable by Lessee under this Lease.

Waiver of Damage

9. Lessee hereby expressly releases Lessor from any and all liability for loss or damage to Lessee, or to any property of Lessee, caused by water leakage, breaking of pipes, theft, vandalism, natural disaster, or any other cause beyond the reasonable control of Lessor.

Hold Harmless Clause

10. Lessee shall indemnify and hold Lessor free and harmless from any and all liability, claims, loss, damage or expenses, including attorney fees and costs, arising by reason of any death, injury or property damage sustained by any person, including Lessee or any agent or employee of Lessee, where such death, injury, or property damage is caused or allegedly caused by any negligent or intentional act of Lessee or any guest, licensee, or invitee of Lessee, or by Lessee's failure to perform any covenant, term, condition, or act required by this Agreement. Lessee will furnish to Lessor during the term of this Lease a policy of liability insurance to protect Lessor and Lessee from the risk of personal injury or death claims of third parties arising out of Lessee's use of the leased premises, with limits of at least \$300,000.00 per person and \$300,000.00 per occurrence and \$1,000,000.00 umbrella coverage. At the commencement of this Lease, and on each occasion after that when the premium payment comes due, Lessee shall immediately furnish to Lessor proof of payment of the premium, and in the event Lessee fails, on any occasion, to pay the premium in full when it is due, Lessor may, at their option, proceed to pay the premium. In that event, the amount of the premium so paid by the Lessor, plus a penalty equal to ten percent of the amount paid by Lessor, will be added to the next installment of rent due from Lessee under this Lease.

Right of Entry by Lessor

11. Lessor reserves the right to re-enter the premises and to authorize such reentry by any agent or employee of Lessor, for the purpose of repair, maintenance, or to exhibit the premises to actual or prospective purchasers or tenants. Such entry shall be made only at reasonable times and upon forty-eight (48) hours' notice to Lessee; provided that Lessor or any duly authorized agent of Lessor may enter without prior notice in an emergency or in the event of surrender and abandonment of the premises by Lessee.

Assignment and Sublease

12. Lessee shall not assign this Agreement or sublet all or any portion of the premises without the prior written consent of lessor, which consent shall not be unreasonably withheld. Any assignment or subletting of the premises without the prior written consent of lessor shall be void and shall, at the option of Lessor, terminate this Agreement. Lessor's consent to any assignment or subletting shall not be deemed a waiver of this provision or a consent by lessor to any subsequent assignment or subletting. Lessor has the right to sell the premises or a portion thereof during the term of this Lease.

Fire and Casualty

13. The buildings and improvements on the leased premises shall be kept fully insured under a standard full coverage business owner's policy by the lessor. Lessee is responsible for insuring any contents of the leased premises.

Destruction or Severe Damage

14. In the event that the premises are destroyed by fire or other disaster, or are damaged so severely as to render them substantially uninhabitable and to require substantial time and expense to restore them to a tenantable condition, Lessor may, at their sole option, elect either to: (1) terminate this Agreement and all obligations of the parties hereunder; or (2) make such repairs as are necessary to restore the premises to a tenantable condition. If Lessor elects to repair and restore the premises, and such repairs cannot be completed within thirty (30) days, then Lessee may, at their option, either: (1) terminate this Agreement; or (2) continue as Lessee hereunder, but without obligation to pay rent for the period in which it takes to complete repairs to the premises.

Eminent Domain

15. Should any or all of the premises be taken by any agency or entity under the power of eminent domain, this Agreement shall terminate as of 12:01 A.M. on the earlier of (1) the date title to the portion taken by eminent domain vests; or (2) the date actual physical possession of such portion is taken by the agency or entity exercising the eminent domain power. Lessor shall notify Lessee immediately and in writing of the existence of any eminent domain proceedings or negotiations which may affect Lessee's continued possession. Lessee shall have the option of terminating this Agreement after the filing of eminent domain proceedings by an agency or entity exercising authority under eminent domain. If Lessor negotiates a settlement with an agency or entity exercising power of eminent domain authority, Lessor shall provide Lessee with sixty (60) day written notice of the dates described in the first sentence of this paragraph; and during said

sixty (60) days, Lessee shall have option to terminate this Agreement upon giving Lessor Fifteen (15) days written notice to terminate. Any and all compensation or damages awarded for such taking, except amounts awarded to Lessee for moving or for damages to lessee's personal property, shall belong to Lessor. Lessee shall have no claim against Lessor or the agency or entity exercising the eminent domain power for the value of any unexpired portion of the term of this Agreement.

Acts Constituting Breach by Lessee

16. Any of the following acts or omissions shall constitute a material breach of this Agreement by Lessee:

- (a) Lessee's failure to pay any rent or other sum payable under this Agreement on the date it becomes due.
- (b) Lessee's nonperformance or breach of any term, covenant, condition, or provision of this Agreement.
- (c) Lessee's abandonment of said premises for a period of more than fourteen (14) days without the express prior written consent of Lessor.
- (d) The filing by Lessee of a voluntary petition in bankruptcy or an adjudication that Lessee is a bankrupt, or appointment of a receiver to take possession of all or substantially all of Lessee's property.
- (e) The supplying of incorrect or materially misleading information by Lessee in connection with the application for rental of the premises.
- (f) A sublease or assignment by Lessee in violation of Paragraph 13 of this Agreement.

Lessor's Remedies for Breach of Lease

17. In the event that Lessee commits a material breach of this Agreement, as defined in Paragraph 16 hereof, Lessor may, in addition to any other legal or equitable remedies that may be available to Lessor:

- (a) Continue this Agreement by not terminating Lessee's right to possession of the premises, and continue to enforce all of Lessor's rights and remedies under the terms hereof, including the right to recover the rent specified herein as it becomes due; or Terminate this Agreement and Lessee's right to possession of the premises in the manner provided below, and commence an action against Lessee to recover possession of the premises and for such damages as may be available at law.

Default and Re-Entry

18. If Lessee shall fail to pay in full any installment of rent within ten (10) days after the date on which it is due, or if Lessee shall desert or vacate the premises, or if Lessee should default on any other promise or agreement in this Lease, then Lessor may elect to terminate this Lease by giving Lessee ten (10) days notice in writing of their intention to do so and the Lease shall then be terminated unless, during those ten days, the Lessee has resolved or corrected, to the reasonable satisfaction of the Lessor, the default of which they have been given notice. At the termination of this Lease, regardless of how the termination comes about, Lessee will peacefully yield up possession of the premises to the Lessor. Lessee expressly waives all demands for possession or notices which may be required by the Forcible Entry and Detainer Act of the State of Illinois, the Illinois Code of Civil Procedure, or any other statute requiring demands for possession or notices prior to commencing suit to recover possession of real estate.

Lessor's exercise of their right to re-enter shall be without prejudice to their right to elect any other remedies which they may have by reason of this Lease.

