

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

January 18, 2000



Location:

**Frontier Community College
Frontier Drive
Fairfield, Illinois 62837**

**Dinner – 6 p.m. – FCC – Room 23
Meeting – 7 p.m. – Cooperative Extension Building**

IECC BOARD AGENDA

7 P.M.

January 18, 2000

1. Call to order & Roll Call..... Chairman Lane
2. Disposition of Minutes..... CEO Bruce
3. Recognition.....Bruce
 - A. Visitors and Guests
 - B. IECCEA Representative
4. Public Comment
5. Reports
 - A. Report from Trustees
 - B. Report from Presidents
 - C. Report from George Woods
 - D. Report from Cabinet
6. Policy First Readings (and Possible Approval)

None
7. Staff Recommendations for Approval
 - A. Technology Fee..... Allard
 - B. Western Illinois University Dual Admission AgreementBruce
8. Bid Committee Report..... Allard
 - Olney Central College
 1. 2000 New Pickup Truck
9. District Finance
 - A. Financial Report Allard
 - B. Approval of Financial Obligations.....Bruce
10. Chief Executive Officer's Report.....Bruce
11. Executive SessionBruce
12. Approval of Executive Session MinutesBruce
13. Approval of Personnel Report.....Bruce
14. Collective Bargaining
15. Litigation.....Bruce
16. Acquisition and Disposition of PropertyBruce
17. Other Items
18. Adjournment

Agenda Item #1

Call to Order & Roll Call

Agenda Item #2

Disposition of Minutes

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges - Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College - Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, held in SB61, at Wabash Valley College, 2200 College Drive, Mt. Carmel, Illinois, Tuesday, December 14, 1999.

AGENDA #1 – “Call to Order & Roll Call” - Mr. James W. Lane, Jr., Chairman, called the meeting to order at 7:10 p.m.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

Mrs. Brenda K. Culver, Dr. G. Andrew Fischer, Ms. Karen Marie Jameson, Mr. James W. Lane, Jr., Mrs. Beverly L. Turkal, Miss Marilyn J. Wolfe. Trustees absent: Mrs. Shirley B. Kessler, Mr. Douglas C. Dollahan (student trustee). There being a quorum present, the Chairman declared the Board of Trustees to be in open, public session for the transaction of business.

Also present at this meeting, in addition to trustees:

Mr. Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.
Dr. Hans Andrews, President of Olney Central College.
Dr. John Arabatgis, President of Lincoln Trail College.
Dr. Harry Benson, President of Wabash Valley College.
Dr. William J. Lex, President of Frontier Community College.
Mr. George Woods, Dean of Community Development & Workforce Education.
Ms. Christine Cantwell, Associate Dean of Academic & Student Support Services.
Ms. Kathleen Vespa, Associate Dean of Education to Careers Program.
Ms. Pamela Schwartz, Associate Dean of Institutional Development.
Mrs. Nancy J. Allard, Comptroller & Director of Finance.
Mrs. Marty Novak, Director of Personnel.
Ms. Terry Stanford, Executive Secretary to the CEO.
Mr. Harry Hillis, Jr., Board Secretary.

AGENDA #2 – “Disposition of Minutes” – Open meeting minutes of the regular meeting, held Tuesday, November 16, 1999, were presented for approval.

Board Action: Ms. Jameson made a motion to approve the foregoing open meeting minutes as prepared. Dr. Fischer seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted.

AGENDA #3 – “Recognition” –

#3-A. Visitors & Guests: Visitors & guests present were recognized.

#3-B. IECCEA Representative: Mr. Allen Brown, representing Illinois Eastern Community Colleges Education Association, was recognized. Mr. Brown addressed the trustees relative to the math requirement and Campus Pipeline software.

AGENDA #4 – “Public Comment” – Mr. Ray Lynn addressed the trustees relative to his retirement.

AGENDA #5 – “Reports” –

#5-A. Report from Trustees: Ms. Jameson reviewed the recent trustees visit to the Pattiki Coal Mine in Carmi.

#5-B. Report from Presidents: Informational reports from each of the four colleges were presented by Dr. Andrews, Dr. Arabatgis, Dr. Benson and Dr. Lex.

#5-C. Report from George Woods: Mr. Woods presented an informational report on Workforce Education.

#5-D. Report from Cabinet: Ms. Vespa gave a presentation on the Workforce Investment Act.

#5-E. Special Report: The presentation that was given during the recent meeting between representatives of IECC and the University of Southern Indiana was repeated for the trustees by Mr. Wayne Henegar.

AGENDA #6 – “Policy Readings” – The CEO presented the following Loss Control Policy for first reading and possible adoption. The policy was developed for safe working conditions and loss prevention awareness, primarily in the workers’ compensation area.

BUSINESS PROCEDURES – 300

Loss Control (300.19)

Strive to provide the employees with the knowledge and information necessary to perform their job in a safe and efficient manner.

Recognizes that providing safe working conditions and maintaining continuity of employment is of continual concern.

Will not knowingly permit unsafe conditions to exist, nor will they permit employees to indulge in unsafe acts. Compliance with district safety rules and policies is a condition of employment. Violations of district rules and regulations could result in disciplinary action.

Board Action: Dr. Fischer made a motion to waive second reading and adopt Loss Control Policy 300.19. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mr. Lane, Mrs. Turkal, Miss Wolfe. Trustees voting nay: None. Trustees absent: Mrs. Kessler, Mr. Dollahan (student trustee). The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #7 – “Staff Recommendations for Approval” - The following staff recommendations were presented for approval.

#7-A. Corporate Authorization Resolution: The CEO recommended approval of the following revision to the safe deposit box #619 resolution. The revision is necessary with the reorganization of the Board of Trustees.

Corporate Authorization Resolution

By: Illinois Eastern Community Colleges
Community College District No. 529
233 East Chestnut Street
Olney, IL 62450

A. I, Harry Hillis, Jr., certify that I am Secretary, Board of Trustees of the above named Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence,

Wabash, Wayne and White, and State of Illinois, a body politic and corporate organized under the laws of the State of Illinois, Federal I.D. Number 37-0906196, engaged in business under the name of Illinois Eastern Community Colleges, Community College District Number 529, and that the following is a correct copy of a resolution adopted by the said Board of Trustees duly and properly called on December 14, 1999. These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

B. Be it resolved that,

Two persons A & B listed below to be authorized to:

(1) Enter into written lease for the purpose of renting and maintaining Safe Deposit Box #619 in the following financial institution: Community Bank & Trust, located at 240 East Chestnut Street, Olney, Illinois.

Name and Title	Signature
(A) Terry Bruce, Chief Executive Officer	_____
(B) James Lane, Chairman, Board of Trustees	_____
(C) Karen Jameson, Vice-Chairman, Board of Trustees	_____

Two authorized persons required to gain access and/or to terminate the lease.

C. I further certify that the Board of Trustees has, and at the time of adoption of this resolution, had, full power and lawful authority to adopt the foregoing resolution and to confer the powers granted to the persons named who have full power and lawful authority to exercise the same.

Board Action: Mrs. Turkal made a motion to adopt the foregoing Corporate Authorization Resolution. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mr. Lane, Mrs. Turkal, Miss Wolfe. Trustees voting nay: None. Trustees absent: Mrs. Kessler, Mr. Dollahan (student trustee). The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#7-B. FY2000 ICCB ADA Grant Architect: The CEO recommended approval of Illinois Eastern Community Colleges FY2000 ICCB ADA grant in the amount of \$157,527, and to designate Image Architects as the assigned architectural firm for the ADA grant projects.

