

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

December 11, 2007



Location:

**Lincoln Trail College
11220 State Highway 1
Robinson, Illinois 62454**

**Dinner – 6:00 p.m. – Lincoln Room
Meeting – 7:00 p.m. – Cafeteria**

The mission of Illinois Eastern Community College District #529 is to provide excellence in teaching, learning, public service, and economic development.

**Illinois Eastern Community Colleges
Board Agenda**

**December 11, 2007
7:00 p.m.
Lincoln Trail College**

1. Call to Order & Roll Call..... Chairman Fischer
2. Disposition of Minutes..... CEO Bruce
3. Recognition of Visitors and Guests Bruce
 - A. Visitors and Guests
 - B. IECEA Representative
4. Public Comment
5. Reports
 - A. Trustees
 - B. Presidents
 - C. Cabinet
 - Coal Mining Technology/Telecom
6. Policy First Reading (and Possible Approval)..... Bruce
 - A. Dual Credit Faculty Qualifications Policy
7. Policy Second Reading Bruce
 - A. None
8. Staff Recommendations for Approval
 - A. 2008 Board of Trustees Meeting Dates..... Bruce
 - B. Payment of End of Year Bills Bruce
 - C. 2008-2009 Holiday Calendar Browning
 - D. Affiliation Agreement with Good Samaritan Hospital Bruce
 - E. Joint Agreement with Lewis & Clark College Cantwell
9. Bid Committee Report Bruce
 - PHS Compliance Work – Phase 9
 - HVAC Replacements – LTC & OCC
10. District Finance
 - A. Financial Report..... Browning
 - B. Approval of Financial Obligations..... Browning

11. Chief Executive Officer's Report Bruce
12. Executive Session Bruce
13. Approval of Executive Session Minutes
 - A. Written Executive Session Minutes Bruce
 - B. Audio Executive Session Minutes..... Bruce
 - C. Semi-Annual Review of Executive Session Minutes..... Bruce
14. Approval of Personnel Report Bruce
15. Collective Bargaining Bruce
16. Litigation..... Bruce
17. Acquisition and Disposition of Property..... Bruce
18. Other Items
19. Adjournment

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges – Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College – Community College District No. 529, Counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne and White, and State of Illinois, held in Foundation Hall, at Frontier Community College, 2 Frontier Drive, Fairfield, Illinois, Tuesday, November 20, 2007.

AGENDA #1 – “Call to Order & Roll Call” – Chairman George Andrew Fischer called the meeting to order at 7:00 p.m. and directed the Board Secretary, Harry Hillis, Jr., to call the roll.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

John D. Brooks, Brenda K. Culver, George Andrew Fischer, William C. Hudson “Jr.,” Walter L. Koertge, Larry Rost, Marilyn J. Wolfe. Student Trustee Randi Scott-Inboden was absent. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

Also present at this meeting, in addition to trustees:

Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.

Jack Davis, President of Olney Central College.

Matt Fowler, President of Wabash Valley College.

Charles Novak, Interim President of Frontier Community College.

Beverly Turkal, President of Lincoln Trail College.

Roger Browning, Chief Finance Officer/Treasurer.

Tara Buerster, Director of Human Resources.

Christine Cantwell, Associate Dean of Academic & Student Support Services.

Alex Cline, Director of Information & Communications Technology.

George Woods, Dean of Workforce Education.

Abbreviations Used in Minutes:

DO – District Office

DOC – Department of Corrections

FCC – Frontier Community College

HLC – Higher Learning Commission

ICCB – Illinois Community College Board

ICCTA – Illinois Community College Trustees Association

IECC – Illinois Eastern Community Colleges

IECCEA – Illinois Eastern Community Colleges Education Association

LCC – Lawrence Correctional Center

LTC – Lincoln Trail College

OCC – Olney Central College

PHS – Protection, Health & Safety

RCC – Robinson Correctional Center

SURS – State Universities Retirement System

WED – Workforce Education
WVC – Wabash Valley College

AGENDA #2 – “Disposition of Minutes” – Open meeting minutes of the regular meeting, Tuesday, October 16, 2007, and minutes of the Bond Issuance Notification Act hearing, Tuesday, October 16, 2007, were presented for disposition.

Board Action: Trustee Marilyn Wolfe made a motion to approve minutes of the foregoing meetings as prepared. Trustee Larry Rost seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion carried.

AGENDA #3 – “Recognition of Visitors & Guests” –

#3-A. Visitors & Guests: Visitors & guests present were recognized.

#3-B. IECCEA Representative: None.

AGENDA #4 – “Public Comment” – None.

AGENDA #5 – “Reports” –

#5-A. Report from Trustees: Trustee John Brooks suggested that the administration look into the possibility of formulating a district-wide standard apparatus policy for the classroom.

#5-B. Report from Presidents: Informational reports were noted from each of the colleges.

#5-C. Report from Cabinet: None.

#5-D. Special Video Presentation: A video was presented on the new Electrical Distribution Program at Frontier Community College.

AGENDA #6 – “Policy First Readings (and Possible Approval)” – None.

AGENDA #7 – “Policy Second Readings” – None.

AGENDA #8 – “Staff Recommendations for Approval” – The following staff recommendations were presented for approval.

#8-A. Preliminary Official Statement (POS): The CEO presented and reviewed a Preliminary Official Statement (POS), to be adopted by the Board of Trustees prior to the issuance of Protection, Health, and Safety bonds in the amount of \$3,680,000. The POS sets forth the maturities, interest rates, yields and amounts and states that the bonds will be valid and legally binding general obligations of Illinois Eastern Community College District #529 and principal and interest payments due will be paid from ad valorem taxes levied on all the taxable property in the District. The POS also states that the Board has authority under the laws of the State of Illinois to issue such bonds, sets forth the purpose of such bonds, states that the bonds will be “qualified tax exempt obligations” under the Internal Revenue Code of 1986, and pledges the District to repay the bonds with interest.

The CEO recommended that the Board of Trustees approve the Preliminary Official Statement relative to \$3,680,000 IECC PHS Bonds, Series 2007, and authorize the appropriate representatives of the Board of Trustees to sign a certification to the effect that the facts contained in the Official Statement relating to the District and the Bonds are true and correct in all material respects, and that the Official Statement does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements therein, in light of the circumstances under which they were made, misleading.

(The Preliminary Official Statement is incorporated in and made a part of these minutes by this reference.)

Board Action: Trustee Brenda Culver made a motion to approve the Preliminary Official Statement relative to \$3,680,000 IECC PHS Bonds, Series 2007, and to authorize the appropriate representatives of the Board of Trustees to sign a certification to the effect that the facts contained in the Official Statement relating to the District and the Bonds are true and correct in all material respects, and that the Official Statement does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements therein, in light of the circumstances under which they were made, misleading. Trustee Walter Koertge seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: Brooks, Culver, Fischer, Hudson, Koertge, Rost, Wolfe. Trustees voting nay: None. Student Trustee Scott-Inboden was absent. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-B. Resolution Concerning Issuance of Bonds: Following the approval by the Board of the Preliminary Official Statement, the CEO recommended adoption of a preliminary resolution providing for the issuance of Protection, Health and Safety Bonds, Series 2007. The final form of the resolution cannot be provided until the actual sale date of the bonds because only then will the District know the actual interest rates and other pertinent bond details. The final resolution will be provided to the Board and it will be the same as the preliminary resolution in all material respects, except that the most up to date and current financial rates will be utilized. Following is the preliminary copy of the resolution to issue Protection, Health and Safety Bonds, Series 2007.

RESOLUTION PROVIDING FOR THE ISSUE OF GENERAL OBLIGATION PROTECTION,

HEALTH AND SAFETY BONDS, SERIES 2007, OF ILLINOIS EASTERN COMMUNITY COLLEGES DISTRICT NUMBER 529, RICHLAND, CLARK, CLAY, CRAWFORD, CUMBERLAND, EDWARDS, HAMILTON, JASPER, LAWRENCE, WABASH, WAYNE AND WHITE COUNTIES, ILLINOIS, AND FOR THE LEVY OF A DIRECT ANNUAL TAX SUFFICIENT TO PAY THE PRINCIPAL AND INTEREST ON SUCH BONDS.

WHEREAS, the Illinois Community College Board (the “**State Board**”), the authority to prepare and enforce regulations and specifications for minimum requirements for the construction, remodeling or rehabilitation of heating, ventilating, air conditioning, lighting, seating, water supply, toilet, handicapped accessibility, fire safety and any other matter that will conserve, preserve or provide for the protection and the health or safety of individuals in or on community college property and will conserve the integrity of the physical facilities of community college districts (the “**Specifications**”), has granted or is about to grant an approval that Illinois Eastern Community Colleges District Number 529, Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White Counties, Illinois (the “**District**”), in order to conform college buildings of the District to such specifications, as set forth in the certified estimate of a duly licensed architect, as follows (including related facilities, work and costs, collectively, the “**Project**”): numerous repairs, replacement, rehabilitation and improvements throughout the District, constituting fire prevention, health and safety work: storm water remediation, plumbing and electrical surveys, ADA compliance work, HVAC replacements and upgrades, roof replacements, combustible wall panel replacement, new upgrade toilets, asbestos abatement/replacement, site lighting upgrade, door and window replacement/repair, carpet replacement, and install/expand energy management systems, and related facilities, improvements and costs; and

WHEREAS, the certified estimate of a duly licensed architect or engineer concerning the project has been or is to be approved by the State Board and by the Executive Director of the State of Board; and

WHEREAS, the District through its Board of Trustees (the “**Board**”) hereby finds that it is authorized at this time to issue protection, health and safety bonds, in the aggregate amount of not to exceed \$3,680,000 to comply with the specifications for minimum requirements for the construction, remodeling or rehabilitation of heating, ventilating, air conditioning, lighting, seating, water supply, toilet, handicapped accessibility, fire safety and any other matter that will conserve, preserve or provide for the protection and the health or safety of individuals in or on community college property and will conserve the integrity of the physical facilities, under the applicable standards of the State Board as set forth in the foregoing certified estimate; and

WHEREAS, the District deems it advisable, necessary and for the best interests of the District that up to \$3,680,000 of such general obligation protection, health and safety bonds so authorized be issued at this time; and

WHEREAS, after notices having been duly published between September 17 and October 9, 2007 in the *Olney Daily Mail, Daily Republican Register, Wayne County Press and Robinson Daily News*, the Corporate Authorities on October 16, 2007 held and conducted the public hearing required by the Bond Issue Notification Act (30 ILCS 352/1 *et seq.*); and

WHEREAS, to finance the project pursuant to this authorizing resolution, the District intends to issue up to \$3,680,000 General Obligation Protection, Health and Safety Bonds, Series 2007 (the “**Bonds**”), with First National Bank in Olney, Olney, Illinois, the bond registrar and paying agent (the “**Bond Registrar**” and “**Paying Agent**”), which Bonds are to be sold to D. A. Davidson & Co., Chicago, Illinois (the “**Underwriter**”) pursuant to a proposed Bond purchase agreement (which when fully executed constitutes the “**Bond Purchase Agreement**”), as described in the District’s Preliminary Official Statement (including as completed to be final the “**Official Statement**”);

WHEREAS, for convenience of reference only, this resolution is divided into sections, with captions, which shall not define or limit the provisions hereof, as follows:

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NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF ILLINOIS EASTERN COMMUNITY COLLEGES DISTRICT NUMBER 529, RICHLAND, CLARK, CLAY, CRAWFORD, CUMBERLAND, EDWARDS, HAMILTON, JASPER, LAWRENCE, WABASH, WAYNE AND WHITE COUNTIES, ILLINOIS, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true and correct and does hereby incorporate them into this resolution by this reference.

