

**ILLINOIS EASTERN COMMUNITY COLLEGES**

**BOARD OF TRUSTEES**

**MONTHLY MEETING**

**August 18, 2015**



**Location:**

**Lincoln Trail College  
11220 State Highway 1  
Robinson, Illinois 62454**

**Dinner – 6:00 p.m. – Lincoln Room  
Meeting – 7:00 p.m. – Cafeteria**

*The mission of Illinois Eastern Community College District 529 is to deliver exceptional education and services to improve the lives of our students and to strengthen our communities.*

**Illinois Eastern Community Colleges  
Board Agenda**

**August 18, 2015  
7:00 p.m.  
Lincoln Trail College  
Cafeteria**

1. Call to Order & Roll Call ..... Chairman Fischer
2. Disposition of Minutes ..... CEO Bruce
3. Recognition of Visitors and Guests ..... Bruce
  - A. Visitors and Guests
  - B. IECEA Representative
4. Public Comment
5. Reports
  - A. Trustees
  - B. Presidents
  - C. Cabinet
6. Policy First Reading (and Possible Approval) ..... Bruce
  - A. None
7. Policy Second Reading ..... Bruce
  - A. None
8. Staff Recommendations for Approval
  - A. Agreement with Palmer College of Chiropractic ..... Cantwell
  - B. Emergency Response Plans ..... Hartleroad
  - C. Truck Driving Program Grant Resolution ..... Hartleroad
  - D. Tentative Budget ..... Browning
  - E. Miscellaneous Fee ..... Bruce
  - F. FCC Scoreboard Donation ..... Bruce
  - G. Marathon Tax Assessment Tentative Agreement ..... Bruce
  - H. Affiliation Agreements for Emergency Response & Associate Degree Nursing ..... Bruce
    - Clay County Hospital
    - Edwards County Ambulance
    - Heartland Regional Medical Center
    - Wabash General Hospital
    - Transcendent Healthcare
9. Bid Committee Report ..... Bruce
  - A. None

- 10. District Finance
  - A. Financial Report .....Browning
  - B. Approval of Financial Obligations .....Browning
- 11. Chief Executive Officer’s Report..... Bruce
- 12. Executive Session..... Bruce
- 13. Approval of Executive Session Minutes
  - A. Written Executive Session Minutes..... Bruce
  - B. Audio Executive Session Minutes ..... Bruce
- 14. Approval of Personnel Report ..... Bruce
- 15. Collective Bargaining..... Bruce
- 16. Litigation ..... Bruce
- 17. Other Items
- 18. Adjournment

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges – Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College – Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, held in Bob Boyles Hall at Frontier Community College, Fairfield, Illinois, Tuesday, July 21, 2015.

**AGENDA #1 – “Call to Order & Roll Call”** – Chairman G. Andrew Fischer called the meeting to order at 7:00 p.m. and directed the Board Secretary, Renee Smith, to call the roll.

**Roll Call:** The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

John D. Brooks, Gary Carter, Michael K. Correll, Brenda K. Culver, G. Andrew Fischer, Marilyn Wolfe. Also present was Drew Halter, student trustee. Trustees absent: Al Henager. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:  
Jay Edgren, President of Frontier Community College.  
Matt Fowler, President of Wabash Valley College.  
Kathy Harris, President of Lincoln Trail College.  
Rodney Ranes, President of Olney Central College.  
Roger Browning, Chief Finance Officer/Treasurer.  
Tara Buerster, Director of Human Resources.  
Chris Cantwell, Dean, Academic & Student Support Services/Chief Academic Officer.  
Alex Cline, Director of Information & Communications Technology.  
LeAnn Hartleroad, Associate Dean, Institutional Development.  
Renee Smith, Executive Assistant to CEO/Board Secretary.  
Michael Thomas, Dean of Workforce Education.

**AGENDA #2 – “Disposition of Minutes”** – Open meeting minutes as prepared for the regular meeting held June 16, 2015 were presented for disposition.

**Board Action to Approve Minutes:** Trustee Brenda Culver made a motion to approve minutes of the foregoing meeting as prepared. Student Trustee Drew Halter seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The voice vote was taken and the Chair declared the “Ayes” have it and the motion carried.

**AGENDA #3 – “Recognition of Visitors & Guests”** –

**#3-A. Visitors & Guests:** Visitors and guests present were recognized, including several staff members.

**#3-B. IECEA Representative:** There was no IECEA Representative present.

**AGENDA #4 – “Public Comment”** – None.

**AGENDA #5 – “Reports”** –

**#5-A. Report from Trustees:** Trustee Brenda Culver reported that increased activity at the West Richland Center is viewed favorably by the Noble community. Trustee Michael Correll provided an account of a recently held meeting he attended concerning the Marathon Assessment issue.

**#5-B. Report from Presidents:** Electronic reports were presented from each of the colleges.

**#5-C. Report from Cabinet:** None.

**AGENDA #6 – “Policy First Readings (and Possible Approval)”** - None

**AGENDA #7 – “Policy Second Readings”** – None

**AGENDA #8 – “Staff Recommendations for Approval”** – The following staff recommendations were presented for approval.

**#8-A. 2015-2016 Catalog:** LeAnn Hartleroad reviewed the 2015-2016 IECC Catalog. The catalog lists all courses, programs, degrees and certificates, along with the district policy that applies to operation of the district and its students. Throughout the year, the Board of Trustees is asked to approve changes to the catalog. These changes are added to the electronic version on the IECC website and this amended electronic version becomes the binding document for the district’s relationship with students, faculty, and staff. Because high school counselors continue to use the catalog when advising students, the District will print 2,240 catalogs for a price of \$6,488.29. The Board Chairman recommended approval to print the 2015-2016 Catalog.

**Board Action:** Trustee Brenda Culver made a motion to approve printing of the 2015-2016 IECC Catalog as presented and recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Al Henager. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-B. 2015 Program Review:** Chris Cantwell presented the 2015 Program Review. The program review contains a detailed review of specific career and technical education programs and an academic transfer discipline based on quality, cost, and need. The report also includes a review of cross-disciplinary instruction and student and academic support services. This year’s review of programs and services covered 14 career and technical education degrees and certificates as well as humanities and fine arts, vocational skills, assessment of student learning, bookstores, community education and non-credit, financial aid and scholarships, food services, and marketing and public service. The Board Chairman recommended approval of the 2015 Program Review Report.

**Board Action:** Trustee Gary Carter made a motion to approve the 2015 Program Review as presented. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the

Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Al Henager. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-C. Articulation Agreement between IECC and Eastern Illinois University:** Chris Cantwell presented an articulation agreement between Illinois Eastern Community Colleges and Eastern Illinois University to facilitate transfer from IECC's Associate Degree in Nursing to EIU's Bachelor of Science in Nursing. The Board Chairman recommended approval of the articulation agreement between IECC and EIU.

**Board Action:** Trustee Brenda Culver made a motion to approve the articulation agreement between IECC and EIU as presented. Trustee Gary Carter seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Al Henager. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-D. Technology Plan:** Alex Cline reviewed the updated Technology Plan for FY2016 through FY2020.

The Technology Plan for FY2016 through FY2020 was developed by the Technology Committee and established as a blueprint that sets forth IECC's Information Technology vision, its strategic directions, and the action plans for supporting the academic experience of students and strengthening the educational mission of faculty and staff. The Technology Plan for 2016-2020 contemplates an expenditure of \$340,000.00 in FY 2016 and \$540,000.00 for fiscal years 2017-2020 for a total anticipated expenditure of \$2,500,000.00

The Board Chairman recommended approval of the Technology Plan as submitted.

**Board Action:** Trustee John Brooks made a motion to approve the updated Technology Plan as recommended. Student Trustee Drew Halter seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Marilyn Wolfe. Student Advisory vote: Yea. Trustees voting nay: None. Trustees absent: Al Henager. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-E. Stericycle Agreement Amendment:** Stericycle that currently serves IECC as a disposal agency for medical waste, including sharps used during class and laboratory sessions for the IECC Allied Health and Phlebotomy programs. The Board Chairman presented an amendment to the 2006 original service agreement that will include the West Richland Center as an additional pick up location.

**Board Action:** Trustee Michael Correll made a motion to approve the Amendment to the Stericycle Agreement to include the West Richland Center location as a pick-up site. Trustee John Brooks seconded the motion and on a recorded roll call vote ordered by the Chair, the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Marilyn Wolfe. Student Advisory vote: Yea. Trustees voting nay: None. Trustees absent: Al

Henager. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**Agenda #9 – “Bid Committee Report”** - None.

**Agenda #10 – “District Finance”** – The following district financial matters were presented:

**#10-A. Financial Reports:** The monthly financial reports were presented, including the treasurer’s report, showing the balance in all funds as of June 30, 2015.

**#10-B. Approval of Financial Obligations:** District financial obligations (listing of Board Bills) for July 2015, totaling \$2,089,514.80 were presented for approval.