Attorneys' Fees

19. The parties agree that, in the event of litigation by either Lessor or Lessee to enforce the provisions of this Agreement, if a court enters a judgment order in favor of one party and against the other party, then the party against whom the judgment was entered shall be responsible for the attorney fees and cost of suit incurred by the party in whose favor the judgment was entered.

No Holdover on Termination

20. Lessee shall have no right to continue in possession of the premises upon expiration of the term of this Agreement, and shall promptly vacate the premises upon expiration of such term; provided, however that the parties hereto may prior to or upon expiration of Agreement, enter into a written agreement for Lessee's continued possession and occupancy of the premises on such terms and conditions as are mutually acceptable, all as specified in paragraph 2 of this Agreement. If Lessee willfully holds over following expiration of the term of this Agreement and written notice by Lessor to surrender possession of the premises. Lessee shall be liable for twice the rent specified in this Agreement for any period during which he remains in possession of the premises.

Subordination of Lease

21. This Agreement and the Lessee's interest in the premises are and shall be subject, subordinate, and inferior to any lien or encumbrances now existing or hereafter placed on the demised premises by Lessor, to all advances made under any such lien or encumbrance, to the interest payable on any such lien or encumbrance, and to any and all renewals and extensions of such liens or encumbrances.

Waiver of Breach

22. The waiver by Lessor of any breach of any provision of this Agreement shall not constitute a continuing waiver or a waiver of any subsequent breach of the same or a different provision hereof.

Time of Essence

23. Time is expressly declared to be of the essence of this Agreement.

Multiple Occupancy

24. Should more than one person execute this Agreement as Lessee, all such persons shall be jointly and severally liable for all the terms, conditions, covenants, and provisions contained herein; provided, however, that any act or signature of one or more of the persons executing this Agreement as Lessee, and any notice or refund given to or served on one of the persons executing this Agreement as Lessee shall be fully binding on all such persons.

Effect on Heirs and Assigns

25. Subject to the limitations contained herein with respect to assignments of Lessee's interest under this Agreement, all provisions hereof shall be binding upon, and inure to the benefit of the parties hereto and their heirs, executors, representatives, successors, and assigns.

Sole Agreement of Parties

26. This Agreement constitutes the sole and complete agreement of the parties concerning the demised premises, and correctly sets forth the rights and obligations of the parties hereto. Any agreement or representations between the parties hereto respecting the subject matter of this Agreement, whether oral or in writing, which is not expressly set forth in this instrument, is null, void, and of no legal effect.

Modification

27. This Agreement may be modified only by a written agreement signed by both Lessor and Lessee, and any attempted oral modification of this Agreement, whether real or purported, shall be of no force or effect.

Severability

28. In the event that any part of this Agreement is construed or declared unenforceable, the remainder shall continue in full force and effect as though the unenforceable portion or portions were not included herein.

Notices

29. All notices or communications required or permitted by this Agreement shall be deemed duly served and given when personally delivered to the party to whom directed or in lieu of such personal service, when mailed, by certified mail, postage prepaid, return receipt requested, and:

(a) If directed to Lessee, addressed to Lessee at: Chief Executive Office; IECC; 233 E. Chestnut Street; Olney, Illinois 62450.

(b) If directed to Lessor, which addressed to Lessor at 1101 South Maple, Olney, Illinois, 62450, or at such other address as may be specified by Lessor from time to time.

Executed at Olney, Illinois, on the day and year first above written.

LESSOR:

By: _____
Janet E. David

LESSEE:

Illinois Eastern Community College

By: _____

INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT is made August 10, 2004, by and between Illinois Eastern Community College District No. 529, hereinafter referred to as the COLLEGE and the City of Robinson, Illinois, an Illinois Municipal Corporation of Robinson, Illinois, hereinafter referred to as the CITY.

WITNESSETH:

WHEREAS, the CITY is the owner of certain real estate located at 501 South Cross Street, Robinson, Illinois; and

WHEREAS, the parties hereto are desirous of developing said premises for the mutual benefit of the student of the COLLEGE and the residents of the CITY'S community as a recreational facility; and

WHEREAS, the COLLEGE and the CITY are desirous of having located upon said premises a health and fitness facility; and

WHEREAS, the parties have determined to fulfill said goal, the COLLEGE and the CITY shall contribute to the cost of developing such health and fitness facility, with such facility to then be owned and managed by the CITY pursuant to the terms of this Agreement:

WHEREAS, Article 8, Section 10 of the Constitution of the State of Illinois authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or by ordinance; and

WHEREAS, the parties have determined that it is in the best interests of the students of the COLLEGE and the residents of the CITY, for the parties to enter into this Agreement with respect to the equipping and operation of said health and fitness facility and to carry out the purposes of this Agreement; and the governing bodies of each party hereto have adopted an ordinance or resolution approving this Intergovernmental Agreement and authorizing its execution.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained herein and of other good and valuable consideration, the sufficiency and receipt of which is hereby acknowledged, the parties hereto agree as follows:

1. Ownership and Equipping

The COLLEGE shall, at its sole expense, purchase and provide all necessary equipment operate a health and fitness facility. The CITY and the COLLEGE have agreed upon a basic equipment list to be provided by the COLLEGE and it is attached hereto and incorporated herein by reference as Exhibit "A". The COLLEGE shall purchase and install such equipment in the facility. Once the facility has been fully equipped at the cost of the COLLEGE, the CITY shall assume sole cost of the maintenance, repair and replacement of such equipment and reserve the right to make all decisions as to the maintenance, repair or replacement of such equipment. Any COLLEGE provided cardio-equipment replaced within two years shall be returned to LTC/IECC. The COLLEGE, may at its expense, add equipment as it may see fit to enhance its programs at any time with the same stipulations as apply to equipment already installed.

2. Operation Expenses

The CITY shall own and operate the health and fitness facility and shall be responsible for all expenses incurred in the operation of the facility after installation of the equipment is complete.

However, the COLLEGE agrees to pay the sum of \$275 (two hundred and seventy-five dollars) per month toward partial payment of utilities.

3. Operation and Management of Facility

The CITY shall provide management and clerical services as it shall deem necessary for the operation of the facility. Budgeting and policy decisions concerning the operation of the health and fitness facility shall be in the sole discretion of the CITY.

The CITY shall have the right to establish user fees and rates, collect such user fees and rates, and those shall become general funds of the CITY.

4. Scheduling and Shared Use of the Facility

Priority shall be given to the use of the health and fitness facility by the COLLEGE and COLLEGE classes. Such use shall be scheduled between the designated representative of the CITY and the designated representative of the COLLEGE. The CITY and COLLEGE shall cooperate as necessary to make scheduling changes and to avoid scheduling conflicts. The COLLEGE shall have a duly certified representative in attendance for purposes of supervision and instruction when the health and fitness facility is used by students enrolled in the COLLEGE classes. When the health and fitness facility is used by the students of the COLLEGE, it shall be the responsibility of the COLLEGE at the end of each daily use, to properly secure the building in accordance with written instructions to be provided to it by the CITY. In the event of a disagreement among the parties as to any matter covered by this paragraph, the decision of the CITY with regard to such issue shall be final.