Section 2. Authorization. It is hereby found and determined that the Board has been authorized by law to borrow the sum of not to exceed \$3,680,000 upon the credit of the District and as evidence of such indebtedness to issue Protection, Health and safety bonds of the District in such amount, the proceeds of such bonds to be used for the purpose of making the necessary alterations,

reconstruction and repairs to college buildings of the District described in the recitals contained in the preambles to this resolution, incorporated herein by Section 1 above, constituting the project, in order to conform such college buildings to the Specifications, as promulgated by the rules of the office of the State Board, as more particularly set forth in the aforesaid certified estimate of a duly licensed architect or engineer, which certified estimate was approved by the State Board and by the Executive Director of the State Board, and it is necessary and for the best interests of the District that there be issued at this time not to exceed \$3,680,000 of the bonds so authorized.

Section 3. Bond Details. There shall be and is hereby authorized to be borrowed on the credit of and for and on behalf of the District the sum of not to exceed \$3,680,000 for the purposes aforesaid; that general obligations of the District (the “**Bonds**”) shall be issued in such amount; and that each Bond shall be designated “**General Obligation Protection, Health and Safety Bond, Series 2007.**”

(A) **General.** The Bonds shall be dated December 1, 2007 (or after such date and as of or before the date of issuance thereof as the initial purchaser agrees or accepts) and shall also bear the date of authentication, shall be in fully registered form, shall be in denominations of \$5,000 each and authorized integral multiples thereof (but no single Bond shall represent installments of principal maturing on more than one date), shall be numbered 1 and upward, and the Bonds shall become due and payable serially (subject to prior redemption as herein provided) on November 1 of each of the years, in the principal amount in each year and bearing interest at the rate or rates percent per annum, as follows:

<u>Year</u>	<u>Principal Amount(\$)</u>	<u>Interest Rate (%)</u>
2008	605,000	4.25
2009	1,505,000	4.25
2010	1,570,000	4.25

The Bonds shall bear interest from their date, or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of the Bonds is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable on May 1 and November 1, commencing November 1, 2008. Interest on each Bond shall be paid by check or draft of First National Bank in Olney, with its principal corporate trust office in Olney, Illinois (including its successors, the “**Paying Agent**”), payable in lawful money of the United States of America, by check or draft of the Paying Agent mailed to the person in whose name such Bond is registered at the close of business on the fifteenth (15th) day (whether or not a business day) of the month next preceding the interest payment date (such 15th day being the “**Record Date**”). The principal of the Bonds shall be payable in lawful money of the United States of America upon presentation and surrender thereof at the principal corporate trust office of the Paying Agent.

The Bonds shall be signed by the manual or facsimile signatures of the Chairman and Secretary of the Board, and shall be registered, numbered and countersigned by the manual or facsimile signature of the District's Treasurer who receives the taxes of the District, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by First National Bank in Olney, with its principal corporate trust office in Olney, Illinois (including its successors, the “**Bond Registrar**”), as authenticating agent of the District and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this resolution. The certificate of authentication on any Bond shall be deemed to have been executed by the Bond Registrar if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

(B) **Redemption.** The Bonds shall be subject to redemption prior to maturity as provided in this paragraph (B), subject to modification in a Bond Order, as the case may be.

(i) **Optional Redemption.** The Bonds shall be subject to optional redemption, if at all, prior to maturity as provided in a Bond Order, and not otherwise.

(ii) **Mandatory Sinking Fund Redemption.** Bonds designated in a Bond Order as Term Bonds (the “**Term Bonds**”), are subject to mandatory sinking fund redemption, if at all, in the principal amount on November 1 of the years as provided in a Bond Order.

At its option before the 45th day (or such lesser time acceptable to the Bond Registrar) next preceding any mandatory sinking fund redemption date in connection with Term Bonds the District by furnishing the Bond Registrar and the Paying Agent an appropriate certificate of direction and authorization executed by the Chairman may: (i) deliver to the Bond Registrar for cancellation Term Bonds in any authorized aggregate principal amount desired; or (ii) furnish the Paying Agent funds for the purpose of purchasing any of such Term Bonds as arranged by the Issuer; or (iii) receive a credit (not previously given) with respect to the mandatory sinking fund redemption obligation for such Term Bonds which prior to such date have been retired and cancelled. Each such Bond so delivered, previously purchased or redeemed shall be credited at 100% of the principal amount thereof, and any excess shall be credited with regard to future mandatory sinking fund redemption obligations for such Bonds in chronological order, and the principal amount of Bonds to be so redeemed as provided shall be accordingly reduced. In the event Bonds being so redeemed are in a denomination greater than \$5,000, a portion of such Bonds may be so redeemed, but such portion shall be in the principal amount of \$5,000 or any authorized integral multiple thereof.

(iii) **Procedure.** The District covenants that it will redeem Bonds pursuant to the redemption provisions applicable to such Bonds. Proper provision for redemption having been made, the District covenants that the Bonds so selected for redemption shall be payable as at maturity.

The District shall, at least 45 days prior to an optional redemption date (unless a shorter time shall be satisfactory to the Bond Registrar and with no such notice required for mandatory sinking fund redemption), notify the Bond Registrar of such redemption date and of the principal amount of Bonds to be redeemed. In the event that less than all of the Bonds of a particular series

or maturity are called for redemption as aforesaid, as necessary, the particular Bonds or portions of Bonds to be redeemed shall be selected by lot not more than sixty (60) days or less than thirty (30) days prior to the redemption date by the Bond Registrar by such method of lottery as the Bond Registrar shall deem fair and appropriate; provided, that such lottery shall provide for the selection for redemption of Bonds or portions thereof so that any \$5,000 Bond or \$5,000 portion of a Bond shall be as likely to be called for redemption as any other such \$5,000 Bond or \$5,000 portion. The Bond Registrar shall promptly notify the District in writing of the Bonds or portions of Bonds selected for redemption and, in the case of any Bond selected for partial redemption, the principal amount thereof to be redeemed.

Unless waived by the registered owner of Bonds to be redeemed, presentment for payment being conclusively such a waiver, notice of any such redemption shall be given by the Bond Registrar on behalf of the District by mailing the redemption notice by first class mail not less than thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption to each registered owner of the Bond or Bonds or portion thereof to be redeemed at the address shown on the Bond Register or at such other address as is furnished in writing by such registered owner to the Bond Registrar.

All notices of redemption shall include at least the information as follows: (1) the identification of the particular Bonds to be redeemed; (2) the redemption date; (3) the redemption price; (4) if less than all of the Bonds of a particular maturity are to be redeemed, the identification (and, in the case of partial redemption, the respective principal amounts) of the Bonds to be redeemed; (5) a statement that on the redemption date the redemption price will become due and payable upon each such Bond or portion thereof called for redemption and that interest thereon shall cease to accrue from and after such date; and (6) the place where such Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the principal corporate trust office of the Paying Agent.

Prior to any redemption date, the District shall deposit with the Paying Agent an amount of money sufficient to pay the redemption price of all the Bonds or portions of Bonds which are to be redeemed on that date.

Notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, together with accrued interest, and from and after such date (unless the District shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Neither the failure to mail such redemption notice nor any defect in any notice so mailed to any particular registered owner of a Bond shall affect the sufficiency of such notice with respect to any other registered owner. Notice having been properly given, failure of a registered owner of a Bond to receive such notice shall not be deemed to invalidate, limit or delay the effect of the notice or the redemption action described in the notice. Such notice may be waived in writing by a registered owner of a Bond, either before or after the event, and such waiver shall be the equivalent of such notice. Waivers of notice shall be filed with the Bond Registrar, but such filing shall not be a condition precedent to the validity of any action taken in reliance upon such waiver.

Upon surrender of such Bonds for redemption in accordance with such notice, such Bonds shall be paid from available funds therefor by the Paying Agent at the redemption price. Interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for the partial redemption of any Bond, there shall be prepared for the registered owner a new Bond or Bonds of the same maturity in the amount of the unpaid principal.

If any Bond or portion of Bond called for redemption shall not be so paid upon surrender thereof for redemption, the principal, and premium, if any, shall, until paid, bear interest from the redemption date at the rate borne by the Bond or portion of Bond so called for redemption. All Bonds which have been redeemed shall be marked cancelled by the Bond Registrar and shall not be reissued.

In addition to the foregoing notice set forth above, further notice shall be given by the Bond Registrar on behalf of the District as set out below, but no defect in such further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as above prescribed. Each further notice of redemption given hereunder shall contain the information required above for an official notice of redemption plus (a) the CUSIP numbers of all Bonds being redeemed; (b) the date of issue of the Bonds as originally issued; (c) the rate of interest borne by each Bond being redeemed; (d) the maturity date of each Bond being redeemed; and (e) any other descriptive information needed to identify accurately the Bonds being redeemed.

Each further notice of redemption shall be sent at least thirty-five (35) days before the redemption date to registered securities depositories then in the business of holding substantial amounts of obligations of types comprising the Bonds and to one or more national information services, chosen in the discretion of the Bond Registrar, that disseminate notice of redemption of obligations such as the Bonds.

Upon the payment of the redemption price of Bonds being redeemed, each check or other transfer of funds issued for such purpose shall identify the Bond or Bonds, or portion thereof, being redeemed with the proceeds of such check or other transfer.

(C) Bond Order. The Bonds shall bear interest at such rates and mature and shall be subject to optional or mandatory redemption, in the principal amount in each year, but not exceeding \$3,700,000 in the aggregate, if different than as set forth above, and have such other terms and provisions, as set forth in a Bond Order, and not otherwise. For purposes of the foregoing and otherwise in this resolution, the term "**Bond Order**" shall mean a certificate signed by the Chairman of the Board of Trustees or the chief executive officer, and attested by the Secretary, setting forth and specifying details of the Bonds, including, as the case may be, final interest rates, optional and mandatory call provisions, if any, the final maturity schedule, and concerning bond insurance and capitalized interest, pursuant to this resolution.

(D) Depositories. Each presently designated depository for District funds shall be and is hereby designated as a depository in connection with the funds and accounts herein described in connection with the Bonds, including the Construction Fund and the Bond Fund.

Section 4. Registration and Transfer. The Bonds shall be negotiable, subject to the provisions for registration of transfer contained herein and related to book-entry only registration.