**Board Approval for Payment of Financial Obligations:** Trustee Marilyn Wolfe made a motion to approve the payment of district financial obligations for July 2015, in the amounts listed, and payments from the revolving fund for June 2015. Trustee Gary Carter seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Marilyn Wolfe. Student advisory vote: yea. Trustees voting nay: None. Trustees absent: Al Henager. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

**Agenda #11 – “Chief Executive Officer’s Report”** – In the absence of CEO Terry Bruce, a report on behalf of the Interim Management Team was presented by Roger Browning. The informational report covered the following topics:

1. Richland School District Support
2. Franklin University Presentation
3. Banner Process Improvement
4. TRiO Funding
5. Collision Repair Open House – August 17<sup>th</sup>
6. Approval of Continuation of HLC Accreditation until 2024-25
7. SBDC Network Weekly Connection Newsletter
8. Enrollment

**Agenda #12 – “Executive Session”** – The Board of Trustees did not hold an executive session at this meeting, Tuesday, July 21, 2015.

**Agenda #13 – “Approval of Executive Session Minutes”** – No executive session was held during the regular meeting, Tuesday, June 16, 2015.

**Agenda #14 – “Approval of Personnel Report”** – The Board Chairman presented the following amended Personnel Report and recommended approval.

#### **400.1. Employment of Personnel**

##### **A. Faculty**

1. Rusty Ruth, Drama/Theater Instructor, LTC, effective August 13, 2015.
2. Sarah Bergbower, Life Science Instructor, OCC, effective August 13, 2015.
3. Rebecca McElhose, Nursing Instructor, OCC/FCC, effective August 13, 2015.

**B. Classified**

1. Kimberly Oliver, Program Assistant, Workforce Education, effective August 10, 2015.

**400.2. Change in Status**

**A. Professional Non-Faculty**

1. Tiffany Cowger, Director of TRiO Upward Bound West/OCC (GR) to Director of TRiO Upward Bound West/OCC and East/LTC, effective pending Department of Education approval.

**B. Classified**

1. Jennifer Jennings, Office Assistant, TRiO Upward Bound, OCC/LTC to Administrative Assistant, TRiO Upward Bound, OCC/LTC, effective pending Department of Education approval.

**400.3. Special Assignments (Attachment)**

**400.4. Approval of Proposed Non-College Employment**

**A. Faculty**

<u>Name</u>	<u>Employer</u>	<u>Hours per Calendar Year</u>
Angelia Williams	Good Samaritan Hospital Vincennes, IN	192

**400.5. Memorandum of Agreement with IECEA**

**400.6. Resignation Ratification**

**A. Professional Non-Faculty**

1. Marsha Humphrey, Director of Learning Skills Center, WVC, effective July 17, 2015.

**B. Classified**

1. Sarah Perry, Transition/Data Technician, FCC, effective June 24, 2015.

**400.7. Retirement Ratification**

**A. Administrative**

1. Diana Spear, Associate Dean of Student Services, WVC, effective December 31, 2015.

**400.8. Approval of Proposed Non-College Employment**

**A. Faculty**

<u>Name</u>	<u>Employer</u>	<u>Hours per Calendar Year</u>
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**#14-A. Board Action to Amend Personnel Report:** Trustee Marilyn Wolfe made a motion to amend the Personnel Report, to add an addendum containing Section 400.8 as recommended. Trustee John Brooks seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No”. The voice vote was taken and the Chair declared that the “Ayes” have it and the motion carried.

**#14-B. Board Action to Approve Personnel Report with Removal of Section 400.5:** Trustee Gary Carter made a motion to approve the amended Personnel Report with the exception of Section 400.5. Trustee John Brooks seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer. Student advisory vote: Yea. Trustees voting nay: Marilyn Wolfe. Trustees absent: Al Henager. The motion having received 5 yea votes and 1 nay vote, the Chair declared the motion carried.

**Agenda #15 – “Collective Bargaining”** - None

**Agenda #16 – “Litigation”** – None.

**Agenda #17 – “Other Items”** – None.

**Agenda #18 – Adjournment** – Trustee Gary Carter made a motion to adjourn. Student Trustee Drew Halter seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No”. The voice vote was taken. The Chair declared the “Ayes” have it, the motion is adopted, and the meeting was adjourned at 8:20 p.m.

Approved:                      Chairman: \_\_\_\_\_

Secretary: \_\_\_\_\_

**Agenda Item #1**

**Call to Order and Roll Call**

**Agenda Item #2**

**Disposition of Minutes**

**Agenda Item #3**

**Recognition of Visitors and Guests**

**A. Visitors and Guests**

**B. IECEA Representatives**

**Agenda Item #4**

**Public Comment**

**Agenda Item #5**

**Reports**

- A. Trustees**
- B. Presidents**
- C. Cabinet**

**Agenda Item #6**

**Policy First Reading (and Possible Approval)**

**None**

**Agenda Item #7**

**Policy Second Reading**

**None**

**Agenda Item #8**

**Staff Recommendations for Approval**

**Agenda Item #8A**

**Agreement with Palmer College of Chiropractic**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: August 18, 2015  
RE: Curriculum Agreement between IECC and Palmer College of Chiropractic

The following curriculum agreement between IECC and Palmer College of Chiropractic is to clarify and set forth the essential terms between the institutions relating to curriculum requirements to be satisfied for any student attending and desiring to proceed to Palmer College of Chiropractic.

Palmer College follows guidelines established by the Council on Chiropractic Education, which is recognized by the U.S. Secretary of Education of programs and institution offering the Doctor of Chiropractic degree and is accredited by the Higher Learning Commission.

I recommend the Board's approve of this curriculum agreement.

TLB/rs

Attachment

# ***Palmer College of Chiropractic***

## **CURRICULUM AGREEMENT**

Between

Palmer College of Chiropractic

and

***Illinois Eastern Community Colleges***

*Frontier/Lincoln Trail/Olney Central/Wabash Valley*

The purpose of this agreement is to clarify and set forth the essential terms between the institutions relating to curriculum requirements to be satisfied for any student attending and desiring to proceed to Palmer College of Chiropractic.

Each such student will be informed that he/she must complete 90 semester credit hours or 135 quarter credit hours of undergraduate studies. Palmer encourages students to pursue a well-rounded education with coursework that includes 24 science credits, half with labs, that may include biology (human anatomy and physiology, embryology, genetics, microbiology, immunology, cellular biology, exercise physiology, and kinesiology), chemistry (general chemistry, organic chemistry, analytical chemistry, biochemistry, toxicology/pharmacology, and nuclear medicine), and physical sciences (physics, biomechanics, and statistics).

Further, for admissions to Palmer College of Chiropractic each student must:

1. Apply one year in advance of intended starting date.
2. Meet the required 90 semester hours while maintaining a cumulative grade point average of a 3.00 on a 4.00 grading scale. Students who've earned 90 semester hours in the appropriate coursework with a 2.75 GPA may also qualify for admission to the Doctor of Chiropractic program.
3. Satisfy all other requirements as prescribed in the Palmer College of Chiropractic catalog.

Under this agreement, ***Illinois Eastern Community College*** may list this program in the catalog and brochure and Palmer College of Chiropractic may do likewise, provided both institutions have approved the wording of all catalog and brochure copies referring to this program.

Signed and dated as set forth:

***Illinois Eastern Community College***

Palmer College of Chiropractic

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: Chief Executive Officer

Title: College Provost

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**PRE-CHIROPRACTIC CURRICULUM  
FOR  
ILLINOIS EASTERN COMMUNITY COLLEGE**  
Frontier/Lincoln Trail/Olney Central/Wabash Valley  
www.iecc.edu

Catalog 15-16 (#20744)

Palmer College of Chiropractic complies with the guidelines established by the Council on Chiropractic Education (CCE), which is recognized by the U.S. Secretary of Education for the accreditation of programs and institutions offering the Doctor of Chiropractic degree. The CCE requires students to have earned *90 semester credits (or 135 quarter)* with a *3.00/4.0 cumulative grade-point average* for admissions into a Doctor of Chiropractic Program. \*

*\*Applicants who do not meet the CCE Admissions requirements may be eligible under the alternative admissions track plan. This point of entry requires applicant files to be reviewed by a committee. Decisions for admissions are determined on a case by case basis*

In addition to adhering to the CCE's guidelines, Palmer College provides priority consideration to applicants who demonstrate a strong, well-rounded academic record supported by co-curricular learning experiences. Qualified applicants will be invited to interview for placement into the program.

Palmer encourages students to pursue a well-rounded education with coursework that includes *24 science credits, half with labs*, that may include biology (human anatomy and physiology, embryology, genetics, microbiology, immunology, cellular biology, exercise physiology, and kinesiology), chemistry (general chemistry, organic chemistry, analytical chemistry, biochemistry, toxicology/pharmacology, and nuclear medicine), and physical sciences (physics, biomechanics, and statistics).

Listed below is a sample of some *recommended* courses within the undergraduate institution's catalog that will assist a student in selecting coursework to meet the *24 semester credits in life and physical sciences*. *Other course selections may be acceptable*; however, Palmer strongly encourages any student who is interested in chiropractic to contact the Admission's Department for individual guidance.

