

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

February 18, 2020



Location:

**Frontier Community College
2 Frontier Drive
Fairfield, Illinois 62837**

**Dinner – 6:00 p.m. – Bob Boyles Foundation Hall
Meeting – 7:00 p.m. – Bob Boyles Foundation Hall**

The mission of Illinois Eastern Community College District 529 is to deliver exceptional education and services to improve the lives of our students and to strengthen our communities.

**Illinois Eastern Community Colleges
Board Agenda**

February 18, 2020

7:00 p.m.

**Frontier Community College
Bob Boyles Foundation Hall**

1. Call to Order & Roll Call Chairman Fischer
2. Disposition of Minutes Interim CEO Marilyn Holt
3. Seating of Trustee to Fill Board Vacancy Fischer
4. Roll Call..... Fischer
5. “Conduct a public hearing concerning the issuance of \$3,850,000 Protection Health Safety Bonds” Fischer
6. Recognition of Visitors and Guests Holt
 - A. Visitors and Guests
 - B. IECEA Representative
7. Public Comment
8. Reports
 - A. Trustees
 - B. Presidents
 - C. Cabinet
9. Policy First Reading (and Possible Approval) Holt
 - A. None
10. Policy Second Reading..... Holt
 - A. None
11. Staff Recommendations for Approval
 - A. Selection of First Midstate, Inc. as Underwriter/Placement Agent and Chapman and Cutler LLP as bond/disclosure counsel to the Underwriter/Placement Agent with respect to the District’s General Obligation Community College Bonds..... Hawkins

B.	Fiscal Year 2021 Tuition and Fee Rates	Hawkins
C.	Calendar Year Report – 403(b) Plan.....	Hawkins
D.	Articulation Agreement with SIU-C – Associate in Science.....	Martin
E.	Articulation Agreement with SIU-C – Associate in Arts	Martin
F.	Articulation Agreement with SIU-C – Associate in Science & Arts	Martin
G.	Articulation Agreement with SIU-C – Associate in General Studies.....	Martin
H.	Marathon Real Property Tax Assessment Settlement Agreement.....	Holt
I.	Memorandum of Understanding with OCC Foundation	Holt
J.	Homefield Energy Contract	Holt
K.	Academic Calendar 2021-2023.....	Holt
L.	Intent to Renew Contracts for Presidents.....	Holt
M.	Affiliation Agreements	Holt
	Clay County Hospital – Medical Office Assistant – OCC	
	Cotillion Ridge – Basic Nurse Assistant - LTC	
12.	Bid Committee Report.....	Holt
	A. Nursing Simulator Manikins - OCC	
	B. On Highway Engine - WVC	
13.	District Finance	
	A. Financial Report	Hawkins
	B. Approval of Financial Obligations	Hawkins
14.	Chief Executive Officer’s Report	Holt
15.	Executive Session.....	Holt
16.	Approval of Executive Session Minutes	
	A. Written Executive Session Minutes.....	Holt
	B. Audio Executive Session Minutes	Holt
17.	Approval of Personnel Report	Holt
18.	Collective Bargaining.....	Holt
19.	Litigation	Holt
20.	Other Items	
21.	Adjournment	

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges – Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College – Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, held in Bob Boyles Foundation Hall, at Frontier Community College, 2 Frontier Drive, Fairfield, Illinois, Tuesday, February 18, 2020.

Prior to the Board meeting Chairman Fischer presented retiring Board Secretary Renee Smith a bouquet of roses and expressed the Board's appreciation for her 42 years of service to the District.

AGENDA #1 – “Call to Order & Roll Call” – Chairman G. Andrew Fischer called the meeting to order at 7:00 p.m. and directed the Board Secretary, Renee Smith, to call the roll.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

John D. Brooks, Gary Carter, Brenda K. Culver, G. Andrew Fischer, Alan Henager, Jan Ridgely. Also present was Corey Hall, student trustee. Trustees absent: None. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Marilyn Holt, Interim Chief Executive Officer.

Jay Edgren, President of Frontier Community College.

Matt Fowler, President of Wabash Valley College.

Ryan Gower, President of Lincoln Trail College.

Rodney Ranes, President of Olney Central College.

Tara Buerster, Director of Human Resources.

Alex Cline, Director of Information & Communications Technology.

Ryan Hawkins, Chief Finance Officer/Treasurer.

Holly Martin, Chief Academic Officer.

Mike Thomas, Dean of Workforce Education

Renee Smith, Assistant to CEO/Board Secretary.

AGENDA #2 – “Disposition of Minutes” – Open meeting minutes as prepared for the regular meeting held January 21, 2020 were presented for disposition.

Board Action to Approve Minutes: Student Trustee Corey Hall made a motion to approve minutes of the foregoing meeting as prepared. Trustee Brenda Culver seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The voice vote was taken and the Chair declared the “Ayes” have it and the motion carried.

AGENDA #3 – “Seating of Trustee to Fill Board Vacancy” – At the direction of the Chairman, Board Secretary Renee Smith administered the oath of office to Barbara Shimer. Trustee Shimer will fill the vacancy and complete the term of office created when James Lane stepped off the Board in November 2019. Ms. Shimer’s term will run until the next election on April 6, 2021.

Roll Call: Following the administration of oath of office to Ms. Shimer, the Secretary was directed to call the roll of members present and the following trustees answered to their names as called and were found to be present:

John D. Brooks, Gary Carter, Brenda K. Culver, G. Andrew Fischer, Alan Henager, Jan Ridgely, Barbara Shimer. Also present was Corey Hall, student trustee. Trustees absent: None. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

#5. “Conduct a public hearing concerning the issuance of \$3,850,000 Protection Health Safety Bonds”: The Chairman announced that the next agenda item for the Board of Trustees was a public hearing concerning the intent to issue \$3,850,000 Non-Taxable Protection Healthy Safety Bonds for the purpose of altering and repairing its physical facilities for energy conservation, health or safety, environmental protection or handicapped accessibility.