Board Action: Ms. Jameson made a motion to approve the ADA grant and designate Image Architects as the assigned architectural firm as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mr. Lane, Mrs. Turkal, Miss Wolfe. Trustees voting nay: None. Trustees absent: Mrs. Kessler, Mr. Dollahan (student trustee). The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#7-C. Campus Pipeline Software Implementation: Ms. Schwartz and Mr. Alex Cline, Director of Technology, explained Campus Pipeline Software and presented a demonstration. The Campus Pipeline technology provides computer links between administration, faculty and students, utilizing capabilities of the Internet to create a customized campus experience. It is a common interface where all members of a campus community may tap into academic resources, administrative services, community information and the Internet. The

software creates a computer network among students, faculty, staff and administrators, making it easy to reach individuals and groups who are a part of the campus community. With a single login from any place at any time, Campus Pipeline can connect the student or staff member to needed information, services and resources.

The CEO recommended implementation of Campus Pipeline Software and approval of a Grant License agreement with Campus Pipeline.

Board Action: Dr. Fischer made a motion to approve the Campus Pipeline Software agreement and implementation as outlined. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mr. Lane, Mrs. Turkal, Miss Wolfe. Trustees voting nay: None. Trustees absent: Mrs. Kessler, Mr. Dollahan (student trustee). The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#7-D. DOC Contract Amendment: The CEO recommended approval for an Amendment to the FY2000 Contract with the Illinois Department of Corrections School District #428, to increase the budget by \$11,322, as follows: Personnel \$4,225; Equipment Purchases \$3,450; Commodities \$1,800; New Textbooks \$1,000; Indirect Costs \$847. The amendment will increase the budget from \$402,978 to \$414,300. The contract with the Department of Corrections provides for Lincoln Trail College to offer educational programs at the Robinson Correctional Center.

Board Action: Dr. Fischer made a motion to approve the contract amendment with the Illinois Department of Corrections to increase the budget by \$11,322 as recommended. Mrs. Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mr. Lane, Mrs. Turkal, Miss Wolfe. Trustees voting nay: None. Trustees absent: Mrs. Kessler, Mr. Dollahan (student trustee). The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#7-E. Inter-Governmental Agreement: The CEO recommended approval of an Inter-Governmental Agreement with taxing bodies of Crawford County, Illinois, including IECC, for retaining an attorney to handle objection to Marathon Oil's request for a tax assessment reduction.

Board Action: Mrs. Turkal made a motion to approve the Inter-Governmental Agreement as recommended. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mr. Lane, Mrs. Turkal, Miss Wolfe. Trustees voting nay: None. Trustees absent: Mrs. Kessler, Mr. Dollahan (student trustee). The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #8 – “Bid Committee Report” – None.

AGENDA #9 – “District Finance” – The following District financial matters were presented:

#9-A. Financial Report: The monthly financial reports were presented, including the treasurer's report, showing a balance in all funds of \$2,763,314.32, as of November 30, 1999. The reports were accepted.

#9-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for the month of December, 1999, totaling \$671,724.09, were presented for approval.

Board Approval for Payment of Financial Obligations: Miss Wolfe made a motion to approve payment of the district financial obligations for the month of December, 1999, in the amounts listed, and payments from the revolving fund for the month of November, 1999. The motion was seconded by Dr. Fischer and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mr. Lane, Mrs. Turkal, Miss Wolfe. Trustees voting nay: None. Trustees absent: Mrs. Kessler, Mr. Dollahan (student trustee). The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #10 – “Chief Executive Officer's Report” - Mr. Bruce presented informational reports relative to the following topics:

1. Y2K Preparedness.
2. Lawrence County Prison Educational Programs.
3. Franklin University.
4. \$162,000 Funds from SIHEC.
5. Robinson e-commerce Meeting.
6. Core Values and Leadership Grant.
7. International Students and Special Olympics Program.
8. Enrollment Comparison Charts.
9. Nursing Pass Rates.

AGENDA #11 – “Executive Session” – None.

AGENDA #12 – “Approval of Executive Session Minutes” – Dr. Fischer made a motion to approve, as prepared, minutes of a closed meeting held Tuesday, November 16, 1999, and that closed meeting minutes of that date not be opened to the public record at this time. Mrs. Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mr. Lane, Mrs. Turkal, Miss Wolfe. Trustees voting nay: None. Trustees absent: Mrs. Kessler, Mr. Dollahan (student trustee). The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #13 – “Approval of Personnel Report” – The CEO presented the following amended Personnel Report and recommended it be approved.

400.1. Employment of Personnel

A. Professional/Non-Faculty

1. Tara Buerster: Initial full-time employment as District Student Recruiter Coordinator. Amount: Based upon \$23,500 per fiscal year. Effective: January 10, 2000.

400.2. Additional Assignment

A. Professional/Non-Faculty

1. Ed Wright: Additional assignment as Food Service Manager for Olney Central College. Amount: Based upon \$800 per month. Effective: November 15, 1999.

Addendum to Personnel Report

400.1. Employment of Personnel

A. Clerical/Secretarial

1. Ruth Ann Ward: Initial full-time employment as Clerk for the Workforce Education Program at the John A. Logan College campus. Amount: Based upon \$15,000 per fiscal year. Effective: January 3, 2000.

#13-A. Board Action to Amend Personnel Report: Mrs. Turkal made a motion to add the Addendum recommending employment of Ruth Ann Ward to the Personnel Report. Miss Wolfe seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted.

#13-B. Board Action to Approve Amended Personnel Report: Dr. Fischer made a motion to approve the Personnel Report as amended. The motion was seconded by Mrs. Culver and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mr. Lane, Mrs. Turkal, Miss Wolfe. Trustees voting nay: None. Trustees absent: Mrs. Kessler, Mr. Dollahan (student trustee). The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #14 – “Collective Bargaining” – None.

AGENDA #15 – “Litigation” – None.

AGENDA #16 – “Acquisition & Disposition of Property” - None.

AGENDA #17 – “Other Items” –

#17-A. Semi-Annual Review of Closed Meeting Minutes: The Board of Trustees conducted the semi-annual review of closed meeting minutes as mandated by Section 2.06 of the Open Meetings Act.

AGENDA #18 – “Adjournment” – Dr. Fischer made a motion to adjourn. Miss Wolfe seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared that the “Ayes” have it, the motion is adopted, and the meeting adjourned at 10:15 p.m.

Approved: Chairman: _____

Secretary: _____

Agenda Item #3

Recognition

- A. Visitors and Guests**
- B. IECCEA Representative**

Agenda Item #4

Public Comment

Agenda Item #5

Reports

- A. Report from Trustees**
- B. Report from Presidents**
- C. Report from George Woods**
- D. Report from Cabinet**

Agenda Item #6

Policy First Readings (and Possible Approval)

None

Agenda Item #7

Staff Recommendations for Approval

- A. Technology Fee**
- B. Western Illinois University Dual Admission Agreement**

MEMORANDUM

TO: Terry Bruce
FROM: Nancy Allard
SUBJECT: Technology Fee
DATE: January 11, 2000

The Cabinet approved a \$2.00 per semester hour technology fee in order to address some of the technology needs in the District. This fee is to become effective summer semester 2000.