5. Revenues from Operation of Facility

The CITY shall determine all fee structures for use of the health and fitness facility. The CITY will provide to the COLLEGE forty (40) percent of all collected user fees associated with use of fitness center equipment provided by the COLLEGE. All concessions shall be under the control of the CITY and it shall receive any revenues from those concessions, including vending machines. In the event of a disagreement among the parties as to any matter covered by this paragraph, the decision of the CITY with regard to such issue shall be final.

6. Liability Insurance and Indemnification

Each of the parties hereto shall maintain general liability insurance having liability limits in an amount not less than One Million Dollars (\$1,000,000.00) in force at such party's expense at all times during the term of this agreement and shall name the other party as an additional insured with respect to such policies of insurance. Proof of such insurance shall be given by each party by way of a certificate of insurance to be provided to the other party no less frequently than annually and when otherwise requested by the other party.

The CITY agrees to defend, indemnify and hold harmless the COLLEGE, its officers, agents, contractors and employees harmless of and from all liabilities and claims of liabilities arising out of the CITY'S use by the general public of the facility.

The COLLEGE agrees to defend, indemnify, and hold the CITY, its officers, agents, contractors, and employees harmless of and from all liabilities and claims of liabilities arising out of the use of the facility by the students of Lincoln Trail College when scheduled for use by them.

7. Return of Equipment

In the event the COLLEGE is not able to generate a level of 20 full-time equivalent student yearly enrollment from classes in the health and fitness facility at the conclusion of a 24 month period, then this Agreement shall terminate and the COLLEGE shall regain ownership of the health and fitness equipment described herein, and the COLLEGE shall have no further financial obligation to the CITY.

8. Terms of Agreement

This Agreement shall be effective upon execution hereof by both of the parties hereto and shall continue through and including July 1, 2008. Unless either party notifies the other by January 1 of the year of termination of the initial term, or any renewal term, of its desire not to extend the Agreement, the Agreement shall be extended for additional successive one year terms upon the same terms as then existing. In the event of the termination of this Agreement by either party as above provided, such party shall be responsible for all obligations incurred by it during the term of this Agreement. Upon termination of the Agreement, all real estate and improvements made subject hereof shall be the sole property of the CITY and all health and fitness equipment shall be returned to the COLLEGE.

9. Binding Effect

This Agreement shall be binding upon and inure to the benefit of each of the parties hereto and their respective successors and assigns; provided, however, that neither party shall have the right to assign its interest in this Agreement either voluntarily or by operation of law without the prior written consent and approval of the other party.

Amendment

This Agreement constitutes the entire agreement of the parties and may be altered, modified or amended duly upon the written consent and agreement of both parties after approval by the governing body of each party as required by law.

10. Arbitration

It is hereby agreed that in case of any disagreement or difference shall arise at any time hereafter between the parties hereto, or any person claiming under them, in relation to this Agreement, either as to the construction or operation thereof or the respective rights and liabilities there under, such disagreement or difference shall be submitted to the arbitration of two persons, one to be appointed by each party to this Agreement, and the third to be appointed by the two so appointed. If either party shall refuse or neglect to appoint an arbitrator and served written notice thereof upon the other party requiring it to appoint an arbitrator, then the arbitrator so first appointed shall have the power to proceed to arbitrate and determine the matters of this Agreement or difference as if he were an arbitrator appointed by both the parties hereto for that purpose, and his decision in writing shall be final, provided such decision shall be made within 20 days after the reference of said arbitrators. All decisions of the arbitrators shall be binding upon the parties hereto as if entered by a court of competent jurisdiction.

11. Notices

All notices required hereunder shall be in writing and shall be served personally, be registered or certified mail return receipt requested, or by express delivery service as follows:

If to the City:
Mayor
300 S. Lincoln
Robinson, IL 62454

If to the College:
Chief Executive Officer
233 East Chestnut
Olney, IL 62450

In the event of the change of either of the above addresses, to the party whose address changes shall notify the other party in writing of such change and the new address.

12. Severability

If for any reason any provision of this Agreement is determined by the Court of competent jurisdiction to be invalid or unenforceable, that provision shall be deemed to be severed and this Agreement shall remain in full force and effect with the provision severed or modified by Court Order provided that said provision determined invalid does not substantially impair the intent or substance of this Agreement so that the purposes of this Agreement are not fulfilled and the benefits to the parties hereto are not realized. If said provision does substantially impair the intent or substance, the parties shall attempt to agree on an amendment to this Agreement to address the changes necessary as a result of said Court determination. However, if the parties are unsuccessful in negotiating an amendment, this Agreement shall terminate.

13. Waiver of Performance

The waiver by either party of any, term, covenant or condition herein, or the failure of such party to insist upon strict and prompt performances therewith, shall not be deemed or construed to constitute a waiver of such terms, covenant or condition, which shall remain in full force and effect and shall continue to be subject to enforcement.

14. Governing Law and Exclusive Jurisdiction

This Agreement shall be construed and interpreted in accordance with the laws of the State of Illinois.

15. Authority of Officers

Each of the parties hereto represent and warrant that the officers executing this Agreement for and on behalf of such party are fully authorized and empowered by the governing body of such party to make, execute and deliver this Agreement for and on behalf of such party.

CITY OF ROBINSON, ILLINOIS, AN ILLINOIS MUNICIPAL CORPORATION

BY: _____ ATTEST: _____
Mayor City Clerk

ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT NO. 529

BY: _____ ATTEST: _____
Board Chairman Board Secretary

Exhibit "A"

Current Equipment

1. Nine (9) Trotter Circuit Weight Training Stations, including stacked weights.
2. Six (6) Stationary Bicycles
3. One (1) Recumbent Bicycle
4. One (1) Stair Climber
5. Two (2) Commercial Grade Treadmills.

Equipment to be Purchased

6. Two (2) Treadmills
7. Two (2) Cross Trainers
8. One (1) Stair Climber
9. Two (2) Recumbent Bicycles

LEASE

WHEREAS, the Frontier Community College Foundation, hereinafter Foundation, purchased a facility commonly known as Foundation Hall, located adjacent to the campus of Frontier Community College, for the use of the Foundation and Illinois Eastern Community College District #529/Frontier Community College, hereinafter the College from July 1, 2008 through June 30, 2010.

WHEREAS, the Foundation agrees to allow the College access and usage of the facility for students, staff, and Board of Trustee activities,

WHEREAS, the College agrees to provide maintenance to the building's interior and exterior, and to provide janitorial services, telephone, insurance, gas and electric service to Foundation Hall from the budget at Frontier Community College,

WHEREAS, the College plans to make certain leasehold improvements to the facility, the Foundation agrees that such improvements will remain the property of the College for a period of five (5) years from June 2007, after which time the ownership of the leasehold improvements would revert to the Foundation.

WHEREAS, the Foundation agrees that any fixtures purchased and installed by the College will remain the property of the College. At the termination of this agreement, the College shall be allowed to remove such fixtures if such removal does not cause substantial damage to the facility.