#5-A. Motion to Convene a public hearing concerning the issuance of \$3,850,000 Protection Health Safety Bonds for the purpose of altering and repairing its physical facilities for energy conservation, health or safety, environmental protection or handicapped accessibility: Trustee Brenda Culver made the following motion: I move that the Board recess for the purpose of conducting a public hearing concerning the intent of the Board of Trustees of Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White and State of Illinois, to sell \$3,850,000 Protection Health Safety Bonds for the purpose of altering and repairing its physical facilities for energy conservation, health or safety, environmental protection or handicapped accessibility and that the Board reconvene into regular session immediately following the conclusion of the hearing Student Trustee Corey Hall seconded the motion. The voice vote was taken and the Chair declared the “Ayes” have it and the motion carried.

#5-B. Hearing on Bond Issuance Notification: The Chairman declared that the Board is now in a hearing of the Bond Issuance notification. The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present: John D. Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Jan Ridgely, Barbara Shimer, Student Trustee Corey Hall. Trustees absent: None. The Chair declared that a quorum was present and the Bond Issuance Notification Hearing was then open at 7:08 p.m.

#5-C. Public Oral Testimony: The Chairman asked if any member of the public wished to provide oral testimony on the issuance of bonds by the District. There was no oral testimony presented.

#5-D. Public Written Testimony: The Chairman asked if any member of the public wished to provide written testimony on the issuance of bonds by the District. There was no written testimony presented.

#5-E. Public Hearing Adjourned: The Chairman announced that all persons desiring to be heard have been given an opportunity to provide oral and written testimony with respect to the issuance of the bonds and asked for a motion to adjourn the hearing and reconvene the regular Board meeting.

Trustee Brenda Culver made a motion that the public hearing be adjourned and the Board returned to the regular Board meeting. Trustee Al Henager seconded the motion and on a roll call vote ordered by the Chairman the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Jan Ridgely, Barbara Shimer. Student Advisory vote: yea. Trustees Absent: None. The Chair declared the motion carried and that the Bond Issuance Notification Hearing be adjourned at 7:20 p.m. and pursuant to the motion to recess, the Board of Trustees was then in open, public session for the transaction of business, a quorum being present.

#6-A. Visitors & Guests: Visitors and guests present were recognized, including family members of Renee Smith, retiring Board Secretary.

#6-B. IECEA Representative: Rob Mason was in attendance and remarked that he was present because the faculty seniority listing and reemployment of faculty was being considered for Board approval during the Personnel Report.

AGENDA #7 – “Public Comment” – None.

AGENDA #8 – “Reports” –

#8-A. Report from Trustees: None.

#8-B. Report from Presidents: Electronic reports were presented from each of the colleges.

#8-C. Report from Cabinet: None.

AGENDA #9 – “Policy First Readings (and Possible Approval)” – None.

AGENDA #10– “Policy Second Readings” – None.

AGENDA #11 – “Staff Recommendations for Approval” – The following staff recommendations were presented for approval.

#11-A. Selection of First Midstate, Inc. as Underwriter/Placement Agent and Chapman and Cutler LLP as bond/disclosure counsel to the Underwriter/Placement Agent with respect to the District’s General Obligation Community College Bonds: Ryan Hawkins reviewed information on the selection of bond counsel. The CEO recommended approval of First Midstate, Inc. as Underwriter/Placement Agent and Chapman and Cutler LLP.

Board Action: Trustee Gary Carter made a motion to approve the Selection of First Midstate, Inc. as Underwriter/Placement Agent and Chapman and Cutler LLP as bond/disclosure counsel to the Underwriter/Placement Agent with respect to the District’s General Obligation Community College Bonds as recommended. Student Trustee Corey Hall seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Jan Ridgely, Barbara Shimer. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#11-B. Fiscal Year 2021 Tuition and Fee Rates: The Cabinet recommended that tuition be increased for FY2021. The tuition increase was approved based on the tuition and fee schedule. The CEO recommended approval of the following increase in tuition.

**IECC - Recommended Tuition / Fee Increases for FY 2021
February 18, 2020**

1. Tuition (Per Credit Hour):

	FY 2021 Recommendation	FY 2020 Actual	Per Cr. Hr. Increase	Additional Revenue Generated	Estimated Waivers	Additional Revenue Available
In-District	\$ 100.00	\$ 92.00	\$ 8.00	\$ 574,640	\$ (258,588)	\$ 316,052
Out-of-District	\$ 278.18	\$ 278.18	\$ -	\$ -	\$ -	\$ -
Out-of-State	\$ 341.51	\$ 341.51	\$ -	\$ -	\$ -	\$ -
Special Out-of-District	\$ 105.00	\$ 98.00	\$ 7.00	\$ 15,400	\$ -	\$ 15,400
Special Indiana Rate	\$ 135.00	\$ 125.00	\$ 10.00	\$ 22,000	\$ -	\$ 22,000
				<u>\$ 612,040</u>	<u>\$ (258,588)</u>	<u>\$ 353,452</u>

2. Online Tuition (Per Credit Hour):

	FY 2021 Recommendation	FY 2020 Actual	Per Cr. Hr. Increase
In-District	\$ 100.00	\$ 92.00	\$ 8.00
Special Out-of-District	\$ 105.00	\$ 98.00	\$ 7.00
Out-of-District	\$ 135.00	\$ 125.00	\$ 10.00
Out-of-State	\$ 135.00	\$ 125.00	\$ 10.00

Board Action: Trustee Gary Carter made a motion to approve the increase in tuition rates as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Jan Ridgely, Barbara Shimer. Student advisory vote: Yea. Trustees

voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#11-C. Calendar Year Report on 403(b): Ryan Hawkins presented the annual monitoring report of the IECC 403(b) plan. The Standard is the administrator of the approved 403(b) program for employees of the district. At the end of calendar year 2019, the plan had assets of \$4,813,762. The CEO recommended acceptance of The Standard's Review of the IECC 403(b) Plan.

Board Action: Trustee Al Henager made a motion to accept the Standard's Monitoring Report of the IECC 403(b) Plan as recommended. Trustee Barbara Shimer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Jan Ridgely, Barbara Shimer. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#11-D. – 11-G. Articulation Agreements with Southern Illinois University at Carbondale: Holly Martin reviewed four articulation agreements between IECC and Southern Illinois University at Carbondale for smooth transfer into SIU Carbondale's Bachelor of Science (B.S.) degree in Health Care Management (HCM) in the College of Applied Sciences and Arts. These four agreements are listed in full in the Board Agenda. The IECC degrees that would transfer would be the Associate in Science, the Associate in Arts, the Associate in Science & Arts, and the Associate in General Studies. The CEO recommended approval of the four agreements and the Chairman stated, if desired, all four agreements could be taken on one motion.

