

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

February 16, 1999



Location:

**Lincoln Trail College
11220 State Hwy. 1
Robinson, IL 62454**

**Dinner - 6 p.m. - Lincoln Room
Meeting - 7 p.m. - Cafeteria**

IECC BOARD AGENDA

7 P.M.

February 16, 1999

1. **Call to Order & Roll Call** **Chairman Wattleworth**
2. **Disposition of Minutes** **CEO Bruce**
3. **Recognition** **Bruce**
 - A. **Visitors and Guests**
 - B. **IECCEA Representative**
4. **Public Comment**
5. **Reports**
 - A. **Report from Trustees**
 - B. **Report from Presidents**
 - C. **Report from George Woods**
 - D. **Report from Cabinet**
6. **Policy Readings**
None
7. **Staff Recommendations for Approval**
 - A. **AccessUS Contract Renewal** **Allard**
 - B. **Farmers & Merchants State Bank of Virden Resolution** **Allard**
 - C. **Change in Board Meeting Locations for October & November 1999** **Bruce**
 - D. **Agreement with Liaoning University** **Bruce**
 - E. **Tuition Increase** **Bruce**
8. **Bid Committee Report** **Allard**
 - Frontier Community College**
 1. **Laptop Computers**
 2. **Video Projectors**
 - Wabash Valley College**
 1. **Computers**
 2. **Data/Video Projectors**
9. **District Finance**
 - A. **Financial Report**..... **Allard**
 - B. **Approval of Financial Obligations** **Bruce**
10. **Chief Executive Officer's Report** **Bruce**
11. **Executive Session**..... **Bruce**
12. **Approval of Executive Session Minutes**..... **Bruce**
13. **Approval of Personnel Report**..... **Bruce**
14. **Collective Bargaining**..... **Bruce**
15. **Litigation** **Bruce**
16. **Acquisition & Disposition of Property**..... **Bruce**
17. **Other Items**
18. **Adjournment**

Agenda Item #1

Call to Order & Roll Call

Agenda Item #2

Disposition of Minutes

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges - Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College - Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, held in the Nursing Building of Frontier Community College, Fairfield, Illinois, on Tuesday, January 19, 1999.

AGENDA #1 – “Call to Order & Roll Call” - The meeting was called to order at 7:00 p.m., by Dr. Kent L. Wattleworth, Chairman.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

Dr. G. Andrew Fischer, Ms. Karen Marie Jameson, Mrs. Shirley Kessler, Mr. James W. Lane, Jr., Mrs. Beverly L. Turkal, Dr. Kent L. Wattleworth, Miss Marilyn J. Wolfe. Also present was Miss Jamie Owen, student trustee. Trustees absent: None. There being a quorum present, the Chairman declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Mr. Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.
Dr. Hans Andrews, President of Olney Central College.
Dr. John Arabatgis, President of Lincoln Trail College.
Dr. Harry Benson, President of Wabash Valley College.
Dr. William J. Lex, President of Frontier Community College.
Mr. George Woods, Dean of Community Development & Workforce Education.
Ms. Pamela Schwartz, Associate Dean of Institutional Development.
Mrs. Nancy J. Allard, Comptroller & Director of Finance.
Mrs. Terry Stanford, Executive Secretary to the CEO.
Mrs. Marty Novak, Director of Personnel.
Mr. Harry Hillis, Jr., Board Secretary.

CEO to Chair Meeting: The Chairman asked Mr. Bruce to Chair this meeting. With Board concurrence, Mr. Bruce assumed the Chair.

AGENDA #2 – “Disposition of Minutes” – Open meeting minutes of the regular meeting, held on Tuesday, December 15, 1998 were presented for approval.

Board Action: Mr. Lane made a motion to approve, as prepared, open meeting minutes of December 15, 1998. The motion was seconded by Dr. Fischer. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted.

AGENDA #3 – “Recognition” –

#3-A. Visitors & Guests: Visitors & guests present were recognized.

#3-B. IECCEA Representative: None.

AGENDA #4 – “Public Comment” – None.

AGENDA #5 – “Reports” -

#5-A. Report from Trustees: The following reports were presented:

(1) Hainan University, Opening Ceremony: Mrs. Kessler presented an informational report on the opening ceremony at Hainan University in China, which she attended as representative of the Board of Trustees and IECC. Committed people are running the program there and all involved are very enthused about their relationship with Illinois Eastern Community Colleges.

(2) ICCTA Meeting: Mrs. Kessler and Dr. Wattleworth represented IECC at the recent meeting of Illinois Community College Trustees Association in Peoria. Two documents were distributed to trustees: An Executive Summary of Illinois Board of Higher Education Citizens’ Agenda for Illinois Higher Education, and Proposed 1999 ICCTA Legislative Goals.

#5-B. Report from Presidents: Informational reports from each of the four colleges were presented by Dr. Andrews, Dr. Arabatgis, Dr. Benson and Dr. Lex.

#5-C. Report from George Woods: Mr. Woods presented an informational report on Workforce Education.

#5-D. Report from Cabinet: None.

AGENDA #6 – “Policy Readings” – None.

AGENDA #7 – “Staff Recommendations for Approval” - The following staff recommendations were presented for approval.

#7-A. Resolution on Petition Filing: The CEO recommended approval of the following resolution to provide for filing of election petitions.

Resolution of the Board of Trustees
For Filing of Election Petitions

WHEREAS, the election for members of the Board of Trustees will be held on Tuesday, April 13, 1999, and petitions and other nomination papers are to be filed in the main office of Illinois Eastern Community Colleges District No. 529, at 233 East Chestnut Street, Olney, Illinois.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of said community college district, that petitions of candidacy and other nomination papers are to be filed with Harry Hillis, Jr., Board Secretary, or Terry Stanford, Executive Secretary to the CEO, in the district office, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, during the filing period. First date for filing is Monday, January 25, 1999, and last date for filing is Monday, February 1, 1999.

Board Action: Mr. Lane made a motion to adopt the foregoing resolution providing for filing of election petitions. The motion was seconded by Mrs. Turkal and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#7-B. Creation of Harry L. Crisp Scholarship: The CEO recommended approval of the following resolution providing for creation of the Harry L. Crisp Scholarship.

Resolution of the Board of Trustees

Harry L. Crisp Scholarship

WHEREAS, the Board of Trustees of Illinois Eastern Community Colleges District #529 recognizes the valuable service rendered by Mr. Harry L. Crisp II to the Illinois Community College Board, as its Chairman.

THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby creates a scholarship, at Frontier Community College, Lincoln Trail College, Olney Central College, and Wabash Valley College, to be named “The Harry L. Crisp II Scholarship,” in honor of Mr. Crisp.

BE IT FURTHER RESOLVED, that the President of each college will establish the scholarship, its criteria and its recipient.

Board Action: Mrs. Kessler made a motion to adopt the foregoing resolution creating the Harry L. Crisp Scholarship. The motion was seconded by Dr. Fischer and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #8 – “Bid Committee Report” – The Bid Committee presented the following report and recommendations, followed by Board action as recorded.

#8-A. Frontier Community College – Used 1998 or Newer Automobile: Bid Committee recommends acceptance of the low bid received that meets all specifications from John Rice Ford-Chrysler, Carmi, IL, for a total of \$12,621, (\$15,900 less trade-in of \$3,300 plus \$21 for license & title), for a 1998 Ford Taurus SE, with mileage of 17,218. Department: Fleet Automobile. Source of Funds: Educational Fund.

Board Action: Mrs. Turkal made a motion to accept the bid of John Rice Ford-Chrysler as recommended. The motion was seconded by Miss Owen and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #9 – “District Finance” – The following District financial matters were presented:

#9-A. Financial Report: The monthly financial reports were presented, including the treasurer's report, showing a balance in all funds of \$5,008,821.49, as of December 31, 1998. The reports were accepted.

#9-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for the month of January 1999, totaling \$684,477.37, were presented for approval.

Board Approval for Payment of Financial Obligations: Mr. Lane made a motion to approve payment of the district financial obligations for the month of January 1999, in the amounts listed, and payments from the revolving fund for the month of December, 1998. The motion was seconded by Miss Wolfe and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #10 – “Chief Executive Officer's Report” - Mr. Bruce presented informational reports relative to the following topics:

1. Telecomm Graduates.
2. New Opportunity with Lianoning University – Shenyang China.
3. Ninety International Students.
4. Application for School-to-Work Filed.
5. Banner Training for Grant Personnel.
6. SIHEC Funds.
7. Board of Trustees Organizational Meeting – November 16, 1999.
8. Employee Satisfaction Survey.
9. Progress on Machine Technology Building.
10. Hope Scholarship and Lifetime Learning Tax Credits.
11. Lucille Lance – Charleston, IL.
12. John Howard and Training.
13. Illinois Online Network.
14. Illinois Virtual Campus.
15. IT Savings.
16. New Math Instructor – OCC.
17. Enrollment Comparison.
18. 1999-2001 College Catalogs.

AGENDA #11 – “Executive Session” - The Chair recommended that a closed meeting be held, under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district, [including hearing testimony on a complaint lodged against an employee to determine its validity]; and, under Section 2(c)(2) of the Open Meetings Act to discuss collective negotiating matters; and, under Section 2(c)(11) of the Open Meetings Act to consider pending litigation against, affecting or on behalf of the District or

litigation which is probable or imminent; and, under Section 2(c)(21) of the Open Meetings Act to consider and approve minutes of meetings lawfully closed under the Act.

#11-A. Closed Meeting: Mrs. Kessler made a motion to hold a closed meeting to consider the matters outlined by the Chair. The motion was seconded by Miss Wolfe and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: Ms. Jameson. Trustees absent: None. The motion having received 6 yea votes and 1 nay vote, the Chair declared the motion carried. A closed meeting was held, beginning at 8:30 p.m.