(a) General This subsection (a) is subject to the provisions of subsection (b) concerning book-entry only provisions. The District shall cause books (the "**Bond Register**") for the registration and for the transfer of the Bonds as provided in this resolution to be kept at the principal corporate trust office of the Bond Registrar, which is hereby constituted and appointed the Bond Registrar for the District. The District is authorized to prepare, and the Bond Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the issuance from time to time of the Bonds and in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the principal corporate trust office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Bond Registrar and duly executed by the

registered owner or such owner's attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of the same series and maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at the principal corporate trust office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of the same series and maturity of other authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond, and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period from the fifteenth (15th) day of the calendar month next preceding any interest payment date on such Bond and ending on such interest payment date, nor, as the case may be, to transfer or exchange any Bond after notice calling such Bond for prepayment has been mailed, nor, as applicable, during a period of fifteen (15) days next preceding mailing of a notice of prepayment and redemption of any Bonds.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of, premium (if any) or interest on any Bond shall be made only to or upon the order of the registered owner thereof or such registered owner's legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds exchanged in the case of the issuance of a Bond or Bonds for the outstanding portion of a Bond surrendered for redemption.

(b) Book-Entry-Only Provisions. Unless the underwriter for the Bonds shall otherwise direct, the Bonds shall be issued in the form of a separate single fully registered Bond for each of the maturities of the Bonds. Upon initial issuance, the ownership of each such Bond shall be registered in the Bond Register therefor in a street name (presently expected to be "Cede & Co.", and including its successors, the "street name") of The Depository Trust Company ("DTC"), New York (including its successors, the "Depository"), or any authorized successor thereto, as nominee of the Depository. The outstanding Bonds from time to time may be registered in the Bond Register in a street name, as nominee of the Depository. If not already done, the Chairman, Secretary or Treasurer of the District is each authorized to execute and deliver on behalf of the District such letters to or agreements with the Depository as shall be necessary to effectuate such book-entry system (any such letter or agreement being referred to herein as the "Representation Letter"). Without limiting the generality of the authority given to the Chairman, Secretary or Treasurer with respect to entering into such Representation Letter, it may contain provisions relating to (a) payment procedures, (b) transfers of the Bonds or of beneficial interest therein, (c) redemption notices and procedures unique to the Depository, (d) additional notices or communications, and (e) amendment from time to time to conform with changing customs and practices with respect to securities industry transfer and payment practices.

With respect to Bonds registered in the Bond Register in the name of a nominee of the Depository, the District and the Bond Registrar shall have no responsibility or obligation to any broker-dealer, bank or other financial institution for which the Depository holds Bonds from time to time as securities depository (each such broker-dealer, bank or other financial institution being referred to herein as a "Depository Participant") or to any person on behalf of whom such a Depository Participant holds an interest in the Bonds (i.e., "indirect participants" or "beneficial owners"). Without limiting the meaning of the foregoing, the District and the Bond Registrar shall have no responsibility or obligation with respect to (a) the accuracy of the records of the Depository, the nominee, or any Depository Participant with respect to any ownership interest in the Bonds, (b) the delivery to any Depository Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any notice with respect to the Bonds, including any notice of redemption, or (c) the payment to any Depository Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any amount with respect to principal of or interest on the Bonds.

As long as the Bonds are held in a book-entry-only system, no person other than the nominee of the Depository, or any authorized successor thereto, as nominee for the Depository, shall receive a Bond certificate with respect to any Bonds. Upon delivery by the Depository to the Bond Registrar of written notice to the effect that the Depository has determined to substitute a new nominee in place of the prior nominee, and subject to the provisions hereof with respect to the payment of interest to the registered owners of Bonds at the close of business on the fifteenth (15th) day (whether or not a business day) of the calendar month next preceding the applicable interest payment date, the reference herein to nominee in this resolution shall refer to such new nominee of the Depository.

In the event that (a) the District determines that the Depository is incapable of discharging its responsibilities described herein and in the Representation Letter, (b) the agreement among the District, the Bond Registrar, the Paying Agent and the Depository evidenced by the Representation Letter shall be terminated for any reason or (c) the District determines that it is in the best interests of the beneficial owners of the Bonds that they be able to obtain certificated Bonds, the District shall notify the Depository and the Depository Participants of the availability of Bond certificates, and the Bonds shall no longer be restricted to being registered in the Bond Register in the name of a nominee of the Depository. At that time, the District may determine that the Bonds shall be registered in the name of and deposited with a successor depository operating a book-entry system, as may be acceptable to the District, or such depository's agent or designee, and if the District does not select such alternate book-entry system, then the Bonds may be registered in whatever name or names registered owners of Bonds transferring or exchanging Bonds shall designate, in accordance with the provisions hereof. Notwithstanding any other provision of this resolution to the contrary, so long as any Bond is registered in the name of a nominee of the Depository, all payments with respect to principal of and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, in the manner provided in the Representation Letter.

Section 5. Form of Bonds. The Bonds shall be prepared in compliance with the National Standard Specifications for Fully Registered Municipal Securities prepared by the American National Standards Institute and shall be in substantially the following form [subject to the terms specified in a Bond Order, if any, with appropriate insertions, deletions and modifications, including in respect of the customs and practices of printing, temporary bonds, abbreviations to show the capacity of ownership and use of manual or facsimile signatures]; provided, however, that the foregoing shall not be given effect to the extent necessary to permit the delivery of temporary bonds preliminary to the availability of Bonds in definitive form:

(Form of Bond - Front Side)

REGISTERED
NO. _____

UNITED STATES OF AMERICA

REGISTERED
\$ _____

The Bonds are issued in fully registered form in the denomination of \$5,000 each or authorized integral multiples thereof. This Bond may be exchanged at the principal corporate trust office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the authorizing resolution.

The District, the Paying Agent and the Bond Registrar may deem and treat the registered owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes, and neither the District, the Paying Agent nor the Bond Registrar shall be affected by any notice to the contrary.

It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of Bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax sufficient to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity.

This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar. Notwithstanding any other provision hereof, at any time that the Bonds are registered in the name of a securities depository or its nominee, the manner and timing of payment of Bonds shall be governed by the agreement entered into with such securities depository.

This Bond and the series of Bonds of which this Bond is one have been designated by the District as "qualified tax-exempt obligations" under Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

IN WITNESS WHEREOF, Illinois Eastern Community Colleges District Number 529, Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White Counties, Illinois, by its Board of Trustees, has caused this Bond to be signed by the duly authorized manual or facsimile signatures of the Chairman of and Secretary to the Board of Trustees, and to be registered, numbered and countersigned by the duly authorized manual or facsimile signature of the District's Treasurer who receives the taxes of the District, all as of the Dated Date identified above.

**ILLINOIS EASTERN COMMUNITY COLLEGES DISTRICT
NUMBER 529, RICHLAND, CLARK, CLAY, CRAWFORD,
CUMBERLAND, EDWARDS, HAMILTON, JASPER,
LAWRENCE, WABASH, WAYNE AND WHITE COUNTIES,
ILLINOIS**

Secretary

Chairman, Board of Trustees

Registered, Numbered and Countersigned:

Treasurer
Bond Registrar First National Bank in Olney,
and Paying Agent: Olney, Illinois

CERTIFICATE OF AUTHENTICATION

Date of Authentication: _____

This Bond is described in the within mentioned authorizing resolution and is one of the General Obligation Protection, Health and Safety Bonds, Series 2007, of Illinois Eastern Community Colleges District Number 529, Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White Counties, Illinois.

FIRST NATIONAL BANK IN OLNEY, Olney, Illinois, as Bond Registrar

By _____
Authorized Signer

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto _____

(Name, Address and Tax Identification Number of Assignee)
the within Bond and does hereby irrevocably constitute and appoint _____

attorney to transfer the within Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature guaranteed: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Section 6. Sale of Bonds. The Bonds hereby authorized shall be executed as in this resolution provided as soon after the passage hereof as may be, and thereupon be deposited with the Chief Executive Officer or Treasurer who receives the taxes of the District, and be by such Chief Executive Officer or Treasurer delivered to DTC for the account of D. A. Davidson & Co., Chicago,

Illinois (the “**Underwriter**”), or otherwise at the Underwriter’s direction, pursuant to the purchase contract in that connection by and between the District and the Underwriter (the “**Bond Purchase Agreement**”), upon receipt of the purchase price therefor, the same being the percentage of the par value of the Bonds, net of direct payment by the Underwriter of issuance costs of the Bonds, which is hereby authorized, plus accrued interest to date of delivery, as provided in the Bond Purchase Agreement. The Bond Purchase Agreement for the sale of the Bonds heretofore or to be contemporaneously entered into, as the case may be, by and between the District and the Underwriter is in all respects ratified, approved and confirmed, it being hereby found and determined that any such Bond Purchase Agreement is in the best interests of the District and that no person holding any office of the District, either by election or appointment, is in any manner interested, either directly or indirectly, in his or her own name or in the name of any other person, association, trust or corporation, in any contract for the sale of the Bonds; and the Bonds before being issued shall be registered, numbered and countersigned by the District’s Treasurer, such registration being made in a book provided for that purpose, in which shall be entered the record of the resolution authorizing the Board to borrow such money by the issuance of the Bonds and a description of the Bonds issued, including the number, date, to whom issued, amount, rate of interest and when due. The actions of the appropriate officers of the District related to the sale of the Bonds are hereby ratified, confirmed and approved.

The District hereby authorizes and approves the Preliminary Official Statement to be used in the offering and sale of the Bonds. The District hereby deems the Preliminary Official Statement, substantially in the form as presented to the Board upon adoption of this resolution, to be final as of the date of this resolution, as provided in and subject to appropriate supplements under Rule 15c2-12 of the Securities and Exchange Commission, subject to completion to constitute a final Official Statement. The District shall cause the Preliminary Official Statement to be completed and supplemented to be the final Official Statement. The District will cooperate with the Underwriter in connection with the compliance by the Underwriter with requirements of such Rule 15c2-12 and applicable rules of the Municipal Securities Rulemaking Board. The District hereby represents and certifies that the aggregate principal amount of all outstanding bonds, notes, leases, warrants, contracts and other obligations does not exceed \$10,000,000 under such Rule 15c2-12. The District, in connection with continuing disclosure obligations under such Rule 15c2-12, shall be and is hereby authorized to enter into a Continuing Disclosure Certificate and Agreement (the “**Disclosure Agreement**”), substantially as presented to the Board upon adoption of this resolution.