Board Action: Trustee Brenda Culver made a motion to approve the four articulation agreements between SIU-C and IECC as presented. Student Trustee Corey Hall seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Jan Ridgely, Barbara Shimer. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#11-H. Marathon Real Property Tax Assessment Settlement Agreement: The Crawford County Taxing Districts have been in negotiation with Marathon Petroleum Company LP (Marathon) regarding the property tax assessment of their two main parcels (the Refinery) for the four upcoming tax years. The Taxing Districts have reached a real property settlement agreement with Marathon that will provide for a combined assessment of \$209,260,072 for tax years 2019 through 2022. This increase in assessed valuation will provide for just under \$900,000 in additional property tax payments by Marathon, with approximately \$56,000 of that coming to the District. The Marathon Petroleum Company LP Robinson Refinery Real Property Tax Assessment Settlement Agreement is for the four year period (tax years 2019 – 2022). The CEO recommended approval of the Marathon Real Property Tax Assessment Settlement Agreement as presented in full in the Board Agenda.

Board Action: Trustee John Brooks made a motion to approve the Marathon Real Property Tax Assessment Settlement Agreement as recommended. Trustee Barbara Shimer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: Gary Carter, Brenda Culver, Andrew Fischer, John Brooks, Al Henager, Jan Ridgely, Barbara Shimer. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#11-I. Memorandum of Understanding with OCC Foundation: The CEO recommended approval of a Memorandum of Understanding with the Olney Central College Foundation to temporarily cover the cost of remodeling of two classroom spaces at West Richland Center and procurement of various supplies and equipment needs for instructional purposes in the revised welding and newly created Unmanned Aerial Systems program.

**Memorandum of Understanding
Allocation of Funding for Title III – OCC
Renovation of West Richland Center and Equipment Needs**

This memorandum of understanding (MOU) is entered into between Illinois Eastern Community Colleges – Olney Central College (IECC) and the Olney Central College Foundation (OCCF) based on action taken by both boards.

In consideration of the covenants and conditions hereafter set forth, IECC and OCCF agree to the following:

1. Background

IECC is recipient to a Title III grant through the Department of Education that is annually awarded for five years. The first year of the grant began October 1, 2018. As part of the Title III grant, IECC is to renovate approximately 1,395 square feet of classroom space for an Unmanned Aerial Systems Lab and approximately 2,178 square feet for a welding lab at West Richland Center. The grant also provides for the necessary equipment and supplies for each of these new and revised programs at Olney Central College. Construction and procurement for the programs is to occur in years two and three of the grant. IECC is restricted by IL State statute in its ability to borrow funds in the same manner as a corporate entity. Funding for these items is not available in the year in which procurement is to occur, but provided for in years three, four, and five of the grant.

2. Services

The OCCF has funds available and interest in assisting IECC in accomplishing the objectives of the grant, by supplying financial assistance. Accordingly, the OCCF will pay for the renovation and equipment expenses and invoice IECC the cost outlaid for the Unmanned Aerial Systems and Welding programs.

Total estimated need is \$461,886 to be paid by the following schedule:

Year 2	\$ 48,126.00
Year 3	\$ 71,086.00
Year 4	\$ 140,287.00
Year 5	\$ 202,387.00

Board Action: Trustee Brenda Culver made a motion to approve the Memorandum of Understanding with the Olney Central College Foundation as recommended. Trustee Jan Ridgely seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Jan Ridgely, Barbara Shimer. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#11-J. Homefield Energy Contract: The District has been monitoring the trends in electrical rates and has contacted Homefield Energy to extend the District’s contract which expires in November 2020. Homefield Energy has made a proposal for an electrical power purchase contract. Under the Homefield proposal, the District would pay the following prices for the electrical power portion of the District’s electricity bill:

Nov 2020 - Nov 2021	_____4.198 cents per kWh
Nov 2021 – Nov 2022	_____4.340 cents per kWh
Nov 2022 – Nov 2023	_____4.464 cents per kWh

The CEO recommended that the Board approve a 24-month contract with Homefield Energy beginning November 2020 for electric power service.

Board Action: Student Trustee Corey Hall made a motion to approve the Homefield Energy Contract as recommended. Trustee Barbara Shimer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Jan Ridgely, Barbara Shimer. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#11-K. Academic Calendar 2021-2023: The CEO recommended approval of the following Academic Calendar for 2021-2023 as proposed.

**Academic Calendar
2021-2022**

2021 Fall Semester

August.....	10-11	Faculty Workshop
August.....	12-13, 16	Registration, Testing
August.....	17	First Day of Classes
September	6	Colleges Closed. Labor Day
September	17	Constitution Observance Day. Classes in session
October.....	8	No Classes. District Faculty/Staff Professional Development Day

October.....	11	Colleges Closed. Columbus Day
October.....	12	Midterm
November.....	11	Colleges Closed. Veteran's Day
November.....	25-26	Colleges Closed. Thanksgiving
December	8	Last Day of Classes
December	9-10	Final Exams
December	13-14	Final Exams
December	15	Last Day of Semester.