#11-B. Closed Meeting Ended: Mrs. Kessler made a motion to reconvene in open session. The motion was seconded by Miss Owen. The Chair asked trustees in favor of the motion to say "Aye" and those opposed to say "No." The viva voce (by the voice) vote was taken and the Chair declared that the "Ayes" have it and the motion is adopted. A quorum being present, the Board of Trustees reconvened in open, public session for the transaction of business at 9:40 p.m.

(Note: Separate minutes have been prepared for the foregoing closed meeting.)

AGENDA #12 – "Approval of Executive Session Minutes" – Mr. Lane made a motion to approve, for the public record, minutes of a closed meeting held on Tuesday, December 15, 1998. The motion was seconded by Miss Wolfe. The Chair asked trustees in favor of the motion to say "Aye" and those opposed to say "No." The viva voce (by the voice) vote was taken and the Chair declared that the "Ayes" have it and the motion is adopted.

AGENDA #13 – "Approval of Personnel Report" - The CEO recommended approval of the following amended personnel report.

400.1. Employment of Personnel

A. Administrative

1. Melanie Lee: Initial full-time employment as Director of Public Information & Marketing at Frontier Community College. Amount: Based upon \$27,000 per fiscal year. Effective: January 25, 1999.

400.2. Change in Status

A. Technical

1. Barbara McGuire, Secretary I, Workforce Education, \$18,056 per fiscal year, to Computer Lab Technician, Workforce Education, \$19,556 per fiscal year, effective February 1, 1999.

400.3. CEO Contract

A contract will be prepared for presentation at the February meeting.

400.4. Authorization to Employ Nursing Faculty

The Board of Trustees authorizes hiring one additional nursing faculty member for Lincoln Trail College, subject to receipt of all required documentation.

400.5. 1998-99 Special Assignment

A. Frontier Community College

1. Jan Wiles, Phi Theta Kappa Advisor, \$300.

400.6. Resignation

A. Faculty

1. Kent Norris, Telecommunications Instructor, effective January 11, 1999.

400.7. Retirement

A. Faculty

1. Ray Culver, Physics Instructor, effective May 31, 1999.

Personnel Report - Addendum

400.8. Termination of Employment

A. Technical

1. James Chapman, Computer Technician, Olney Central College, effective January 29, 1999.

#13-A. Board Action to Amend Personnel Report: Mr. Lane made a motion to amend the Personnel Report, to add an addendum, Section 400.8, Termination of Employment of James Chapman. The motion was seconded by Mrs. Kessler. The Chair asked trustees in favor of the motion to say "Aye" and those opposed to say "No." The viva voce (by the voice) vote was taken and the Chair declared that the "Ayes" have it and the motion is adopted.

#13-B. Board Action to Approve Personnel Report: Dr. Fischer made a motion to approve the amended Personnel Report. The motion was seconded by Mr. Lane and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #14 – "Collective Bargaining" – None.

AGENDA #15 – "Litigation" – None.

AGENDA #16 – "Acquisition & Disposition of Property" - None.

AGENDA #17 – "Other Items" – None.

AGENDA #18 – “Adjournment” – Mr. Lane made a motion to adjourn. The motion was seconded by Mrs. Kessler. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared that the “Ayes” have it, the motion is adopted, and the meeting adjourned at 9:45 p.m.

Approved: Chairman: _____

Secretary: _____

Minutes of a special meeting of the Board of Trustees of Illinois Eastern Community Colleges - Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College - Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, held via telephone conferencing, in the Conference Room at the District Office building, 233 East Chestnut Street, Olney, Illinois, on Wednesday, February 3, 1999.

Notice of Special Meeting: This special meeting was called by Dr. Kent L. Wattleworth, Chairman of the Board of Trustees. Notice of the meeting was given at least 24 hours before the meeting, in writing, by personal service to each member of the Board and to news media having requested such notice. A copy of the notice was also posted at the main office of this school district. The notice did specify the date, time and place of the meeting, and the purpose thereof.

Purpose: Purpose of this special meeting was to discuss collective bargaining and possible action.

#1. Call to Order & Roll Call: The meeting was called to order at 5:00 p.m., by Dr. Kent L. Wattleworth, Chairman. The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

Dr. G. Andrew Fischer, Ms. Karen Marie Jameson, Mrs. Shirley Kessler, Mr. James W. Lane, Jr., Mrs. Beverly L. Turkal, Dr. Kent L. Wattleworth, Miss Marilyn J. Wolfe. Trustees absent: Miss Jamie Owen, student trustee. There being a quorum present, the Chairman declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: Ms. Jameson, Mrs. Kessler, Dr. Wattleworth were present in the District Office Conference Room. Dr. Fischer was present via telephone from Mt. Carmel, Illinois. Mr. Lane was present via telephone from Robinson, Illinois. Mrs. Turkal was present via telephone from Brussels, Illinois. Miss Wolfe was present via telephone from Albion, Illinois.)

Also present at this meeting, in addition to trustees:

Mr. Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.
Ms. Christine Cantwell, Associate Dean at District Office.
Ms. Pamela Schwartz, Associate Dean of Institutional Development.
Mrs. Nancy J. Allard, Comptroller & Director of Finance.
Mrs. Marty Novak, Director of Personnel.
Mr. Harry Hillis, Jr., Board Secretary.

Guests Present: Mr. Dan Tahtinen, OCC faculty member.

CEO to Chair Meeting: The Chairman asked Mr. Bruce to Chair this meeting. With Board concurrence, Mr. Bruce assumed the Chair.

#2. Adopt Memorandum of Agreement Amending Existing Collective Bargaining Agreement: The CEO recommended adoption of the Memorandum of Agreement Amending the Existing Collective Bargaining Agreement, as ratified by the Illinois Eastern Community Colleges Education Association, IEA-NEA. The memorandum, consisting of 3 pages, concerns distance learning and internet courses.

Board Action: Dr. Fischer made a motion to adopt the Memorandum of Agreement Amending Existing Collective Bargaining Agreement as recommended. The motion was seconded by Mrs. Turkal and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Trustees voting nay: None. Trustees absent: Miss Owen. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

3. Adjournment: Mrs. Kessler made a motion to adjourn. The motion was seconded by Mr. Lane and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Trustees voting nay: None. Trustees absent: Miss Owen. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried. The meeting adjourned at 7:05 p.m.

Approved: Chairman: _____

Secretary: _____

Agenda Item #3

Recognition

- A. Visitors and Guests**
- B. IECCEA Representative**

Agenda Item #4

Public Comment

Agenda Item #5

Reports

- A. Report from Trustees**
- B. Report from Presidents**
- C. Report from George Woods**
- D. Report from Cabinet**

Agenda Item #6

Policy First Readings (and Possible Approval)

None

Agenda Item #7

Staff Recommendations for Approval

- 7A. AccessUS Contract Renewal**
- 7B. Farmers & Merchants State Bank of Virden Bank
Deposit Resolution**
- 7C. Change in Board Meeting Locations for October & November 1999**
- 7D. Agreement with Liaoning University**
- 7E. Tuition Increase**

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Agenda Item #7A

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: February 10, 1999
RE: AccessUs Contract Renewal

Mr. Chairman, I recommend renewal of the AccessUs contract.

TLB/tes

MEMORANDUM

TO: Terry Bruce
FROM: Nancy Allard
DATE: July 11, 2001
SUBJECT: AccessUS Contract Renewal

Our contract for T-1 Internet service with AccessUS is up for renewal. We have contacted AccessUS and they are sending a renewal contract.

The cost of the Internet connection has not increased. It will be \$17,904 annually plus \$50 per month for five (5) existing dial up accounts. We have asked AccessUS to setup a quarterly payment schedule with the first payment due March 18, 1999.

This contract provides the direct connectivity to the Internet for all IECC locations that are connected to IECC's wide area network (WAN). Currently, all four campuses, the District Office and the Crisp Center have connectivity to the WAN.

A direct Internet connection provides the following resources:

- X Internet connectivity for student computer labs for research and training.
- X Staff and faculty access to the Internet for research and E-mail.
- X Internet access to IECC information.
- X Access to IECC's administrative software system via the Internet. After the implementation of SCT's software, many of the functions that currently require students to visit a campus can be done on-line over the Internet (i.e. applying for admissions, registering for classes, checking financial aid, etc.).

We have been pleased with the years of service from AccessUS and are recommending renewal of this contract. If you support our recommendation, please place this on the February Board agenda for action.

Thank you.

NA/cr

Attachment

AccessU.S. Service Agreement

This Basic Services Agreement (the "Agreement") is entered into this 16th day of February 1999, between accessU.S. Inc. a Illinois corporation and Illinois Eastern Community College account identification IECC. This agreement shall provide a dedicated connection to Illinois Eastern Community College through accessU.S.'s network to the Internet at T1 bandwidth and dial up accounts at a discount rate of \$10 each. You agree to pay accessU.S. the sum of \$1492 per month for a term of One (1) year, plus \$50 per month for 5 existing dial up accounts .