Section 7. Tax Levy. In order to provide for the collection of a direct annual tax sufficient to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity or due date, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any of them are outstanding, in amounts sufficient for that purpose, and that there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

<u>For the Year</u>	<u>A Tax Sufficient to Produce the Sum of (\$):</u>
2007	808,000 for interest and principal
2008	1,604,000 for interest and principal
2009	1,604,000 for interest and principal

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied if, as and when the same shall be collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy, and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

Section 8. Filing of Resolution. After the passage of this resolution and before any Bonds are issued, the Secretary of the Board is hereby directed to file a certified copy of this resolution with the County Clerk of each of the Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, Illinois, and it shall be the duty of each such County Clerk to annually in and for the years 2007 through 2010, inclusive, ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in each such County in connection with other taxes levied in each of such years for community college purposes, in order to raise the respective amounts aforesaid and in each of such years such annual tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general community college purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of a special fund hereby ordered to be created and established and maintained separate and apart from all other funds and accounts of the District and to be designated “**General Obligation Protection, Health and Safety Bond and Interest Fund of 2007**” (the “**Bond Fund**”), which fund is hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and interest on the Bonds; and a certified copy of this resolution shall also be filed with the District’s Treasurer who receives the taxes of the District. When the purposes for which the Bonds have been issued are accomplished and paid in full, and there remain funds on hand from the proceeds of the Bonds issued, the Board by resolution shall use those excess funds (1) for other authorized project purposes as specified in the Act and authorized by an approving written opinion of counsel with expertise in public and municipal finance or (2) for transfer to the Bond Fund for payment of principal and interest of the Bonds. If any transfer is made to the Bond Fund, the Secretary of the Board shall timely notify the County Clerks of the amount of that transfer and direct each County Clerk to abate the taxes to be extended for purposes of principal and interest payments on the Bonds by an amount equal to such transfer.

Section 9. Non-Arbitrage and Tax-Exemption. The principal proceeds from the sale of the Bonds shall be deposited in a special fund hereby ordered to be created and established and maintained separate and apart from all other funds and accounts of the District and to be designated “**General Obligation Protection, Health and Safety Construction Fund of 2007**” (the “**Construction Fund**”) and shall be devoted to and used with due diligence for the completion of the project for which the Bonds are hereby authorized to be issued. The Board represents and certifies that:

(1) That the District has incurred, or within six (6) months after the delivery of the Bonds expects to incur, substantial binding obligations with respect to the Project, such binding obligations comprising contracts for the construction of such Project in the amount of not less than 5% of the proceeds of the Bonds allocated to costs of the Project;

(2) That the District expects that all of the money derived from the sale of the Bonds and deposited in the Construction Fund, which is the account from which the cost of the project is to be paid, and which Construction Fund is ordered to be created and established for such purpose, and maintained separate and apart from all other funds and accounts of the District, and all of the investment earnings on the money in such Construction Fund, will be expended within three (3) years following the date of issue of the Bonds;

(3) That the foregoing is based upon consultation with the architects and/or engineers who are employed by the District to supervise the acquisition and construction of the project;

(4) That work on the Project is expected to proceed with due diligence to completion;

(5) That the Project has not been and is not expected to be sold or otherwise disposed of in whole or in part prior to the last maturity of the Bonds;

(6) That all of the proceeds of sale of and investment earnings on the Bonds are needed for the purpose for which the Bonds are issued, including expenses incidental to such purpose and to the issuance of the Bonds;

(7) That accrued interest received upon the sale of the Bonds will be deposited in the Bond Fund and applied to the first interest due thereon and that the balance of the proceeds of sale of the Bonds will be deposited in the Construction Fund and applied to the costs of the project and of issuing the Bonds;

(8) That the District has not accumulated and does not expect to accumulate amounts of money in a fund to pay or to be held as security for the payment of principal and interest on the Bonds, other than in the Bond Fund, and (a) amounts deposited in the Bond Fund are expected to be spent within thirteen (13) months from the date of deposit thereof into the Bond Fund; (b) interest earned by the Bond Fund is to be spent within twelve (12) months from date of receipt; and (c) the Bond Fund will be depleted at least once a year to an amount not greater than 1/12 of the then current annual debt service on the Bonds;

(9) That the District is a small issuer qualifying as such under Section 148(f)(4)(D) and Section 265(b)(3) of the Internal Revenue Code of 1986, as amended, and will not issue obligations, including the Bonds, during the calendar year of issuance of the Bonds that exceed the total aggregate amount of \$10,000,000 under such Section 265(b)(3) or \$5,000,000 under such Section 148(f)(4)(D); and

(10) That to the best of the knowledge and belief of the Board, there are no facts, estimates or circumstances that would materially change the conclusions and representations set out in this Section and the expectations set out in this Section are reasonable.

The Board also certifies and further covenants with the purchasers and holders of the Bonds from time to time outstanding, that so long as any of the Bonds remain outstanding, moneys on deposit in any fund or account in connection with the Bonds, whether or not such moneys were derived from the proceeds of the sale of the Bonds or from any other sources, will not be used in a manner which will cause the Bonds to be “**hedge bonds**,” “**arbitrage bonds**” or “**private activity bonds**” within the meaning of Sections 149(g), 148 and 141 of the Code and any lawful applicable regulations, including those temporary or proposed, and including Income Tax Regulations 1.148-O *et seq.*, as the same presently exist, or may from time to time hereafter be amended, supplemented or revised. The Board reserves the right, however, to make any investment of such moneys permitted by Illinois law if, when and to the extent that such Section 148 or the applicable regulations shall be repealed or relaxed or shall be held void by final decision of a court of competent jurisdiction, but only if any investment made by virtue of such repeal, relaxation or decision would not, in the opinion of counsel of recognized competence in such matters, result in making the interest on the Bonds subject to federal income taxation by such action.

The District also agrees and covenants with the purchasers and holders of the Bonds from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the Bonds and affects the tax-exempt status of the Bonds.

Section 10. Designation of Issue. The District hereby covenants that it will not issue any other obligations with a common purpose as the Bonds and will not issue any obligations of any kind or for any purpose in excess of the total aggregate amount of \$10,000,000 (and reasonably expects not to exceed \$5,000,000) during the calendar year in which the Bonds are issued, to be taken into account under Section 265(b)(3) of the Code, and that the District hereby designates the Bonds as “**qualified tax-exempt obligations**” under Section 265(b)(3) of the Code.

Section 11. Registered Form. The District recognizes that Section 149(a) of the Code requires the Bonds to be issued and to remain in fully registered form in order that interest thereon is exempt from federal income taxation under laws in force at the time the Bonds are delivered. In this connection, the District agrees that it will not take any action to permit the Bonds to be issued in, or converted into, bearer or coupon form.

Section 12. List of Bondholders. The Bond Registrar shall maintain a list of the names and addresses of the registered owners and holders of all Bonds and upon any transfer shall add the name and address of the new registered owner and eliminate the name and address of the transferor registered owner.

Section 13. Bond Registrar and Paying Agent. If requested by the Bond Registrar, the Chief Executive Officer or President of the Board are authorized to execute the Bond Registrar's and/or Paying Agent's standard form of agreement between the District and the Bond Registrar and/or the Paying Agent with respect to the obligations and duties of the Bond Registrar and/or the Paying Agent hereunder, which may include the following (provided that (a) - (f) below shall in any case apply to the Bond Registrar and Paying Agent):

(a) to act as bond registrar, authenticating agent, paying agent (as the case may be, or by similar agreement with another as paying agent) and transfer agent as provided herein;

(b) to maintain a list of registered owners of the Bonds as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;

(c) to give notices of redemption of Bonds as applicable, if at all;

(d) to cancel and/or destroy Bonds which have been paid at maturity or upon earlier redemption or submitted for exchange or transfer;

(e) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and

(f) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

Section 14. Policy of Bond Insurer. The application to and designation of an insurer of the Bonds (if any, as set forth in a Bond Order, the “Insurer”) is hereby approved. The Insurer’s commitment and standard terms and provisions and the terms and provisions of the Insurer’s policy are to be incorporated into this resolution by reference, including without limitation that any investment restrictions and limitations in such commitment and related to the Insurer’s policy shall be deemed to be applicable restrictions and limitations on the qualified investments authorized by law to the District under this resolution, and shall be appended as operative provisions of this resolution, but any failure to append shall not abrogate, diminish or impair the effect thereof. In the event there is no Insurer, reference to the Insurer and to a bond insurance policy in this resolution shall be given no effect.

Section 15. Instruments of Further Assurance. The District covenants that it shall do, execute, acknowledge and deliver, or cause to be done, executed, acknowledged and delivered, such resolutions and other actions supplemental hereto and to the Official Statement, the Bond Purchase Agreement and the Disclosure Agreement, and such further acts, agreements, instruments and transfers as may be reasonably required to comply with the Internal Revenue Code of 1986, as amended, concerning tax-exempt bonds and Rule 15c2-12 of the Securities and Exchange Commission, and for the better assuring, transferring, conveying, pledging, assigning and confirming unto the registered owners of the Bonds its interest in the taxes levied hereunder and other amounts pledged hereby to the payment of the principal of, premium, if any, and interest on the Bonds and the application of Bond proceeds, all as herein provided. Any and all interest in property hereafter acquired which is of any kind or nature herein provided to be and become subject to the lien hereof, including tax receipts under Section 7, shall and without any further conveyance, assignment or act on the part of the District or any other person, become and be subject to the lien described herein, but nothing contained in this Section shall be deemed to modify or change the obligations of the District under this resolution. After final interest rates and maturities are set in a Bond Order, an appropriate abatement certificate may be filed related to the taxes in Section 7. Any Bond Order may be attached as an exhibit to this resolution.

Section 16. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

Section 17. Repeal. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this resolution shall be in full force and effect forthwith upon its adoption.

Board Action: Trustee Marilyn Wolfe made a motion to adopt the foregoing preliminary copy of the Resolution Providing for the Issue of IECC General Obligation Protection Health and Safety Bonds, Series 2007 as recommended. Trustee William Hudson seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: Brooks, Culver, Fischer, Hudson, Koertge, Rost, Wolfe. Trustees voting nay: None. Student Trustee Scott-Inboden was absent. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-C. Approval of Continuing Disclosure Certificate and Agreement: Pursuant to the resolution approving the issuance of Protection, Health and Safety (PHS) bonds, the Board agreed to disclose any significant event that might in some way impair the District’s ability to repay the bonds plus accrued interest. The Continuing Disclosure Certificate and Agreement sets forth the significant events that would require a report, the agent required to disseminate the report, and to whom the report should be disseminated. The Certificate sets forth eleven significant events that would be required to be reported, including principal and interest payment delinquencies, non-payment related defaults, modification of rights of security holders, bond calls, defeasances, and other listed significant events. The CEO recommended approval.

(The Continuing Disclosure Certificate and Agreement is incorporated in and made a part of these minutes by this reference.)