(Colleges closed December 20, 2021 – December 31, 2021. Winter Break)

2022 Spring Semester

January	3	Colleges Open
January	5	Faculty Workshop
January	6-7	Registration, Testing
January	10	First Day of Classes
January	17	Colleges Closed. Martin Luther King, Jr. Day
February	21	Colleges Closed. President's Day
March	4	Midterm
March	7	No Classes. Casimir Pulaski Holiday
March	8-13	No Classes. Spring Break
April	15	Colleges Closed. Spring Holiday
May	6	Last Day of Classes
May	9-12	Final Exams
May	13	Last Day of Semester/Graduation

2022 Intersession

May	16	First Day of Classes
May	24	Midterm
May	30	Colleges Closed. Memorial Day
June	3	Last Day of Intersession

2022 Summer Session

June	6	First Day of Classes
June	30	Midterm
July.....	4	Colleges Closed. Independence Day
July.....	28	Last Day of Classes
July.....	29	Finals
August.....	1	Finals

**Academic Calendar
2022-2023**

2022 Fall Semester

August..... 11-12	Faculty Workshop
August..... 15-17	Registration, Testing
August..... 18	First Day of Classes
September5	Colleges Closed. Labor Day
September16	Constitution Observance Day. Classes in Session
October.....4	No Classes. District Faculty/Staff Professional Development Day
October..... 10	Colleges Closed. Columbus Day
October..... 13	Midterm
November..... 11	Colleges Closed. Veteran’s Day
November..... 24-25	Colleges Closed. Thanksgiving.
December9	Last Day of Classes
December 12-15	Finals
December 16	Last Day of Semester

(Colleges Closed December 20, 2022 –January 2, 2023. Winter Break)

2023 Spring Semester

January3	Colleges Open.
January4	Faculty Workshop
January 5-6	Registration, Testing
January9	First Day of Classes
January 16	Colleges Closed. Martin Luther King, Jr. Day
February20	Colleges Closed. President’s Day
March3	Midterm
March6	No Classes. Casimir Pulaski Holiday Observed
March 7-12	No Classes. Spring Break
April7	Colleges Closed. Spring Holiday
May5	Last Day of Classes
May 8-11	Final Exams
May12	Last Day of Semester/Graduation

2023 Intersession

May15	First Day of Classes
May23	Midterm
May29	Colleges Closed. Memorial Day
June2	Last Day of Intersession

2023 Summer Session

June5	First Day of Classes
June29	Midterm
July.....4	Colleges Closed. Independence Day
July.....27	Last Day of Classes
July.....28 & 31	Finals

Board Action: Trustee Al Henager made a motion to approve the Academic Calendar for 2021-2023 as drafted by Tara Buerster and Rodney Ranes. Student Trustee Corey Hall seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Jan Ridgely, Barbara Shimer. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#11-L. Intent to Consider Renewal of Contracts for Presidents: Contracts for the two year period from September 1, 2020 to August 30, 2022 are up for renewal for each President of each college. To ensure compliance with public notice requirements, the Board wishes to announce the intention to consider the contracts at the regular Board meeting on April 21, 2020.

Board Action: Trustee Gary Carter made a motion to approve the intention to consider the contract of each President of each college at the April 21, 2020 Board of Trustees meeting. Student Trustee Corey Hall seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Jan Ridgely, Barbara Shimer. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#11-M. Affiliation Agreements: The CEO recommended approval of affiliation agreements with Cotillion Ridge for the Basic Nurse Assistant Program at LTC and with Clay County Hospital for the Medical Office Assistant Program at OCC. The agreements are listed in full in the Board Agenda.

Board Action: Trustee Brenda Culver made a motion to approve the standard affiliation agreements with Clay County Hospital and Cotillion Ridge as presented in full in the Board agenda. Trustee Barbara Shimer seconded the motion and on a recorded roll call vote the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Jan Ridgely, Barbara Shimer. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #12 – “Bid Committee Report” – The following bid committee report was presented for approval:

TO: Board of Trustees

FROM: Bid Committee

DATE: February 18, 2020

RE: Nursing Simulator Manikins

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

The Bid Committee recommends acceptance of the bid received from Pocket Nurse for three (3) manikins for a total of \$84,133.64. This will be funded by the Illinois Board of Higher Education FY20 Nursing School Grant Award 601-00-1592. Alternate bids were received from Laerdal and Pocket Nurse for 3 manikins above the two originally requested.

Company	Total Bid
CAE Healthcare, Sarasota, FL	\$26,556.44
Laerdal, Wappingers Falls, NY	\$64,258.62
Pocket Nurse, Monaca, PA	\$56,975.03

Company	Alternate Bid Received for 3 Manikins
Laerdal, Wappingers Falls, NY	\$84,692.02
Pocket Nurse, Monaca, PA	\$84,133.64

Respectfully submitted,

Ryan Hawkins
Marilyn Holt
Renee Smith

Department: Nursing.

Source of Funds: Funded by the Illinois Board of Higher Education FY20 Nursing School Grant Award 601-00-1592 (\$70,000).

Rationale for Purchase: The proposal received meets all specifications required.

The "Advertisement for Bids" was placed in the Olney Daily Mail for one (1) day. In addition, individual invitations to bid were sent directly to potential vendors.

**REQUEST FOR PROPOSAL
ILLINOIS EASTERN COMMUNITY COLLEGES**

Recipient of Illinois Board of Higher Education FY20 Nursing School Grant Award 601-00-1592.

TIME AND PLACE OF BIDS

Notice is hereby given that sealed bids for the Nursing Simulator Manikins shall be received at the office of the Owner: Illinois Eastern Community Colleges District 529, 233 East Chestnut Street, Olney, IL, 62450 until 10 a.m. local time, on Tuesday, February 11, 2020, and then publicly opened. The Owner reserves the right to accept or reject any bid or waive informality or errors in bidding, to award the contract to his interests, and to hold the bids for a period of thirty (30) days from the bid date.

METHOD OF BIDDING

Unit Costs Bids will be received for the following:

- (2) Nursing Anne Simulators with Articulating Arms and Legs; to include brunette wig, brown pupil set, ostomy set, blood pressure cuff, manikin lubricant spray, simulated blood, adult gown, and quick setup guide.
- (2) SimPad PLUS for Nursing Anne Simulator with SimPad PLUS Handheld Remote.
- (2) LLEAP for SimPad PLUS including license key for providing access to Manual Mode, Automatic Mode, and Log Viewer Application, Lithium Ion Battery, AC Adapter with Power Cord, USB Cable, Ethernet Cable, Wrist Strap, Protective Sleeve, Nametags, Manikin Strap, Headset, Microphone, and Quick Start Guide.
- (2) All in One Panel PC Instructor Patient Monitor; touchscreen capability required.
- ValuePlus Nursing Anne Simulator Platinum to include: Extended warranty and preventative maintenance agreement for up to 24 months for each manikin; loaner coverage and onsite preventative maintenance required.
- On-Site training and set up to be included in the cost of the bid.