- 1) 2) This Agreement shall be for a term of ONE (1) year and shall thereafter automatically renew itself for successive ONE (1) year terms unless either party terminates this Agreement, in writing, at least 30 days prior to the then current date for termination. ACCESSU.S. reserves the right to change its rates for any renewal term by notifying you at least 30 days in advance of the effective date of such change in rates. 2)
- 3) You will be invoiced monthly/yearly in advance for all amounts due and owing to ACCESSU.S.. Such payment is due within 15 days after the date of such invoice. If payment is not received within a 30-day period you will be charged an interest rate equal to the lesser of 1.5% per month or the maximum amount permitted by the law of your state. If at anytime you fail to pay ACCESSU.S. with 30 days of the invoice date, you will be considered in default under the terms and conditions of this contract. If such default occurs, the cumulative total of all monthly payments owed to ACCESSU.S. remaining on this contract become due and payable as of that date, as liquidation damages and not as a penalty. In such case the monthly payments for such damages will be calculated at the rate of T1 bandwidth, or \$1492.00 for each month/year remaining under this Agreement. Customer acknowledges that the amounts payable pursuant to the proceeding sentence are equitable compensation to ACCESSU.S. which is intended to reasonably compensate ACCESSU.S. for the losses which are occasioned by Customer's failure to honor its obligations hereunder and that the exact amount of charges is difficult or impractical to establish.
- 4) ACCESSU.S. offers you access to the Internet. You hereby acknowledge that the Internet is not owned, operated, or managed by, or in any way affiliated with ACCESSU.S. or any of its affiliates, and that it is a separate network of computers, independent of ACCESSU.S.. Your use of the Internet is solely at your own risk and is subject to all applicable local, state, national and international laws and regulations. The services' being provided hereunder are provided on an as is, as available basis and ACCESSU.S. specifically disclaims any responsibility or liability for any disruptions in service.
- 5) ACCESSU.S.'s network may only be used for lawful purposes. The transmission of any material in violation of any United States or State regulation is prohibited. This includes, but is not limited to, copyrighted material, material legally judged to be threatening or obscene, material protected by trade secret or material that is otherwise deemed to be proprietary.
- 6) Access to other networks connected to ACCESSU.S.'s network must comply with the rules appropriate for that other network. ACCESSU.S. exercises no control whatsoever of the content of the information passing through its network.
- 7) ACCESSU.S. MAKES NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THOSE OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THIS INCLUDES LOSS OF DATA RESULTING FROM DELAYS, NONDELIVERIES, MISDELIVERIES OR SERVICE INTERRUPTION CAUSED BY ITS OWN NEGLIGENCE OR YOUR ERRORS AND OMISSIONS. USE OF ANY INFORMATION OBTAINED BY ACCESSU.S.'S NETWORK IS AT YOUR OWN RISK. ACCESSU.S. SPECIFICALLY DENIES ANY RESPONSIBILITY FOR THE ACCURACY OR QUALITY OF INFORMATION OBTAINED THROUGH ITS SERVICES.
- 8) IN THE EVENT ACCESSU.S. HAS SOLD YOU HARDWARE HEREUNDER, ACCESSU.S. MAKES NO REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THOSE OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE PROVIDED, HOWEVER ACCESSU.S. HEREBY TRANSFERS TO YOU ALL OF THE WARRANTIES PROVIDED TO ACCESSU.S. BY THE MANUFACTURER OR SUCH HARDWARE.
- 9) ACCESSU.S. reserves the right to from time to time monitor your activity to ensure your compliance with the provisions of this Agreement. Upon the occurrence of the breach by you of any provisions of this Agreement, ACCESSU.S. reserves the right to terminate this Agreement and the services being provided to you hereunder;

provided, however, such termination will not relieve you of any liability under this Agreement including, but not limited to your obligation to pay the amounts set forth in Paragraph 1 hereof.

- 10) You shall indemnify ACCESSU.S., its affiliates, officers, directors, licensees and licensors from any and all claims and expenses, including without limitation reasonable attorneys' fees arising from your breach of any provision of this Agreement.
- 11) This Agreement shall be governed by and construed in accordance with the laws of the State Missouri.
- 12) This Agreement shall not be assignable by you except with the written consent of ACCESSU.S.. Subject to the foregoing, this Agreement shall be binding upon, and inure to the benefit of the parties hereto and their respective successors and assigns.
- 13) Only a written instrument signed by the party against which the modification is being forced may modify this Agreement.
- 14) This Agreement contains the entire agreement of the parties hereto with respect to the matters hereby and supersedes any other prior or simultaneous agreement related to such matters.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the day and year first above written.

ACCESSU.S.

By: Robert Semaan

ANET/accessU.S.

Illinois Eastern Community Colleges

By: _____

Title: _____

Date: _____

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MEMORANDUM

TO: Board of Trustees

FROM: Terry L. Bruce

DATE: February 10, 1999

RE: Deposit Resolution with Farmers & Merchants State Bank

Mr. Chairman, I recommend approval of the bank deposit resolution with Farmers & Merchants State Bank in Virden, Illinois.

TLB/tes

MEMORANDUM

TO: Terry Bruce
FROM: Nancy Allard
SUBJECT: Farmers & Merchants State Bank of Virden Resolution
DATE: February 10, 1999

The attached bank resolution is required to open an electronic transfer bank account at Farmers & Merchants State Bank in Virden, IL.

At this location the Workforce Education staff can deposit registration funds that can be transferred to the district's local bank. This will provide a more efficient and secure way of handling these student funds.

We are requesting this resolution be presented to the Board of Trustees at the February meeting for their consideration.

Thank you.

NA/cr

Attachment

Agenda Item #7B

**RESOLUTION OF THE BOARD OF TRUSTEES
ILLINOIS EASTERN COMMUNITY COLLEGES DISTRICT #529**

Financial Institution:

Farmers and Merchants State Bank of
Virден, Illinois, 201 E. Jackson St. P.O.
Box 470, Virден, IL 62690-0470
(217) 965-5496

By: Illinois Eastern Community Colleges District #529

Workforce Education
233 East Chestnut Street
Olney, IL 62450

A. I, Harry Hillis, Jr., certify that I am Secretary of the above-named Community College District, organized under the laws of the State of Illinois, Federal Employer I.D. Number 37-090-6196, and that the following is a correct copy of resolutions adopted at a meeting of the Community College District duly and properly called and held on February 16, 1999. These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

B. Be it resolved that,

- (1) The Financial Institution named above is designated as a depository for the funds of this Community College District.
- (2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by this Financial Institution.
- (3) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of this Community College District with this Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.
- (4) Any of the persons named below, so long as they act in a representative capacity as agents of this Community College District, are authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated below, from time to time with this Financial Institution, concerning funds deposited in this Financial Institution, moneys borrowed from this Financial Institution or any other business transacted by and between this Community College District and this Financial Institution subject to any restrictions stated below.
- (5) Any and all prior resolutions adopted by this Community College District and certified to this Financial Institution as governing the operation of this Community College District's account(s), are in full force and effect, unless supplemented or modified by this authorization.
- (6) This Community College District agrees to the terms and conditions of any account agreement, properly opened by any authorized representative(s) of this Community College District, and authorizes the Financial Institution named above, at any time, to charge this Community College District for all checks, drafts, or other orders, for the payment of money, that are drawn on this Financial Institution, regardless of by whom or by what means the facsimile signature(s) may have been affixed so long as they resemble the facsimile signature specimens in Section C, (or the facsimile signature specimens that this Community College District files with this Financial Institution from time to time) and contain the required number of signatures for this purpose.

C. If indicated, any person listed below (subject to any expressed restrictions) is authorized to:

Name and Title	Signature	Facsimile Signature (if used)
(A) <u>Mary Kay Enrietta, Training Advisor</u>	_____	_____
(B) <u>Marilyn Grove, Treasurer</u>	_____	_____
(C) _____	_____	_____

Indicate A,B,C,

 B (1) Exercise all of the powers listed in (2) through (6).

 A (2) Open any deposit or checking account(s) in the name of this Community College District.

D. I further certify that this Community College District has, and at the time of adoption of this resolution, had, full power and lawful authority to adopt the foregoing resolutions and to confer the powers granted to the persons named who have full power and lawful authority to exercise the same.

Chairman of Board of Trustees

Secretary of Board of Trustees

(AFFIX SEAL)

Member of Board of Trustees

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: February 10, 1999
RE: Change in Board Meeting Locations for October & November

Mr. Chairman, it is necessary to switch the locations for the October and November Board meetings due to the Focus Visit from the North Central Association. Since the visit is to review the institutional climate at Olney Central College, I recommend moving the October Board meeting from Lincoln Trail College to Olney Central College. The November meeting would then be scheduled to take place at Lincoln Trail College.

I recommend approval of this request.

TLB/tes

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: February 10, 1999
RE: Agreement with Liaoning University

Mr. Chairman, I recommend approval of an educational agreement with Liaoning University, Shenyang, China.

TLB/tes

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: February 10, 1999
RE: Tuition Increase

Mr. Chairman, it has become necessary to set the tuition rate to \$40.00 per semester hour in order for IECC to qualify for equalization funding. This is an increase of \$4.50 per semester hour and will become effective Summer semester, 1999.

TLB/tes

Agenda Item #8

Bid Committee Report

Frontier Community College

1. Laptop Computers
2. Video Projectors

Wabash Valley College

1. Computers
2. Data/Video Projectors

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendations – Laptop Computers for Frontier Community College
DATE: February 16, 1999

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality, and serviceability.

Bid Committee recommends acceptance of the low bid received that meets all specifications from Gateway Companies, Inc. located in Kansas City, MO for a total of \$82,400.

A tabulation sheet is attached.

Respectfully submitted,

Nancy Allard
Alex Cline
Ted Davis
Harry Hillis, Jr.
William Lex

Source of Funds: Library Service Tech Act FY99 Grant

Department: Learning Resource Centers (all 4 campuses)

Rationale for Purchase: This equipment is being purchased with grant funds to establish a laptop laboratory at each college library. This will enable the Learning Resource Centers to offer training on the various databases available in the Learning Resource Centers at various locations.

The "Advertisement for Bids" was placed in the Wayne County Press for one (1) day.