**BIOLOGY**

LSC 1101	General Biology I w/Lab	4
LSC 1102	General Biology II w/Lab	4
OR		
LSC 2111	Human Anatomy and Physiology I w/Lab	4
LSC 2112	Human Anatomy and Physiology II w/Lab	4

**INORGANIC CHEMISTRY**

CHM 1130	General Chemistry I w/Lab	5
CHM 1132	General Chemistry II w/Lab	5

**ORGANIC CHEMISTRY**

CHM 2120	Organic Chemistry I w/Lab	5
CHM 2122	Organic Chemistry II w/Lab	5

**PHYSICS**

PHY 1120	Physics I w/Lab	5
PHY 1122	Physics II w/Lab	5
OR		
PHY 2110	General Physics I w/Lab	5
PHY 2112	General Physics II w/Lab	5

THIS PROGRAM IS SUBJECT TO REVISION DUE TO ADDITIONS AND/OR DELETIONS IN THE COLLEGE/UNIVERSITY BULLETIN.

**Agenda Item #8B**

**Emergency Response Plans**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: August 18, 2015  
RE: Emergency Response Plans

Pursuant to the Campus Security Enhancement Act of 2008, each of the colleges annually review and update their emergency plans in order to provide for the safety of students, faculty, staff and members of the public visiting campus. These plans are used for managing major emergencies and incidents that threaten the health, safety and welfare of the campus community or disrupt its programs, activities or infrastructure.

The colleges have developed Emergency Response Plans for 2015 that will replace the current Campus Emergency Plans. These Emergency Response Plan are compliant with both the Illinois Emergency Management Agency Act and the National Incident Management System (NIMS). They will be used as a guideline in conjunction with IECC policies, the Violence Prevention Plan and established emergency procedures. Procedures for specific emergency scenarios will be developed into a webpage with a link from the IECC homepage giving students, staff, faculty and others easy access to safety guidelines in the event of an emergency.

Additionally, colleges must test their emergency response and evaluation procedures annually. The colleges have completed or scheduled the following drills in 2015 to meet this requirement.

FCC	Fire Drill	5/5/15
	Active Shooter Drill	6/19/15
	Great Central U.S. Shake Out Drill	10/15/15
LTC	Gas Leak Drill	4/7/15
	Active Shooter Drill	8/13/15
	Great Central U.S. Shake Out Drill	10/15/15
OCC	Emergency Alert Drill	1/7/15
	Great Central U.S. Shake Out Drill	10/15/15
WVC	Fire Drill	5/18/15
	Great Central U.S. Shake Out Drill	10/15/15

The Emergency Response Plans were sent by email to the Board.

I recommend the Board's acceptance of each of the Emergency Response Plans.

TLB/rs

**Agenda Item #8C**

**Truck Driving Program Grant Resolution**

**Agenda Item #8C**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: August 18, 2015  
RE: Truck Driving Program Grant Resolution

Illinois Eastern Community College District #529 (IECC) previously made application for a grant funded through the Economic Development Administration. A requirement of the grant application is the attached resolution of support and commitment of funds by IECC.

If awarded, the Regional Logistics Training Program Project grant would be utilized at IECC's West Richland Center in collaboration with Wabash Valley College. Specifically funding has been requested to support the purchase of a new semi-tractor and a classroom simulator. The Project requires an IECC match for the grant. The total project cost is \$285,000 and IECC's portion would be \$142,500.

The truck driving simulator would be located at the West Richland Center and is expected to contribute to the expansion of the truck driving program.

I recommend The Board's support and the approval of this resolution.

TLB/rs

Attachment

**Illinois Eastern Community College District #529  
Resolution of Support and Commitment of Funds**

Whereas, Illinois Eastern Community College District #529 (IECC) is applying to the United States Economic Development Administration (EDA) for the Regional Logistics Training Program Project Grant to support the Truck Driving Program by purchasing a simulator and tractor that will expand truck driving to the West Richland Center in Noble, Illinois; and

Whereas, it is necessary that an application be made and agreements be entered into with the United States Economic Development Administration; and

Whereas, criteria for grants from the Economic Development Administration are such that financial participation by the grantee is required in conjunction with EDA grants,

**NOW THEREFORE, BE IT RESOLVED BY ILLINOIS EASTERN COMMUNITY COLLEGE  
DISTRICT #529, as follows:**

- 1) That Illinois Eastern Community College District #529 authorizes submission of the application to Economic Development Administration for funding for the Logistics Training Program Project Grant.
- 2) That Illinois Eastern Community College District #529 Board designates the CEO Terry Bruce, as the authorized representative to execute such documents and all other documents necessary for the carrying out of said application.
- 3) That Illinois Eastern Community College District #529 does hereby commit matching funds up to the amount of \$142,500, in the purchase of the simulator and tractor, unencumbered for the project as outlined.

Passed by the Illinois Eastern Community College District #529 Board of Trustees on this 18<sup>th</sup> day of August, 2015.

\_\_\_\_\_  
IECC Board Chair

\_\_\_\_\_  
IECC Chief Executive Officer

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

**Agenda #8D**

**Tentative Budget**

**Agenda Item #8D**

MEMORANDUM

TO: Board of Trustees

FROM: Terry L. Bruce

DATE: August 18, 2015

RE: FY2016 Tentative Budget

Prior Board action required that the tentative budget be made available to the public by August 7<sup>th</sup> and mailed to the Board of Trustees. The tentative budget will remain available for public inspection through the scheduled September 15<sup>th</sup> Budget Hearing and Board meeting. Publication of the budget's availability and notice of the Public Hearing on the Budget was made in district newspapers.

The fiscal year 2016 tentative budget was sent to the Board of Trustees under separate cover. The tentative budget document represents the current and best judgment of the district administration relative to anticipated revenues for fiscal year 2016. It was based on information available at the time of publication. If new information becomes available, changes will be made to the final budget and those changes will be reviewed with the Board on September 15<sup>th</sup> prior to approval of a final budget.

As required by law, a Public Hearing on the Budget will be held on September 15, 2015 and following the hearing, a final budget will be presented to the Board for its approval.

I ask the Board of Trustees' approval of the tentative budget as presented.

TLB/rs

**Agenda Item #8E**

**Miscellaneous Fee**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: August 18, 2015  
RE: Miscellaneous Fee

I recommend the Board's approval of the below new program fee effective Fall Semester 2015.

**Miscellaneous Fees (pages 37-38 of IECC catalog) – Effective Fall Semester 2015**

**Automotive Technology (FCC)**

Uniform Fee

\$125 program fee

TLB/rs

**Agenda Item #8F**

**FCC Scoreboard Donation**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: August 18, 2015  
RE: Scoreboard Donation at FCC

Attached is an agreement between IECC and Dr. Richard Kube/The Prairie Spine and Pain Institute to donate a potential scoreboard for baseball at FCC.

FCC will be competing in softball at the NJCAA level this year and is currently working with the Fairfield park district to upgrade the park district's softball facilities in order to be NJCAA compliant. Dr. Kube has agreed to donate a \$16,500 scoreboard to the park district for the softball field upgrades, subject to conditions of exclusivity.

FCC is planning on competing at the NJCAA level in baseball starting with the 2016 - 2017 academic year. If FCC were to build a baseball diamond on campus within the next 10 years, the Board (pursuant to this agreement) would allow Dr. Kube/The Prairie Spine and Pain Institute the right of first refusal to donate another scoreboard for such baseball field and allow exclusive advertisement for a 15-year period with the advertisement being approved by the FCC President prior to being placed on the scoreboard.

If no such baseball field is constructed, then this agreement would expire in 10 years.

I request the Board's approval of this agreement allowing Dr. Richard Kube/Prairie Spine and Pain Institute the right of first refusal to donate a scoreboard to FCC should the college build a baseball field on campus within the next 10 years, and exclusive advertising rights on such scoreboard for a period of 15 years after it is placed into service.

TLB/rs

Attachment

AGREEMENT OF RIGHT OF FIRST REFUSAL

Illinois Eastern Community College District #529 (IECC) /Frontier Community College hereby grants Dr. Richard Kube and the Prairie Spine and Pain Institute of Peoria and Marion, Illinois the right of first refusal regarding the purchase and exclusive advertisement for a certain new scoreboard located at Frontier Community College, for a period of 10 years. This right of first refusal shall only apply if Frontier Community College builds a baseball field on the college's campus in Fairfield, Illinois for its baseball team. This agreement shall not be construed to place any obligation on behalf of Illinois Eastern Community College District #529/Frontier Community College to build a baseball field on campus for the Frontier Community College baseball team. Any such advertising would be for Dr. Kube and/or the Prairie Spine and Pain Institute only, and must be approved by the Frontier Community College president prior to being placed on the scoreboard. Further this exclusive advertising clause shall begin on the date the scoreboard is placed into service (the date of the first official home game), and shall expire fifteen years after such date.

\_\_\_\_\_  
DATED

\_\_\_\_\_  
RICHARD KUBE  
PRAIRIE SPINE AND PAIN INSTITUTE

\_\_\_\_\_  
DATED

\_\_\_\_\_  
DR. G. ANDREW FISCHER, CHAIRMAN  
ILLINOIS EASTERN COMMUNITY COLLEGE  
DISTRICT #529  
BOARD OF TRUSTEES

**Agenda Item #8G**

**Marathon Tax Assessment Tentative Agreement**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: August 18, 2015  
RE: Tentative Property Tax Agreement with Marathon 2015 – 2018

The Crawford County taxing bodies met with representatives from Marathon on July 30. At that meeting a tentative 4-year agreement was reached with Marathon, which set the value of their two main parcels of property for the period 2015 – 2018.