Bids should include all items bid as one contract price.

PREPARATION OF BIDS

Bids shall be executed in accordance with attached forms, and delivered in a sealed opaque envelope showing the bidders' name and address and the name of the project.

METHOD OF BID EVALUATION

Bids will be awarded to the lowest responsible bidder in conformity with bid specifications.

SALES TAX

Retailers Occupational Sales Taxes are not applicable for this project.

SHIPPING & HANDLING

All freight and delivery must be included in bid.

SPECIAL PROVISIONS

Nondiscrimination: There will be no discrimination on the basis of race, color, religion, sex, sexual orientation, gender identity or national origin by the owner or contractor.

Certification of Eligibility: Prior to contract award, all bidders must certify that neither it nor any person or firm that has an interest in the bidder's firm is a person or firm ineligible to be awarded Government contracts by virtue of section 3(a) of the Davis-Bacon Act of 29 CFR 5.12(a)(1).

No subcontracts shall be made to any person or firm ineligible to be awarded Government contracts by virtue of section 3(a) of the Davis-Bacon Act of 29 CFR 5.12(a)(1).

The penalty for making false statement is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001.

Debarment, Suspension, Ineligibility, and Voluntary Exclusions: No contract will be awarded to a bidder, nor its principals, that is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

Specifications for Nursing Simulator Manikins

NURSING SIMULATOR MANIKINS

- (2) Nursing Anne Simulators with Articulating Arms and Legs; to include brunette wig, brown pupil set, ostomy set, blood pressure cuff, manikin lubricant spray, simulated blood, adult gown, and quick setup guide.
- (2) SimPad PLUS for Nursing Anne Simulator with SimPad PLUS Handheld Remote.
- (2) LLEAP for SimPad PLUS including license key for providing access to Manual Mode, Automatic Mode, and Log Viewer Application, Lithium Ion Battery, AC Adapter with Power Cord, USB Cable, Ethernet Cable, Wrist Strap, Protective Sleeve, Nametags, Manikin Strap, Headset, Microphone, and Quick Start Guide.
- (2) All in One Panel PC Instructor Patient Monitor; touchscreen capability required.
- ValuePlus Nursing Anne Simulator Platinum to include: Extended warranty and preventative maintenance agreement for up to 24 months for each manikin; loaner coverage and onsite preventative maintenance required.
- On-Site training and set up to be included in the cost of the bid.

ALL FREIGHT, SHIPPING, DELIVERY, AND HANDLING CHARGES ARE TO BE INCLUDED IN BID TOTAL. DELIVERED TO OLNEY CENTRAL COLLEGE, 305 N. WEST STREET, OLNEY, ILLINOIS 62450. THE QUOTATION, AS SUBMITTED ON THIS FORM, WILL REMAIN FIRM FOR SIX WEEKS FROM THE DATE QUOTATION IS RECEIVED BY ILLINOIS EASTERN COMMUNITY COLLEGES.

TOTAL BID \$ _____

APPROX. DELIVERY DATE _____

SIGNATURE _____

PRINT NAME _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

FAX _____

DATE _____

Certified Vendor in accordance with the Business Enterprise Program for Minorities, Females, and Persons with Disabilities Act: Yes No If yes, you must attach a copy of the current letter of certification.

TO: Board of Trustees
FROM: Bid Committee
DATE: February 18, 2020
RE: On Highway Engine

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

The Bid Committee recommends acceptance of the bid received from JBH Technologies for a total of \$91,193 for the On Highway Engine, pending final approval by the United States Department of Commerce.

Company	Total Bid
JBH Technologies, Glenview, IL	\$91,193

Respectfully submitted,

Ryan Hawkins
Marilyn Holt
Renee Smith

Department: Wabash Valley Diesel Equipment Technology.

Source of Funds: This bid is partially funded with Federal funds from the United States Department of Commerce, Economic Development Administration for \$600,000. The equipment in this grant will be paid for 50% by the EDA and 50% by IECC.

Rationale for Purchase: The proposal received meets all specifications required.

The "Advertisement for Bids" was placed in the Olney Daily Mail for one (1) day. In addition, individual invitations to bid were sent directly to potential vendors.

**REQUEST FOR PROPOSAL
ILLINOIS EASTERN COMMUNITY COLLEGES**

Recipient of U.S. Department of Commerce, Economic Development Administration Grant
Award
06-79-06113.

TIME AND PLACE OF BIDS

Notice is hereby given that sealed bids for the Equipment shall be received at the office of the Owner: Illinois Eastern Community Colleges District 529, 233 East Chestnut Street, Olney, IL, 62450 until 10 a.m. local time, on Tuesday, February 11, 2020, and then publicly opened. The Owner reserves the right to accept or reject any bid or waive informality or errors in bidding, to award the contract to his interests, and to hold the bids for a period of thirty (30) days from the bid date.

METHOD OF BIDDING

Unit Costs Bids will be received for the following:

Equipment Contract #1

PREPARATION OF BIDS

Bids shall be executed in accordance with attached forms, and delivered in a sealed opaque envelope showing the bidders' name and address and the name of the project.

METHOD OF BID EVALUATION

Bids will be awarded to the lowest responsible bidder.

SALES TAX

Retailers Occupational Sales Taxes are not applicable for this project.

SHIPPING & HANDLING

All freight and delivery must be included in bid.

SPECIAL PROVISIONS

Buy America: To the greatest extent practicable, contractors are encouraged to purchase American-made equipment and products with funding provided under EDA financial assistance.

Federal Participation Disclosure: This project will be partially funded with Federal funds from the United States Department of Commerce, Economic Development Administration and therefore is subject to the Federal laws and regulations associated with that program.

Nondiscrimination: There will be no discrimination on the basis of race, color, religion, sex, sexual orientation, gender identity or national origin by the owner or contractor.

Certification of Eligibility: Prior to contract award, all bidders must certify that neither it nor any person or firm that has an interest in the bidder's firm is a person or firm ineligible to be awarded Government contracts by virtue of section 3(a) of the Davis-Bacon Act of 29 CFR 5.12(a)(1).

No subcontracts shall be made to any person or firm ineligible to be awarded Government contracts by virtue of section 3(a) of the Davis-Bacon Act of 29 CFR 5.12(a)(1).