FRONTIER COMMUNITY COLLEGE

(40) Laptop Computers

Bid Tabulation

COMPANY	BID TOTAL
Gateway Companies, Inc. Kansas City, MO	\$82,400.00
Charley Inc Robinson, IL	86,160.00
	89,160.00
Micropower Connecting Point Springfield, IL	87,520.00
CPS International Barrington, IL	91,240.80
Charley Inc Robinson, IL	97,040.00
Pinnacle Computer Services Inc Evansville, IN	115,412.00

FRONTIER COMMUNITY COLLEGE

LAPTOP COMPUTER BID SPECIFICATIONS:

QUANTITY (40 COMPUTERS)

minimum required specifications:

- SCREEN 13.3" XGA ACTIVE MATRIX COLOR DISPLAY
- PROCESSOR: INTEL 233 MHZ PENTIUM II PROCESSOR WITH 512K CACHE
- MEMORY: 64 MB SDRAM
- GRAPHICS ACCELERATOR: 128-BIT ACCELERATOR WITH 2MB VIDEO MEMORY
- ZOOMED VIDEO PORT
- HARD DRIVE: 4GB ULTRA ATA HARD DRIVE
- FLOPPY DRIVE: INTEGRATED 1.44 MB 3.5" FLOPPY DISK DRIVE
- CD-ROM: INTEGRATED 8X MIN/20X MAX CD-ROM DRIVE
- MULTIMEDIA PACKAGE: 16-BIT SOFTWARE WAVETABLE AUDIO
- STEREO SPEAKERS
- INTERNAL MICROPHONE
- HEADPHONE/SPEAKER JACK
- LINE IN AND LINE OUT MICJACKS
- NTSC/PAL OUT
- KEYBOARD: FULL-SIZE KEYBOARD WITH MS WINDOWS 95 KEYS
- MOUSE: TOUCH PAD TO ALSO INCLUDE AN EXTERNAL MOUSE
- OPERATING SYSTEM: MICROSOFT WINDOWS 98
- ADDITIONAL SOFTWARE: NO ADDITIONAL SOFTWARE NEEDED
- EXPANSION SLOTS: TWO DEEP SOCKETED PCMCIA TYPE II SLOTS
- BATTERY: LITHIUM ION; ALSO AC PACK
- EXTERNAL PORTS: USB, PARALLEL, SERIAL, VGA, PS/2 AND INFRARED PORTS
- NETWORK CARD: 10/100 BASET PCMCIA
- CERTIFICATIONS: FCC CLASS B, UL AND CSA CERTIFIED
- PRICE MUST INCLUDE SHIPPING AND HANDLING

YEAR 2000 COMPLIANT

WARRANTY AND SUPPORT: 30-DAY UNCONDITIONAL RETURN PRIVILEGE; 1-YEAR, NEXT-BUSINESS-DAY, ON-SITE SERVICE PROVIDED PROBLEM CANNOT BE RESOLVED BY PHONE WITH TECHNICAL SUPPORT; WARRANTY ISSUES TO BE RESOLVED IN LESS THAN ONE WEEK; 3-YEAR PARTS REPLACEMENT WITH PREPAID FREIGHT PREFERRED; LESSER TERMS WILL BE CONSIDERED; TELEPHONE TECHNICAL SUPPORT 18 HOUR, 6-DAYS-A-WEEK REQUIRED. COMPLETE DOCUMENTATION FOR ALL HARDWARE AND SOFTWARE MUST BE PROVIDED. FAILURE TO PROVIDE SHALL CONSTITUTE REASON FOR UNCONDITIONAL RETURN OF THE SYSTEM /SYSTEMS WITH NO RESTOCKING CHARGE. FAILURE TO GIVE DETAILED EXPLANATION/DOCUMENTATION OF PROPOSED EQUIPMENT BEING SUPPLIED WILL BE POSSIBLE CAUSE FOR REJECTION OF BID. ANY EXCEPTION TO WARRANTY & SUPPORT REQUIREMENTS OR FAILURE TO PROVIDE SHALL CONSTITUTE REASON FOR UNCONDITIONAL RETURN OF THE SYSTEM/SYSTEMS WITH NO RESTOCKING CHARGE. ANY EXCEPTION TO WARRANTY & SUPPORT REQUIREMENTS OR FAILURE TO COMPLY WILL BE CONSIDERED NON-RESPONSIVE.

ALL FREIGHT, DELIVERY AND OR INSTALLATION CHARGES ARE INCLUDED IN BID. OUR QUOTATION AS SUBMITTED ON THIS FORM WILL REMAIN FIRM FOR SIX WEEKS FROM THE DATE QUOTATION IS RECEIVED BY ILLINOIS EASTERN COMMUNITY COLLEGES.

TOTAL BID _____
 COMPANY _____
 SIGNATURE _____
 ADDRESS _____

 TELEPHONE _____ DATE _____

NOTE: Please submit bid in duplicate.

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendations – Video Projectors for
Frontier Community College

DATE: February 16, 1999

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality, and serviceability.

Bid Committee recommends acceptance of the low bid received that meets all specifications from **Central Indiana Marketing** located in **Evansville, IN** for a total of **\$17,896.00**.

A tabulation sheet is attached.

Respectfully submitted,

Nancy Allard
Ted Davis
Harry Hillis, Jr.
William Lex

Source of Funds: Library Service Tech Act FY99 Grant

Department: Learning Resource Centers (all 4 campuses)

Rationale for Purchase: The equipment is being purchased with grant funds as part of the laptop laboratory each college library is establishing. This equipment will allow the trainer to project images from his computer on the screen for the trainees to see and better understand what is being taught.

The "Advertisement for Bids" was placed in the Wayne County Press for one (1) day.

FRONTIER COMMUNITY COLLEGE

Video Projectors

Bid Tabulation

COMPANY	BID TOTAL (4)
Central Indiana Marketing Evansville, IN	\$17,896.00
Midwest Visual Godfrey, IL	18,365.00
	19,126.60
Beatty TeleVisual Inc Springfield, IL	20,629.76

**FRONTIER COMMUNITY COLLEGE
VIDEO PROJECTORS
QUANTITY (4)**

MINIMUM SPECIFICATIONS:

TRUE SVGA 800X600 RESOLUTION
AUTOMATIC IMAGE CONFIGURATION: PLUG AND PROJECT
AUTO SYNCHRONIZATION, AUTO TRACKING, AUTO POSITIONING, AUTO SOURCE
DETECT, AND AUTO BLACK/WHITE LEVEL DETECT.
MUST HAVE CABLEWIZARD II, BRIGHTNESS 750 ANSI LUMENS, ZOOM LENS
3 WATT BUILT IN SPEAKER SYSTEM
COMPATIBLE WITH IBM PC AND MACINTOSH COMPUTERS
VIDEO/AUDIO INPUTS
EACH PROJECTOR TO INCLUDE SP-LAMP-7E
DELUXE TRAVEL CASE WITH PULL-OUT HANDLE AND WHEELS
SVGA/MAC COMPUTER CABLES
PC AUDIO CABLE
MOUSE CABLE
VIDEO/AUDIO CABLES
WIRELESS REMOTE/MOUSE
WEIGHT: NO MORE THAN 12 POUNDS

TWO YEAR WARRANTY: VENDOR MUST PROVIDE IN SERVICE TRAINING, TECH
SUPPORT, AND A LOANER DURING ANY DOWN TIME. VENDOR MUST PROVIDE FREE
PICKUP AND DELIVERY IN AND OUT OF WARRANTY. IN SERVICE TRAINING TO BE
PROVIDED BY VENDOR AT ALL FOUR ILLINOIS EASTERN COMMUNITY COLLEGES
CAMPUS LOCATIONS (FAIRFIELD, ROBINSON, OLNEY AND MT. CARMEL)

**ALL FREIGHT, DELIVERY AND OR INSTALLATION CHARGES ARE INCLUDED IN
BID. OUR QUOTATION AS SUBMITTED ON THIS FORM WILL REMAIN FIRM FOR
SIX WEEKS FROM THE DATE QUOTATION IS RECEIVED BY ILLINOIS EASTERN
COMMUNITY COLLEGES.**

TOTAL BID _____

COMPANY _____

SIGNATURE _____

ADDRESS _____

TELEPHONE _____ DATE _____

NOTE: Please submit bid in duplicate.

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendations – Computers for
Wabash Valley College

DATE: February 16, 1999

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality, and serviceability.

Bid Committee recommends acceptance of the low bid received that meets all specifications from **Charley, Inc.** located in Robinson, Illinois for a total of **\$57,356.00** for **42 computers**.

A tabulation sheet is attached.

Respectfully submitted,

Nancy Allard
Harry Benson
Alex Cline
Harry Hillis, Jr.
Wayne Henegar

Source of Funds: ESL, Perkins, Advanced Technology and Bookstore

Department: Instructional Computer Lab, ESL, Computer Lab, Media Center Computer Lab, and Bookstore

Rationale: To provide 16 new computers for Instructional Computer Lab, 7 new computers for English as a Second Language Lab, 14 new computers for Bauer Media Center multi-media lab, and 5 computers for administrative and book store.

The "Advertisement for Bids" was placed in the Wayne County Press for one (1) day.