Board Action: Trustee Brenda Culver made a motion to approve the Continuing Disclosure Certificate and Agreement as recommended. Trustee Larry Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: Brooks, Culver, Fischer, Hudson, Koertge, Rost, Wolfe. Trustees voting nay: None. Student Trustee Scott-Inboden was absent. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-D. Bond Purchase Agreement: Pursuant to the resolution authorizing the issuance of Health, Safety, and Protection (PHS) bonds, the Board needs to confirm that D.A. Davidson & Company (Underwriter) will act as the exclusive underwriter with respect to the underwriting and initial placement of the PHS bonds approved by the Board (Issuer). The Underwriter and Issuer, by this agreement, set the purchase price, the Underwriter's fee, the representations and warranties of the Issuer, the representations and warranties of the Underwriter, cooperation on any official statement additions, agreement to provide any further instruments required, set a closing delivery and payment date, set forth the closing documents that will be required, executed and delivered as of the date of closing, the termination date of the agreement, the reasons for termination of the agreement, payment of expenses, parties and interests, indemnification, and addresses for notification to Underwriter and Issuer. The CEO recommended approval of the Bond Purchase Agreement.

(The Bond Purchase Agreement is incorporated in and made a part of these minutes by this reference.)

Board Action: Trustee Larry Rost made a motion to approve the Bond Purchase Agreement as recommended. Trustee Walter Koertge seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: Brooks, Culver, Fischer, Hudson, Koertge, Rost, Wolfe. Trustees voting nay: None. Student Trustee Scott-Inboden was absent. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-E. Authorization for Architects to Proceed with PHS Bond Projects: With the adoption of the resolution approving the issuance of Protection, Health and Safety (PHS) bonds, the Board needs to authorize the District's architects to proceed with the construction projects approved by the Board of Trustees and the Illinois Community College Board. The CEO recommended that the Board authorize Image Architects, Inc., Carbondale, Illinois, to proceed with the projects outlined in the Preliminary Official Statement and the Resolution approved by the Board.

Board Action: Trustee William Hudson made a motion to authorize Image Architects, Inc., Carbondale, Illinois, to proceed with the PHS construction projects outlined in the Preliminary Official Statement and the Resolution approved by the Board. Trustee Marilyn Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: Brooks, Culver, Fischer, Hudson, Koertge, Rost, Wolfe. Trustees voting nay: None. Student Trustee Scott-Inboden was absent. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-F. Ameren Newton Station Settlement Agreement: The taxing bodies involved in negotiation over the assessed valuation of the Ameren Energy Generating Company (Ameren) property in Jasper County, Illinois, have reached a settlement agreement. The taxing bodies include Jasper County, South Muddy Township, Jasper County Multi-Township Assessing District B, Jasper County Unit School District #1,

Wade Community Fire Protection District, Newton Public Library, Illinois Eastern Community College District #529, and the University of Illinois Extension – Jasper/Cumberland Unit. This agreement has been approved by the above taxing bodies and by the Jasper County Treasurer and Collector of Taxes, the Jasper County Supervisor of Taxes, the South Muddy Township Assessor, the Multi-Township Assessor, and the Jasper County Board of Review. Under the agreement, Ameren and the taxing bodies and the assessing officials have agreed that the equalized assessed value for the Ameren facility, located in Jasper County, shall be \$123,000,000. For the year 2007 the assessed valuation shall be \$125,000,000 and for the year 2008 the assessed value shall be \$127,000,000. Commencing in tax year 2009 and thereafter, the Ameren property will be assessed at its fair cash value and by agreement 59.23% of the improvements at the Ameren Jasper County facility shall be classified and assessed as real property. The CEO recommended approval of the following resolution authorizing approval and execution of the settlement agreement.

**RESOLUTION AUTHORIZING APPROVAL AND EXECUTION
OF AMEREN NEWTON STATION SETTLEMENT AGREEMENT**

WHEREAS, the Board of Trustees of the Illinois Eastern Community Colleges District 529 (“Taxing Body”) has been involved in litigation with the Ameren Energy Generating Company (hereinafter “Ameren”), regarding the assessed valuation of the Newton Power Station located in Jasper County (the “Newton Station”).

WHEREAS, the assessed valuation of the Newton Station was the subject matter of complaints filed by Ameren before the Jasper County Board of Review for the 2006 Tax Year.

WHEREAS, each taxing body listed in the Ameren Newton Station Settlement Agreement has a financial interest in and jurisdiction to levy taxes against one or more of the parcels that constitute the Newton Station and believe it is in the best interest of all to resolve all of the real property assessment valuation disputes by negotiation.

WHEREAS, the parties have agreed upon the methodology to establish the aggregate assessed valuation for the Newton Station for years 2006-2008, and to distribute that value among the various tax parcels as provided in the Ameren Newton Station Settlement Agreement attached hereto as Exhibit A.

NOW THEREFORE BE IT RESOLVED as follows:

Section 1. The attached Ameren Newton Station Settlement Agreement is approved, and _____, Chairman is hereby authorized and directed to execute the Agreement.

Section 2. Attorney Frederic S. Lane of Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. is hereby authorized to file as legal representative on behalf of the Taxing Body to intervene in the Newton Station Settlement Agreement and dismiss Case No. 07-TX-1(1).

Section 3. This resolution shall take effect immediately upon its passage.

Board Action: Trustee Walter Koertge made a motion to adopt the foregoing resolution authorizing approval and execution of the Ameren Newton Station Settlement Agreement as recommended. Trustee Brenda Culver seconded the motion and on a

recorded roll call vote ordered by the Chair the following trustees voted yea: Brooks, Culver, Fischer, Hudson, Koertge, Rost, Wolfe. Trustees voting nay: None. Student Trustee Scott-Inboden was absent. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-G. LTC Van Leases: The LTC Foundation has agreed to purchase a van that will be leased to Illinois Eastern Community Colleges/Lincoln Trail College, under terms of a lease agreement, the van being described as follows:

2007 Ford 12 Passenger Van, 10,100 miles, VIN IFBNE31L67DA75357

The consideration to be paid for the lease shall be \$17,500, plus 4.5% simple interest to reflect a total lease amount, including interest, of \$18,729, payable as follows: Three payments of \$6,243, to be due and payable on the 15th day of July 2008, 2009, and 2010. The final payment, due July 15, 2010, shall be adjusted to reflect actual payment activity during the course of the contract. No penalty will be charged for prepayments. Lessee is hereby given the option of purchasing the above referenced vehicle for an additional one dollar (\$1.00) to be paid with the final payment. Obligations of lessee are outlined in the lease agreement. The CEO recommended approval of the van lease agreement.

Board Action: Trustee John Brooks made a motion to approve the van lease agreement between the LTC Foundation and IECC/LTC as recommended. Trustee Larry Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: Brooks, Culver, Fischer, Hudson, Koertge, Rost, Wolfe. Trustees voting nay: None. Student Trustee Scott-Inboden was absent. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-H. Agreement with Flora Chamber of Commerce: For several years, Frontier Community College operated a classroom facility in cooperation with the Flora Chamber of Commerce. When the Flora Chamber decided to close the local office, Frontier was left without an education facility and has been utilizing local churches and other locations to provide classes to Flora and Clay County. The Chamber of Commerce and Frontier have agreed to reopen a Chamber office in Flora and share the costs of the facility. The CEO recommended approval of the following Memorandum of Understanding.

The Flora Chamber of Commerce (Chamber) and Illinois Eastern Community Colleges District #529/Frontier Community College (IECC/FCC), in order to provide post-secondary education opportunities and services to the residents of Flora and Clay County, hereby, agree to share physical space at 122 North Main Street as follows:

1. The IECC Dislocated Worker Program and Frontier Community College will compensate the Chamber \$100 per month which includes utility costs and shared use of the current Chamber facility (approximately 1,500 square feet plus storage areas).

2. The Chamber will secure permission from the City of Flora allowing IECC/FCC to arrange a portion of the facility in order to provide suitable classroom

space including, but not limited to, placing appropriate classroom tables, chairs and installing computer stations. A wireless connection will be shared by IECC/FCC and the Chamber.

3. IECC/FCC may have appropriate signage space on the classroom entrance side of the building.

4. IECC/FCC will support the cost of an additional telephone line for the Dislocated Worker Program and IECC/FCC will log long distance telephone calls and reimburse the Chamber for such.

5. IECC/FCC may employ additional staff to provide services as appropriate. Appropriate office equipment will be provided by IECC/FCC for college employees. IECC/FCC office hours will be from 8:00 a.m. to 10 p.m. Monday through Thursday and 8:00 a.m. to 5:00 p.m. Friday, with occasional use on the weekends.

6. IECC/FCC staff and faculty will have key access to the facility. The number of keys will be controlled and assigned by IECC/FCC to staff on a semester by semester basis.

7. IECC/FCC and the Chamber will share storage space.

8. IECC/FCC will provide a copy machine to support the educational programs offered at the Chamber facility.

9. Both parties, the Chamber and IECC/FCC agree to give appropriate notice to the other party if they desire to dissolve or substantially alter this Memorandum of Understanding. A minimum of 30 days notice prior to the end of an academic semester is required by either party to dissolve or substantially alter this agreement.

10. Any items not specified in this Memorandum of Understanding needing to be addressed will be addressed by the Chamber President, the Flora City Administrator and the Dean of the College at FCC or the staff in the Dislocated Worker Program at IECC.

11. The Chamber and IECC/FCC enter into this relationship in the spirit and dedication toward the joint effort of meeting the needs of the community. The memorandum shall take effect on December 1, 2007 and remain in effect as per stated in this memorandum as a whole. Any future addendums to this agreement shall be approved by both parties.

Board Action: Trustee Marilyn Wolfe made a motion to approve the foregoing Memorandum of Understanding between IECC/FCC and the Flora Chamber of Commerce as recommended. Trustee Walter Koertge seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: Brooks, Culver, Fischer, Hudson, Koertge, Rost, Wolfe. Trustees voting nay: None. Student Trustee Scott-Inboden was absent. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-I. Online Education Plan: Ms. Cantwell reviewed the IECC Online Education Plan and recommended that it be updated as presented. The District has been offering online courses since 1997. Currently, IECC offers approximately 105 online courses taught by 70 full-time and part-time faculty. The District has shown impressive growth in student enrollment in online courses. While the District has made great progress in online instruction, additional work remains to determine how to respond more

effectively to the changing needs of today's learners. IECC needs to continue to provide flexible, accessible, and quality programs and courses to students who desire an alternative delivery method for learning as well as foster effective and reliable student and faculty support services for online education. The purpose of the Online Education Plan is to provide increased direction and leadership for online instruction, including the establishment of goals, strategies and objectives to achieve the District's vision of providing high quality online courses, programs and services that respond to the needs of students who desire an alternative delivery method for learning.

The CEO recommended approval of the updated Online Education Plan as presented.

Board Action: Trustee Marilyn Wolfe made a motion to approve the updated IECC Online Education Plan as recommended. Trustee Larry Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: Brooks, Culver, Fischer, Hudson, Koertge, Rost, Wolfe. Trustees voting nay: None. Student Trustee Scott-Inboden was absent. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-J. Dual Credit Agreement: Illinois Eastern Community Colleges/Wabash Valley College (District) has an opportunity to enter into a partnership with the Indiana Career and Technical Center (Center), Evansville, Indiana. Currently the Center offers a Diesel Service Technology Program which would articulate with the Diesel Equipment Technology Program at Wabash Valley College. The Center has agreed to enter into a dual credit agreement with the District. This agreement would expand student access to programs at Wabash Valley College in its Diesel Equipment Technology Program. The courses will be governed by the regulations of the Illinois Community College Board, the Illinois State Board of Education, the North Central Association and policies of the District. The District and the Center will jointly supervise faculty teaching, equipment will be provided by the host site, at least a minimum of eight students will be enrolled in each course and the Center and the District will consult periodically on the progress of the program. The program can be cancelled by either the District or the Center by giving notice of its intent to cancel the program.