The penalty for making false statement is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001.

Debarment, Suspension, Ineligibility, and Voluntary Exclusions: No contract will be awarded to a bidder, nor its principals, that is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

Equipment Contract #1

ON HIGHWAY ENGINE SPECIFICATIONS

- 15L tier 4 final on-highway engine with 400-500 HP rating.
- In-line 6 cylinder with VGT.
- XPI fuel system.
- Engine braking.
- 1450-1850 ft-lbs of torque.
- 2017 EPA certification.
- 1800-2000 rpm governed speed with a 1000 ft-lbs clutch engagement torque.
- Single module aftertreatment device.

Turn Key training module fully assembled on a stand ready to run.

ALL FREIGHT, SHIPPING, DELIVERY, AND HANDLING CHARGES ARE TO BE INCLUDED IN BID TOTAL. DELIVERED TO WABASH VALLEY COLLEGE, 2200 COLLEGE DRIVE, MT. CARMEL, ILLINOIS 62863. THE QUOTATION, AS SUBMITTED ON THIS FORM, WILL REMAIN FIRM FOR SIX WEEKS FROM THE DATE QUOTATION IS RECEIVED BY ILLINOIS EASTERN COMMUNITY COLLEGES.

TOTAL BID \$ _____

APPROX. DELIVERY DATE _____

SIGNATURE _____

PRINT NAME _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

FAX _____

DATE _____

Certified Vendor in accordance with the Business Enterprise Program for Minorities, Females, and Persons with Disabilities Act: Yes No If yes, you must attach a copy of the current letter of certification.

Board Action: Trustee Al Henager made a motion to approve the bid committee report recommendation as presented for Nursing Simulator Manikins at OCC and for a On Highway Engine for WVC. Trustee Brenda Culver seconded the motion and on a recorded roll call vote the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Jan Ridgely, Barbara Shimer. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #13 – “District Finance” – The following District financial matters were presented.

#13-A. Financial Reports: The monthly financial reports were presented, including the treasurer's report, showing the balance in all funds as of January 31, 2020.

#13-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for February, 2020, totaling \$725,119.02, were presented for approval.

Board Approval for Payment of Financial Obligations: Trustee Jan Ridgely made a motion to approve payment of district financial obligations for February 2020, in the amounts listed. Trustee Gary Carter seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Jan Ridgely, Barbara Shimer. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #14 – “Chief Executive Officer's Report” – Mrs. Holt presented a report of upcoming events that involve the Trustees.

AGENDA #15 – “Executive Session” – The Board of Trustees went into Executive Session under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district, and under Section 2(c) (11) Litigation. Trustee Brenda Culver made a motion to go into closed session at 8:45 p.m.. The motion was seconded by Trustee Gary Carter and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Jan Ridgely, Barbara Shimer. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried. Following a brief break the closed session meeting began at 8:53 p.m.

The closed session adjourned and reconvened in open public session after a motion was made by Trustee Brenda Culver and the motion was seconded by Trustee Barbara Shimer. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The voice vote was taken. The Chair declared the “Ayes” have it, the closed meeting was adjourned and the regular open meeting reconvened at 10:46 p.m.

AGENDA #16 – “Approval of Executive Session Minutes” –

#16-A. Written Executive Session Minutes: Trustee Brenda Culver made a motion to approve the written executive session minutes for the closed meeting held during the regular meeting, Tuesday, January 21, 2020. Student Trustee Corey Hall Seconded the motion. A voice vote was taken and the Chair declared the “Ayes” have it and the motion passed.

#16-B. Audio Recordings of Executive Session: Trustee Brenda Culver made a motion to approve the audio recordings of executive session minutes for the closed meeting held during the regular meeting, Tuesday, January 21, 2020. Student Trustee Corey Hall Seconded the motion. A voice vote was taken and the Chair declared the “Ayes” have it and the motion passed.

AGENDA #17 – “Approval of Personnel Report” – Tara Buerster presented the following Personnel Report and the CEO recommended approval.

PERSONNEL REPORT

400.1. Employment of Personnel

A. Classified

1. Cameron Percy, Technology Systems Specialist, DO, effective February 19, 2020.
2. Brady Martin, TRIO Upward Bound Counselor, DO/WVC, effective February 20, 2020.

400.2. Reemployment of Bargaining Unit Faculty for the 2020-2021 Academic Year

A. Continuation of Tenure

- | | |
|----------------------|-----------------------|
| 1. Scott Balding | 21. Steve Hnetkovsky |
| 2. Reno Bemont | 22. Jason Hortin |
| 3. Shasta Bennett | 23. Kathleen Hudson |
| 4. Sarah Bergbower | 24. Anne Hustad |
| 5. Tammie Bohnhoff | 25. Laurie Jenkins |
| 6. Cynthia Boyce | 26. John Kendall |
| 7. Tyler Boyles | 27. Andrew King |
| 8. C. Allen Brown | 28. Aaron Lineberry |
| 9. Carrie Brown | 29. Curtis Marshall |
| 10. Carla Cadwalader | 30. Logan Marshall |
| 11. Rebecca Carmack | 31. Rob Mason |
| 12. Jay Carter | 32. Christian Mathews |
| 13. Laurel Cutright | 33. Travis Matthews |
| 14. David Denton | 34. Rodney Maxey |
| 15. Cheryl Dill | 35. Amie Mayhall |
| 16. Wanda Douglas | 36. Andrew McMurray |
| 17. Jacy Ghast | 37. Mary Linda Monge |
| 18. Todd Gill | 38. Mary Morris |
| 19. Pauletta Gullett | 39. Kelly Payne |
| 20. Nixie Hnetkovsky | 40. Jodi Peach |

41. Kyle Peach
42. Brenda Phegley
43. Andrew Pittman
44. Richard Poskin
45. Lisa Rauch
46. Doug Robb
47. Anurahda Roy
48. Eric Scheller
49. Kimberley Schucker
50. Nick Short
51. Shirley Smithenry
52. Philip Thorsen
53. William Tucker
54. Kristi Urfer
55. Brian Wick
56. David Wilderman
57. Angelia Williams
58. Jill Winter
59. Winifred Ann Wolven