WABASH VALLEY COLLEGE

Computers

Bid Tabulation

Company	350 MHZ	400 MHZ	450 MHZ	366 Celeron	400 Celeron	
Charley Inc Robinson, IL	\$1,167.00	\$1,314.00	\$1,498.00	N/A	\$1,102.00	Per Unit
	1,135.00	1,303.00	1,485.00	N/A	1,093.00	10 or more
	1,125.00	1,247.00	1,440.00	N/A	1,082.00	20 or more
CPS International Barrington, IL	1,215.00	1,380.00	1,585.00	1,165.00	1,215.00	Per Unit
	1,200.00	1,365.00	1,570.00	1,145.00	1,200.00	10 or more
	1,195.00	1,360.00	1,565.00	1,140.00	1,195.00	20 or more
Gateway Kansas City, MO	1,353.00	1,547.00	1,790.00	1,130.00	N/A	Per Unit
	1,342.00	1,536.00	1,779.00	1,119.00	N/A	10 or more
	1,337.00	1,531.00	1,774.00	1,114.00	N/A	20 or more
Micropower Connection Springfield, IL	1,540.00	1,739.00	2,020.00	N/A	N/A	Per Unit
	1,540.00	1,739.00	2,020.00	N/A	N/A	10 or more
	1,540.00	1,739.00	2,020.00	N/A	N/A	20 or more
Dell Computer Corp Round Rock, TX	1,704.00	1,752.00	1,896.00	N/A	N/A	Per Unit
	1,464.00	1,504.00	1,794.00	N/A	N/A	10 or more
	1,314.00	1,428.00	1,711.00	N/A	N/A	20 or more

**WABASH VALLEY COLLEGES
COMPUTER SPECIFICATIONS:**

- Processor: Intel Pentium® PII operating at 350/400/450 MHz or Celeron 366/400 MHz. Quote separately for each processor speed.
- Motherboard: PCI/ISA or PCI/AGP/ISA 100 MHz front side bus with USB ports; plug-and-play up-to-date BIOS; System board, and all components must be current and compatible with: MS-DOS® 6.22+; Windows® 3.1/WIN95/WIN98/NT 4.0; MS OFFICE 2000®; AutodeskAutoCAD® r.12/13/14 for DOS/Windows; Cali-Ellis Senior Mastery V2.1 and all mainstream 16 and 32bit application software. Novell cert. or statement of compatibility preferred.
- RAM: 64 MB SRAM, SDRAM, or PC 100 DIMMs.
- Fixed Disk: At least 4 GB EIDE or SCSI (at least 11 ms access time).
- Video: PCI bus or AGP graphics accelerator (at least 64-bit) with at least 8 MB DRAM, WRAM or VRAM or equal. 15" FST-NI color monitor. Include drivers for all above OS with at least 16-bit color.
- Slots: At least 1 ISA open.
- Diskette: 1 3.5" 1.44 Mb diskette drive.
- Other: Mini-tower or Mid-tower case; at least 230-watt power supply; 104-key enhanced keyboard; Microsoft® mouse; Windows 98® preloaded (Include WIN98 CD-ROM); 24X or faster CD-ROM drive; 3COM PnP 10/100 Ethernet card (RJ45). Creative Labs PCI sound card with amplifier feature.
Year 2000 Compliant.
- Warranty and Support: 30-day unconditional return privilege; 1-year, next-business-day, on-site service provided problem cannot be resolved by phone with technical support; Warranty issues to be resolved in less than one week. 3-year parts replacement with prepaid freight preferred; lesser terms will be considered; **Telephone technical support 18 hour, 6-days-a-week required**. Complete documentation for all hardware and software must be provided. Failure to provide shall constitute reason for unconditional return of the system or systems with no restocking charge.

- NOTE:**
- Quote 3 PII processor options: 350, 400, and 450 MHz and 2 Celeron processor options: 366 and 400 MHz*
 - Bids will be evaluated on responses to each of the categories above. Failure to give detailed explanation/documentation of proposed equipment being supplied will be possible cause for rejection of bid. Any exceptions to warranty and support requirements or failure to comply will be considered non-responsive.*

-OVER-

<u>Processor</u>	<u>Per Unit</u>	<u>10 or more</u>	<u>20 or more</u>
<i>400 MHZ</i>	_____	_____	_____
<i>450 MHZ</i>	_____	_____	_____
<i>366 Celeron</i>	_____	_____	_____
<i>400 Celeron</i>	_____	_____	_____

*Quote additional cost of upgrading each unit to each of the following:
(Specify brand, model numbers, and document)*

128 Meg Ram _____

17" Monitor _____

6.4G Fixed disk _____

8G or greater Fixed disk _____

ALL FREIGHT, DELIVERY, AND/OR INSTALLATION CHARGES ARE INCLUDED IN BID. OUR QUOTATION AS SUBMITTED ON THIS FORM WILL REMAIN FIRM FOR A PERIOD OF AT LEAST SIX WEEKS FROM THE DATE QUOTATION IS RECEIVED BY ILLINOIS EASTERN COMMUNITY COLLEGES.

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____ DATE _____

NOTE: Please submit bid in duplicate.

To: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendations – Data/Video Projectors for
Wabash Valley College

DATE: February 16, 1999

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality, and serviceability.

Bid Committee recommends acceptance of the low bid received that meets all specifications from **Central Indiana Marketing** located in **Evansville, IN** for a total of **\$66,164.00**.

A tabulation sheet is attached.

Respectfully submitted,

Nancy Allard
Harry Benson
Harry Hillis, Jr.
Wayne Henegar

Source of Funds: Technology Enhancement Grant

Department: Classrooms

Rationale for Purchase: To provide 11 ceiling-mounted projectors for instructional classrooms to project computer images and video.

The "Advertisement for Bids" was placed in the Wayne County Press for one (1) day.

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WABASH VALLEY COLLEGE

Data/Video Projector

Bid Tabulation

		Item #1			Item #2		
COMPANY	PER UNIT	PER 5 UNITS	PER 10 UNITS	PER UNIT	PER 5 UNITS	PER 10 UNITS	
Beatty TeleVisual Inc Springfield, IL	5279.10	5279.10	5279.10	7718.66	7718.66	7718.66	
Central Indiana Marketing Evansville, IN	(3) @ 4748.00	4694.00	4748.00	(8) @ 6490.00	6490.00	6490.00	
Midwest Visual Godfrey, IL	5491.25	5229.05	5098.20	8243.75	7906.55	7708.20	
Midwest Visual Godfrey, IL	4994.00	4790.00	4670.00	7598.00	7289.00	7106.00	

**WABASH VALLEY COLLEGE
DATA / VIDEO PROJECTOR SPECIFICATIONS**

1 True SVGA 800x600 Resolution Data/Video Projector

InFocus Model LP725VZ LCD data/video projector (or equivalent) with following specifications: True SVGA 800x600 resolution; at least 750 ANSI lumens brightness; automatic image configuration, including plug and project auto synchronization, auto positioning, auto tracking, auto source detect, and auto black/white level detect; zoom lens; at least 3-watt built-in audio system; video source connection must include both IBM and MAC computer connections, mouse cable, PC audio cable, audio/video cable; must include wireless mouse remote. Projector must include the following: lamp; full-feature remote control, ceiling mount kit to fit 2'x2" drop ceiling panel; at least 50' audio/video/15-pin computer extension cabling. Vendor must provide in-service training, technical support, and a loaner projector during any down time. Vendor bears shipping costs under warranty.

One year warranty on all parts and service. Delivery included.

Price One Unit	Price 5 Units	Price 10 Units
_____	_____	_____

2 True XGA 1024x768 Resolution Data/Video Projector

InFocus Model LP735VZ LCD data/video projector (or equivalent) with following specifications: True XGA 1024x768 resolution; at least 650 ANSI lumens brightness; automatic image configuration, including plug and project auto synchronization, auto positioning, auto tracking, auto source detect, and auto black/white level detect; zoom lens; at least 3-watt built-in audio system; video source connection must include both IBM PC and MAC computer connections, mouse cable, PC audio cable, audio/video cable; must include wireless mouse remote. Projector must include the following: lamp; full-feature remote control, ceiling mount kit to fit 2'x2' drop ceiling panel; at least 50' audio/video/15-pin computer extension cabling. Vendor must provide in-service training, technical support, and a loaner projector during any down time. Vendor bears shipping costs under warranty.

One year warranty on all parts and service. Delivery included.

Price One Unit	Price 5 Units	Price 10 Units
_____	_____	_____

Buyer reserves the right to take individual prices and units or combined prices. Quotes must include full documentation of specifications quoted. Lack of documentation may be considered non-responsive.

ALL FREIGHT, DELIVERY, AND/OR INSTALLATION CHARGES ARE INCLUDED IN BID. OUR QUOTATION AS SUBMITTED ON THIS FORM WILL REMAIN **FIRM** FOR A PERIOD OF AT LEAST SIX WEEKS FROM THE DATE QUOTATION IS RECEIVED BY ILLINOIS EASTERN COMMUNITY COLLEGES.

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____ DATE _____

NOTE: Please submit bid in **duplicate**.

Agenda Item #9

District Finance

- A. Financial Report**
- B. Approval of Financial Obligations**

ILLINOIS EASTERN COMMUNITY COLLEGES

DISTRICT 529

TREASURER'S REPORT January 31, 1999

<u>FUND</u>	<u>BALANCE</u>
Educational	\$1,163,071.40
Operations & Maintenance	\$73,540.42
Operations & Maintenance (Restricted)	\$2,668,614.62
Bond & Interest	\$29,186.05
Auxiliary	(619,375.56)
Restricted Purposes	29,715.81
Working Cash	\$32,957.54
Trust & Agency	\$112,370.83
Audit	\$2,249.58
Liability, Protection & Settlement	\$253,604.54
TOTAL ALL FUNDS	\$3,745,935.23

Respectfully submitted,

Marilyn Grove, Treasurer

LIST OF INVESTMENTS

January, 1999

Date Purchase	Maturity Date	Rate of Interest	Bank	Cost	Value	Interest To be Earned
<u>Operations & Maint. Fund</u>						
9/1/98	3/2/99	5.57	Olney Trust Bank (CD)	\$250,000	\$256,963	\$6,963
<u>Auxiliary Fund</u>						
9/1/98	3/2/99	5.57	Olney Trust Bank (CD)	\$750,000	\$770,888	\$20,888
10/5/98	4/5/99	5.11	Olney Trust Bank (CD)	\$350,000	\$359,942	\$8,942
<u>Restricted Purposes Fund</u>						
9/1/98	3/2/99	5.57	Olney Trust Bank (CD)	\$750,000	\$770,888	\$20,888
<u>Working Cash Fund</u>						
4/17/98	10/17/99	5.59	Security Bank & Trust (CD)	\$675,000	\$734,738	\$59,738
12/16/98	6/16/99	4.75%	Mercantile Bank (CD)	\$43,000	\$44,021	\$1,021
12/16/98	6/16/00	5.10%	Old National Bank (CD)	\$1,515,000	\$1,630,898	\$115,898
<u>Trust & Agency Fund</u>						
4/27/98	4/23/99	6.00	Wabash Savings Bank (CD)	\$34,000	\$36,040	\$2,040
7/14/98	4/14/99	4.90	Community Bank & Trust (CD)	\$17,000	\$17,625	\$625
10/5/98	4/5/99	5.11	Olney Trust Bank (CD)	\$41,000	\$42,048	\$1,048