The Agreement calls for the previously negotiated EAV of \$163,609,000 to increase to the 2014 current assessed value assigned by the Board of Review, which was \$190,754,105. From that value there are some small projects that qualify for abatement through the Enterprise Zone. The “net” effect is that the EAV for 2015 would be \$185,218,862.

In addition to the increased EAV, Marathon has agreed to a 1% escalator in the value of the property each year 2015 – 2018 and a \$2 million pilot payment to the taxing bodies payable \$1 million in 2015 and \$1 million in 2016. The pilot payment is to be divided according to the taxing bodies’ percentage of the total tax levy. A breakdown of the tentative agreement will be provided at the Board Meetings.

Marathon has asked that all the taxing bodies provide a commitment from their respective Boards that the values assigned in this tentative agreement are acceptable. We understand that some language will need to be worked out with the final agreement. That will be done through our respective attorneys, and a final agreement will be brought back to this Board for approval once it is ready.

I would ask the Board to approve the values assigned in the tentative property tax agreement with Marathon for the 4-year period 2015 – 2018.

TLB/rs

**Agenda Item #8H**

**Affiliation Agreements**

**Clay County Hospital  
Edwards County Ambulance  
Heartland Regional Medical Center  
Wabash General Hospital  
Transcendent Healthcare**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: August 18, 2015  
RE: Affiliation Agreements – Emergency Response & Associate Degree Nursing

An affiliation agreement is a formal contract between the educational institution and the facility or business where the student(s) will have the experience. It identifies the responsibilities and liabilities of the various parties covered by the contract. Students engaged in these placements are not paid and the experience is required for completion of the program.

IECC wishes to enter into affiliation agreements for FCC's Emergency Response Training with the following facilities:

Clay County Hospital - Flora  
Edwards County Ambulance - Albion  
Heartland Regional Medical Center - Marion  
Wabash General Hospital – Mt. Carmel

IECC wishes to enter into an affiliation agreement for IECC's Associate Degree Nursing Program with the following facility:

Transcendent Healthcare – Owensville, Indiana

I ask the Board's approval of these affiliation agreements.

TLB/rs

Attachment

## **AFFILIATION AGREEMENT**

Between  
ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529  
FRONTIER COMMUNITY COLLEGE  
and  
CLAY COUNTY HOSPITAL  
for  
EMERGENCY RESPONSE TRAINING

THIS AGREEMENT made and entered into this 1<sup>st</sup> day of September, 2015, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529: FRONTIER COMMUNITY COLLEGE (hereinafter referred to as DISTRICT), for its EMERGENCY RESPONSE TRAINING Programs (hereinafter referred to as PROGRAM) and CLAY COUNTY HOSPITAL, Flora, Illinois (hereinafter referred to as AGENCY).  
WITNESSETH THAT:

WHEREAS, the DISTRICT desires to make use of AGENCY's facilities for clinical laboratory practice and ambulance field experience by students of the PROGRAM, and

WHEREAS, the AGENCY has agreed to make its facilities available to the PROGRAM students and faculty of the DISTRICT for the desired purpose,

NOW, THEREFORE, for and in consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas related to the PROGRAM for observation and participation by the students and faculty of the DISTRICT's PROGRAM, subject to the conditions and limitations contained herein;
2. The arrangements for use of said facilities of the AGENCY will be made by the Program Director of the Emergency Preparedness & Industrial Quality Management Program on behalf of the DISTRICT and the EMS Education Director on behalf of the AGENCY. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses;
3. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY; and the PROGRAM on behalf of the DISTRICT will be responsible for maintaining proper standards of care and safeguard of patients assigned to students. The AGENCY's EMS Education Director will retain full authority and make final decisions for procedures assigned to PROGRAM students;
4. The care of the patient will at all times remain the full responsibility of the AGENCY;
5. DISTRICT will be responsible for the administration of the program, including admissions, academic guidance, and registration of students; supervision of program students; supervising program faculty; curriculum quality; and ensuring that the program stays in compliance with State and National accrediting agency guidelines;
6. The DISTRICT will maintain on file, copies of the following student information, that shall be made available to the AGENCY upon request: valid Illinois driver's license, current CPR certification, current Illinois EMT-B licensure (applicable to Paramedic students), background screen results, drug screen results, immunization record, health examination record, proof of health coverage, proof of seasonal flu vaccination administered since August of the current academic year, and documentation by the DISTRICT instructor confirming that the student has completed and passed specific, required competencies prior to AGENCY clinical rotation.

7. Persons enrolled and provided instruction at AGENCY shall be DISTRICT students and shall be entitled to all benefits and privileges and subject to all obligations contained in DISTRICT catalog, which is included by reference and made a part of this contract;
8. The DISTRICT shall coordinate with the AGENCY to identify the exact number of students to be enrolled in the PROGRAM. Admission is subject to all obligations contained in the DISTRICT's and AGENCY's admission policies and procedures, which is included by reference and made part of this contract;
9. DISTRICT faculty will:
  - a. be responsible for guiding students and teaching the PROGRAM;
  - b. work with the staff of the AGENCY in coordination of the clinical field training objectives to be completed at the AGENCY;
  - c. coordinate the student clinical assignment with the Agency appointed Field Training Officer; and
  - d. review and evaluate, in cooperation with the Agency, the student's progress in the clinical field training setting;
10. The AGENCY's EMS Education Director will coordinate with the DISTRICT and the AGENCY's Field Training Officer to ensure that specific assignment of learning experiences to specific students is consistent with PROGRAM outcomes/objectives. Assigned experiences will be selected for the educational benefit of the student. The District will provide the AGENCY a written set of clinical outcomes/objectives; students will be charged with maintaining evaluation forms to be completed by the AGENCY appointed Field Training Officer;
11. Students will not be assigned experiences in a manner that would permit them to replace a regular employee;
12. Supervision of the health of all students making use of any of the AGENCY's facilities, as contemplated herein; will be the responsibility of the DISTRICT, and will comply with the policies of the AGENCY;
13. PROGRAM students and Faculty assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY;
14. AGENCY under the contemplated program has the right to refuse any student and/or faculty members request for clinical laboratory practice and ambulance field experience;
15. Students are responsible for seeking health care if the need arises. Students are required to carry their own health coverage and are required to pay their own health care fees;
16. This agreement forbids discrimination against any student on the basis of age, color, race, national origin, gender, religion, or disability unrelated to the reasonable physical requirements of the job;
17. Prior to the use of any AGENCY facilities, under the contemplated program, the DISTRICT will furnish the AGENCY, upon request, a medical record for each participating student showing that said student fully complies with the health requirements required by the AGENCY;
18. The faculty and students of the DISTRICT participating in the clinical field training experiences will receive an orientation to the AGENCY by the appropriate AGENCY staff. DISTRICT PROGRAM faculty may be included in demonstrations of new equipment and techniques;
19. The DISTRICT will provide a PROGRAM orientation for the AGENCY staff; the AGENCY will coordinate with the DISTRICT PROGRAM faculty and director to determine AGENCY staff who will serve as Field Training Officers during the duration of the four-paramedic course series. AGENCY staff will be expected to read and acknowledge acceptance of the FCC EP's Field Training Officer Field Training Guide, read and acknowledge acceptance of a FERPA (Family Educational Rights and Privacy Act) tutorial, and complete an FTO agreement provided by the DISTRICT PROGRAM.
20. PROGRAM students and faculty will respect the confidential nature of all information which may come to them with regard to patients and AGENCY records;
21. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. PROGRAM Faculty and students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY (See attached Certificate of Insurance);

- 22. AGENCY will not request monetary reimbursement from PROGRAM students and faculty assigned to, or making use of any clinical facilities of the AGENCY under the contemplated program.
- 23. An annual review may be requested by either party by June 1 of each calendar year. A formal review shall be made every three years. Either party hereto may terminate this agreement provided all currently enrolled students have adequate time to complete PROGRAM requirements. Upon request for termination by either party, no new students shall be assigned to the AGENCY;
- 24. This Agreement supersedes all previous contracts or agreements between the parties with respect to the subject matter hereof and constitutes the entire agreement between the parties.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by duly authorized officials of the DISTRICT and AGENCY this 1<sup>st</sup> day of September, 2015.