B. Initial Tenure

1. Wade Baker
2. Joseph Brown
3. Tyler Browning
4. Megan Bunnage
5. Karen Marks
6. Heather Sandy
7. Beth Wilson

C. Non-Tenure

1. Lonnie Barnes
2. Brittany Caparas
3. Becky Coleman
4. Juliana Fleming
5. Chelsea Gemeinhardt
6. Justin Gephart
7. Jared Gullett
8. Ronda Hockgeiger
9. Gerry Kinney
10. Jasmyne Lewis
11. Tina Lindley
12. Vanessa Lowe
13. Jessica McDonald
14. Cori Witsman

400.3. Reemployment of Non-Bargaining Unit Faculty for the 2020-2021 Academic Year

A. Continuation of Tenure

1. Jayson Hoffman
2. Rick Lamb
3. Leonard Mitchell
4. Wesley Taylor

B. Non-Tenure

1. Wendy Coles
2. Bill Jankousky
3. Joe Lampley
4. Calvin Melvin

400.4. Bargaining Unit Faculty Seniority List 2019-2020

Accounting

20 yrs. Kristi Urfer (includes one-year seniority for 2019-20 academic year)
10 yrs. John Kendall (includes one-year seniority for 2019-20 academic year)

Administrative Information Technology

8 yrs. John Kendall
* 6 yrs. Shasta Bennett
* 6 yrs. Amie Mayhall

Advanced Manufacturing

11 yrs. Jay Carter (includes one-year seniority for 2019-20 academic year)

Agricultural Technology

* 13 yrs. Steve Hnetkovsky (includes one-year seniority for 2019-20 academic year)
* 13 yrs. Doug Robb (includes one-year seniority for 2019-20 academic year)

Art

9 yrs. Michael Conn (*Dean of Instruction, effective Summer 2017*)
3 yrs. Heather Sandy (includes on year seniority for 2019-20 academic year)

Automotive Service Tech

17 yrs. Rodney Maxey (includes one-year seniority for 2019-20 academic year)
12 yrs. Tyler Boyles (includes one-year seniority for 2019-20 academic year)
4 yrs. Brian Wick

Chemical Sciences

5 yrs. Aaron Lineberry (includes one-year seniority for 2019-20 academic year)
1 yr. Chelsea Gemeinhardt (includes one-year seniority for 2019-20 academic year)

Collision Repair Technology

2.5 yrs. Lonnie Barnes (includes one-year seniority for 2019-20 academic year)

*/**/****/*****/***** = same seniority

Computer Telephony

7 yrs. Travis Matthews

Diesel Equipment Technology

18 yrs. Scott Balding (includes one-year seniority for 2019-20 academic year)
8 yrs. Eric Scheller (includes one-year seniority for 2019-20 academic year)

Early Childhood Development

7 yrs. Carla Cadwalader (includes one-year seniority for 2019-20 academic year)

Electrical Distribution Systems

1 yr. Gerry Kinney (includes one-year seniority for 2019-20 academic year)

Electronics Technology

4 yrs. Jay Carter

English

36 yrs. Brenda Phegley (includes one-year seniority for 2019-20 academic year)
25 yrs. William Tucker (includes one-year seniority for 2019-20 academic year)
19 yrs. Winifred Wolven (includes one-year seniority for 2019-20 academic year)
16 yrs. Kelly Payne (includes one-year seniority for 2019-20 academic year)
11 yrs. Mary Morris (includes one-year seniority for 2019-20 academic year)

Gunsmithing

11 yrs. Brian Wick (includes one-year seniority for 2019-20 academic year)

Health Informatics

5 yrs. Jodi Peach (includes one-year seniority for 2019-20 academic year)

Health Programs

6 yrs. Pauletta Gullett
4.5 yrs. Laurie Jenkins
.5 yr. Jared Gullett (includes one-half year seniority for 2019-20 academic year)

*/**/****/*****/***** = same seniority

History

30 yrs. David Denton (includes one-year seniority for 2019-20 academic year)
7 yrs. Andrew McMurray (includes one-year seniority for 2019-20 academic year)
2 yrs. Cynthia Boyce

Humanities

6 yrs. Cynthia Boyce (includes one-year seniority for 2019-20 academic year)

Industrial Maintenance Tech

6 yrs. Logan Marshall (includes on year seniority for 2019-20 academic year)

Life Science

33 yrs. Anuradha Roy (includes one-year seniority for 2019-20 academic year)
21 yrs. Richard Poskin (includes one-year seniority for 2019-20 academic year)
20 yrs. Christian Mathews (includes one-year seniority for 2019-20 academic year)
* 17 yrs. Nixie Hnetkovsky (includes one-year seniority for 2019-20 academic year)
* 17 yrs. Carrie Brown (includes one-year seniority for 2019-20 academic year)
14 yrs. Nick Short (includes one-year seniority for 2019-20 academic year)
7 yrs. Todd Gill (includes one-year seniority for 2019-20 academic year)
5 yrs. Sarah Bergbower (includes one-year seniority for 2019-20 academic year)

Marketing Business Management

26 yrs. David Wilderman (includes one-year seniority for 2019-20 academic year)

Mathematics

27 yrs. C. Allen Brown (includes one-year seniority for 2019-20 academic year)
19 yrs. Laurel Cutright (includes one-year seniority for 2019-20 academic year)
13 yrs. Kimberly Schucker (includes one-year seniority for 2019-20 academic year)
9.5 yrs. Mary (Linda) Monge (includes one-year seniority for 2019-20 academic year)
8 yrs. Tammie Bohnhoff (includes one-year seniority for 2019-20 academic year)

Medical Office Assistant

* 11 yrs. Shasta Bennett (includes one-year seniority for 2019-20 academic year)
* 11 yrs. Amie Mayhall (includes one-year seniority for 2019-20 academic year)

*/**/***/****/***** = same seniority

Microcomputer Support Specialist

3 yrs. Travis Matthews

Music

7 yrs. Andrew Pittman (includes one-half year seniority for 2019-20 academic year)

4 yrs. Rebecca Carmack (includes one-year seniority for 2019-20 academic year)