We are requesting this recommendation be taken to the Board in January for their consideration.

Thank you.

NA/cr

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: January 6, 2000
RE: Technology Fee

Mr. Chairman, I recommend implementing a \$2 per student, per semester hour, technology fee, effective summer semester 2000 to address the technology needs in the District.

After careful consideration, the Cabinet approved this recommendation in January and agreed to institute the fee and review as it is implemented.

Agenda item #7B

Western Illinois University Dual Admission Agreement

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: January 12, 2000
RE: Dual Agreement with Western Illinois University

Mr. Chairman, I recommend approval of the dual agreement agreement between Illinois Eastern Community Colleges and Western Illinois University. The Cabinet approved this agreement at their January meeting.

This agreement is similar to the 2+2 agreement with SIU-C.

**Policy and Procedures Manual
For
Dual Admission**

A SHARED COMMITMENT:

*Illinois Eastern Community Colleges
And
Western Illinois University*

October 22, 1999

DUAL ADMISSION AGREEMENT

Illinois Eastern Community Colleges and Western Illinois University agree to accept students into both institutions simultaneously in all degree programs **except the Board of Trustees/BA degree and individuals seeking a second Bachelor degree** with the following conditions.

Dual admission students shall complete both the Illinois Eastern Community colleges and the Western Illinois University application which will be designated 'Dual Admissions'. These documents will be shared between Illinois Eastern Community Colleges and Western Illinois University with each institution having a complete copy on file for the date of acceptance.

Applicants must meet all admission criteria at the time they officially matriculate at Western Illinois University. Admission to Illinois Eastern Community Colleges and Western Illinois University does not constitute admission to a particular degree program. Whether enrolled as a degree candidate at Western Illinois University, a non-degree candidate at Western or as a dual-admitted student at an Illinois Eastern Community college and Western Illinois University, the applicant is subject to all policies and procedures of each institution.

At the time of acceptance as a degree candidate at Western Illinois University, the applicant must request original transcripts from all other institutions attended be forwarded directly to Illinois Eastern Community Colleges and the Admissions Management Center at Western Illinois University.

State of Illinois law requires students who take classes in Macomb to furnish proof of proper immunization against certain communicable diseases. Full information concerning this requirement may be obtained from Beu Health Center in Macomb.

Western Illinois University students may appeal the implementation of any University regulation which relates to admission, academic standards, or graduation by submitted a formal written appeal to the Council on Admission, Graduation and Academic Standards (CAGAS).

Illinois Eastern Community Colleges and Western Illinois University will provide student support services to dual-admitted students as follows:

- a. Illinois Eastern Community Colleges will provide academic advisors trained in Dual Admission processes to aid in the smooth transition to Western.
- b. Western Illinois University will provide financial aid counseling, academic advising services, personnel/career counseling, an upper division academic assistance program, access to library services, and career placement services for Western graduates. Western Illinois University will designate a specific academic advisor who will be the primary contact person for all dual-admit students.
- c. Advisors trained in the Dual Admission process will be designated by Illinois Eastern Community Colleges and Western Illinois University and will maintain close and continuous contact to ensure accuracy in academic advising for dual admits. Illinois Eastern Community Colleges and Western Illinois University will allow equal access to all necessary academic information by either advisor while maintaining the confidentiality of student records. Illinois Eastern Community Colleges will allow the Western Illinois University dual admission advisor to participate in any appropriate committee meetings and/or other activities which would impact upon the academic advisement of dual admits. Western Illinois University will allow the same privileges to the designated Illinois Eastern Community colleges dual admission advisor.

Upon receipt of an application and student transcript, Western Illinois University will provide regular updates of Western's Audit of Requirements for Degree (WARD Report) which will track the student's progress toward meeting baccalaureate degree requirements. The dual-admit student will follow the Western Illinois University undergraduate catalog in effect for requirements from the date of dual admit, unless otherwise requested.

Western will provide training for Illinois Eastern Community colleges advisors in the use of the WARD Reports.

Students transferring into Western Illinois University programs will start with a new grade-point average. Students on federal financial aid have a time frame allowed for degree completion. Credit hours, as determined by the Financial Aid Office would be counted toward the number of semesters a student could receive financial assistance if they wish to maintain financial aid. Students must graduate within 150% of the credit hours necessary to receive a degree. This federal requirement applies to all institutions.

ADMISSION INFORMATION For DUAL ADMISSION

Applications for Admission

Dual Admission

Complete both the Illinois Eastern Community Colleges and the Western Illinois University application which will be designated "Dual Admission." The application will be forwarded to Western Illinois University to apply for dual entry into Illinois Eastern Community Colleges and Western Illinois University.

Transfer Admission

The student must have earned an Associate of Arts or Associate of Science Degree and be in good standing at an Illinois Eastern Community College. Official transcripts from previous institutions must be mailed directly to Western Illinois University at the time of acceptance to be included in the advising updates. The dual-admitted student will follow the Western Illinois University undergraduate catalog in effect for requirements from the date of dual admit, unless otherwise requested. Some curriculum require a higher GPA to be admitted into the program, consult the Western catalog or call the Admissions Management Center at 309/298-3110.

Students must meet the current State of Illinois immunization requirements. Information may be obtained from the Beu Health Center on the Macomb campus by calling 309/298-1888. The health form will be sent from Western and must be on file before the student begins classes at Western.

Tuition

Students who reside within the state of Illinois qualify for in-state rates at Western Illinois University.

Once a student transfers to Western, he/she will be eligible for student rates at selected Western events and activities in Macomb. These include athletic home games, Bureau of Cultural Affairs programs and University Union Board events.

Fees

All Western Illinois University students are assessed a one time fee of \$7.00 for official transcripts from Western Illinois University. This fee will be charged to the student upon admission for their first Western class.

Students will be mandated to pay student fees at each attending institution.

Financial Aid

All students seeking financial aid must complete the Free Application for Federal Student Aid (FAFSA).

Student awarded financial aid must meet both Illinois Eastern Community Colleges and Western Illinois University standards for satisfactory progress while attending each institution. For example, if a student is working toward an associate's degree from Illinois Eastern Community Colleges' policy will be in effect. Upon transfer into Western Illinois University, the Western policy will be in effect. Copies of the standards are available from the Financial Aid Office at each institution.

The student's financial aid transcript will be electronically transmitted to Western for all dual applicants transferring into a Western degree program.

Scholarships

Illinois Eastern Community Colleges offer several scholarships for entering students. Specific information may be obtained from any of the Illinois Eastern Community Colleges Financial Aid Office.

Western Illinois University has several scholarships reserved for transfer students, including community college graduates. For specific information, contact the Scholarship Office at 309/298-2001.

Student Services

Illinois Eastern Community Colleges will provide financial aid counseling, as well as academic and personal counseling services. Illinois Eastern Community Colleges will provide academic advisors who have been trained in Dual Admission procedures to aid in the transfer process.

Western Illinois University will provide financial aid counseling, academic advising services, personal and career counseling, an upper division academic assistance program, access to library services and career placement services for Western graduates. Western will designate an admission counselor who will be the primary contact person for all dual enrolled students.

When the student is accepted at Illinois Eastern Community Colleges, a copy of the Western Illinois University application will be forwarded to Western. When Western has received this application and all official transcripts, an acceptance will be granted into the Dual Admission Program. The student will receive written notification of this acceptance.