CLAY COUNTY HOSPITAL

ILLINOIS EASTERN COMMUNITY  
COLLEGE DISTRICT #529, FRONTIER  
COMMUNITY COLLEGE

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President/CEO

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Chairman, IECC Board of Trustees

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Emergency Room Director

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CEO, Illinois Eastern Community Colleges

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EMS Education Director

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President, Frontier Community College

## **AFFILIATION AGREEMENT**

Between  
ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529  
FRONTIER COMMUNITY COLLEGE  
and  
EDWARDS COUNTY AMBULANCE  
for  
EMERGENCY RESPONSE TRAINING

THIS AGREEMENT made and entered into this 1<sup>st</sup> day of September, 2015, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529: FRONTIER COMMUNITY COLLEGE (hereinafter referred to as DISTRICT), for its EMERGENCY RESPONSE TRAINING Programs (hereinafter referred to as PROGRAM) and EDWARDS COUNTY AMBULANCE, Albion , Illinois (hereinafter referred to as AGENCY). WITNESSETH THAT:

WHEREAS, the DISTRICT desires to make use of AGENCY's facilities for clinical laboratory practice and ambulance field experience by students of the PROGRAM, and

WHEREAS, the AGENCY has agreed to make its facilities available to the PROGRAM students and faculty of the DISTRICT for the desired purpose,

NOW, THEREFORE, for and in consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas related to the PROGRAM for observation and participation by the students and faculty of the DISTRICT's PROGRAM, subject to the conditions and limitations contained herein;
2. The arrangements for use of said facilities of the AGENCY will be made by the Program Director of the Emergency Preparedness & Industrial Quality Management Program on behalf of the DISTRICT and the Director on behalf of the AGENCY. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses;
3. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY; and the PROGRAM on behalf of the DISTRICT will be responsible for maintaining proper standards of care and safeguard of patients assigned to students. The AGENCY's Emergency Room Nurse Manager and the Ambulance Service Manager will retain full authority and make final decisions for procedures assigned to PROGRAM students;
4. The care of the patient will at all times remain the full responsibility of the AGENCY;
5. DISTRICT will be responsible for the administration of the program, including admissions, academic guidance, and registration of students; supervision of program students; supervising program faculty; curriculum quality; and ensuring that the program stays in compliance with State and National accrediting agency guidelines;
6. The DISTRICT will maintain on file, copies of the following student information, that shall be made available to the AGENCY upon request: valid Illinois driver's license, current CPR certification, current Illinois EMT-B licensure (applicable to Paramedic students), background screen results, drug screen results, immunization record, health examination record, proof of health coverage, proof of seasonal flu vaccination administered since August of the current academic year, and documentation by the DISTRICT instructor confirming that the student has completed and passed specific, required competencies prior to AGENCY clinical rotation.

7. Persons enrolled and provided instruction at AGENCY shall be DISTRICT students and shall be entitled to all benefits and privileges and subject to all obligations contained in DISTRICT catalog, which is included by reference and made a part of this contract;
8. The DISTRICT shall coordinate with the AGENCY to identify the exact number of students to be enrolled in the PROGRAM. Admission is subject to all obligations contained in the DISTRICT's and AGENCY's admission policies and procedures, which is included by reference and made part of this contract;
9. DISTRICT faculty will:
  - a. be responsible for guiding students and teaching the PROGRAM;
  - b. work with the staff of the AGENCY in coordination of the clinical field training objectives to be completed at the AGENCY;
  - c. coordinate the student clinical assignment with the Agency appointed Field Training Officer; and
  - d. review and evaluate, in cooperation with the Agency, the student's progress in the clinical field training setting;
10. The AGENCY's Emergency Room Nurse Manager and the Ambulance Service Manager will coordinate with the DISTRICT and the AGENCY's Field Training Officer to ensure that specific assignment of learning experiences to specific students is consistent with PROGRAM outcomes/objectives. Assigned experiences will be selected for the educational benefit of the student. The District will provide the AGENCY a written set of clinical outcomes/objectives; students will be charged with maintaining evaluation forms to be completed by the AGENCY appointed Field Training Officer;
11. Students will not be assigned experiences in a manner that would permit them to replace a regular employee;
12. Supervision of the health of all students making use of any of the AGENCY's facilities, as contemplated herein; will be the responsibility of the DISTRICT, and will comply with the policies of the AGENCY;
13. PROGRAM students and Faculty assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY;
14. AGENCY under the contemplated program has the right to refuse any student and/or faculty members request for clinical laboratory practice and ambulance field experience;
15. Students are responsible for seeking health care if the need arises. Students are required to carry their own health coverage and are required to pay their own health care fees;
16. This agreement forbids discrimination against any student on the basis of age, color, race, national origin, gender, religion, or disability unrelated to the reasonable physical requirements of the job;
17. Prior to the use of any AGENCY facilities, under the contemplated program, the DISTRICT will furnish the AGENCY, upon request, a medical record for each participating student showing that said student fully complies with the health requirements required by the AGENCY;
18. The faculty and students of the DISTRICT participating in the clinical field training experiences will receive an orientation to the AGENCY by the appropriate AGENCY staff. DISTRICT PROGRAM faculty may be included in demonstrations of new equipment and techniques;
19. The DISTRICT will provide a PROGRAM orientation for the AGENCY staff; the AGENCY will coordinate with the DISTRICT PROGRAM faculty and director to determine AGENCY staff who will serve as Field Training Officers during the duration of the four-paramedic course series. AGENCY staff will be expected to read and acknowledge acceptance of the FCC EP's Field Training Officer Field Training Guide, read and acknowledge acceptance of a FERPA (Family Educational Rights and Privacy Act) tutorial, and complete an FTO agreement provided by the DISTRICT PROGRAM.
20. PROGRAM students and faculty will respect the confidential nature of all information which may come to them with regard to patients and AGENCY records;
21. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. PROGRAM Faculty and students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY (See attached Certificate of Insurance);

- 22. AGENCY will not request monetary reimbursement from PROGRAM students and faculty assigned to, or making use of any clinical facilities of the AGENCY under the contemplated program.
- 23. An annual review may be requested by either party by June 1 of each calendar year. A formal review shall be made every three years. Either party hereto may terminate this agreement provided all currently enrolled students have adequate time to complete PROGRAM requirements. Upon request for termination by either party, no new students shall be assigned to the AGENCY;
- 24. This Agreement supersedes all previous contracts or agreements between the parties with respect to the subject matter hereof and constitutes the entire agreement between the parties.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by duly authorized officials of the DISTRICT and AGENCY this 1<sup>st</sup> day of September 2015.

EDWARDS COUNTY AMBULANCE

ILLINOIS EASTERN COMMUNITY  
COLLEGE DISTRICT #529, FRONTIER  
COMMUNITY COLLEGE

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Ambulance Service Manager

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Chairman, IECC Board of Trustees

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CEO, Illinois Eastern Community Colleges

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President, Frontier Community College

## NON EXCLUSIVE STUDENT

### AFFILIATION AGREEMENT

#### STANDARD TERMS AND CONDITIONS

##### 1. JOINT RESPONSIBILITIES OF SCHOOL AND FACILITY

- A. Provide clinical training to Students, including but not limited to the Patient Care Services. See Addendum 1.
- B. Provide contact persons to the other party to oversee Students' clinical experiences.
- C. Review Students' background checks and Substance testing results. Facility shall be solely responsible for determining if Students may participate or remain in the program.

##### 2. SCHOOL'S RESPONSIBILITIES

- A. Coordinate with Facility to assign Students and plan the clinical training program. Only Students who meet the School's criteria for eligibility, which must be Facility-approved, shall be referred to the Facility.
- B. Educate Students about clinical safety, including OSHA bloodborne pathogens standards, and tuberculosis transmission prevention prior to their clinical rotation.
- C. Notify Facility if any Students fail to meet education and/or training requirements.
- D. Obtain written documentation from Students and staff prior to referring them to Facility:
  - (1) (a) a negative TB skin test within the past year or, in the event of a positive TB skin test, a chest x-ray within the past three (3) years; OR provide evidence of no TB disease per negative result of interferon-gamma release assay blood test (T-Spot or Quantiferon Gold) within twelve (12) months of student activity at facility; (b) a completed series of Hepatitis-B vaccine, having begun the series, or informed refusal of the vaccine; and (c) any other appropriate immunizations requested by Facility.
  - (2) Documentation for legally-required testing requirements noted. See Addendum 3.
- E. Ensure that Students are aware of the Substance Policy. See Addendum 4.
- F. Provide the Facility with a copy of each Student's completed (1) Substance Policy Consent Form (See Addendum 4) and (2) Background Consent Form (See Addendum 5). The School may instruct the Student to provide the forms to the Facility; however the completed forms and results must be on file at the Facility before any Student is referred to the Facility.
- G. Ensure that the following background checks have been completed before referring Students to Facility Face Sheet to determine who will be responsible for the cost and actual performance of the background checks):

- (1) Office of Inspector General ("OIG") List of Excluded Individuals/Entities

- School shall not refer Students who have been suspended or disbarred from any applicable federal payer program. Appropriate screening tools include the Excluded Party Search System, or approved software programs, and certain internet sites.

(2) License or Certification

- School shall not refer Students whose medical licenses or certifications have ever been suspended, revoked, terminated, or otherwise modified as to rights and privileges. If such sanctions resulted from controlled substance use, and the Students have successfully completed a rehabilitation program, School may refer them so long as they undergo periodic substance abuse testing as determined by the Facility.

(3) Criminal Records Check

- Students' criminal records shall be checked at the federal, state, and local levels before referring Students to Facility and thereafter as often as is required by law. The Facility CEO will have the authority to make the final decision regarding the referral of any Student with a criminal record. Students must execute a Student Background Consent Form (See Addendum 5).

(4) Other Background Checks Required By Law (See Addendum 3)

- H. No material related to the clinical education experience at the Facility shall be circulated or published without the Facility's prior written consent.