The CEO recommended approval of the dual credit agreement with Indiana Career and Technical Center as presented.

Board Action: Trustee William Hudson made a motion to approve the dual credit agreement with Indiana Career and Technical Center as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: Brooks, Culver, Fischer, Hudson, Koertge, Rost, Wolfe. Trustees voting nay: None. Student Trustee Scott-Inboden was absent. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-K. Environmental Scan: Lisa Benson, Dean at Olney Central College, has prepared the FY08 Environmental Scan and Executive Summary, which the CEO recommended for the Board's acceptance. The Environmental Scan is used to forecast future internal and external needs for both college programs and services. The data assist

the District in developing the Strategic Plan, Completing the Program Review Process, and Developing the Institutional Effectiveness Plan, the Career and Technical Education Plan, and the Online Education Plan, utilizing historical data to forecast future internal and external needs for college programs and services. A number of elements were selected for scanning, including District population, District high school graduates, Indiana border county high school graduates, credit hours generated, equalized assessed valuation, per capita personal income, and many others.

Among other details, the plan shows the following about the IECC District:

1. Population is declining.
2. Equalized assessed valuation is increasing slightly.
3. Reimbursable credit hour grants show steady increases.
4. Future revenue increases will come from tuition increases and state funding.
5. District income is lower than the state-wide average.
6. Farm employments are declining, manufacturing employments are relatively level, and educational services employment show steady increases.
7. Enrollment of both full and part-time students increased last year.
8. There has been a 49.5% increase in the number of completers comparing FY1983 to FY2007.

The FY2008 Environmental Scan indicates that the colleges must continue to offer educational programs and services that prepare students to meet the demands of an ever changing market place. By doing so, the District will benefit the local economy, which in turn, will better serve the residents of the District.

The CEO recommended acceptance of the FY08 Environmental Scan as presented.

Board Action: Trustee Larry Rost made a motion to accept the FY08 Environmental Scan as recommended. Trustee Walter Koertge seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: Brooks, Culver, Fischer, Hudson, Koertge, Rost, Wolfe. Trustees voting nay: None. Student Trustee Scott-Inboden was absent. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-L. Affiliation Agreement with Weber Medical Clinic –Phlebotomy: IECC wishes to enter into a new affiliation agreement with Weber Medical Clinic, located in Olney, Illinois. This new affiliation agreement for the Phlebotomy Program is the standard affiliation agreement utilized by the District. The CEO recommended approval.

Board Action: Trustee Brenda Culver made a motion to approve the affiliation agreement with Weber Medical Clinic for the Phlebotomy Program as recommended. Trustee Marilyn Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: Brooks, Culver, Fischer, Hudson, Koertge, Rost, Wolfe. Trustees voting nay: None. Student Trustee Scott-Inboden was absent. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-M. Affiliation Agreement with Fairfield Memorial Hospital: IECC wishes to enter into a new affiliation agreement with Fairfield Memorial Hospital, located in Fairfield, Illinois. This new affiliation agreement for the Emergency Preparedness A – Emergency Medical Technician Paramedic Training Program is the standard affiliation agreement utilized by the District. The CEO recommended approval.

Board Action: Trustee Brenda Culver made a motion to approve the affiliation agreement for the Emergency Medical Technician Paramedic Training Program with Fairfield Memorial Hospital as recommended. Trustee Marilyn Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: Brooks, Culver, Fischer, Hudson, Koertge, Rost, Wolfe. Trustees voting nay: None. Student Trustee Scott-Inboden was absent. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-N. Increased District-Wide Plumbing Upgrades – PHS Funds: The Board of Trustees has previously approved Protection Health and Safety funds for District-Wide Plumbing Upgrades. The project at Olney Central College has been bid and the Board has approved and accepted the bid. During construction, the contractor discovered that major additional repairs are required. The contractor has supplied a letter that outlines the severity of the situation and the work that needs to be done to repair the problem, including a cost estimate. Based upon the contractor's estimate, the cost of materials, labor, contingency and architect's fees is estimated to be \$106,117 for Olney Central College. With this additional cost, the total revised project budget for District-Wide Plumbing Upgrades will be \$173,317. This additional work will be paid for with excess funds from previously approved protection, health and safety projects and will not require an additional tax levy or bond issuance. Because this project had been approved by the Illinois Community College Board for PHS funding, ICCB approval is required for this revised amount. Once approval has been received, bid specifications will be drawn, bids taken, and the Board will approve the project.

Recommendation: The CEO recommended that the Board of Trustees approve an increase in the Scope of Work for District-Wide Plumbing Upgrades, including a revised budget of \$173,317, and that this request be submitted to the Illinois Community College Board.

Board Action: Trustee Larry Rost made a motion to approve an increase in the Scope of Work for District-Wide Plumbing Upgrades, including a revised budget of \$173,317, and that this request be submitted to the Illinois Community College Board. Trustee Walter Koertge seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Brenda Culver, Andrew Fischer, William Hudson, Walter Koertge, Larry Rost, Marilyn Wolfe. Trustees voting nay: None. Trustees absent: Student Trustee Randi Scott-Inboden. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #9 – “Bid Committee Report” – None.

AGENDA #10 – “District Finance” – The following district financial matters were presented:

#10-A. Financial Reports: The monthly financial reports were presented, including the treasurer's report, showing a balance in all funds of \$3,610,177.81, as of October 31, 2007.

#10-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for November 2007, totaling \$768,127.03, were presented for approval.

Board Approval for Payment of Financial Obligations: Trustee Marilyn Wolfe made a motion to approve payment of district financial obligations for November 2007, in the amounts listed, and payments from the revolving fund for October 2007. Trustee Larry Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: Brooks, Culver, Fischer, Hudson, Koertge, Rost, Wolfe. Trustees voting nay: None. Student Trustee Scott-Inboden was absent. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #11 – “Chief Executive Officer's Report” – CEO Terry Bruce reported on the following informational items:

1. **Student Board Member:** Terra Ochs, Oblong, a student at Olney Central College, will be the new student trustee to be seated at the April, 2008 regular meeting.
2. **Capitol Funding Option:** Income from a proposed new casino at Danville has been proposed as a possible source of funds for bonds for community college building projects.
3. **Consortium of Academic and Research Libraries in Illinois (CARLI):** First year savings of \$22,350 has resulted from this consortium.
4. **Note Next Meeting Date:** The December meetings of the Board of Trustees are held on the second Tuesday of that month. Next meeting will be Tuesday, December 11, 2007, at 7:00 p.m. at Lincoln Trail College.
5. **Evelyn and George Brazitis Gift:** Evelyn and George Brazitis have donated \$10,000 to the OCC Nursing faculty as a gift in memory of their son, Mark Brazitis, who passed away recently.
6. **Enrollment Report:** District-wide enrollment is up 3% over one year ago.

AGENDA #12 – “Executive Session” – The Board of Trustees did not hold an executive session at this meeting.

AGENDA #13 – “Approval of Executive Session Minutes” –The Board of Trustees did not hold an executive session at the regular meeting on Tuesday, October 16, 2007.

AGENDA #14 – “Approval of Personnel Report” – The CEO presented the following Personnel Report and recommended approval:

400.1. Employment of Personnel

A. Classified

1. Laurie Perry, Office Assistant, SBDC, effective November 26, 2007, contingent upon continued grant funding.

400.2. Temporary Employment

A. Faculty

1. Dale Harris, Electrical Distribution Program, temporary contract for the 2007-08 academic year, effective August 15, 2007.

2. Lovell Vallette, Nursing, temporary contract for the Spring 2008 Semester, effective January 7, 2008.

400.3. Request for Approval of Proposed Non-College Employment

A. Faculty

1. Penny Campbell, Self-Employed Massage Therapist, Olney, IL, approximate time per academic year 96 days.

400.4. Leave of Absence Approved by CEO since October 16, 2007

A. None.

Board Action to Approve Personnel Report: Trustee Walter Koertge made a motion to approve the foregoing Personnel Report as recommended. Trustee Marilyn Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Brooks, Culver, Fischer, Hudson, Koertge, Rost, Wolfe. Trustees voting nay: None. Student Trustee Scott-Inboden was absent. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #15 – “Collective Bargaining” – The CEO presented an update on the status of negotiations with the faculty bargaining unit.

AGENDA #16 – “Litigation” – None.

AGENDA #17 – “Acquisition & Disposition of Property” – None.

AGENDA #18 – “Other Items” – None.

AGENDA #19 – “Adjournment” – Trustee Walter Koertge made a motion to adjourn. Trustee Brenda Culver seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared the “Ayes” have it, the motion is adopted, and the meeting was adjourned at 8:40 p.m.

Approved: Chairman: _____

Secretary: _____

Agenda Item #1

Call to Order and Roll Call

Agenda Item #2

Disposition of Minutes

Agenda Item #3

Recognition of Visitors and Guests

- A. Visitors and Guests**
- B. IECEA Representatives**

Agenda Item #4

Public Comment

Agenda Item #5

Reports

A. Trustees

B. Presidents

C. Cabinet

Coal Mining Technology/Telecom

Agenda Item #6

Policy First Reading (and Possible Approval)

Dual Credit Faculty Qualifications

Agenda Item #6A

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: December 11, 2007
RE: Dual Credit Faculty Qualifications Policy 400.23

Dual credit instruction by the District continues to grow. As courses have been developed, the District has utilized an agreement which requires expertise in the specific field of instruction. The proposed new policy sets forth the qualifications of our dual credit faculty in both transfer and career and technical fields of instruction. The policy also defines what will be acceptable course work in the discipline in which the instructor will teach.

I ask the Board's approval of this new policy.

TLB/rs

Attachment

400. 23 Dual Credit Faculty Assignment and Qualifications

For Dual Credit Faculty Assignment to transfer programs:

- A. A master's degree in the subject discipline or the appropriate Illinois teaching certification (s), or
- B. A bachelor's degree in the discipline or related field and documented progress toward a master's degree, three years related teaching experience, and the appropriate Illinois teaching certification (s).

For Dual Credit Faculty Assignment to a Career and Technical Education Field(s):

- A. A bachelor's degree with a major in the specific career field, or
- B. An associate's degree in the specific career field, or
- C. A combination of education, training and experience, with a minimum of three or more years' work experience or teaching experience in the specific career field; and national, state, or industry certifications or licensure, if appropriate.

Dual Credit Faculty Acceptable Coursework

- A. All undergraduate credit must be earned from a regionally accredited institution in courses associated with the discipline in which the instructor will teach.
- B. All graduate credit hours must be earned from a regionally accredited institution in courses at the graduate level with the major emphasis in either professional educational studies, or the discipline in which the individual will teach.