3 yrs. Wade Baker (includes one-year seniority for 2019-20 academic year)

Nursing

27.5 yrs. Kathleen Hudson (includes one-year seniority for 2019-20 academic year)
15 yrs. Anne Hustad (includes one-year seniority for 2019-20 academic year)
* 14 yrs. Shirley Smithenry (includes one-year seniority for 2019-20 academic year)
* 14 yrs. Angelia Williams (includes one-year seniority for 2019-20 academic year)
13.5 yrs. Cheryl Dill (includes one-year seniority for 2019-20 academic year)
11.5 yrs. Theresa Marcotte (Associate Dean effective March 14, 2016)
9 yrs. Wanda Douglas (includes one-year seniority for 2019-20 academic year)
6 yrs. Jay Ghist (includes one-year seniority for 2019-20 academic year)
5 yrs. Pauletta Gullett (includes one-year seniority for 2019-20 academic year)
** 3 yrs. Megan Bunnage (includes one-year seniority for 2019-20 academic year)
** 3 yrs. Karen Marks (includes one-year seniority for 2019-20 academic year)
** 3 yrs. Beth Wilson (includes one-year seniority for 2019-20 academic year)
*** 2.5 yrs. Becky Coleman (includes one-year seniority for 2019-20 academic year)
*** 2.5 yrs. Brittany Caparas (includes one-half year seniority for 2019-20 academic year)
**** 2 yrs. Jasmyne Lewis (includes one-year seniority for 2019-20 academic year)
**** 2 yrs. Julianna Fleming (includes one-year seniority for 2019-20 academic year)
***** 1 yr. Laurie Jenkins (includes one-year seniority for 2019-20 academic year)
***** 1 yr. Vanessa Lowe (includes one-year seniority for 2019-20 academic year)
***** 1 yr. Cori Witsman (includes one-year seniority for 2019-20 academic year)

Physics

21 yrs. Robert Mason (includes one-year seniority for 2019-20 academic year)
9.5 yrs. Andrew King (includes one-year seniority for 2019-20 academic year)

Process Technology

.5 yr. Tina Lindley (includes one-half year seniority for 2019-20 academic year)

*/**/****/*****/***** = same seniority

Psychology

* 11 yrs. Jason Hortin (includes one-year seniority for 2019-20 academic year)
* 11 yrs. Philip Thorsen (includes one-year seniority for 2019-20 academic year)

Radio/TV Broadcasting

14 yrs. Kyle Peach (includes one-year seniority for 2019-20 academic year)

Radiography

* 7 yrs. Carol Kocher (includes one-year seniority for 2019-20 academic year)
* 7 yrs. Lisa Rauch (includes one-year seniority for 2019-20 academic year)

Remedial Education

2 yrs. Travis Matthews

Social Services

.5 yr. Ronda Hockgeiger (includes one-half year seniority for 2019-20 academic year)

Speech

17 yrs. Jill Winter (includes one-year seniority for 2019-20 academic year)
2 yrs. Jessica McDonald (includes one-year seniority for 2019-20 academic year)

Sport Management

3 yrs. Tyler Browning (includes one-year seniority for 2019-20 academic year)

Telecommunications Technology

8 yrs. Travis Matthews (includes one-year seniority for 2019-20 academic year)
2 yrs. Justin Gephart (includes one-year seniority for 2019-20 academic year)

Truck Driving

2.5 yrs. Joseph Brown (includes one-year seniority for 2019-20 academic year)

*/**/***/****/***** = same seniority

Welding

9 yrs. Reno Bemont (includes one-year seniority for 2019-20 academic year)
8 yrs. Curtis Marshall (includes one-year seniority for 2019-20 academic year)

400.5. Non-Bargaining Unit Faculty Seniority List 2019-2020

Coal Mining Technology (non-bargaining unit)

12 yrs. Donald Bennett (includes one-year seniority for 2019-20 academic year)
8 yrs. 1 mo. Rick Lamb (includes one-year seniority for 2019-20 academic year)

	8 yrs.	Leonard Mitchell (includes one-year seniority for 2019-20 academic year)
	7.5 yrs.	Jayson Hoffman (includes one-year seniority for 2019-20 academic year)
*	6 yrs.	Michael Thomas (Dean of Workforce Ed, effective 9-22-10)
*	6 yrs.	Michael Woods (includes one-year seniority for 2019-20 academic year)
	4.5 yrs.	Wesley Taylor (includes one-year seniority for 2019-20 academic year)
	2 yrs. 2 mo.	Joseph Lampley (includes one-year seniority for 2019-20 academic year)
**	1.5 yrs.	Wendy Coles (includes one-year seniority for 2019-20 academic year)
**	1.5 yrs.	Calvin Melvin (includes one-year seniority for 2019-20 academic year)
	1 yr.	Bill Jankousky (includes one-year seniority for 2019-20 academic year)

*/** = same seniority

400.6. Consideration of Contracts

A. Administrative

1. Gerald Edgren Jr., President, Frontier Community College
2. Ryan Gower, President, Lincoln Trail College
3. Rodney Raney, President, Olney Central College
4. Matthew Fowler, President, Wabash Valley College

400.7. Retirement Ratifications

A. Faculty

1. Carol Kocher, Assistant Professor, OCC, effective June 1, 2020.

B. Professional/Non-Faculty

1. Susan Renee Smith, Executive Assistant to the Chief Executive Officer/Board Secretary, DO, effective March 1, 2020.

C. Classified

1. Chris Murphy, Maintenance/ Custodian, OCC, effective May 23, 2020.

Board Action to Approve Personnel Report: Trustee Gary Carter made a motion to approve the Personnel Report as recommended. Trustee Al Henager seconded the motion and on a recorded roll call vote ordered by the Chair, the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Jan Ridgely, Barbara Shimer. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #18 – “Collective Bargaining” – None.

AGENDA #19 – “Litigation” – None.

AGENDA #20 – “Other Items” – None.

AGENDA #21 – “Adjournment” – Trustee Al Henager made a motion to adjourn. Trustee Barbara Shimer seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The voice vote was taken. The Chair declared the “Ayes” have it, the motion is adopted, and the meeting was adjourned at 10:58 p.m.

Approved: Chairman: _____

Secretary: _____