**3. FACILITY'S RESPONSIBILITIES**

- A. Provide clinical experiences to Students, as mutually agreed upon by parties.
- B. Orient Students and School clinical instructors who visit Facility on matters including, but not limited to, Facility's policies and procedures, personal protective equipment availability and use, and fire and emergency response plans.
- C. Provide first aid for work-related accidents and illnesses, such as blood and body fluid exposures. Facility shall bill such first aid work to Students' insurance carrier. Facility shall not be financially or otherwise liable for any Student's care beyond providing initial first aid, regardless of whether additional services are covered by such Student's insurance.
- D. Provide staff for normal service functions.
- E. Provide reasonable storage space for Students' apparel and personal effects, and classroom or conference room space at Facility for program use.

**4. TERM AND TERMINATION**

- A. This Agreement shall be effective upon execution by parties and may be renewed upon the parties' mutual agreement.

- B. Notwithstanding any other terms or conditions hereunder, either party may terminate this Agreement without cause by giving thirty (30) days' written notice to the other party. However, in such a case, this Agreement shall continue in full force until Students complete current clinical rotations.
- C. If either party declares bankruptcy or is or otherwise becomes insolvent, the other party may immediately terminate this Agreement.

## **5. INSURANCE**

- A. Documentation shall be provided that:
  - 1) Students have health insurance during their clinical rotation at Facility;
  - 2) Clinical instructors and other School staff present on Facility grounds and property have worker's compensation insurance (or, if School is government entity, School shall maintain the government version of such insurance); and
  - 3) Students have professional liability coverage in the amount of \$1 million per occurrence / \$3 million aggregate of the occurrence type of coverage.
- B. If Students' coverage is of the claims made type, such coverage shall outlive this Agreement for at least twenty-four (24) months (which may require tail or prior acts coverage). The Coverage retroactive date shall be this Agreement's effective date.
- C. Facility shall be notified in writing within fifteen (15) days of any material alteration, cancellation or nonrenewal of coverage. Inadequate insurance or proof of insurance shall be grounds for immediate termination of this Agreement. Insurance shall be provided by a carrier who is acceptable to Facility, which shall not unreasonably withhold its approval.

## **6. CLAIMS AND NOTIFICATION**

- A. Each party shall be liable for payment of its portion of all claims, liability, costs, expenses, demands, settlements, or judgments resulting from negligence, actions or omissions of itself or its own representatives, directors, and employees relating to or arising under this Agreement.
- B. To the fullest extent allowed by law and unless otherwise provided by this Agreement, each party agrees to indemnify, hold harmless, and defend the other party from and against any and all claims, demands, actions, settlements, costs, damages or judgments, including reasonable attorney's fees and litigation expenses, based upon or arising out of the activities described in this Agreement, where such claims, demands, actions, settlements, costs, damages, or judgments relate to its own negligence, actions or omissions or that of its agents, representatives, Students, as applicable, or employees. This Section shall survive the duration of this Agreement. This section  
6. B does not apply to government entities that claim full or partial governmental Immunity.
- C. In the event that School claims full or partial governmental immunity and is limited in its ability to indemnify Facility, School shall provide to Facility a list of alternative insurance,

legal and/or equitable relief that will be available to Facility if a claim arises for which School would otherwise be required to indemnify Facility. School shall also identify the appropriate forum and venue of such relief. School shall attach this information to Addendum 6. The absence of, or limited nature of, such relief is a material factor that Facility will consider in determining whether to enter into this Agreement, as well as the future scope and extent of Facility's relationship with School. Additionally, any legal or equitable relief for School from Facility shall be limited to the same legal or equitable relief that is available for Facility from School.

- D. Parties agree to notify each other as soon as possible, in writing, of any incident, occurrence, or claim arising out of or in connection with this Agreement which could result in a liability or claim of liability to the other party. Facility shall have the right to investigate any incident or occurrence and School shall cooperate fully.

**7. CONFIDENTIALITY** (*all applicable laws and regulations, including HIPAA*)

- A. School, its employees, and representatives agree to keep confidential from third parties all information which relates to or identifies a particular patient. Including, but not limited to name, address, medical treatment or condition, financial status, or any other personal information which is deemed confidential according to applicable state and federal laws, regulations, and standards of professional ethics {"Confidential Information"). School also agrees to inform its Students about their obligations under federal and state law to keep confidential information from third parties.
- B. Patient records are Facility property. Retention and release shall comply with all applicable laws and regulations, policies and procedures. Access and use of patient information is restricted to only what is necessary to provide the noted services so noted herein.
- C. The Facility shall supply information and applicable forms to Students to meet legal confidentiality provisions.

- 8. NOTICES.** Notices or other communications per this Agreement shall be given to the parties addressed as follows:

If to Facility: As stated on Face

Sheet With a copy to: CHSPSC Legal

Department

4000 Meridian Blvd.  
Franklin, TN  
37067 Attn:  
General  
Counsel

If to School: As stated on Face Sheet

9. **ASSIGNMENT OF CONTRACT AND BINDING EFFECT** Neither party shall assign, subcontract, or transfer ("Assignment") any of its rights or obligations under this Agreement to a third party without prior written consent of the other party. If there is a valid Assignment, this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.
10. **DISCRIMINATION** Each party shall comply with all applicable laws and regulations relating to discrimination, harassment and retaliation which *may* include those such as Title IX of the Education Amendments of 1972, the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, all as amended. This compliance may also include non-discrimination based classifications such as race, color, religion, sex, national origin, age, disability and other legally protected classifications.
11. **INDEPENDENT CONTRACTOR STATUS** Each party is an independent party and not an agent or representative of the other party, and therefore has no liability for the acts or omissions of the other party. In addition, neither party, nor any of its employees, agents, or subcontractors, shall be deemed to be employees or agents of the other party. Therefore, neither party nor *any* of its employees, agents or subcontractors, shall be entitled to compensation, worker's compensation, or employee benefits of the other party by virtue of this Agreement.
12. **COUNTERPARTS** This Agreement *may* be executed in one or more counterparts and *may* be electronically transmitted. Each counterpart shall be deemed an original and all of which shall constitute one Agreement.
13. **CONSIDERATION** Consideration for this Agreement is the mutual promises contained herein. No compensation shall exchange hands between the parties.
14. **GOVERNING LAW AND VENUE** This Agreement shall be governed by and interpreted under the laws of state in which Facility is located.
15. **WAIVER OF PUNITIVE DAMAGES** The parties knowingly, unconditionally and absolutely waive the right to seek, collect or retain punitive damages in regard to any claims arising from this Agreement. This unconditional waiver is a material portion of the consideration provided by School to Facility to induce Facility to enter into this Agreement.

**ENTIRE AGREEMENT & SEVERABILITY** This is the parties' entire agreement on this Agreement's subject matter. It supersedes any other agreements, restrictions, representations, or warranties between the parties. This Agreement cannot be amended, modified, supplemented, rescinded or waived except in a writing signed by each party. This Agreement is severable. If a part(s) is (are) void or unenforceable, the remainder of this Agreement shall remain in effect

**NON EXCLUSIVE STUDENT AFFILIATION AGREEMENT  
FACE SHEET**

Date of Agreement: 07/22/2015  
Facility Legal Name: Marion Hospital  
Corporation d/b/a: Heartland Regional Medical  
Center  
Facility Address: 3333 West  
DeYoung City, State, ZIP: Marion,  
IL 62959

School's Legal Name: Frontier Community College 0143  
School Address: 2 Frontier Drive  
City, State ZIP: Fairfield, IL 62837

Applicable Licenses, Certifications, etc:

Term of Agreement: 24 months  
Expiration Date: 8/31/2017  
Effective Date: 9/1/2015  
Type of Student (i.e. Clinical, Administrative, etc.): Student Affii.-Medical Ed./Paramedic Science

Number of Students per rotation: 2

Term of Training (cite beginning date and ending date including dates of the school's semester):

Begin Date: September 1, 2015      Ending Date: August 31, 2017      School Term Dates:  
Summer: June-July  
Fall: August-December  
Spring: January-May

Clinical rotations shall be provided at Facility's facilities located at: 3333 West DeYoung Street, Marion IL

Designated Contract Person to act as liaison between Facility and School:  
\_\_\_\_\_

**Responsibility for Certain Checks and Testing:**

**Background Check**

1. School chooses to conduct and to pay for Students' Background Checks. -'

**Substance Abuse Testing**

1. School chooses to conduct and to pay for Students' Substance Abuse Testing.

The results of the (1) Background Check and (2) Substance Test must already be on file at the Facility for any Student that is referred to the Facility.

The attached Standard Terms and Conditions are incorporated into this Non Exclusive Student Affiliation Agreement ("Agreement"). The following Addenda are also attached hereto and incorporated herein as part of this Agreement by this reference:

Addenda	
Title	
1	Patient Care Duties to be Provided by Students
2	Patient Care Duties Students Cannot Provide
3	Other Legally Required
Testing	
4	Student Substance Policy Consent
5	Student Background Consent

Form

Neither the Agreement nor any amendment or modification hereto shall be effective or legally binding upon Facility, or any officer, director, employee or agent thereof, unless and until it has been reviewed and approved electronically by a Division President of Community Health Systems Professional Services Corporation, the Facility's Management Company.