Each semester, Western will track the student's progress toward meeting the requirements for their Western degree by providing a copy of Western's Audit of Requirements for Degrees (WARD Report). A copy will be sent to both the student and the advisor at Illinois Eastern Community Colleges.

Agenda Item #8

Bid Committee Report
January 18, 2000

Olney Central College

1. 2000 Pickup Truck

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – 2000 Pickup Truck for Olney Central College
DATE: January 18, 2000

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality, and serviceability.

Bid Committee recommends acceptance of the low bid to meet all specifications from **Robinson Ford Lincoln Mercury, Robinson, IL** for a total of **\$28,094.80**. They submitted a bid for a **2000 Ford F350 Pickup**.

Bid tabulation is attached.

Respectfully submitted,

Nancy Allard
Hans Andrews
Harry Hillis, Jr.
Doug Shipman
Bob Story

Source of Funds: Maintenance

Rationale for Purchase: OCC staff will use this truck for snow removal, recycling requirements, and other maintenance needs. OCC expects to utilize this vehicle on campus for 10+15 years.

The "Advertisement for Bids" was placed in the Olney Daily Mail for one (1) day.

Olney Central College

2000 Pickup Truck

Bid Tabulation

COMPANY	MAKE/MODEL	BID
Burger Chrysler-Plymouth-Dodge Olney, IL	Dodge 3500 Quad-Cab 4x4 Pickup	\$28,700.00
Joe Hotze Ford Inc Salem, IL	Ford F350	\$28,445.00
Kenny Shreve Ford	Ford F350	\$25,740.80
Olney Ford Lincoln-Mercury Olney, IL	Ford F350 SD 4x4 SC SRW	\$28,133.80
Robinson Ford Lincoln-Mercury Robinson, IL	Ford F350	\$28,094.80

2000 (NEW) MODEL YEAR PICKUP BID SPECIFICATIONS:

1 ton truck, extended cab, 4 door, shortbed, 4 x 4, single rear wheels meeting the following specifications:

- GVWR Rating 9800 Minimum
- 300 Horsepower Engine Minimum
- Rubber Floor Covering
- Air Conditioner
- 4 Speed Automatic Transmission w/ Overdrive
- 4 Wheel Drive-Push Button Electric Engage/Auto Lock Hubs
- Axle Ratio: 4.10 Minimum, 4.31 Maximum
- Intermittent Wipers
- AM/FM Radio w/ Clock
- Power Steering
- Power Brakes 4-Wheel Disc, 4-Wheel Antilock
- 38 Gallon Fuel Tank Minimum
- Bench Type Cloth Seating
- Trailer Hitch Frame Mounted w/ Receiver Class IV Minimum
- Trailer Wiring 7-Lead Harness
- Mirrors (2) Power w/ Foldaway & Power Telescopic Trailer Tow
- Snow Plow Prep Package
- Auxiliary Battery if Available
- Rear Bumper Step Type
- Spare-Full Size Tire & Wheel
- Front & Rear Stabilizer Bars
- All Terrain Tires
- Sliding Rear Window
- Cab Clearance Lights
- Engine Block Heater
- Tinted Windshield w/ Highest Ultraviolet Protective Rating
- Privacy Glass
- Heavy Duty Service Package to Include External Oil & Transmission Cooler, Alternator
- 13,000 Pounds Trailer Towing Capability Minimum
- Color to be Determined at Time of Order from Manufacturers
- Exterior/Interior List

ALL FREIGHT, DELIVERY, LICENSE AND TITLE CHARGES ARE INCLUDED IN BID. OUR QUOTATION AS SUBMITTED ON THIS FORM WILL REMAIN FIRM FOR SIX WEEKS FROM THE DATE QUOTATION IS RECEIVED BY ILLINOIS EASTERN COMMUNITY COLLEGES.

TOTAL BID _____	COMPANY _____
MAKE _____	ADDRESS _____
MODEL _____	_____
SIGNATURE _____	TELEPHONE _____
DATE _____	

Note: Please submit bid in **duplicate**.

Agenda Item #9

District Finance

- A. Financial Report**
- B. Approval of Financial Obligations**

ILLINOIS EASTERN COMMUNITY COLLEGES

DISTRICT 529

TREASURER'S REPORT December 31, 1999

<u>FUND</u>	<u>BALANCE</u>
Educational	\$1,288,510.49
Operations & Maintenance	\$505,211.40
Operations & Maintenance (Restricted)	\$698,657.24
Bond & Interest	(\$149,050.00)
Auxiliary	\$505,921.53
Restricted Purposes	(\$32,023.63)
Working Cash	\$19,978.59
Trust & Agency	\$52,309.05
Audit	\$7,442.13
Liability, Protection & Settlement	\$237,004.51
TOTAL ALL FUNDS	<u>\$3,133,961.31</u>

Respectfully submitted,

Marilyn Grove, Treasurer

LIST OF INVESTMENTS
December, 1999

Date Purchased	Maturity Date	Rate of Interest	Bank	Cost	Value	Interest to be Earned
Education Fund						
5/5/99	5/5/2000	5.06	Civitas Bank (CD)	32,000	33,619	1,619
11/18/99	6/18/00	5.75	Old National Bank (CD)	1,500,000	1,550,313	50,313
Operations & Maintenance Fund						
11/18/99	6/18/00	5.75	Old National Bank (CD)	150,000	155,031	5,031
Operations & Maintenance Fund (Rest)						
8/31/99	2/29/00	5.71	Community Bank & Trust (CD)	300,000	308,565	8,565
11/9/99	4/11/00	6.02	Trust Bank (CD)	600,000	615,240	15,240
Auxiliary Fund						
11/9/99	4/11/00	6.02	Trust Bank (CD)	500,000	512,700	12,700
Restricted Purposes						
Working Cash Fund						
12/16/98	6/16/00	5.10	Old National Bank (CD)	1,515,000	1,630,898	115,898
10/20/99	4/20/01	5.95	Citizens National Bank of Albion (CD)	675,000	735,244	60,244
10/20/99	6/18/00	5.95	Civitas Bank (CD)	28,000	29,111	1,111
11/9/99	4/11/00	5.75	Old National Bank (CD)	10,000	10,335	335
Trust & Agency Fund						
5/5/99	5/5/2000	5.06	Civitas Bank (CD)	118,000	123,971	5,971
8/31/99	2/29/00	5.71	Community Bank & Trust (CD)	100,000	102,855	2,855
Liability & Protection Fund						
11/9/99	4/11/00	5.75	Old National Bank (CD)	150,000	155,031	5,031

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-DEC-1999
Percentage of time remaining through the Budget: 49.863