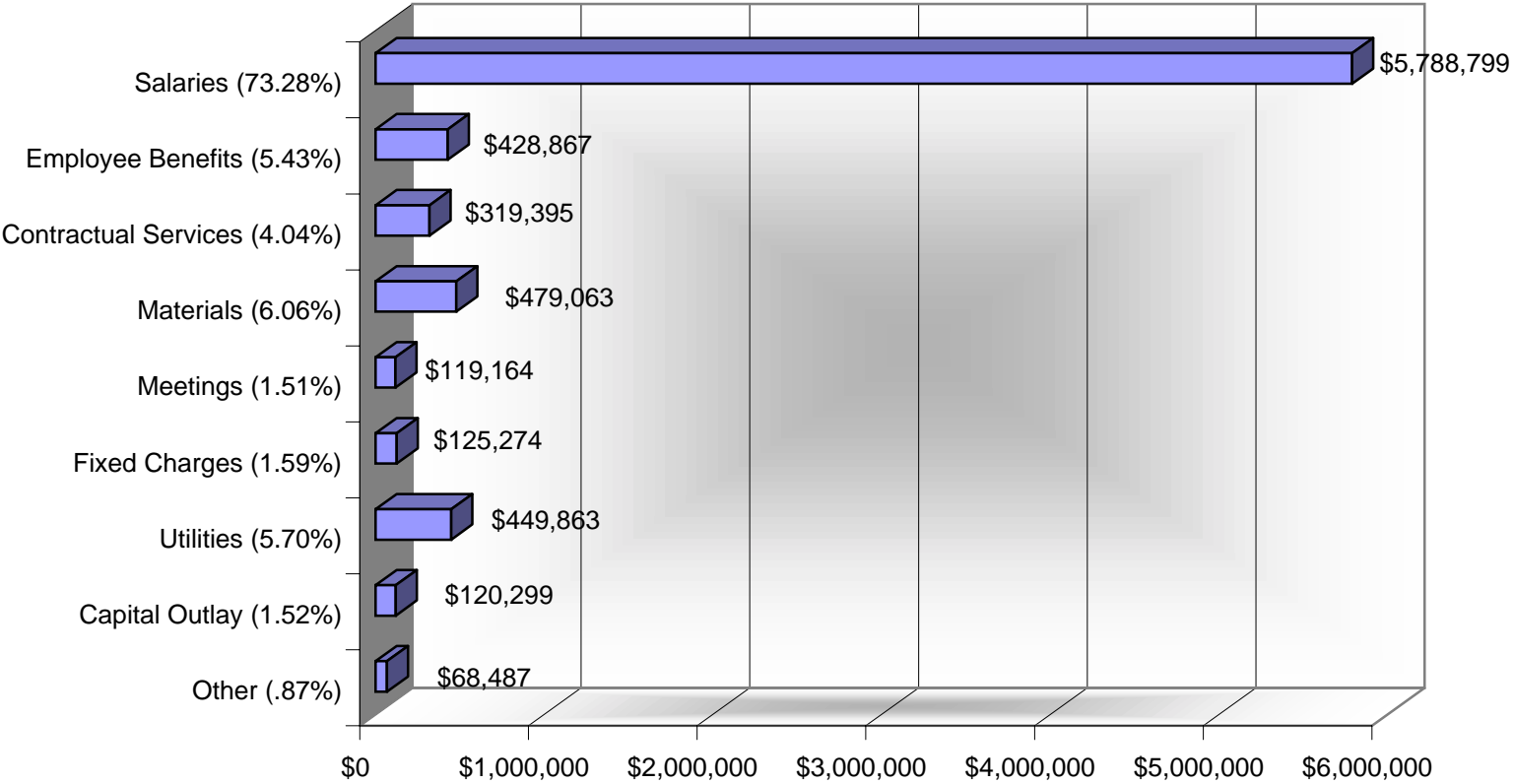
ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS
COMPARISON REPORT FY97-99

College	Category	FISCAL YEAR 1997			FISCAL YEAR 1998			FISCAL YEAR 1999				Sum & Fall Sem. Hours	Cost per Semester Hour
		Annual Budget	Spent Thru January	% of Bdgt	Annual Budget	Spent Thru January	% of Bdgt	Annual Budget	Spent Thru January	% of Bdgt	% of Year		
Frontier	Bills		\$195,636			\$276,215		\$243,595					
	Payroll		771,490			812,249		867,734					
	Totals	\$1,669,767	967,126	58%	\$1,982,133	1,088,464	55%	\$2,061,546	1,111,329	54%	58%	14,629	\$75.97
Lincoln Trail	Bills		249,214			399,076		411,138					
	Payroll		746,480			927,898		1,017,081					
	Totals	1,891,732	995,694	53%	2,602,512	1,326,974	51%	2,648,080	1,428,219	54%	58%	12,922	110.53
Olney Central	Bills		327,982			529,618		380,355					
	Payroll		1,248,435			1,441,490		1,477,844					
	Totals	3,051,721	1,576,417	52%	3,700,904	1,971,108	53%	3,685,089	1,858,199	50%	58%	18,299	101.55
Wabash Valley	Bills		221,061			408,843		331,319					
	Payroll		960,073			1,125,862		1,197,852					
	Totals	2,216,259	1,181,134	53%	2,822,934	1,534,705	54%	2,917,110	1,529,171	52%	58%	16,037	95.35
Workforce Educ.	Bills		118,873			142,769		131,849					
	Payroll		607,368			693,925		700,464					
	Totals	1,534,554	726,241	47%	1,608,675	836,694	52%	1,766,516	832,313	47%	58%	13,028	63.89
District Office	Bills		133,226			164,415		151,385					
	Payroll		416,109			381,726		372,465					
	Totals	904,204	549,335	61%	910,368	546,141	60%	960,258	523,850	55%	58%		
District Wide	Bills		369,951			1,233,883		460,771					
	Payroll		116,106			136,984		155,359					
	Totals	1,378,951	486,057	35%	2,037,720	1,370,867	67%	1,543,410	616,130	40%	58%		
O & M	Bills		797,265										
	Payroll		359,549										
	Totals	1,904,920	1,156,814	61%									
GRAND TOTALS		14,552,108	7,638,818	52%	15,665,246	8,674,953	55%	15,582,009	7,899,211	51%	58%	74,915	105.44

ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS
ANNUAL COMPARISON REPORT FY95-96

College	Category	FISCAL YEAR 1995			FISCAL YEAR 1996		
		Annual Budget	Spent Thru FY95	% of Bdgt.	Annual Budget	Spent Thru FY96	% of Bdgt.
Frontier	Bills		194,073			280,697	
	Payroll		1,197,955			1,261,346	
	Totals	1,413,998	1,392,028	98%	1,584,532	1,542,043	97%
Lincoln Trail	Bills		231,088			376,901	
	Payroll		1,399,336			1,451,821	
	Totals	1,695,376	1,630,424	96%	1,910,994	1,828,722	96%
Olney Central	Bills		278,903			508,385	
	Payroll		2,366,536			2,444,855	
	Totals	2,671,812	2,645,439	99%	2,992,001	2,953,240	99%
Wabash Valley	Bills		332,642			414,722	
	Payroll		1,863,163			1,827,712	
	Totals	2,207,561	2,195,805	99%	2,282,100	2,242,434	98%
Workforce Educ.	Bills		79,829			195,431	
	Payroll		1,139,903			1,301,780	
	Totals	1,219,803	1,219,732	100%	1,519,113	1,497,211	99%
District Office	Bills		159,613			210,287	
	Payroll		532,416			601,776	
	Totals	715,838	692,029	97%	816,740	812,063	99%
District Wide	Bills		1,155,991			520,503	
	Payroll		245,934			211,558	
	Totals	1,418,897	1,401,925	99%	838,763	732,061	87%
O & M	Bills		1,086,710			1,248,157	
	Payroll		588,897			594,759	
	Totals	1,680,635	1,675,607	100%	1,908,058	1,842,916	97%
GRAND TOTALS		13,023,920	12,852,989	99%	13,852,301	13,450,690	97%

Illinois Eastern Community Colleges FY99 Operating Funds



Illinois Eastern Community Colleges Dist. #529
As of January 31, 1999 - \$7,899,211

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-JAN-1999

Percentage of time remaining through the Budget: 41.096

GENERAL FUNDS

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	2,291,000.00	2,240,350.90	-50,649.10	-2.211
STATE GOVT SOURCES	11,855,009.00	6,029,245.00	-5,825,764.00	-49.142
STUDENT TUITION & FEES	1,786,000.00	1,045,779.63	-740,220.37	-41.446
SALES & SERVICE FEES	.00	135.00	135.00	#####
FACILITIES REVENUE	.00	1,927.90	1,927.90	#####
INVESTMENT REVENUE	50,000.00	34,570.01	-15,429.99	-30.860
OTHER REVENUES	200,000.00	22,707.63	-177,292.37	-88.646
	-----	-----	-----	-----
TOTAL REVENUES:	16,182,009.00	9,374,716.07	-6,807,292.93	-42.067
EXPENDITURES:				
INSTRUCTION	7,976,448.35	4,046,788.64	-3,929,659.71	-49.266
ACADEMIC SUPPORT	510,934.45	294,609.67	-216,324.78	-42.339
STUDENT SERVICES	765,615.70	467,185.48	-298,430.22	-38.979
PUBLIC SERV/CONT ED	60,177.00	29,026.61	-31,150.39	-51.765
AUXILIARY SERV	.00	.00	.00	.000
OPER & MAINT PLANT	2,195,822.00	1,121,561.68	-1,074,260.32	-48.923
INSTITUTIONAL SUPPORT	4,073,011.41	1,914,558.10	-2,158,453.31	-52.994
SCH/STUDENT GRNT/WAIVERS	.00	25,480.63	25,480.63	#####
	-----	-----	-----	-----
TOTAL EXPENDITURES:	15,582,008.91	7,899,210.81	-7,682,798.10	-49.306
TRANSFERS AMONG FUNDS:				
INTERFUND TRANSFERS	611,185.00	611,185.00	.00	.000
	-----	-----	-----	-----
TOTAL TRANSFERS AMONG FUNDS:	611,185.00	611,185.00	.00	.000
 NET INCREASE/DECREASE IN NET ASSETS	 -11,184.91	 864,320.26	 875,505.17	 #####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-JAN-1999
Percentage of time remaining through the Budget: 41.096