-----School's Authorized Representative's Initials

**SCHOOL**  
**IECC/Frontier Community College 0143**

**FACILITY**  
 Marion Hospital Corporation

By: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 \_\_\_\_\_

d/b/a: Heartland Regional Medical Center  
 By: \_\_\_\_\_  
 Title: Facility CEO  
 Date: \_\_\_\_\_  
 \_\_\_\_\_

## AFFILIATION AGREEMENT

Between  
ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529  
FRONTIER COMMUNITY COLLEGE  
and  
WABASH GENERAL HOSPITAL  
for  
EMERGENCY RESPONSE TRAINING

THIS AGREEMENT made and entered into this 1<sup>st</sup> day of September, 2015, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529: FRONTIER COMMUNITY COLLEGE (hereinafter referred to as DISTRICT), for its EMERGENCY RESPONSE TRAINING Programs (hereinafter referred to as PROGRAM) and WABASH GENERAL HOSPITAL, Mt. Carmel, Illinois (hereinafter referred to as AGENCY).  
WITNESSETH THAT:

WHEREAS, the DISTRICT desires to make use of AGENCY's facilities for clinical laboratory practice and ambulance field experience by students of the PROGRAM, and

WHEREAS, the AGENCY has agreed to make its facilities available to the PROGRAM students and faculty of the DISTRICT for the desired purpose,

NOW, THEREFORE, for and in consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas related to the PROGRAM for observation and participation by the students and faculty of the DISTRICT's PROGRAM, subject to the conditions and limitations contained herein;
2. The arrangements for use of said facilities of the AGENCY will be made by the Program Director of the Emergency Preparedness & Industrial Quality Management Program on behalf of the DISTRICT and the Director on behalf of the AGENCY. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses;
3. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY; and the PROGRAM on behalf of the DISTRICT will be responsible for maintaining proper standards of care and safeguard of patients assigned to students. The AGENCY's Emergency Room Nurse Manager and the Ambulance Service Manager will retain full authority and make final decisions for procedures assigned to PROGRAM students;
4. The care of the patient will at all times remain the full responsibility of the AGENCY;
5. DISTRICT will be responsible for the administration of the program, including admissions, academic guidance, and registration of students; supervision of program students; supervising program faculty; curriculum quality; and ensuring that the program stays in compliance with State and National accrediting agency guidelines;
6. The DISTRICT will maintain on file, copies of the following student information, that shall be made available to the AGENCY upon request: valid Illinois driver's license, current CPR certification, current Illinois EMT-B licensure (applicable to Paramedic students), background screen results, drug screen results, immunization record, health examination record, proof of health coverage, proof of seasonal flu vaccination administered since August of the current academic year, and documentation by the DISTRICT instructor confirming that the student has completed and passed specific, required competencies prior to AGENCY clinical rotation.

7. Persons enrolled and provided instruction at AGENCY shall be DISTRICT students and shall be entitled to all benefits and privileges and subject to all obligations contained in DISTRICT catalog, which is included by reference and made a part of this contract;
8. The DISTRICT shall coordinate with the AGENCY to identify the exact number of students to be enrolled in the PROGRAM. Admission is subject to all obligations contained in the DISTRICT's and AGENCY's admission policies and procedures, which is included by reference and made part of this contract;
9. DISTRICT faculty will:
  - a. be responsible for guiding students and teaching the PROGRAM;
  - b. work with the staff of the AGENCY in coordination of the clinical field training objectives to be completed at the AGENCY;
  - c. coordinate the student clinical assignment with the Agency appointed Field Training Officer; and
  - d. review and evaluate, in cooperation with the Agency, the student's progress in the clinical field training setting;
10. The AGENCY's Emergency Room Nurse Manager and the Ambulance Service Manager will coordinate with the DISTRICT and the AGENCY's Field Training Officer to ensure that specific assignment of learning experiences to specific students is consistent with PROGRAM outcomes/objectives. Assigned experiences will be selected for the educational benefit of the student. The District will provide the AGENCY a written set of clinical outcomes/objectives; students will be charged with maintaining evaluation forms to be completed by the AGENCY appointed Field Training Officer;
11. Students will not be assigned experiences in a manner that would permit them to replace a regular employee;
12. Supervision of the health of all students making use of any of the AGENCY's facilities, as contemplated herein; will be the responsibility of the DISTRICT, and will comply with the policies of the AGENCY;
13. PROGRAM students and Faculty assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY;
14. AGENCY under the contemplated program has the right to refuse any student and/or faculty members request for clinical laboratory practice and ambulance field experience;
15. Students are responsible for seeking health care if the need arises. Students are required to carry their own health coverage and are required to pay their own health care fees;
16. This agreement forbids discrimination against any student on the basis of age, color, race, national origin, gender, religion, or disability unrelated to the reasonable physical requirements of the job;
17. Prior to the use of any AGENCY facilities, under the contemplated program, the DISTRICT will furnish the AGENCY, upon request, a medical record for each participating student showing that said student fully complies with the health requirements required by the AGENCY;
18. The faculty and students of the DISTRICT participating in the clinical field training experiences will receive an orientation to the AGENCY by the appropriate AGENCY staff. DISTRICT PROGRAM faculty may be included in demonstrations of new equipment and techniques;
19. The DISTRICT will provide a PROGRAM orientation for the AGENCY staff; the AGENCY will coordinate with the DISTRICT PROGRAM faculty and director to determine AGENCY staff who will serve as Field Training Officers during the duration of the four-paramedic course series. AGENCY staff will be expected to read and acknowledge acceptance of the FCC EP's Field Training Officer Field Training Guide, read and acknowledge acceptance of a FERPA (Family Educational Rights and Privacy Act) tutorial, and complete an FTO agreement provided by the DISTRICT PROGRAM.
20. PROGRAM students and faculty will respect the confidential nature of all information which may come to them with regard to patients and AGENCY records;
21. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. PROGRAM Faculty and students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY (See attached Certificate of Insurance);

22. AGENCY will not request monetary reimbursement from PROGRAM students and faculty assigned to, or making use of any clinical facilities of the AGENCY under the contemplated program.
23. An annual review may be requested by either party by June 1 of each calendar year. A formal review shall be made every three years. Either party hereto may terminate this agreement provided all currently enrolled students have adequate time to complete PROGRAM requirements. Upon request for termination by either party, no new students shall be assigned to the AGENCY;
24. This Agreement supersedes all previous contracts or agreements between the parties with respect to the subject matter hereof and constitutes the entire agreement between the parties.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by duly authorized officials of the DISTRICT and AGENCY this 1<sup>st</sup> day of September, 2015.

WABASH GENERAL HOSPITAL

ILLINOIS EASTERN COMMUNITY  
COLLEGE DISTRICT #529, FRONTIER  
COMMUNITY COLLEGE

---

President/CEO

---

Chairman, IECC Board of Trustees

---

Emergency Room Nurse Manager

---

CEO, Illinois Eastern Community Colleges

---

Ambulance Service Manager

---

President, Frontier Community College



3. DISTRICT #529 will be responsible for the teaching and guidance of the students in the clinical nursing laboratory practice, and will be available to the nursing students.

The specific assignment of learning experiences to specific students will be made and arranged by the Nursing Faculty on behalf of DISTRICT #529, in consultation with the Head Nurse, Supervisor or Coordinator on behalf of the AGENCY. Nursing Faculty assumes full responsibility and supervision of the nursing students during their laboratory experience in the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY; and the Nursing Faculty on behalf of DISTRICT #529 will be responsible for maintaining proper standards of nursing care and safeguard of patients assigned to students. The AGENCY nursing personnel will retain full and final decisions for patient care assigned to nursing students.

5. Supervision of the health of all students making use of any of the AGENCY'S facilities, as contemplated herein; will be the responsibility of DISTRICT #529, and will comply with the policies of the health AGENCY.

Nursing students and Nursing Faculty assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

This agreement forbids discrimination against any student on the basis of age, color, race, national origin, gender, religion, or disability unrelated to the reasonable physical requirements of the job.

Prior to the use of any AGENCY facilities, under the contemplated program, DISTRICT #529 will furnish the AGENCY, upon request, a medical record for each participating student showing that said student fully complies with the health requirements required by the AGENCY.

6. The faculty of DISTRICT #529 participating in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff. DISTRICT #529 Nursing Faculty participating in the program may be included in demonstrations of new equipment and techniques. Each new Nursing Faculty member of DISTRICT #529 participating in the program will arrange with the Director of Nursing Service, on behalf of the AGENCY, for an orientation prior to the assignment of the new Nursing Faculty member to any clinical area.

7. DISTRICT #529 will provide orientation for the educational program for the AGENCY staff.

8. The AGENCY'S facilities may be available for DISTRICT #529 continuing educational program on a pre-planned project basis; the arrangements for such to be made with the Director of Nursing Service, on behalf of the AGENCY, and by the Department Head and/or Associate Dean, on behalf of DISTRICT #529.

9. The students and instructors will respect the confidential nature of all information which may come to them with regard to patients and AGENCY records.

10. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program.

11. Nursing Faculty and nursing students shall be covered by liability insurance prior to any assignment for practice at the AGENCY.

12. Nursing Faculty and nursing students are responsible for health care costs related to incidents occurring in the clinical agencies.

13. The AGENCY will supply dressing rooms and space for storage of clothing not in use while students are practicing at the AGENCY, and conference room facilities for use of faculty and students.