GENERAL FUNDS

	ADJUSTED BUDGET	YEAR-TO-DATE ACTUAL	VARIANCE TO BUDGET	PERCENT OF BUDGET
	-----	-----	-----	-----
REVENUES:				
LOCAL GOVT SOURCES	2,407,000.00	2,021,152.83	-385,847.17	-16.030
STATE GOVT SOURCES	11,982,378.00	5,772,489.10	-6,209,888.90	-51.825
STUDENT TUITION & FEES	4,606,000.00	4,782,978.38	176,978.38	3.842
FACILITIES REVENUE	40,000.00	12,690.50	-27,309.50	-68.274
INVESTMENT REVENUE	50,000.00	41,511.81	-8,488.19	-16.976
NON-GOVT GIFTS, GRANTS & BEQUESTS	.00	21,286.40	21,286.40	#####
OTHER REVENUES	100,000.00	81,762.96	-18,237.04	-18.237
DUMY	.00	.00	.00	.000
	-----	-----	-----	-----
TOTAL REVENUES:	19,185,378.00	12,733,871.98	-6,451,506.02	-33.627
EXPENDITURES:				
INSTRUCTION	8,286,612.32	4,133,605.20	-4,153,007.12	-50.117
ACADEMIC SUPPORT	548,975.32	264,310.37	-284,664.95	-51.854
STUDENT SERVICES	930,727.32	473,396.63	-457,330.69	-49.137
PUBLIC SERV/CONT ED	65,539.00	34,310.52	-31,228.48	-47.649
AUXILIARY SERV	.00	.00	.00	.000
OPER & MAINT PLANT	2,499,584.00	961,157.59	-1,538,426.41	-61.547
INSTITUTIONAL SUPPORT	4,615,878.04	1,677,698.72	-2,938,179.32	-63.654
SCH/STUDENT GRNT/WAIVERS	1,827,000.00	1,565,057.46	-261,942.54	-14.337
	-----	-----	-----	-----
TOTAL EXPENDITURES:	18,774,316.00	9,109,536.49	-9,664,779.51	-51.479
TRANSFERS AMONG FUNDS:				
INTERFUND TRANSFERS	576,890.00	716,890.00	140,000.00	24.268
	-----	-----	-----	-----
TOTAL TRANSFERS AMONG FUNDS:	576,890.00	716,890.00	140,000.00	24.268
NET INCREASE/DECREASE IN NET ASSETS	-165,828.00	2,907,445.49	3,073,273.49	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-DEC-1999
Percentage of time remaining through the Budget: 49.863

OBM RESTRICTED

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
STATE GOVT SOURCES	1,867,178.00	67,178.00	-1,800,000.00	-96.402
INVESTMENT REVENUE	.00	30,433.55	30,433.55	#####
OTHER REVENUES	.00	9,905.01	9,905.01	#####
	-----	-----	-----	-----
TOTAL REVENUES:	1,867,178.00	107,516.56	-1,759,661.44	-94.242
EXPENDITURES:				
OPER & MAINT PLANT	1,493,254.00	149,876.72	-1,343,377.28	-89.963
INSTITUTIONAL SUPPORT	2,208,133.00	194,916.28	-2,013,216.72	-91.173
	-----	-----	-----	-----
TOTAL EXPENDITURES:	3,701,387.00	344,793.00	-3,356,594.00	-90.685
NET INCREASE/DECREASE IN NET ASSETS	-1,834,209.00	-237,276.44	1,596,932.56	87.064

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-DEC-1999
Percentage of time remaining through the Budget: 49.863

BOND AND INTEREST

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	1,330,085.00	1,124,916.45	-205,168.55	-15.425
INVESTMENT REVENUE	.00	1,688.20	1,688.20	#####
	-----	-----	-----	-----
TOTAL REVENUES:	1,330,085.00	1,126,604.65	-203,480.35	-15.298
EXPENDITURES:				
INSTITUTIONAL SUPPORT	1,309,776.00	1,236,155.25	-73,620.75	-5.621
	-----	-----	-----	-----
TOTAL EXPENDITURES:	1,309,776.00	1,236,155.25	-73,620.75	-5.621
NET INCREASE/DECREASE IN NET ASSETS	20,309.00	-109,550.60	-129,859.60	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-DEC-1999
Percentage of time remaining through the Budget: 49.863

AUXILIARY FUNDS

	ADJUSTED BUDGET	YEAR-TO-DATE ACTUAL	VARIANCE TO BUDGET	PERCENT OF BUDGET
	-----	-----	-----	-----
REVENUES:				
STUDENT TUITION & FEES	760,175.00	94,862.99	-665,312.01	-87.521
SALES & SERVICE FEES	2,538,873.00	1,003,133.23	-1,535,739.77	-60.489
FACILITIES REVENUE	1,800.00	395.00	-1,405.00	-78.056
INVESTMENT REVENUE	.00	22,105.02	22,105.02	#####
NON-GOVT GIFTS, GRANTS & BEQUESTS	.00	12,000.00	12,000.00	#####
OTHER REVENUES	710,881.00	32,934.62	-677,946.38	-95.367
	-----	-----	-----	-----
TOTAL REVENUES:	4,011,729.00	1,165,430.86	-2,846,298.14	-70.949
AUXILIARY ENTERPRISES:				
SALARIES	1,139,431.35	421,487.07	-717,944.28	-63.009
EMPLOYEE BENEFITS	67,590.00	26,104.22	-41,485.78	-61.379
CONTRACTUAL SERVICES	292,478.50	89,868.88	-202,609.62	-69.273
GEN. MATERIAL & SUPPLIES	2,843,899.70	1,000,087.23	-1,843,812.47	-64.834
CONF/TRAVEL MEETING EXPENSE	236,012.00	66,575.83	-169,436.17	-71.791
FIXED CHARGES	38,700.00	15,416.19	-23,283.81	-60.165
UTILITIES	25,543.45	6,256.61	-19,286.84	-75.506
CAPITAL OUTLAY	388,210.00	57,893.70	-330,316.30	-85.087
INTERFUND TRANSFERS	716,890.00	-716,890.00	-1,433,780.00	#####
OTHER EXPENDITURES	352,507.00	41,129.93	-311,377.07	-88.332
	-----	-----	-----	-----
TOTAL AUXILIARY ENTERPRISES:	6,101,262.00	1,007,929.66	-5,093,332.34	-83.480
NET INCREASE/DECREASE IN NET ASSETS	-2,089,533.00	157,501.20	2,247,034.20	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-DEC-1999
Percentage of time remaining through the Budget: 49.863

WORKING CASH

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
INVESTMENT REVENUE	140,000.00	57,978.59	-82,021.41	-58.587
	-----	-----	-----	-----
TOTAL REVENUES:	140,000.00	57,978.59	-82,021.41	-58.587
TRANSFERS AMONG FUNDS:				
INTERFUND TRANSFERS	-140,000.00	.00	140,000.00	100.000
	-----	-----	-----	-----
TOTAL TRANSFERS AMONG FUNDS:	-140,000.00	.00	140,000.00	100.000
NET INCREASE/DECREASE IN NET ASSETS	280,000.00	57,978.59	-222,021.41	-79.293

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-DEC-1999
Percentage of time remaining through the Budget: 49.863

AUDIT

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	40,000.00	31,507.81	-8,492.19	-21.230
INVESTMENT REVENUE	.00	455.46	455.46	#####
	-----	-----	-----	-----
TOTAL REVENUES:	40,000.00	31,963.27	-8,036.73	-20.092
EXPENDITURES:				
INSTITUTIONAL SUPPORT	21,000.00	21,996.89	996.89	4.747
	-----	-----	-----	-----
TOTAL EXPENDITURES:	21,000.00	21,996.89	996.89	4.747
NET INCREASE/DECREASE IN NET ASSETS	19,000.00	9,966.38	-9,033.62	-47.545

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-DEC-1999
Percentage of time remaining through the Budget: 49.863