AUDIT

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	30,000.00	29,539.39	-460.61	-1.535
INVESTMENT REVENUE	.00	9.80	9.80	#####
	-----	-----	-----	-----
TOTAL REVENUES:	30,000.00	29,549.19	-450.81	-1.503
EXPENDITURES:				
INSTITUTIONAL SUPPORT	24,342.00	21,641.22	-2,700.78	-11.095
	-----	-----	-----	-----
TOTAL EXPENDITURES:	24,342.00	21,641.22	-2,700.78	-11.095
NET INCREASE/DECREASE IN NET ASSETS	5,658.00	7,907.97	2,249.97	39.766

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-JAN-1999
Percentage of time remaining through the Budget: 41.096

LPS

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	450,000.00	443,100.28	-6,899.72	-1.533
INVESTMENT REVENUE	.00	1,870.56	1,870.56	#####
	-----	-----	-----	-----
TOTAL REVENUES:	450,000.00	444,970.84	-5,029.16	-1.118
EXPENDITURES:				
INSTITUTIONAL SUPPORT	518,564.00	257,926.89	-260,637.11	-50.261
	-----	-----	-----	-----
TOTAL EXPENDITURES:	518,564.00	257,926.89	-260,637.11	-50.261
NET INCREASE/DECREASE IN NET ASSETS	-68,564.00	187,043.95	255,607.95	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-JAN-1999

Percentage of time remaining through the Budget: 41.096

AUXILIARY FUNDS

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
STATE GOVT SOURCES	.00	1,294.00	1,294.00	#####
STUDENT TUITION & FEES	575,011.34	319,500.47	-255,510.87	-44.436
SALES & SERVICE FEES	2,415,476.62	887,700.23	-1,527,776.39	-63.249
FACILITIES REVENUE	1,128.00	9,755.00	8,627.00	764.805
INVESTMENT REVENUE	24,877.00	29,883.51	5,006.51	20.125
OTHER REVENUES	322,173.95	639,983.23	317,809.28	98.645
	-----	-----	-----	-----
TOTAL REVENUES:	3,338,666.91	1,888,116.44	-1,450,550.47	-43.447
AUXILIARY ENTERPRISES:				
SALARIES	1,143,958.95	456,308.01	-687,650.94	-60.112
EMPLOYEE BENEFITS	45,428.00	27,631.56	-17,796.44	-39.175
CONTRACTUAL SERVICES	137,746.00	72,191.59	-65,554.41	-47.591
GEN. MATERIAL & SUPPLIES	2,152,282.72	1,102,526.48	-1,049,756.24	-48.774
CONF/TRAVEL MEETING EXPENSE	180,284.76	121,510.31	-58,774.45	-32.601
FIXED CHARGES	18,600.00	10,870.00	-7,730.00	-41.559
UTILITIES	22,647.00	8,819.22	-13,827.78	-61.058
CAPITAL OUTLAY	103,427.96	38,514.28	-64,913.68	-62.762
OTHER EXPENDITURES	145,477.00	40,384.92	-105,092.08	-72.240
	-----	-----	-----	-----
TOTAL AUXILIARY ENTERPRISES:	3,949,852.39	1,878,756.37	-2,071,096.02	-52.435
NET INCREASE/DECREASE IN NET ASSETS	-611,185.48	9,360.07	620,545.55	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-JAN-1999
Percentage of time remaining through the Budget: 41.096

WORKING CASH

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
INVESTMENT REVENUE	-140,000.00	75,957.54	215,957.54	#####
TOTAL REVENUES:	----- -140,000.00	----- 75,957.54	----- 215,957.54	----- #####
NET INCREASE/DECREASE IN NET ASSETS	-140,000.00	75,957.54	215,957.54	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-JAN-1999
Percentage of time remaining through the Budget: 41.096

OBM RESTRICTED

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	.00	.00	.00	.000
STATE GOVT SOURCES	1,066,800.00	1,066,400.00	-400.00	-.037
STUDENT TUITION & FEES	.00	.00	.00	.000
INVESTMENT REVENUE	100,000.00	100,097.57	97.57	.098
OTHER REVENUES	.00	1,855.00	1,855.00	#####
	-----	-----	-----	-----
TOTAL REVENUES:	1,166,800.00	1,168,352.57	1,552.57	.133
EXPENDITURES:				
INSTRUCTION	.00	.00	.00	.000
OPER & MAINT PLANT	670,976.00	231,018.14	-439,957.86	-65.570
INSTITUTIONAL SUPPORT	3,661,907.00	1,293,726.88	-2,368,180.12	-64.671
	-----	-----	-----	-----
TOTAL EXPENDITURES:	4,332,883.00	1,524,745.02	-2,808,137.98	-64.810
NET INCREASE/DECREASE IN NET ASSETS	-3,166,083.00	-356,392.45	2,809,690.55	88.743

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Agenda Item #13

Personnel Report

MEMORANDUM

TO: Board of Trustees
FROM: Terry Bruce
DATE: February 9, 1999
RE: Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the attached Personnel Report. The resignation letter will be sent separately with the employment packets.

mr

Attachment

PERSONNEL REPORT

INDEX

- 400.1. Employment of Personnel**
- 400.2. Request for Approval of
Non-College Employment**
- 400.3. 1998-99 Special Assignment**
- 400.4. Reemployment of Faculty for the
1999-2000 Academic Year**
- 400.5. Reduction-In-Force**
- 400.6. Full-time Faculty Seniority List**
- 400.7. Resignation**

PERSONNEL REPORT

400.1. Employment of Personnel

A. Professional/Non-Faculty

1. Aimee Arthur: Initial full-time employment as Youthful Offender Counselor for the IECC/LTC Robinson Correctional Center. Amount: Based upon \$28,000 per fiscal year. Effective: March 1, 1999. Employment is dependent upon continued Department of Corrections funding.
Code: 65112L-5512L-1201-809

B. Technical

1. Jeffrey Gumbel: Initial full-time employment as Webmaster for the District Office. Amount: Based upon 20,000 per fiscal year. Effective: February 17, 1999.
Code: 65044D-5044D-1201-109

400.2. Request for Approval of Non-College Employment (hand-out)

400.3. 1998-99 Special Assignment

A. Wabash Valley College

Extra-Curricular

1. Rick Hughes WVC Gen Inst Director of Development \$3,000

400.4. Reemployment of Faculty for the 1999-2000 Academic Year

A. Continuation of Tenure

1. Bea Abernathy
2. Charles Acree
3. Gary Adams
4. John Arview
5. Jerry Bayne
6. Mary Jane Beckett
7. Lisa Benson
8. Linda Branch
9. Robert Brosseau
10. C. Allen Brown
11. Norman Brown
12. Genevieve Bruce
13. Frank Brunell
14. Clyde Buck
15. James Burnett
16. Bonnie Burns
17. Charles Butler
18. Kathleen Carot
19. Victor Connor
20. Byford Cook
21. David Cunningham
22. David Denton
23. Lonnie Devin
24. Kathy Doty
25. Dan Edwards
26. Robert Effland
27. Andrew Ed Fitch
28. Donald Florida
29. Jeraldine Frey
30. John Frey
31. Carole Fusco
32. Peggy Geurin
33. David Goodson
34. Scott Hanson
35. Rod Harmon
36. Kathryn Harris
37. Donna Henry
38. Larry Hoeszle
39. Kathleen Hudson
40. Russell Jausel
41. Paul Jenkins
42. Earl Jennings
43. Linda Kolb
44. Thomas Kucharik
45. Howard Lanam
46. Lucille Lance
47. Don Leynaud
48. Larry Markman
49. Steve Marrs
50. Searoba Mascher
51. Sharon McDaniel
52. Don Mersinger
53. Arthur Miller
54. Wayne Morris
55. Kathleen Nelson
56. Yvonne Newlin
57. Patricia Owens
58. Kenneth Paddick
59. William Peacy
60. Kay T. Perry
61. Brenda Phegley
62. Daniel Polgar
63. Jason Potts
64. Judith Puckett
65. Gaziur Rahman
66. Diane Reed
67. Larry Reed
68. An Roy
69. Terry Russell
70. Paul Schnarre
71. John Schulte
72. Fred Schwappach
73. Dennis Sileven
74. Milton Smith
75. Howard Stearns
76. John Stencil
77. Dan Tahtinen
78. Elizabeth Tate
79. Teresa Tegeler
80. William Tucker
81. Lovell Vallette
82. Carolyn Von Almen
83. Sharon Welty
84. David Wilderman
85. Mitchell Wolfe

B. Initial Tenure

1. Judy Brewster
2. Hal Kizer
3. Jennifer Spengler

C. Non-Tenure

1. Tom Baird
2. Lisa Brooks
3. Sandra Burtron
4. Mary McCarthy
5. Paul McCombs
6. Cindy Myer
7. Steven Netti
8. Randy Questelle
9. Susan Rhine
10. Greta Stroope
11. Matthew Swinford
12. Mary Tolliver
13. Lance Trousdale