THEREFORE, be it resolved by the College and the Foundation that the parties agree to the conditions set forth above.

Board Chairman
Illinois Eastern Community College
District #529

President
Frontier Community College Foundation

Adopted this 17th day of June 2008

Adopted this ____ day of _____, 2008

LEASE

Whereas the Frontier Community College Foundation, hereinafter Foundation, constructed a facility in 1993, for the use of the University of Illinois Board of Trustees and its Cooperative Extension Service, hereinafter the Extension Service.

Whereas the Foundation has executed a lease dated July 1, 1993, with the Extension Service.

Whereas the Foundation has agreed to provide maintenance of the building's interior and exterior, janitorial services, and utilities of gas and electric, insurance, and telephone service. The Extension Service is responsible for any telephone long distance charges.

Whereas the Foundation allows Frontier Community College access and usage of the facility for students, staff, and Board of Trustees activities.

Therefore be it resolved that the Board of Trustees for Illinois Eastern Community Colleges, in exchange for such access and usage, agree to provide maintenance to the building's interior and exterior, and shall provide janitorial services, telephone, insurance, gas and electric service to the Extension Service within the budget at Frontier Community College.

Adopted this 20th day of March 2001 and extended to June 30, 2009.

Board Chairman
Illinois Eastern Community College District #529

ATTEST: _____
Board Secretary

Lease of Shared Space

The Flora Chamber of Commerce (Chamber) and Illinois Eastern Community College District #529/Frontier Community College (IECC/FCC), in order to provide post-secondary education opportunities and services to the residents of Flora and Clay County, hereby, agree to share physical space at 122 North Main Street as follows:

1. IECC and Frontier Community College will compensate the Chamber \$100 per month which includes utility costs and shared use of the current Chamber facility (approximately 1,500 square feet plus storage areas) beginning July 1, 2008 and ending June 30, 2009.
2. The Chamber will secure permission from the City of Flora allowing IECC/FCC to arrange a portion of the facility in order to provide suitable classroom space including, but not limited to, placing appropriate classroom tables, chairs and installing computer stations. A wireless connection will be shared by IECC/FCC and the Chamber.
3. IECC/FCC may have appropriate signage space on the classroom entrance side of the building.
4. IECC/FCC will support the cost of an additional telephone line for the Dislocated Worker Program and IECC/FCC will log long distance telephone calls and reimburse the Chamber for such.
5. IECC/FCC may employ additional staff to provide services as appropriate. Appropriate office equipment will be provided by IECC/FCC for college employees. IECC/FCC office hours will be from 8:00 a.m. to 10 p.m. Monday through Thursday and 8:00 a.m. to 5:00 p.m. Friday, with occasional use on the weekends.
6. IECC/FCC staff and faculty will have key access to the facility. The number of keys will be controlled and assigned by IECC/FCC to staff on a semester by semester basis.
7. IECC/FCC and the Chamber will share storage space.
8. IECC/FCC will provide a copy machine to support the educational programs offered at the Chamber facility.
9. Both parties, the Chamber and IECC/FCC agree to give appropriate notice to the other party if they desire to dissolve or substantially alter this Memorandum of Understanding. A minimum of 30 days notice prior to the end of an academic semester is required by either party to dissolve or substantially alter this agreement.

10. Any items not specified in this Memorandum of Understanding needing to be addressed will be addressed by the Chamber President, the Flora City Administrator and the Dean of the College at FCC.

11. The Chamber and IECC/FCC enter into this relationship in the spirit and dedication toward the joint effort of meeting the needs of the community. The memorandum shall take effect on December 1, 2007 and remain in effect as per stated in this memorandum as a whole. Any future addendums to this agreement shall be approved by both parties.

Flora Chamber of Commerce President

Date: _____

Flora City Administrator

Date: _____

Chairman, Board of Trustees
Illinois Eastern Community College District #529

Date: _____

Secretary Board of Trustees
Illinois Eastern Community College District #529

Date: _____

LEASE

This agreement is made this 17th day of June 2008, between the Wabash Valley College Foundation (“Lessor”) and Illinois Eastern Community College District #529 (“Lessee”).

Lessor leases to Lessee approximately 1,600 square feet of interior space on the ground floor of the building located at 2201 College Drive, Mt. Carmel, Illinois, and such other space in the building as may be mutually agreed upon. In exchange for which the College District agrees to provide mowing, snow clearing and routine maintenance of the building, and to keep the building in general good repair during the term of occupancy. The term of the lease is for a period of two years, commencing on July 1, 2008 through June 30, 2010.

Lessee shall occupy and use the premises as an administrative site for offices and programs for Wabash Valley College, and such other activities as the college may choose. Either party may terminate the lease by giving 30 days notice.

President
Wabash Valley College Foundation

Chairman
Board of Trustees
Illinois Eastern Community College
District #529

ATTEST:

Secretary
Board of Trustees
Illinois Eastern Community College
District #529

Agenda Item #9

Bid Committee Report

BID COMMITTEE REPORT

JUNE 17, 2008

IECC

1. FY09 Property, Casualty and Worker's Compensation Insurance

Workforce Ed

1. Enclosed Dual Axle Trailer
2. Hydraulic Training Panel

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – FY09 Property, Casualty and Worker's Compensation Insurance
DATE: June 17, 2008

The Bid Committee recommends acceptance of the low bids received that meet all specifications from **Wells Fargo Insurance** in **Champaign, IL** as listed below:

<u>Wells Fargo, Champaign, IL</u>	<u>Total Bid</u>
Property and Casualty Insurance	\$215,417.00
Worker's Compensation Insurance	\$143,400.00

A tabulation sheet is attached.

Respectfully submitted,

Roger Browning
Harry Hillis, Jr.

Source of Funds: Operating and LPS funds

Department: District Wide Insurance Coverage

The “Advertisement for Bids” was placed in the Daily Republican Register, Olney Daily Mail, Robinson Daily News and Wayne County Press for one (1) day. All insurance agencies within the District were also sent an invitation to bid.

ILLINOIS EASTERN COMMUNITY COLLEGES
FY09 PROPERTY, CASUALTY AND WORKER'S COMPENSATION INSURANCE
BID TABULATION

Coverage	Arthur J. Gallagher Itasca, IL	Forrest Sherer Terre Haute, IN	Runyon's Insurance Olney, IL	Wells Fargo Insurance Champaign, IL
Property	*Included	\$133,639.00		\$78,273.00
General Liability	*Included	32,205.00		36,860.00
Crime	*Included	N/A		1,300.00
Boiler & Machinery	*Included	N/A		4,409.00
Automobile	*Included	50,109.00		46,805.00
Fiduciary (Employee Benefit Plan Liability)	*Included	N/A		1,200.00
Umbrella (Excess Liability)	*Included	70,582.86		27,524.00
Foreign Liability	*Included	2,500.00		3,500.00
School Board Legal Liability (Errors & Omissions)	*Included	20,981.23		7,898.00
Cyber Liability	*Included	27,820.80		7,648.00
Total for Above Coverage	* \$279,965.00	\$337,837.89	No-bid	\$215,417.00
Worker's Compensation	\$254,603.00	\$224,432.00	\$152,004.00	\$143,400.00

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Enclosed Dual Axle Trailer
DATE: June 17, 2008

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

The Bid Committee recommends acceptance of the low bid received that meets all specifications from **Midway Trailers, Inc.** in Benton, Missouri for a total bid of **\$5,380.00**.