LPS

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	450,000.00	381,139.39	-68,860.61	-15.302
INVESTMENT REVENUE	.00	2,608.58	2,608.58	#####
	-----	-----	-----	-----
TOTAL REVENUES:	450,000.00	383,747.97	-66,252.03	-14.723
EXPENDITURES:				
INSTITUTIONAL SUPPORT	613,546.00	160,289.62	-453,256.38	-73.875
	-----	-----	-----	-----
TOTAL EXPENDITURES:	613,546.00	160,289.62	-453,256.38	-73.875
NET INCREASE/DECREASE IN NET ASSETS	-163,546.00	223,458.35	387,004.35	#####

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 June 30, 2000
 (With comparative totals for July 01, 1999)
 (amounts expressed in dollars)

Governmental Fund Types

	Current Year 2000	Prior Year 1999
ASSETS and OTHER DEBITS:		
ASSETS:		
CASH	2,555,752	5,695,436
CASH IN BANK		
IMPREST FUND	1,000	1,100
CHECK CLEARING	2,000	2,000
INVESTMENTS	2,732,000	1,450,000
RECEIVABLES	2,256,409	5,010,506
INTERFUND RECEIVABLES	627	6,067
TOTAL ASSETS AND OTHER DEBITS:	7,547,788	12,165,109
Liabilities, equity and other credits		
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE	117,658	165,226
CURRENT OBLIGATIONS PAYABLE		24,786
ACCOUNTS PAYABLE	-128,387	-3,421
ACCRUED EXPENSE		
INTERFUND PAYABLES	627	6,067
DEFERRED REVENUE		4,113,673
OTHER LIABILITIES	350,136	697,620
TOTAL LIABILITIES:	340,034	5,003,950
EQUITY AND OTHER CREDITS:		
Fund Balances:		
FUND BALANCE	1,383,782	-273,859
RESERVE FOR ENCUMBRANCES	5,823,972	7,435,018
TOTAL EQUITY AND OTHER CREDITS:	7,207,755	7,161,159
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	7,547,788	12,165,109

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 June 30, 2000
 (With comparative totals for July 01, 1999)
 (amounts expressed in dollars)

Proprietary Fund Types

	AUXILIARY FUNDS	Current Year 2000	Prior Year 1999
<hr/>			
ASSETS and OTHER DEBITS:			
ASSETS:			
CASH	505,922	505,922	-1,168,311
CASH IN BANK			
IMPREST FUND	20,500	20,500	20,500
CHECK CLEARING			
INVESTMENTS	500,000	500,000	1,100,000
RECEIVABLES	81,758	81,758	49,383
INTERFUND RECEIVABLES			
INVENTORY	371,248	371,248	348,431
TOTAL ASSETS AND OTHER DEBITS:	<hr/> 1,479,428	<hr/> 1,479,428	<hr/> 350,004
Liabilities, equity and other credits			
LIABILITIES:			
PAYROLL DEDUCTIONS PAYABLE			
CURRENT OBLIGATIONS PAYABLE			
ACCOUNTS PAYABLE	-11,836	-11,836	-12,182
ACCRUED EXPENSE			
INTERFUND PAYABLES			
DEFERRED REVENUE			
OTHER LIABILITIES			-723,978
TOTAL LIABILITIES:	<hr/> -11,836	<hr/> -11,836	<hr/> -736,159
EQUITY AND OTHER CREDITS:			
INVESTMENT IN PLANT	1,333,763	1,333,763	899,315
REVENUE CONTROL	157,501	157,501	186,848
Fund Balances:			
FUND BALANCE			
RESERVE FOR ENCUMBRANCES			
TOTAL EQUITY AND OTHER CREDITS:	<hr/> 1,491,264	<hr/> 1,491,264	<hr/> 1,086,163
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	<hr/> 1,479,428	<hr/> 1,479,428	<hr/> 350,004
	=====	=====	=====

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 June 30, 2000
 (With comparative totals for July 01, 1999)
 (amounts expressed in dollars)

Fiduciary Fund Types

	WORKING CASH	TRUST AND AGENCY	Current Year 2000	Prior Year 1999
ASSETS and OTHER DEBITS:				
ASSETS:				
CASH	19,979	52,309	72,288	178,113
CASH IN BANK		--		
IMPREST FUND		--		
CHECK CLEARING		--		
INVESTMENTS	2,228,000	218,000	2,446,000	2,325,000
RECEIVABLES		3,293	3,293	
INTERFUND RECEIVABLES		--		
INVENTORY		--		
TOTAL ASSETS AND OTHER DEBITS:	2,247,979	273,602	2,521,581	2,503,113
Liabilities, equity and other credits				
LIABILITIES:				
PAYROLL DEDUCTIONS PAYABLE		--		
CURRENT OBLIGATIONS PAYABLE		--		
ACCOUNTS PAYABLE		-51	-51	
ACCRUED EXPENSE		--		
INTERFUND PAYABLES		139,950	139,950	139,950
DEFERRED REVENUE		--		
OTHER LIABILITIES		--		26,358
TOTAL LIABILITIES:		139,899	139,899	166,308
EQUITY AND OTHER CREDITS:				
INVESTMENT IN PLANT		--		
REVENUE CONTROL		--		
Fund Balances:				
FUND BALANCE	2,247,979	119,920	2,367,899	2,321,754
RESERVE FOR ENCUMBRANCES		13,783	13,783	15,050
TOTAL EQUITY AND OTHER CREDITS:	2,247,979	133,703	2,381,682	2,336,805
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	2,247,979	273,602	2,521,581	2,503,113
	=====	=====	=====	=====

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 June 30, 2000
 (With comparative totals for July 01, 1999)
 (amounts expressed in dollars)

Memorandum Only

	Current Year 2000	Prior Year 1999
<hr/>		
ASSETS and OTHER DEBITS:		
ASSETS:		
CASH	3,133,961	4,705,238
CASH IN BANK		
IMPREST FUND	21,500	21,600
CHECK CLEARING	2,000	2,000
INVESTMENTS	5,678,000	4,875,000
RECEIVABLES	2,341,461	5,059,889
INTERFUND RECEIVABLES	627	6,067
INVENTORY	371,248	348,431
	<hr/>	<hr/>
TOTAL ASSETS AND OTHER DEBITS:	11,548,797	15,018,226
Liabilities, equity and other credits		
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE	117,658	165,226
CURRENT OBLIGATIONS PAYABLE		24,786
ACCOUNTS PAYABLE	-140,274	-15,602
ACCRUED EXPENSE		
INTERFUND PAYABLES	140,577	146,017
DEFERRED REVENUE		4,113,673
OTHER LIABILITIES	350,136	
	<hr/>	<hr/>
TOTAL LIABILITIES:	468,097	4,434,099
EQUITY AND OTHER CREDITS:		
INVESTMENT IN PLANT	1,333,763	899,315
REVENUE CONTROL	157,501	186,848
Fund Balances:		
FUND BALANCE	3,751,681	2,047,895
RESERVE FOR ENCUMBRANCES	5,837,755	7,450,068
	<hr/>	<hr/>
TOTAL EQUITY AND OTHER CREDITS:	11,080,700	10,584,126
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	<hr/>	<hr/>
	11,548,797	15,018,226
	=====	=====

ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS
COMPARISON REPORT FY98-00

College	Category	FISCAL YEAR 1998			FISCAL YEAR 1999			FISCAL YEAR 2000				Summer Hours	Cost per Semester Hour
		Annual Budget	Spent Thru December	% of Bdgt	Annual Budget	Spent Thru December	% of Bdgt	Annual Budget	Spent Thru December	% of Bdgt	% of Year		
Frontier	Bills		\$235,867			\$198,680			\$514,277				
	Payroll		729,688			789,138			849,896				
	Totals	\$1,982,133	965,555	49%	\$2,077,018	987,818	48%	\$2,638,593	1,364,173	52%	50%	3,676	\$371.10
Lincoln Trail	Bills		337,071			348,499			526,187				
	Payroll		795,265			873,748			1,089,236				
	Totals	2,602,512	1,132,336	44%	2,697,681	1,222,247	45%	3,250,689	1,615,423	50%	50%	1,832	881.78
Olney Central	Bills		454,240			328,288			574,904				
	Payroll		1,234,452			1,271,793			1,537,745				
	Totals	3,700,904	1,688,692	46%	3,761,268	1,600,081	43%	4,484,872	2,112,649	47%	50%	3,633	581.52
Wabash Valley	Bills		358,234			270,461			458,203				
	Payroll		970,049			1,032,533			1,236,126				
	Totals	2,822,934	1,328,283	47%	2,944,978	1,302,994	44%	3,694,006	1,694,329	46%	50%	3,101	546.38
Workforce Educ.	Bills		123,599			112,794			547,397				
	Payroll		596,608			605,204			441,947				
	Totals	1,608,675	720,207	45%	1,769,316	717,998	41%	1,619,930	989,344	61%	50%	3,732	265.10
District Office	Bills		134,145			129,757			112,507				
	Payroll		325,681			314,506			365,262				
	Totals	910,368	459,826	51%	924,251	444,263	48%	1,080,747	477,769	44%	50%		
District Wide	Bills		875,919			262,165			603,500				
	Payroll		117,315			133,968			251,378				
	Totals	2,037,720	993,234	49%	1,407,496	396,133	28%	2,005,479	854,878	43%	50%		
O & M	Bills												
	Payroll												
	Totals												
GRAND TOTALS		15,665,246	7,288,133	47%	15,582,008	6,671,534	43%	18,774,316	9,108,565	49%	50%	15,974	570.21

Excludes DOC

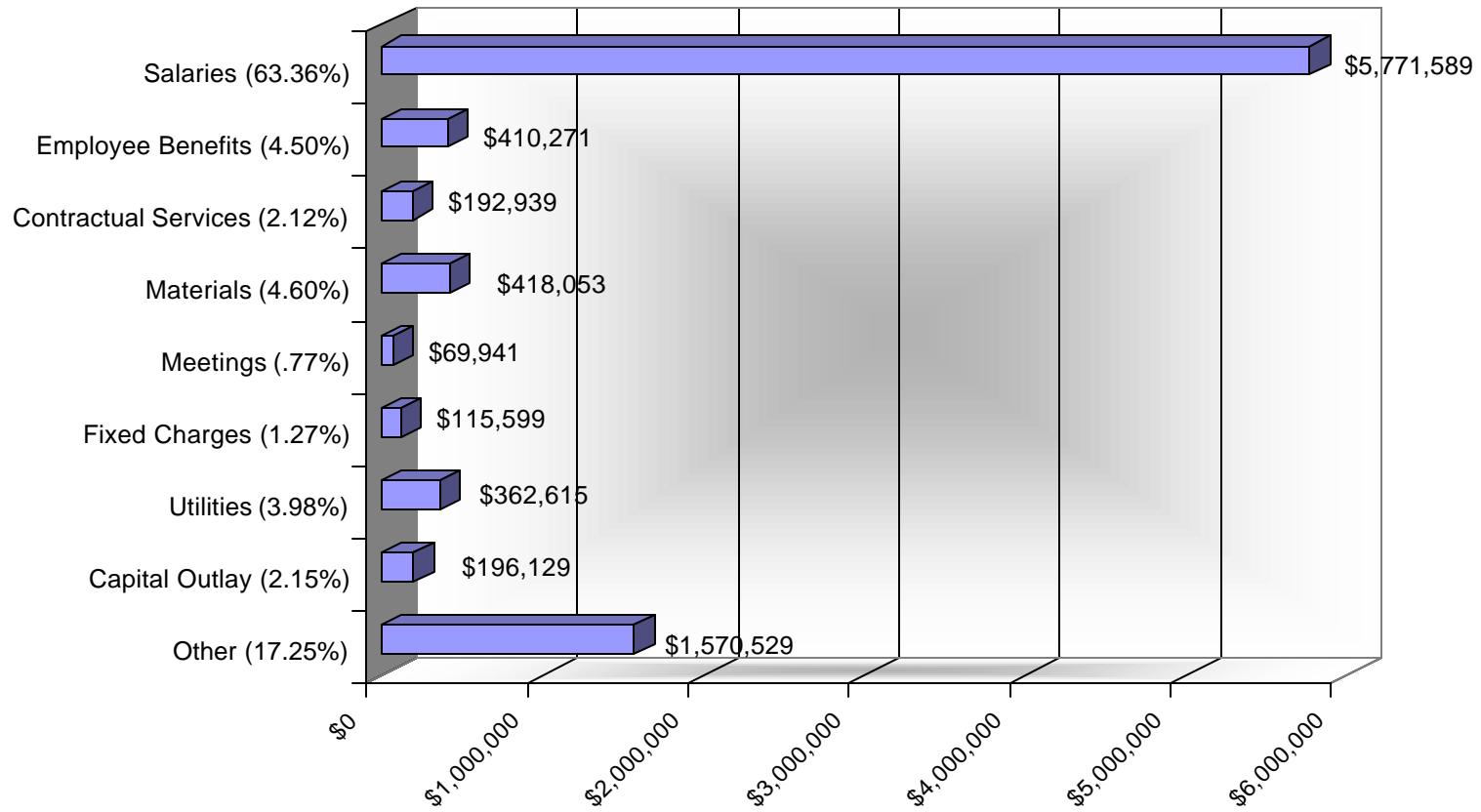
ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS
ANNUAL COMPARISON REPORT FY96-97

FISCAL YEAR 1996

FISCAL YEAR 1997

College	Category	Annual Budget	Spent Thru FY96	% of Bdgt.	Annual Budget	Spent Thru FY97	% of Bdgt.
Frontier	Bills		280,697			329,606	
	Payroll		1,261,346			1,329,343	
	Totals	1,584,532	1,542,043	97%	1,669,767	1,658,949	99%
Lincoln Trail	Bills		376,901			413,208	
	Payroll		1,451,821			1,469,308	
	Totals	1,910,994	1,828,722	96%	1,891,732	1,882,516	100%
Olney Central	Bills		508,385			587,464	
	Payroll		2,444,855			2,436,174	
	Totals	2,992,001	2,953,240	99%	3,051,721	3,023,638	99%
Wabash Valley	Bills		414,722			375,255	
	Payroll		1,827,712			1,803,006	
	Totals	2,282,100	2,242,434	98%	2,216,259	2,178,261	98%
Workforce Educ.	Bills		195,431			229,218	
	Payroll		1,301,780			1,391,784	
	Totals	1,519,113	1,497,211	99%	1,534,554	1,621,002	106%
District Office	Bills		210,287			230,566	
	Payroll		601,776			639,092	
	Totals	816,740	812,063	99%	904,204	869,658	96%
District Wide	Bills		520,503			933,803	
	Payroll		211,558			259,357	
	Totals	838,763	732,061	87%	1,378,951	1,193,160	87%
O & M	Bills		1,248,157			1,199,831	
	Payroll		594,759			618,734	
	Totals	1,908,058	1,842,916	97%	1,904,920	1,818,565	95%
GRAND TOTALS		13,852,301	13,450,690	97%	14,552,108	14,245,749	98%