400.5. Reduction-In-Force

A. Faculty

1. Ray Lynn

400.6. Full-time Faculty Seniority List

Accounting

Milton Smith (one year seniority for 1998-99 academic year)
Matt Swinford (one year seniority for 1998-99 academic year)

Adult Education

Mary Jane Beckett (one year seniority for 1998-99 academic year)

Agricultural Technology

Paul Schnarre (one year seniority for 1998-99 academic year)
Don Mersinger (one year seniority for 1998-99 academic year)

Air Conditioning & Refrigeration

Paul Jenkins (one year seniority for 1998-99 academic year)

Art

Victor Connor (one year seniority for 1998-99 academic year)

Automotive Mechanics Technology

Ray Lynn (one year seniority for 1998-99 academic year)

Business (Transfer)

Milt Smith
Gaziur Rahman (one year seniority for 1998-99 academic year)
Arthur Miller
Sharon McDaniel
Teresa Tegeler

Chemical Sciences

Gary Adams (one year seniority for 1998-99 academic year)
* Donald Florida (one year seniority for 1998-99 academic year)
* William Peacy (one year seniority for 1998-99 academic year)

*/** = same seniority

Coal Mining Technology

Howard Stearns (one year seniority for 1998-99 academic year)

* John Arview (one year seniority for 1998-99 academic year)

* Earl Jennings (one year seniority for 1998-99 academic year)

Terry Russell (one year seniority for 1998-99 academic year)

Dennis Sileven (one year seniority for 1998-99 academic year)

Tom Kucharik (one year seniority for 1998-99 academic year)

Scott Hanson (one year seniority for 1998-99 academic year)

Jeraldine Frey (one year seniority for 1998-99 academic year)

** John Frey (one year seniority for 1998-99 academic year)

** Mitchell Wolfe (one year seniority for 1998-99 academic year)

Fred Schwappach (one year seniority for 1998-99 academic year)

Charles Butler (one year seniority for 1998-99 academic year)

Kenneth Buzbee (one year seniority for 1998-99 academic year)

Randall Questelle (one year seniority for 1998-99 academic year)

Communications

Judith Puckett (one year seniority for 1998-99 academic year)

Computer Science

Kay Thomas Perry (one year seniority for 1998-99 academic year)

Dan Tahtinen (one year seniority for 1998-99 academic year)

Counseling

Searoba Mascher

David Cunningham

Norm Brown

Diesel Equipment & Technology

Larry Hoeszle (one year seniority for 1998-99 academic year)

Larry Markman (one year seniority for 1998-99 academic year)

Drafting Technology

Lonnie Devin

Jason Potts (one year seniority for 1998-99 academic year)

Drama

Kathleen Carot (one year seniority for 1998-99 academic year)

*/** = same seniority

Early Childhood Development

Linda Kolb (one year seniority for 1998-99 academic year)

Economics

Kathy Doty (one year seniority for 1998-99 academic year)

Education

Bonnie Burns
Linda Kolb
Rod Harmon
Jerry Bayne
Norm Brown (one year seniority for 1998-99 academic year)

Electrical Engineering

Daniel Polgar

Electronics Technology

Bob Effland (one year seniority for 1998-99 academic year)
Larry Reed (one year seniority for 1998-99 academic year)
Robert Brosseau

English

Ken Paddick (one year seniority for 1998-99 academic year)
Brenda Phegley (one year seniority for 1998-99 academic year)
Diane Reed (one year seniority for 1998-99 academic year)
William Tucker (one year seniority for 1998-99 academic year)
Greta Stroope (one year seniority for 1998-99 academic year)

English As A Second Language

Susan Rhine (one year seniority for 1998-99 academic year)

Health

Clyde Buck (one year seniority for 1998-99 academic year)
Kathryn Harris

*/** = same seniority

History

Lucille Lance (one year seniority for 1998-99 academic year)
Bonnie Burns
Rod Harmon (one year seniority for 1998-99 academic year)
Patricia Owens (one year seniority for 1998-99 academic year)
David Denton (one year seniority for 1998-99 academic year)

Home Economics

Linda Kolb

Hospitality Management

Lisa Brooks (one year seniority for 1998-99 academic year)

Information Processing

Wayne Morris (one year seniority for 1998-99 academic year)

Journalism

Jerry Bayne (one year seniority for 1998-99 academic year)

Life Science

John Stencil (one year seniority for 1998-99 academic year)
John Schulte (one year seniority for 1998-99 academic year)
Frank Brunell (one year seniority for 1998-99 academic year)
Don Leynaud (one year seniority for 1998-99 academic year)
James Burnett (one year seniority for 1998-99 academic year)
Anuradha Roy (one year seniority for 1998-99 academic year)
Mary McCarthy (one year seniority for 1998-99 academic year)

Machine Shop Technology

Charles Acree (one year seniority for 1998-99 academic year)
Byford Cook (one year seniority for 1998-99 academic year)

Manufacturing Technology

Lance Trousdale (one year seniority for 1998-99 academic year)

*/** = same seniority

Marketing Mid-Management Retailing

David Wilderman (one year seniority for 1998-99 academic year)

Mathematics

Daniel Polgar

Bonnie Burns (one year seniority for 1998-99 academic year)

C. Allen Brown (one year seniority for 1998-99 academic year)

Lisa Benson (one year seniority for 1998-99 academic year)

Paul McCombs (one year seniority for 1998-99 academic year)

Microcomputer Support Specialist

Cindy Myer (one year seniority for 1998-99 academic year)

Music

Steve Marrs (one year seniority for 1998-99 academic year)

Yvonne Newlin (one year seniority for 1998-99 academic year)

Nursing

Carolyn VonAlmen (one year seniority for 1998-99 academic year)

Sharon Welty (one year seniority for 1998-99 academic year)

Donna Henry (one year seniority for 1998-99 academic year)

Lovell Vallette (one year seniority for 1998-99 academic year)

Genevieve Bruce (one year seniority for 1998-99 academic year)

* Carole Fusco (one year seniority for 1998-99 academic year)

* Elizabeth Tate (one year seniority for 1998-99 academic year)

Kathleen Nelson (one year seniority for 1998-99 academic year)

Kathleen Hudson (one year seniority for 1998-99 academic year)

Mary Tolliver (one year seniority for 1998-99 academic year)

Sandra Burtron (one year seniority for 1998-99 academic year)

Office Careers

Arthur Miller (one year seniority for 1998-99 academic year)

Sharon McDaniel (one year seniority for 1998-99 academic year)

Linda Branch (one year seniority for 1998-99 academic year)

Teresa Tegeler (one year seniority for 1998-99 academic year)

Beatrice Abernathy (one year seniority for 1998-99 academic year)

Jennifer Spengler (one year seniority for 1998-99 academic year)

*/** = same seniority

Physical Education

Kathryn Harris (one year seniority for 1998-99 academic year)
Clyde Buck

Physics

Ray Culver (one year seniority for 1998-99 academic year)
Dan Polgar (one year seniority for 1998-99 academic year)
Robert Brosseau (one year seniority for 1998-99 academic year)

Psychology

Searoba Mascher (one year seniority for 1998-99 academic year)
David Cunningham (one year seniority for 1998-99 academic year)
Andrew Fitch (one year seniority for 1998-99 academic year)

Quality Improvement Specialist

Lonnie Devin (one year seniority 1998-99 academic year)

Radio/TV Broadcasting

Dan Edwards (one year seniority for 1998-99 academic year)

Religion

Judith Puckett

Social Services

Judy Brewster (one year seniority for 1998-99 academic year)

Spanish

Hal Kizer (one year seniority for 1998-99 academic year)

Speech

Peggy Geurin (one year seniority for 1998-99 academic year)
Steven Netti (one year seniority for 1998-99 academic year)

*/** = same seniority

Telecommunications Technology

David Goodson (one year seniority for 1998-99 academic year)

Howard Lanam (one year seniority for 1998-99 academic year)

Tom Baird (one year seniority for 1998-99 academic year)

Welding & Metallurgy Technology

Russell Jausel (one year seniority for 1998-99 academic year)

*/** = same seniority

400.7. Resignation

A. Faculty

1. Kenneth Buzbee, Coal Mining Technology Instructor, effective January 20, 1999.

Agenda Item #14

Collective Bargaining

Agenda Item #15

Litigation

Agenda Item #16

Acquisition & Disposition of Property

Agenda Item #17

Other Items

Agenda Item #18

Adjournment

TENTATIVE
Protection, Health, and Safety
Projects Schedule
Phase IV

Phase IV

MECHANICAL & ELECTRICAL PROJECTS:	Estimated Budget										
Replace Rooftop Units LTC	\$363,000										
Replace Rooftop Units OCC	\$779,300										
HVAC/Dehumidification Upgrades – WVC	\$284,300										
HVAC Replacement FCC	\$137,900										
Fire Alarm & Emergency Lighting Replacement LTC & WVC	\$382,000										
Electrical Renovations WVC	\$284,300										
Furnace Replacement FCC	\$84,700										
Lighting & Fire Alarm Upgrades - FCC & OCC	\$69,600										
TOTALS : ESTIMATED BUDGET \$3,781,600 BID AMOUNT \$2,727,815			Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted

**Protection, Health, and Safety
Projects Schedule
Phase III & IV**

Phase III										
ENVIRONMENTAL BARRIER PROJECTS & MISCELLANEOUS:	Estimated Budget									
Misc. ADA Improvements All campuses & DO	\$505,000									
Exit Door Modifications OCC	\$126,000									
Phase IV										
Environmental Barriers FCC, LTC & WVC	\$366,300									
Exit Modifications - WVC	\$61,700									
Replace Stage Curtains OCC & WVC	\$55,700									
Stage Floor Replacement OCC	\$48,400									
Flooring Replacements Asbestos - WVC	\$105,000									
Roof Replacements OCC & WVC	\$128,400									
		Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted

2/10/99