Purchase is contingent upon approval from the Illinois Department of Labor.

Company	Total Bid
Illinois Trailer Sales, Inc. Arthur, IL	\$5,648.00
Midway Trailers, Inc. Benton, MO	\$5,380.00
R. A. Adams Enterprises McHenry, IL	\$6,552.00
R & P Carriages Seneca, IL	\$5,750.00

Respectfully submitted,

Terry Bruce
Diane Lutes
Harry Hillis, Jr.

Source of Funds: Community Based Job Training Grant

Department: Workforce Education

Rationale for Purchase: Trailer is needed to haul training panels to mine site for training.

The “Advertisement for Bids” was placed in the Olney Daily Mail for one (1) day.

Enclosed Trailer Specifications for Bid

The proposed Enclosed Trailer will be utilized to move training panels and simulators from mine site to mine site as part of the Community Based Job Training Grant entitled “Coal Mining Advanced Training and Internship.”

The Enclosed Dual Axle Trailer will include the following minimum specifications:

1. tubular steel main frame,
 - a. tube steel roof bows
 - b. welded butt joints
 - c. tube steel sidewall studs
 - d. vapor barrier
 - e. concealed wiring
 - f. full welded wheel well seams
 - g. Dexter axles or equivalent
 - h. Full tube door jams
 - i. Larger sandpad
2. 2” coupler with A-Frame, 2 5/16 on Trailer;
3. 3500# spring axles with 4” drop
4. ST205/75D LRD tires (LRC on 5x, 6x)
5. 4 way flat electrical plug, 7 way on TA
6. ¾” Advanctech floor or equivalent
7. 3/16” Luan Plywood walls (24” O/C)
8. .030 smooth aluminum exterior
9. Exterior screwed 24” on centers
10. Full aluminum skin on rear
11. Round top with fiberglass front cap
12. Galvalume Roof
13. Brushed aluminum fenders
14. Gravel Guard with bottom trim
15. Zinc coated door hardware
16. 2 - 12 Volt dome light with fixture switch
17. DOT approved lighting and safety equipment, including 8 D-ring tie downs, four on each side
18. 3 year warranty
19. 32” curbside door with bar lock
20. 4 way electric brakes on TA
21. Gel cell re chargeable breakaway kit on TA
22. Ramp Doors
23. Size specifications:
 - a. 8 x 16
 - b. Overall length 20’9”
 - c. Overall exterior width – 102”

- d. Overall exterior height 104S"/106"
- e. Interior length – 16'11"
- f. Interior wall width – 93"97"
- g. Nominal interior height – 78"
- h. Platform height – 21"
- i. Hitch ball size – 2 5/16"
- j. Curb weight – 2,975 lb approximate
- k. GVWR – 7,000 or higher
- l. Payload capacity – 4,025
- m. Rear door opening width – 96"/90"
- n. Rear Door opening height 71 1/2"

1. The enclosed trailer needs to be as proposed, including options and warranty in order to haul simulators and training panels to various mine sites.

All freight shipping, delivery and handling charges are to be included in bid total. The Enclosed Dual Axle Trailer must be delivered to Southeastern Illinois College, 3575 College Road, Harrisburg, IL (Greg technology Building) Attn: Diane Mitchell.

The quotation as submitted on this form will remain firm for 90 days from the date quotation is received by Illinois Eastern Community Colleges.

TOTAL BID \$ _____

SIGNATURE _____

PRINT NAME _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

FAX NO. _____

DATE _____

NOTE: PLEASE SUBMIT BID IN DUPLICATE

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Hydraulic Training Panel
DATE: June 17, 2008

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

The Bid Committee recommends acceptance of the low bid received that meets all specifications from Fluid Power Training Institute in West Valley City, Utah for a total bid of \$32,050.00.

Purchase is contingent upon approval from the Illinois Department of Labor.

Company	Total Bid
Advanced Technologies Consultants Northville, MI	\$41,673.62
Fluid Power Training Institute West Valley City, Utah	\$32,050.00

Parker Hannifin Corp. in Cleveland Ohio submitted a bid that did not meet specs and did not comply with bid requirements.

Respectfully submitted,

Terry Bruce
Diane Lutes
Harry Hillis, Jr.

Source of Funds: Community Based Job Training Grant

Department: Workforce Education

Rationale for Purchase: Current technology needed for advanced training as specified on the U.S. Department of Labor Grant.

The “Advertisement for Bids” was placed in the Olney Daily Mail for one (1) day.

**Specifications
Hydraulic Training System
Quantity (1)**

The Hydraulic Training System with PDCV must be technologically advanced to teach Basic through Advanced Hydraulics and extensive System/Component Troubleshooting. The Hydraulic Training System will include the following minimum specifications:

1. Instructor's manuals, full-color CD's (PowerPoint and interactive formats), student manuals and workbooks, 24/7 on line help and train the trainer (1 week as a minimum).
2. All-steel, uni-frame design with tubular construction; all non-flexible transmission lines made from stainless steel tubing with Swagelok-type connections; all steel parts finished in high-quality powder coating; four wheel, heavy duty casters with wheel locks; and a 2.5 Gallon hydraulic reservoir integrated frame
3. 1 HP, 120V, single-phase, electric motor – operates on a 20amp circuit
4. Pressure compensated axial piston-type pump – 1 GPM, 1000 PSI
5. Pressure Control Valves (Direct operated pressure relief valve; pilot-operated pressure relief valve with remote option; sequence valve; counterbalance valve and pressure reducing valve
6. Directional Control Valves (3-position, 4-way, tandem center, hand-lever operated directional control valve; 3-position, 4-way, closed center, solenoid operated directional control valve; 3-position, 4-way, float center, hand-lever operated directional control valve; and a 3-position, 4-way, open center, solenoid operated directional control valve)
7. Flow Control Valves and Flow Dividers (needle valve; flow control valve; restrictor-type pressure compensated flow control valve and a by-pass type pressure compensated flow control valve)
8. Check Valves (Conventional in-line; Pilot-operated – pilot-to-open; and a Shuttle valve (with load-sense option)
9. Actuators (Bi-directional hydraulic motor with load/no-load capability; Double-acting, single rod cylinder; and a Double-acting, double-rod cylinder with load/no-load capability)
10. Hydraulic hoses with quick disconnect fittings (Six (6) 24" hoses; Twelve (12) 40" hoses; and Two (2) hose connectors – to extend hose length)
11. Six (6) "T" Assemblies; two (2) In-line flow meters; three (3) Glycerin filled, Bourdon tube pressure gauges 0 – 1000 PSI
12. Digital tachometer; digital oil temperature gauge; digital ambient temperature gauge; electronic stopwatch with auto retract; ammeter and an overhead light
13. Return-line, spin-on/off filter with by-pass indicator
14. Oil level sight glass
15. Oil reservoir filler/breather located in drip tray to prevent spilling
16. Integrated, self-cleaning drip tray. Drip tray to be equipped with drains to accommodate minor leakage from quick-disconnects, which occurs when connecting and disconnecting. Leakage returns to the reservoir.