Illinois Eastern Community Colleges FY2000 Operating Funds



Illinois Eastern Community Colleges Dist. #529

As of December 31, 1999 - \$9,108,565

Agenda Item #10

Chief Executive Officer's Report

Agenda Item #11

Executive Session

Agenda Item #12

Approval of Executive Session Minutes

Agenda Item #13

Approval of Personnel Report

MEMORANDUM

TO: Board of Trustees
FROM: Terry Bruce
DATE: January 12, 2000
RE: Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the attached Personnel Report.

mk

Attachment

PERSONNEL REPORT

INDEX

400.1. Employment of Personnel

**400.2. Request for Approval of Proposed
Non-College Employment (external report)**

400.3. Functional Organization Chart (informational report)

400.4. Retirement

PERSONNEL REPORT

400.1. Employment of Personnel

A. Professional/Non-Faculty

1. David McKimmy: Initial full-time employment as Assistant Program Director, SBDC. Amount: Based upon \$30,000 per fiscal year. Effective: January 20, 2000. Employment is contingent upon continued funding of a grant. Code: 65085D-5085D-404-1201

400.2. Request for Approval of Proposed Non-College Employment (external report)

400.3. Functional Organization Chart (informational report)

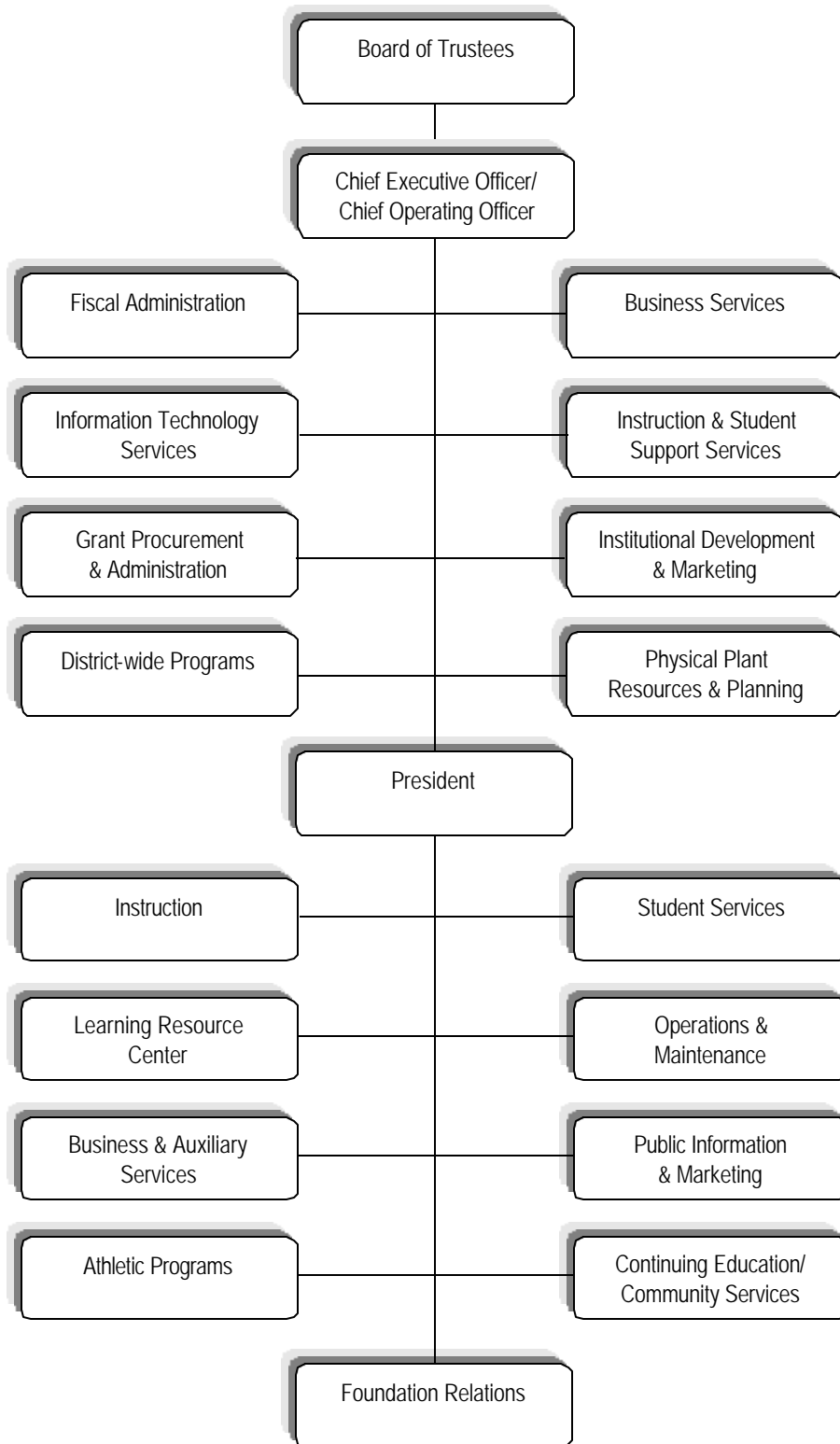
400.4. Retirement

A. Professional/Non-Faculty

1. Beverly Fisher, Director Public Assistant (GR), Frontier Community College, effective February 29, 2000.

ILLINOIS EASTERN COMMUNITY COLLEGES

Functional Organization Chart



Agenda Item #14

Collective Bargaining

Agenda Item #15

Litigation

Agenda Item #16

Acquisition & Disposition of Property

Agenda Item #17

Other Items

Agenda Item #18

Adjournment

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**Protection, Health, and Safety
Projects Schedule
Phase III & IV**

Phase III

ENVIRONMENTAL BARRIER PROJECTS & MISCELLANEOUS:	Estimated Budget										
Misc. ADA Improvements All campuses & DO	\$505,000										
Exit Door Modifications OCC	\$126,000										

Phase IV

Environmental Barriers FCC, LTC & WVC	\$366,300										
Exit Modifications - WVC	\$61,700										
Replace Stage Curtains OCC & WVC	\$55,700										
Stage Floor Replacement OCC	\$48,400										
Flooring Replacements Asbestos - WVC	\$105,000										
Roof Replacements OCC & WVC	\$128,400										

	Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted
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TENTATIVE
Protection, Health, and Safety
Projects Schedule
Phase IV

Phase IV

MECHANICAL & ELECTRICAL PROJECTS:	Estimated Budget										
Replace Rooftop Units LTC	\$363,000										
Replace Rooftop Units OCC	\$779,300										
HVAC/Dehumidification Upgrades – WVC	\$284,300										
HVAC Replacement FCC	\$137,900										
Fire Alarm & Emergency Lighting Replacement LTC & WVC	\$382,000										
Electrical Renovations WVC	\$284,300										
Furnace Replacement FCC	\$84,700										
Lighting & Fire Alarm Upgrades - FCC & OCC	\$69,600										
TOTALS : ESTIMATED BUDGET \$3,781,600 BID AMOUNT \$2,727,815			Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted

12/31/99