14. An annual review of the agreement will be made each spring. Either party hereto may terminate this AGREEMENT by at least one (1) school calendar year's written notice to the other party. All students enrolled in DISTRICT #529's Nursing Program, and participating in the program contemplated herein at the time that notice to terminate this AGREEMENT is given by either party to the other, shall be permitted to complete their nursing laboratory experience needed for graduation at the AGENCY.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

AGENCY:

ILLINOIS EASTERN COMMUNITY COLLEGE  
DISTRICT #529, OLNEY CENTRAL COLLEGE  
ASSOCIATE DEGREE NURSING/PRACTICAL  
NURSING CERTIFICATE PROGRAM:

\_\_\_\_\_  
Vice President or  
Director of Nursing Services

\_\_\_\_\_  
Department Head of Nursing

\_\_\_\_\_  
Associate Dean of Nursing & Allied Health

\_\_\_\_\_  
Administrator, Hospital or Agency

\_\_\_\_\_  
President, Olney Central College

\_\_\_\_\_  
Chairman, IECC Board of Trustees

Illinois Eastern Community Colleges, District 529, does not discriminate on the basis of race, color, religion, gender, age, disability, national origin, or veteran status. Illinois Eastern Community Colleges adheres to the Federal Regulations of the Americans with Disabilities Act of 1990 and offers appropriate services or activities with reasonable accommodations to any qualified disabled individual upon request.

Adopted: 03/12

**Agenda Item #9**

**Bid Committee Report**

**None**

**Agenda Item #10**

**District Finance**

- A. Financial Report**
- B. Approval of Financial Obligations**

**ILLINOIS EASTERN COMMUNITY COLLEGES  
DISTRICT #529**

**TREASURER'S REPORT  
July 31, 2015**

<b>FUND</b>	<b>BALANCE</b>
Educational	\$3,189,996.48
Operations & Maintenance	\$1,374,767.36
Operations & Maintenance (Restricted)	\$3,065,039.38
Bond & Interest	\$181,911.60
Auxiliary	(\$290,300.86)
Restricted Purposes	(\$195,155.89)
Working Cash	\$188,865.10
Trust & Agency	\$456,878.51
Audit	(\$15,700.70)
Liability, Protection & Settlement	\$135,866.72
<b>TOTAL ALL FUNDS</b>	<b>\$8,092,167.70</b>

Respectfully submitted,

Roger Browning, Treasurer

**ILLINOIS EASTERN COMMUNITY COLLEGES**  
**Combined Balance Sheet - All Funds**  
**July 31, 2015**

	<b>ALL FUNDS</b>
	<b>Fiscal Year 2016</b>
<b>ASSETS:</b>	
CASH	8,092,168
IMPREST FUND	21,400
CHECK CLEARING	12,500
INVESTMENTS	22,590,000
RECEIVABLES	6,174,503
ACCRUED REVENUE	-
INTERFUND RECEIVABLES	-
INVENTORY	605,104
OTHER ASSETS	651,508
TOTAL ASSETS AND OTHER DEBITS:	38,147,183
 <b>LIABILITIES:</b>	
PAYROLL DEDUCTIONS PAYABLE	319,958
ACCOUNTS PAYABLE	333,785
ACCRUED EXPENSES	-
INTERFUND PAYABLES	-
DEFERRED REVENUE	-
OTHER LIABILITIES	479,626
TOTAL LIABILITIES:	1,133,369
 <b>EQUITY AND OTHER CREDITS:</b>	
INVESTMENT IN PLANT	2,700,930
PR YR BDGTD CHANGE TO FUND BALANCE	(258,235)
 <b>FUND BALANCES:</b>	
FUND BALANCE	20,171,811
RESERVE FOR ENCUMBRANCES	14,399,308
TOTAL EQUITY AND OTHER CREDITS	37,013,814
 TOTAL LIABILITIES, EQUITY, AND OTHER CREDITS	 38,147,183

ILLINOIS EASTERN COMMUNITY COLLEGES  
 Combined Statement of Revenues, Expenses,  
 and Changes in Net Assets  
 AS OF July 31, 2015

ALL FUNDS

FY 2016  
 YEAR-TO-DATE

REVENUES:

LOCAL GOVT SOURCES	4,326
STATE GOVT SOURCES	0
STUDENT TUITION & FEES	4,561,372
SALES & SERVICE FEES	321,772
FACILITIES REVENUE	400
INVESTMENT REVENUE	1,123
OTHER REVENUES	1,279
TOTAL REVENUES:	4,890,272

EXPENDITURES:

INSTRUCTION	672,226
ACADEMIC SUPPORT	35,838
STUDENT SERVICES	103,322
PUBLIC SERV/CONT ED	4,263
OPER & MAINT PLANT	171,404
INSTITUTIONAL SUPPORT	1,000,564
SCH/STUDENT GRNT/WAIVERS	1,257,529
AUXILIARY SERVICES	627,814
TOTAL EXPENDITURES:	3,872,960

TRANSFERS AMONG FUNDS:

INTERFUND TRANSFERS	0
TOTAL TRANSFERS AMONG FUNDS:	0

NET INCREASE/DECREASE IN NET ASSETS	1,017,312
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**Illinois Eastern Community Colleges**  
**Operating Fund Analysis**  
**CASH BASIS**  
**July 1, 2015 -- June 30, 2016**

<b>REVENUES:</b>	<b>Education Fund</b>	<b>O &amp; M Fund</b>	<b>Total Operating Funds</b>
Local Government Sources	1,649	707	2,356
State Government Sources - Current Year	-	-	-
State Government Sources - Prior Year	354,025	-	354,025
Net Tuition and Fees	584,905	-	584,905
Sales & Service Fees	-	-	-
Facilities Revenue	-	375	375
Investment Revenue	4,127	-	4,127
Other Revenues	-	-	-
<b>TOTAL REVENUES:</b>	<b><u>944,706</u></b>	<b><u>1,082</u></b>	<b><u>945,788</u></b>
<b>EXPENDITURES:</b>			
Salaries	458,416	59,235	517,651
Employee Benefits	82,932	6,228	89,160
Contractual Services	56,874	23,577	80,451
Materials	130,468	6,459	136,927
Travel & Staff Development	2,161	-	2,161
Fixed Charges	91,997	5,055	97,052
Utilities	10,878	57,422	68,300
Capital Outlay	-	-	-
Other	36,578	311	36,889
<b>TOTAL EXPENDITURES:</b>	<b><u>870,304</u></b>	<b><u>158,287</u></b>	<b><u>1,028,591</u></b>
<b>TRANSFERS :</b>			
Interfund Transfers	-	-	-
<b>TOTAL TRANSFERS:</b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>NET INCREASE/DECREASE IN NET ASSETS</b>	<b><u><u>74,402</u></u></b>	<b><u><u>(157,205)</u></u></b>	<b><u><u>(82,803)</u></u></b>

**ILLINOIS EASTERN COMMUNITY COLLEGES**  
**Operating Funds Expense Report**  
**July 31, 2015**

	<u>FY 2016</u>		<u>FY 2015</u>		<u>Increase</u>
	<u>Amount</u>	<u>% of Total</u>	<u>Amount</u>	<u>% of Total</u>	<u>(Decrease)</u>
Salaries	517,651	22.98%	321,802	15.39%	195,849
Employee Benefits	89,160	3.96%	90,716	4.34%	(1,556)
Contractual Services	80,451	3.57%	63,136	3.02%	17,315
Materials	136,927	6.08%	145,241	6.94%	(8,314)
Travel & Staff Development	2,161	0.10%	4,472	0.21%	(2,311)
Fixed Charges	97,052	4.31%	69,379	3.32%	27,673
Utilities	68,299	3.03%	57,699	2.76%	10,600
Capital Outlay	-	0.00%	-	0.00%	-
Other	1,261,388	55.98%	1,339,141	64.03%	(77,753)
	<u>2,253,089</u>	<u>100.00%</u>	<u>2,091,586</u>	<u>100.00%</u>	<u>161,503</u>

**Agenda Item #11**

**Chief Executive Officer's Report**

**Agenda Item #12**

**Executive Session**

**Agenda Item #13**

**Approval of Executive Session Minutes**

- A. Written Executive Session Minutes**
- B. Audio Executive Session Minutes**

**Agenda Item #14**

**Approval of Personnel Report**

**Agenda Item #15**

**Collective Bargaining**

**Agenda Item #16**

**Litigation**

**Agenda Item #17**

**Other Items**

**Agenda Item #18**

**Adjournment**

**Locally Funded, CDB, & PHS Projects  
Projects Schedule**

	Funding Source	Estimated Budget								
General PHS Work - FLOW	PHS	\$728,541								
Fire & Electrical PHS Work - FLOW	PHS	\$556,772								
HVAC Replacements	Funding Bonds	\$3,174,919								
Student Center - WVC	CDB	\$4,029,400								
Temp Building Replacement - LTC	CDB	\$1,495,500								
Center for Technology - LTC	CDB	\$7,569,800								
<b>GRAND TOTAL</b>		<b>\$17,554,932</b>	<b>Board Approval</b>	<b>Materials</b>	<b>Begin Construction</b>	<b>30% Completed</b>	<b>60% Completed</b>	<b>80% Completed</b>	<b>100% Completed</b>	<b>Fully Accepted</b>

7/31/2015