17. Integrated load with solenoid-operated load engagement mechanism and illuminated load select and de-select switch
18. Motor on/off switch with thermal protection and two (2) joystick controllers for solenoid-operated valves.
19. Two (s) lined work trays to be located on motor housing to hold diagnostic instruments and tools for pump set-up, adjusting, and testing; an integrated, swing-out paper towel holder; a swing-out/stow-away hose caddy, which holds all hydraulic hoses and "T's"
20. Front panel to be fabricated out of 3/16" brushed and anodized aluminum. All components to be clearly marked with their respective symbols silk-screened onto the aluminum panel for a life-time finish and all moveable parts are to be covered with transparent protective covers.
21. Panel PC with 15" interactive touch-screen.
22. All component valve bodies to be designed with integral leak tubes for leakage simulation; cylinder designed to accept leak tubes for leakage simulation; pump designed to facilitate internal leakage feature; directional control valve manifold modified to accept leak tubes; integrated pressure/leak test pump. The objective of pressure/leak testing is to teach students how to test the vast majority of hydraulic components in a hydraulic system while the power source is completely locked out.
23. In-line flow meter with integral load cell and pressure gauge; glycerin filled vacuum gauge with direct adapter; and digital, non-contact laser tachometer.
24. Proportional flow and directional control valve module to consist of:
 - a. A fully operational 03 size proportional flow and directional control valve with 3-positions; r-ways; and, closed center configuration. Amplifier with knob-adjustable potentiometers; digital voltmeter (panel mount), digital multimeter (battery operated, panel mount [battery pack located on the rear of the panel to facilitate battery replacement with removing the multimeter]). Joystick-controlled linear potentiometer and fast-acting fuse. All transmission lines to be fabricated out of stainless-steel tubing and all connections are to be stainless-steel Swagelok-type connectors. Aluminum, self contained cabinet with removable back cover. Both are to be finished with a durable powder coat finish. Integrated oil drip-trays with Dri-dek mat and drain tube (drains into self-drain, oil drip tray)

The Hydraulic Training System with PDCV needs to be as proposed, including options and warranty in order to haul simulators and training panels to various mine sites.

All freight, shipping, delivery and handling charges are to be included in bid total. The hydraulic training system must be shipped to Southeastern Illinois College, 3575 College Road, Harrisburg, IL (Greg technology Building) Attn: Diane Mitchell.

The quotation as submitted on this form will remain firm for 90 days from the date quotation is received by Illinois Eastern Community Colleges.

TOTAL BID \$ _____

SIGNATURE _____

PRINT NAME _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

FAX NO. _____

DATE _____

NOTE: PLEASE SUBMIT BID IN DUPLICATE

Agenda Item #10

District Finance

A. Financial Report

B. Approval of Financial Obligations

**ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529**

TREASURER'S REPORT - May 31, 2008

FUND	BALANCE
Educational	\$1,304,513.47
Operations & Maintenance	\$349,540.77
Operations & Maintenance (Restricted)	\$876,161.27
Bond & Interest	\$120,259.24
Auxiliary	\$838,435.52
Restricted Purposes	(\$26,457.56)
Working Cash	\$160,184.22
Trust & Agency	\$391,784.52
Audit	\$28,258.89
Liability, Protection & Settlement	\$481,208.25
TOTAL ALL FUNDS	\$4,523,888.59

Respectfully submitted,

Roger Browning, Treasurer

ILLINOIS EASTERN COMMUNITY COLLEGE
Combined Balance Sheet - All Funds
May 31, 2008

	ALL FUNDS
	Fiscal Year 2008
ASSETS:	
CASH	4,523,889
IMPREST FUND	21,500
CHECK CLEARING	12,000
INVESTMENTS	13,841,706
RECEIVABLES	2,912,411
ACCRUED REVENUE	-
INTERFUND RECEIVABLES	-
INVENTORY	481,698
OTHER ASSETS	467,561
TOTAL ASSETS AND OTHER DEBITS:	22,260,765
 LIABILITIES:	
PAYROLL DEDUCTIONS PAYABLE	333,708
ACCOUNTS PAYABLE	9,981
ACCRUED EXPENSES	-
INTERFUND PAYABLES	-
DEFERRED REVENUE	2,073,416
OTHER LIABILITIES	901,098
TOTAL LIABILITIES:	3,318,203
 EQUITY AND OTHER CREDITS:	
INVESTMENT IN PLANT	1,638,073
PR YR BDGTED CHANGE TO FUND BALANCE	956,447
 FUND BALANCES:	
FUND BALANCE	13,655,835
RESERVE FOR ENCUMBRANCES	2,692,207
TOTAL EQUITY AND OTHER CREDITS	18,942,562
TOTAL LIABILITIES, EQUITY, AND OTHER CREDITS	22,260,765

ILLINOIS EASTERN COMMUNITY COLLEGES
 Combined Statement of Revenues, Expenses,
 and Changes in Net Assets
 As Of May 31, 2008

ALL FUNDS

FY 2008
 YEAR-TO-DATE

REVENUES:

LOCAL GOVT SOURCES	8,395,361
STATE GOVT SOURCES	11,820,089
STUDENT TUITION & FEES	11,667,774
SALES & SERVICE FEES	3,474,964
FACILITIES REVENUE	30,071
INVESTMENT REVENUE	535,612
OTHER REVENUES	121,655
TOTAL REVENUES:	36,045,526

EXPENDITURES:

INSTRUCTION	10,543,933
ACADEMIC SUPPORT	483,779
STUDENT SERVICES	1,159,661
PUBLIC SERV/CONT ED	36,196
OPER & MAINT PLANT	2,558,313
INSTITUTIONAL SUPPORT	8,007,730
SCH/STUDENT GRNT/WAIVERS	5,485,660
AUXILIARY SERVICES	3,783,512
TOTAL EXPENDITURES:	32,058,784

TRANSFERS AMONG FUNDS:

INTERFUND TRANSFERS	0
TOTAL TRANSFERS AMONG FUNDS:	0

NET INCREASE/DECREASE IN NET ASSETS	3,986,742
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ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS
COMPARISON REPORT FY06-08