Agenda Item #7

Policy Second Reading

None

Agenda Item #8

Staff Recommendations for Approval

Agenda Item #8A

2008 Board of Trustees Meeting Dates

Agenda Item #8A

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: December 11, 2007
RE: Board Meeting Dates and Locations for 2008

The Open Meetings Act requires that the Board annually set meeting dates, times and locations of Board meetings for the upcoming year. The attached resolution sets forth meeting dates and locations for the IECC Board of Trustees for 2008.

I recommend approval of this resolution.

TLB/rs

Attachment

Resolved, that the Board of Trustees regular monthly meetings shall be held as follows during the calendar year 2008:

Tuesday, January 15, 2008, 7 p.m., Wabash Valley College
Tuesday, February 19, 2008, 7 p.m., Frontier Community College
Tuesday, March 18, 2008, 7 p.m., Lincoln Trail College
Tuesday, April 15, 2008, 7 p.m., Olney Central College
Tuesday, May 20, 2008, 7 p.m., Wabash Valley College
Tuesday, June 17, 2008, 7 p.m., Frontier Community College
Tuesday, July 15, 2008, 7 p.m., Lincoln Trail College
Tuesday, August 19, 2008, 7 p.m., Olney Central College
Tuesday, September 16, 2008, 7 p.m., Wabash Valley College
Tuesday, October 21, 2008, 7 p.m., Frontier Community College
Tuesday, November 18, 2008, 7 p.m., Lincoln Trail College
Tuesday, December 9, 2008, 7 p.m., Olney Central College

12/07

Agenda Item #8B

Payment of End of Year Bills

Agenda Item #8B

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: December 11, 2007
RE: Payment of End of Year Bills

Since the Board of Trustees meeting is occurring on December 11, bills will be received that should be paid before the close of the year.

A motion should be made that will allow the Chief Executive Officer to pay bills received after the December 11th Board meeting.

Bills paid under this procedure will be made available to the Board for review at the January Board meeting.

TLB/rs

Agenda Item #8C

2008-2009 Holiday Calendar

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: December 11, 2007
RE: 2008-2009 Scheduled Holidays

Attached is a proposed schedule of holidays for Illinois Eastern Community College full-time employees for fiscal year 2009. The list contains no additional holidays from prior IECC schedules.

I request Board approval of this schedule.

TLB/rs

Attachment

ILLINOIS EASTERN COMMUNITY COLLEGES

2008-2009 Fiscal Year Holidays for
 Administrative, Technical,
 Professional Non-Faculty,
 Clerical & Maintenance Staff

2008	Friday	July 4	Independence Day
	Monday	September 1	Labor Day
	Monday	October 13	Columbus Day
	Tuesday	November 11	Veteran's Day
	Thursday	November 27	Thanksgiving
	Friday	November 28	
	Monday	December 22 - January 2, 2009	Winter Break Christmas New Year's Day
2009	Monday	January 19	Martin Luther King Jr. Day
	Monday	February 16	President's Day
	Friday	April 10	Spring Break
	Monday	May 25	Memorial Day
	_____	Prior to June 30, 2009	Floating Day - This replaces the former "Pulaski Day" holiday. Refer to Personnel Policy 400.4 (K) for details.

12/05/07

Agenda Item #8D

Affiliation Agreement with Good Samaritan Hospital

Agenda Item #8D

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: December 11, 2007
RE: Good Samaritan Hospital Affiliation Agreement

IECC wishes to enter into a new affiliation agreement with Good Samaritan Hospital located in Vincennes, Indiana..

This affiliation agreement is for the Associate Degree in Nursing Program and is our standard affiliation agreement utilized by the District.

I ask the Board's approval of this affiliation agreement.

TLB/rs

Attachment

**ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529
OLNEY CENTRAL COLLEGE ASSOCIATE DEGREE NURSING PROGRAM
FCC - LTC - OCC - WVC**

AFFILIATION AGREEMENT

THIS AGREEMENT made and entered into this 4th day of December, 2007,

by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529,

FRONTIER COMMUNITY COLLEGE, LINCOLN TRAIL COLLEGE, OLNEY
CENTRAL

COLLEGE and WABASH VALLEY COLLEGE, for its Associate Degree Nursing
Program

(hereinafter referred to as DISTRICT #529) and Good Samaritan Hospital, Vincennes,
IN (hereinafter referred to as AGENCY):

WITNESSETH THAT:

WHEREAS, DISTRICT #529 desires to make use of the AGENCY'S facilities for
clinical nursing laboratory practice by students of the Nursing Program for the
DISTRICT, and

WHEREAS, the AGENCY has agreed to make its facilities available to the nursing
students and faculty of DISTRICT #529 for the desired purpose,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept
and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas of patient
care for observation and participation by the students and faculty of the DISTRICT #529,
Associate Degree Nursing Program subject to the conditions and limitations contained
herein.

2. The arrangements for use of said facilities of the AGENCY will be made by
the Associate Dean and/or Department Head of the Associate Degree Nursing Program
on behalf of DISTRICT #529 and the Administrator, and the Director of Nursing Service
on behalf of the AGENCY. The plan and program will be organized and agreed to by
said persons prior to the commencement of the courses.

3. DISTRICT #529 will be responsible for the teaching and guidance of the students in the clinical nursing laboratory practice, and will be available to the nursing students.

The specific assignment of learning experiences to specific students will be made and arranged by the Nursing Faculty on behalf of DISTRICT #529, in consultation with the Head Nurse, Supervisor or Coordinator on behalf of the AGENCY. Nursing Faculty assumes full responsibility and supervision of the nursing students during their laboratory experience in the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY; and the Nursing Faculty on behalf of DISTRICT #529 will be responsible for maintaining proper standards of nursing care and safeguard of patients assigned to students. The AGENCY nursing personnel will retain full and final decisions for patient care assigned to nursing students.

5. Supervision of the health of all students making use of any of the AGENCY'S facilities, as contemplated herein; will be the responsibility of DISTRICT #529, and will comply with the policies of the health AGENCY.

Nursing students and Nursing Faculty assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

This agreement forbids discrimination against any student on the basis of age, color, race, national origin, gender, religion, or disability unrelated to the reasonable physical requirements of the job.

Prior to the use of any AGENCY facilities, under the contemplated program, DISTRICT #529 will furnish the AGENCY, upon request, a medical record for each participating student showing that said student fully complies with the health requirements required by the AGENCY.

6. The faculty of DISTRICT #529 participating in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff. DISTRICT #529 Nursing Faculty participating in the program may be included in demonstrations of new equipment and techniques. Each new Nursing Faculty member of DISTRICT #529 participating in the program will arrange with the Director of Nursing Service, on behalf of the AGENCY, for an orientation prior to the assignment of the new Nursing Faculty member to any clinical area.

7. DISTRICT #529 will provide orientation for the educational program for the AGENCY staff.

8. The AGENCY'S facilities may be available for DISTRICT #529 continuing educational program on a pre-planned project basis; the arrangements for such to be made with the Director of Nursing Service, on behalf of the AGENCY, and by the A.D. Department Head and/or Associate Dean, on behalf of DISTRICT #529.

9. The students and instructors will respect the confidential nature of all information which may come to them with regard to patients and AGENCY records.

10. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. Nursing Faculty and nursing students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY.

11. The AGENCY will supply dressing rooms and space for storage of clothing not in use while students are practicing at the AGENCY, and conference room facilities for use of faculty and students.

12. An annual review of the agreement will be made each spring. Either party hereto may terminate this AGREEMENT by at least one (1) school calendar year's written notice to the other party. All students enrolled in DISTRICT #529's Associate Degree Nursing Program, and participating in the program contemplated herein at the

time that notice to terminate this AGREEMENT is given by either party to the other,
shall be permitted to complete their nursing laboratory experience needed for graduation
at the AGENCY.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the _____ day of

_____.

AGENCY

ILLINOIS EASTERN COMMUNITY
COLLEGES
DISTRICT #529, OLNEY CENTRAL
COLLEGE

_____ COLLEGE

Vice President or
Director of Nursing Services

Department Head of Nursing, ADNPN

Associate Dean of Nursing & Allied
Health

Administrator, Hospital or Agency

President, Olney Central College

Chairman, IECC Board of Trustees

Illinois Eastern Community Colleges, District 529, does not discriminate on the basis of race, color, religion, gender, age, disability, national origin, or veteran status. Illinois Eastern Community Colleges adheres to the Federal Regulations of the Americans with Disabilities Act of 1990 and offers appropriate services or activities with reasonable accommodations to any qualified disabled individual upon request.

Agenda Item #8E

Joint Agreement with Lewis and Clark College

Agenda Item #8E

MEMORANDUM

TO: Board of Trustees

FROM: Terry L. Bruce

DATE: December 11, 2007

RE: Joint Agreement between IECC and Lewis and Clark Community College

The District's joint agreement with Lewis and Clark Community College is subject to renewal at this time. There were no changes to this agreement from last year.

I ask the Board's approval of this joint agreement.

TLB/rs

Attachment

A JOINT AGREEMENT FOR EDUCATION COOPERATION
between
ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529
and
LEWIS AND CLARK COMMUNITY COLLEGE, DISTRICT #536

This agreement is made this ____ day of December, 2007 and entered into between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, and LEWIS AND CLARK COMMUNITY COLLEGE, DISTRICT #536 for the expressed purpose of providing additional educational programs to the students of each district involved in this agreement.

PURPOSE

It is the desire of the Districts entering into this agreement to expand educational services to the greatest number of students. The parties believe this agreement should be one of the means of implementing the State of Illinois Master Plan – Phase III in accomplishing a viable method of cooperation between the Parties involved in the agreement.

INSTITUTIONAL IDENTIFICATION

For the purposes of this agreement, the College district sending the students to another college will be referred to as the “Sending District,” and the college receiving students from another district will be referred to as the “Receiving District”.

EDUCATIONAL PROGRAMS

ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529 agrees to accept students from LEWIS AND CLARK COMMUNITY COLLEGE, DISTRICT #536, in the following programs:

Diesel Equipment Technology	AAS
Mining Technology	AAS
Telecommunications Technology	AAS & Certificate

LEWIS AND CLARK COMMUNITY COLLEGE, DISTRICT #536, agrees to accept students from ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, in the following programs:

Dental Assisting	Certificate
Dental Hygiene	AAS/Certificate
Exercise Science	AAS

Occupational Therapy Assistant	AAS
Paralegal	AAS/Certificate
Process Operations Technology	AAS

STUDENT ENROLLMENT AND RESPONSIBILITY

Students wishing to pursue a program contained in this agreement may enroll in the college offering the program. The students will pay tuition, fees and any other charges applicable to the Receiving District's students. The students from the Sending District will assume the same responsibilities and comply with the same rules and regulations as in-district students of the Receiving District.

Students shall be responsible and liable for their own transportation in destination to and from both the Sending and Receiving College.