College	Category	FISCAL YEAR 2006			FISCAL YEAR 2007			FISCAL YEAR 2008			
		Annual Budget	Spent Thru May	% of Bdgt	Annual Budget	Spent Thru May	% of Bdgt	Annual Budget	Spent Thru May	% of Bdgt	% of Year
Frontier	Bills		\$1,725,858			\$1,855,913			\$1,902,132		
	Payroll		1,877,731			1,882,153			1,852,741		
	Totals	\$3,835,099	3,603,589	94%	\$3,997,563	3,738,066	94%	\$4,110,970	3,754,873	91%	92%
Lincoln Trail	Bills		1,163,710			1,245,770			1,366,520		
	Payroll		2,156,214			2,221,055			2,273,221		
	Totals	3,527,579	3,319,924	94%	3,706,404	3,466,825	94%	3,838,754	3,639,741	95%	92%
Olney Central	Bills		1,711,755			1,790,910			1,855,154		
	Payroll		3,957,574			4,073,485			3,987,404		
	Totals	5,863,445	5,669,329	97%	6,182,009	5,864,395	95%	6,274,932	5,842,558	93%	92%
Wabash Valley	Bills		1,738,850			1,821,664			2,025,403		
	Payroll		2,818,372			2,779,150			2,834,545		
	Totals	4,640,749	4,557,222	98%	4,848,688	4,600,814	95%	5,131,847	4,859,948	95%	92%
Workforce Educ.	Bills		1,744,863			1,842,692			1,855,367		
	Payroll		1,252,738			1,371,098			1,266,239		
	Totals	2,997,567	2,997,601	100%	3,374,520	3,213,790	95%	3,203,126	3,121,606	97%	92%
District Office	Bills		212,211			227,941			236,673		
	Payroll		814,933			815,781			843,569		
	Totals	1,233,158	1,027,144	83%	1,240,904	1,043,722	84%	1,295,077	1,080,242	83%	92%
District Wide	Bills		1,632,054			1,571,409			1,891,331		
	Payroll		641,206			720,904			790,852		
	Totals	3,120,535	2,273,260	73%	3,010,420	2,292,313	76%	4,752,961	2,682,183	56%	92%
GRAND TOTALS		\$25,218,132	\$23,448,069	93%	\$26,360,508	\$24,219,925	92%	\$28,607,667	\$24,981,151	87%	92%

Excludes DOC

ILLINOIS EASTERN COMMUNITY COLLEGES
Operating Funds Expense Report
May 31, 2008

	Amount	% of Total
Salaries	13,848,571	55.44%
Employee Benefits	1,516,998	6.07%
Contractual Services	589,705	2.36%
Materials	1,468,544	5.88%
Travel & Staff Development	212,368	0.85%
Fixed Charges	368,367	1.47%
Utilities	1,107,702	4.43%
Capital Outlay	305,227	1.22%
Other	5,563,669	22.27%
	<u>24,981,151</u>	<u>100.00%</u>

Agenda Item #11

Chief Executive Officer's Report

Agenda Item #12

Executive Session

Agenda Item #13

Approval of Executive's Session Minutes

- A. Written Executive Session Minutes**
- B. Audio Executive Session Minutes**
- C. Semi-Annual Review of Executive Session Minutes**

Agenda Item #14

Approval of Personnel Report

MEMORANDUM

TO: Board of Trustees

FROM: Terry L. Bruce

DATE: June 13, 2008

RE: Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the attached Personnel Report. Additional information for item 400.1., 400.2., 400.9., 400.10., 400.12., and 400.13. will be mailed under separate cover.

INDEX

- 400.1. Employment of Personnel**
- 400.2. Change in Status**
- 400.3. Notice of Intent to Renew CEO Contract**
- 400.4. Notice of Intent to Renew President Contracts**
- 400.5. Reemployment of IECC/LTC Correctional Center Non-Bargaining Unit Employees for FY09. Employment is completely dependent upon funding from the Department of Corrections.**
- 400.6. Special Assignments (Attachment)**
- 400.7. Administrative Guidelines Changes**
- 400.8. Minimum Wage Change**
- 400.9. FMLA Leave Request (External Report)**
- 400.10. Request for Approval of Proposed Non-College Employment (External Report)**
- 400.11. Leave of Absence Approved by CEO since May 20, 2008**
- 400.12. Resignation**
- 400.13. Retirement**

PERSONNEL REPORT

400.1. Employment of Personnel

A. Faculty

1. Michael Conn, Art Instructor, effective August 14, 2008
2. Harold Dale Harris, Electrical Distribution Systems Instructor, effective August 14, 2008

B. Classified

1. Robert Tice, Custodian, OCC, effective June 30, 2008

400.2. Change in Status

A. Faculty

1. Lisa Benson, Dean of Instruction, OCC, to Mathematics Instructor, IECC, effective August 14, 2008

400.3. Notice of Intent to Renew CEO Contract

400.4. Notice of Intent to Renew President Contracts

400.5. Reemployment of IECC/LTC Correctional Center Non-Bargaining Unit Employees for FY09. Employment is completely dependent upon funding from the Department of Corrections.

A. Administrative

1. Glen Donaldson Associate Dean / RCC/LCC
2. Tim Watson Correctional Site Director / LCC

B. Classified

1. Lori Watts Records Assistant / RCC/LCC

400.6. Special Assignments (Attachment)

400.7. Administrative Guidelines Changes

A. Administrative Guidelines Changes for Full-Time Bargaining Unit Faculty

1. Internships and Independent Study (Fall and Spring Semesters)

<u>Rate</u>	<u>Effective Date</u>
\$30.00 per student, per credit hour (AY2007/2008)	Current
\$37.00 per student, per credit hour	Fall 2008
\$39.00 per student, per credit hour	Fall 2009
\$41.00 per student, per credit hour	Fall 2010
\$43.00 per student, per credit hour	Fall 2011

2. Internships and Independent Study (Summer Semester)

<u>Rate</u>	<u>Effective Date</u>
\$42.00 per student, per credit hour	Summer 2008
\$44.00 per student, per credit hour	Summer 2009
\$46.00 per student, per credit hour	Summer 2010
\$48.00 per student, per credit hour	Summer 2011
\$50.00 per student, per credit hour	Summer 2012

B. Administrative Guidelines Changes for Part-Time Faculty

1. Rate of Pay

<u>Rate</u>	<u>Effective Date</u>
\$300 per equated hour (load hour)	Current (AY2007-2008)
\$317 per equated hour (load hour)	Fall 2008
\$335 per equated hour (load hour)	Fall 2009
\$354 per equated hour (load hour)	Fall 2010
\$374 per equated hour (load hour)	Fall 2011

2. Internships and Independent Study for Summer Term Only

<u>Rate</u>	<u>Effective Date</u>
\$42.00 per student, per credit hour	Summer 2008
\$44.00 per student, per credit hour	Summer 2009
\$46.00 per student, per credit hour	Summer 2010
\$48.00 per student, per credit hour	Summer 2011
\$50.00 per student, per credit hour	Summer 2012

3. Internships and Independent Study for Fall and Spring Semesters

<u>Rate</u>	<u>Effective Date</u>
\$30.00 per student, per credit hour (AY2007/2008)	Current
\$37.00 per student, per credit hour	Fall 2008
\$39.00 per student, per credit hour	Fall 2009
\$41.00 per student, per credit hour	Fall 2010
\$43.00 per student, per credit hour	Fall 2011