The Receiving District shall be considered the home district for athletic eligibility and/or any other activity where the student officially represents an institution, as well as for Illinois State Military Scholarships and Illinois State Scholarship Commission Grants.

RECEIVING DISTRICT'S RESPONSIBILITIES

The Receiving District shall provide access to its Learning Resources Center and other instructional resources, and provide counseling-guidance, placement, follow-up and other services that will facilitate the learning process for students from the Sending District equal to those provided for any other student on its campus.

The Receiving District will maintain the official records which include the student's transcript, grades and other related records. The records and transcripts will clearly identify the fact that the student attended under the terms of the cooperative agreement. The Receiving College will award any certificate or degree earned by the student, while informing the Sending College of the award.

The Receiving District shall, at the end of each term, provide the Sending District with a listing of the Sending District's students and the number of hours they were enrolled during the preceding term.

V. FINANCE

The Receiving District shall claim apportionment (excluding equalization), DAVTE reimbursement and other state and any other federal reimbursement normally received for a student of its district. The Sending District will claim equalization, if appropriate. The Sending District will not pay charge-back to the Receiving College for any programs contained in this agreement.

Agenda Item #9

Bid Committee Report

**PHS Compliance Work – Phase 9
HVAC Replacements – LTC & OCC**

BID COMMITTEE REPORT

DECEMBER 11, 2007

IECC

- 1. PHS Compliance Work – Phase 9
HVAC Replacements – LTC & OCC**

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Phase 9 - HVAC Replacements – LTC & OCC
DATE: December 11, 2007

Based upon the bid tabulation attached and also the recommendation from Image Architects the Bid Committee recommends acceptance of the low bid received as follows:

Division I - Mechanical Work

Swan Sheet Metal Systems, Mt. Vernon, IL \$859,800.00

Respectfully Submitted,

Roger Browning
Terry L. Bruce
Harry Hillis, Jr.

Source of Funds: PHS compliance work – Phase 9

The "Advertisement for Bids" was placed in the Olney Daily Mail for one (1) day.

IMAGE ARCHITECTS INC.

**PHS COMPLIANCE WORK – PHASE 9
HVAC REPLACEMENTS – LTC, OCC
ILLINOIS EASTERN COMMUNITY COLLEGES
ROBINSON AND OLNEY, ILLINOIS**

Bid Tabulation

**Tuesday, December 4, 2007 at 2:00 p.m.
I.E.C.C. District Office**

DIVISION I – MECHANICAL WORK

BIDDER	BID SECURITY	ADDENDUM NO. 1	BASE BID
Illini Builders Co. of Olney Olney, IL	Cashier's Check \$53,952.75	✓	\$985,636.00
Sharp & Williams, Inc. Mt Carmel, IL	NO BID		
Merz Heating & Air Effingham, IL	Bid Bond 5%	✓	\$905,500.00
Swan Sheet Metal Systems Mt. Vernon, IL	Bid Bond 5%	✓	\$859,800.00
Culbertson Heating & Cooling Vandalia, IL	NO BID		
Harrah Plbg. & Htg. Co. Terre Haute, IN	Bid Bond 5%	✓	\$897,500.00

Agenda Item #10

District Finance

A. Financial Report

B. Approval of Financial Obligations

**ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529**

TREASURER'S REPORT November 30, 2007

FUND	BALANCE
Educational	\$1,602,410.16
Operations & Maintenance	\$685,003.89
Operations & Maintenance (Restricted)	\$359,964.70
Bond & Interest	(\$84,953.25)
Auxiliary	\$991,919.91
Restricted Purposes	(\$63,579.22)
Working Cash	\$44,136.15
Trust & Agency	\$402,802.71
Audit	\$24,322.41
Liability, Protection & Settlement	\$523,601.42
TOTAL ALL FUNDS	\$4,485,628.88

Respectfully submitted,

Roger Browning, Treasurer

ILLINOIS EASTERN COMMUNITY COLLEGES
Combined Balance Sheet - All Funds
November 30, 2007

ALL FUNDS	
	Fiscal Year 2008
ASSETS:	
CASH	4,485,629
IMPREST FUND	21,500
CHECK CLEARING	12,000
INVESTMENTS	10,327,000
RECEIVABLES	3,126,765
ACCRUED REVENUE	-
INTERFUND RECEIVABLES	-
INVENTORY	481,698
OTHER ASSETS	467,561
TOTAL ASSETS AND OTHER DEBITS:	18,922,153
 LIABILITIES:	
PAYROLL DEDUCTIONS PAYABLE	63,411
ACCOUNTS PAYABLE	25,244
ACCRUED EXPENSES	-
INTERFUND PAYABLES	-
DEFERRED REVENUE	-
OTHER LIABILITIES	564,020
TOTAL LIABILITIES:	652,675
 EQUITY AND OTHER CREDITS:	
INVESTMENT IN PLANT	1,638,073
PR YR BDGTED CHANGE TO FUND BALANCE	1,398,387
 FUND BALANCES:	
FUND BALANCE	5,859,174
RESERVE FOR ENCUMBRANCES	9,373,844
TOTAL EQUITY AND OTHER CREDITS	18,269,478
 TOTAL LIABILITIES, EQUITY, AND OTHER CREDITS	 18,922,153

ILLINOIS EASTERN COMMUNITY COLLEGES
 Combined Statement of Revenues, Expenses,
 and Changes in Net Assets
 As Of November 30, 2007

ALL FUNDS

FY 2008
 YEAR-TO-
 DATE

REVENUES:

LOCAL GOVT SOURCES	3,927,815
STATE GOVT SOURCES	3,972,427
STUDENT TUITION & FEES	7,916,783
SALES & SERVICE FEES	2,120,868
FACILITIES REVENUE	12,959
INVESTMENT REVENUE	154,373
OTHER REVENUES	<u>36,033</u>
TOTAL REVENUES:	18,141,258

EXPENDITURES:

INSTRUCTION	4,509,014
ACADEMIC SUPPORT	225,471
STUDENT SERVICES	551,649
PUBLIC SERV/CONT ED	9,259
OPER & MAINT PLANT	1,163,040
INSTITUTIONAL SUPPORT	3,927,327
SCH/STUDENT GRNT/WAIVERS	2,556,826
AUXILIARY SERVICES	<u>1,853,655</u>
TOTAL EXPENDITURES:	14,796,241

TRANSFERS AMONG FUNDS:

INTERFUND TRANSFERS	<u>0</u>
TOTAL TRANSFERS AMONG FUNDS:	0

NET INCREASE/DECREASE IN NET ASSETS	<u>3,345,017</u>
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ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS
COMPARISON REPORT FY06-08

College	Category	FISCAL YEAR 2006			FISCAL YEAR 2007			FISCAL YEAR 2008			% of Year
		Annual Budget	Spent Thru November	% of Bdgt	Annual Budget	Spent Thru November	% of Bdgt	Annual Budget	Spent Thru November	% of Bdgt	
Frontier	Bills		\$727,321			\$757,997			\$827,143		
	Payroll		863,308			855,623			833,920		
	Totals	\$3,175,973	1,590,629	50%	\$3,016,630	1,613,620	53%	\$3,329,838	1,661,063	50%	42%
Lincoln Trail	Bills		557,249			624,374			632,235		
	Payroll		930,140			950,307			992,441		
	Totals	3,334,405	1,487,389	45%	3,245,393	1,574,681	49%	3,533,695	1,624,676	46%	42%
Olney Central	Bills		824,584			884,350			864,690		
	Payroll		1,665,938			1,804,176			1,747,022		
	Totals	5,521,126	2,490,522	45%	5,523,615	2,688,526	49%	5,916,516	2,611,712	44%	42%
Wabash Valley	Bills		831,756			873,300			1,019,989		
	Payroll		1,203,188			1,215,600			1,196,214		
	Totals	4,088,097	2,034,944	50%	3,967,577	2,088,900	53%	4,494,795	2,216,203	49%	42%
Workforce Educ.	Bills		616,544			643,538			734,656		
	Payroll		415,596			412,676			415,074		
	Totals	2,149,572	1,032,140	48%	2,216,381	1,056,214	48%	2,383,620	1,149,730	48%	42%
District Office	Bills		97,268			102,415			103,485		
	Payroll		377,844			363,369			373,622		
	Totals	1,258,704	475,112	38%	1,248,404	465,784	37%	1,295,077	477,107	37%	42%
District Wide	Bills		728,589			668,489			896,430		
	Payroll		276,832			306,444			351,302		
	Totals	5,690,255	1,005,421	18%	7,142,508	974,933	14%	7,654,126	1,247,732	16%	42%
GRAND TOTALS		\$25,218,132	\$10,116,157	40%	\$26,360,508	\$10,462,658	40%	\$28,607,667	\$10,988,223	38%	42%

Excludes DOC

ILLINOIS EASTERN COMMUNITY COLLEGES
Operating Funds Expense Report
November 30, 2007

	Amount	% of Total
Salaries	5,909,595	53.78%
Employee Benefits	708,169	6.44%
Contractual Services	211,458	1.92%
Materials	663,526	6.04%
Travel & Staff Development	78,030	0.71%
Fixed Charges	286,924	2.61%
Utilities	436,309	3.97%
Capital Outlay	95,343	0.87%
Other	2,598,869	23.65%
	<u>10,988,223</u>	<u>100.00%</u>

Agenda Item #11

Chief Executive Officer's Report

Agenda Item #12

Executive Session

Agenda Item #13

Approval of Executive's Session Minutes

- A. Written Executive Session Minutes**
- B. Audio Executive Session Minutes**
- C. Semi-Annual Review of Executive Session Minutes**

Agenda Item #14

Approval of Personnel Report

MEMORANDUM

TO: Board of Trustees

FROM: Terry L. Bruce

DATE: December 7, 2007

RE: Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the attached Personnel Report. Additional Information for items 400.2. and 400.3. will be mailed under separate cover.

INDEX

- 400.1. Leave of Absence Approved by CEO since November 20, 2007**
- 400.2. Unpaid Leave Request (External Report)**
- 400.3. Resignation**

PERSONNEL REOPRT

400.1. Leave of Absence Approved by CEO since November 20, 2007

A. None

400.2. Unpaid Leave Request (External Report)

400.3. Resignation

A. Faculty

1. Karen Marks, Nursing Instructor, OCC(FCC), effective May 16, 2008

Agenda Item #15

Collective Bargaining

Agenda Item #16

Litigation

Agenda Item #17

Acquisition and Disposition of Property

Agenda Item #18

Other Items

Agenda Item #19

Adjournment

TENTATIVE
Protection, Health, Safety and ADA
Projects Schedule
Phase VIII

	Estimated Budget										
Districtwide Upgrade of Plumbing	\$67,200										
Replace Compressed Air System - WVC	\$99,329										
Ventilation Upgrades - OCC	\$60,500										
Paving Replacement & Protection - FCC, OCC, & WVC	\$176,641										
GRAND TOTAL	\$403,670		Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted

11/30/2007