400.8. Minimum Wage Change

400.9. FMLA Leave Request (External Report)

400.10. Request for Approval of Proposed Non-College Employment (External Report)

400.11. Leave of Absence Approved by CEO since May 20, 2008

A. None

400.12. Resignation

A. Classified

1. Sheri Georges, Program Advisor, ETS, DO, effective August 1, 2008

400.13. Retirement

A. Professional/Non-Faculty

1. Suzanne Brooks, Coordinator of Registration & Records, FCC, effective September 1, 2008

ATTACHMENT

FY08-09 Special Assignments – Frontier Community College

Recommended		2008-09
Academic		
1. Jeff Cutchin	Lead Inst Information Systems Tech	\$450
2. Kathy Doty	Lead Inst Office Occupations	\$450
3. Rodney Maxey	Lead Inst Auto Tech	\$450
4. Dale Harris	Lead Inst Electrical Distribution	\$450
 Extra-Curricular		
1. Kathy Doty	College Bowl Team Advisor	\$400
2. Jeannette Wiles	Phi Theta Kappa Advisor	\$400
 Other		
1. Galen Dunn	O & M Team Leader	\$5,825

ATTACHMENT

FY08-09 Special Assignments –Lincoln Trail College

Recommended		2008-09
Academic		
1. Bea Abernathy	Lead Inst Admin Inform Tech	\$475
2. Travis Matthews	Lead Inst Microcomputer Supp Spec	\$450
3. Paul Stouse	Lead Inst Horticulture	\$450
Athletic		
1. Mitch Hannahs	Athletic Director	\$3,500
Extra-Curricular		
1. Carrie Mallard	Scholastic Bowl Coordinator	\$350
2. Carrie Mallard	Student Senate Advisor	\$500
3. Lonnie Devin	Student Senate Advisor	\$500
4. Susan Polgar	Phi Theta Kappa Advisor	\$350
5. Yvonne Newlin	Performing Arts Coordinator	\$1,500
Other		
1. Dan Leggitt	O & M Team Leader	\$5,825

ATTACHMENT

FY08-09 Special Assignments –Olney Central College

Recommended Academic

2008-09

1. Mark Fitch	Lead Inst Collision Repair Tech	\$475
2. Brian Wick	Lead Inst CRT Auto Service Tech	\$475
3. Russ Jausel	Lead Inst Industrial Maint Tech	\$550
4. Amie Mayhall	Lead Inst Office Technology	\$550
5. Kristi Urfer	Lead Inst Accounting	\$450
6. Penny Campbell	Lead Inst Massage Therapy	\$450

Academic – Nursing

1. Janet Kinkade	Dept Head, Nursing/FCC	\$3,000 + 12 hrs. release time
2. Anne Hustad	Dept. Head, Nursing/OCC	\$3,000 + 12 hrs. release time
3. Tamara Fralicker	Dept. Head, Nursing/LTC	\$3,000 + 12 hrs. release time
4. Kathleen Nelson	Dept. Head, Nursing/WVC	\$3,000 + 12 hrs. release time

Athletic

1. Nicholas Short	Head Women's Softball Coach	\$8,000
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Extra-Curricular

1. Carmen Jones	Phi Theta Kappa Advisor	\$300
2. Kelly Payne	Asst. Phi Theta Kappa Advisor	\$200
3. Suzanne Downes	Performing Arts Coordinator	\$1,000
4. Laurel Cutright	WYSE Coordinator	\$350
5. Rob Mason	Asst WYSE Coordinator	\$200
6. TBD	Asst WYSE Coordinator	\$200

Other

1. Ed Wright	Coordinator of Food Services	\$12,500
2. Larry Gangloff	O & M Team Leader	\$5,825

ATTACHMENT

FY08-09 Special Assignments –Wabash Valley College

Recommended		2008-09
Academic		
1. Judy Neikirk	Lead Inst Social Services	\$450
2. Byford Cook	Lead Inst Industrial Studies	\$450
3. Kyle Peach	Lead Inst Radio/TV	\$450
	Director of Broadcasting	\$8,000
4. Mark Pettigrew	Lead Inst Machine Shop Tech	\$450
5. Larry Hoeszle	Lead Inst Diesel Equipment	\$500
6. Linda Kolb	Lead Inst Early Child Dev	\$450
	Small World	\$2,400
7. Steve Hnetkovsky	Lead Inst Agriculture Production	\$450
8. Doug Robb	Lead Inst Agriculture Business	\$450
9. Cathy Robb	Lead Inst Admin Inform Tech	\$500
10. David Wilderman	Lead Inst Marketing	\$450
11. Gary Wise	Lead Inst Manufacturing Tech	\$450
12. Jay Carter	Lead Inst Electronics	\$450
Athletic		
1. Clyde Buck	Head Women's Basketball Coach	\$6,000
2. TBD	Asst. Women's Basketball Coach	\$4,000
Extra-Curricular		
1. Brenda Phegley	Phi Theta Kappa Advisor	\$400
Other		
1. Ron Martin	O & M Team Leader	\$5,825

ATTACHMENT

FY08-09 Special Assignments –District Office

Recommended Extra-Curricular		2008-09
1. Nixie Hnetkovsky	Faculty Director of Student Learning Assessment	\$10,000 + 6 hrs. release time
2. Amie Mayhall	Faculty Coordinator of Student Learning Assessment – FCC/OCC	\$2,000
3. Kimberley Stevens	Faculty Coordinator of Student Learning Assessment – LTC	\$2,000
4. Kelly Payne	Faculty Coordinator of Student Learning Assessment – OCC	\$2,000
5. Mark Pettigrew	Faculty Coordinator of Student Learning Assessment – WVC	\$2,000
Other		
1. Diane Lutes	Coordinator, Coal Mining Grant	\$3,400
2. Amie Mayhall	Office Careers Internship/Tech Prep	\$1,800

Agenda Item #15

Collective Bargaining

Agenda Item #16

Litigation

Agenda Item #17

Acquisition and Disposition of Property

Agenda Item #18

Other Items

Agenda Item #19

Adjournment

TENTATIVE
Protection, Health, Safety and ADA
Projects Schedule
Phase 9

	Estimated Budget										
Districtwide Plumbing & Electrical Survey	\$38,500										
Install / Expand Energy Mgt System - FCC	\$173,700										
Districtwide ADA Compliance Work	\$467,800										
HVAC Replacements & Upgrades, LTC, OCC	\$1,149,500										
Roof Replacement - LTC, OCC	\$471,800										
Combustible Wall Panel Replacement, LTC	\$150,300										
Toilet Replacement & Upgrade, LTC	\$90,800										
Districtwide Asbestos Abatement	\$515,900										
Site Lighting Upgrade, OCC	\$198,500										
Door & Window Replacement, LTC & OCC	\$219,900										
Carpet Replacement, WVC	\$32,700										
Storm Water Remediation, WVC	\$121,000										
GRAND TOTAL	\$3,630,400		Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted

5/31/2008