

For your information -

DATE: June 24, 2009
TO: LTC Summer Semester Instructors
FROM: Dr. Penny Quinn, Dean of Instruction
SUBJECT: **2009 Summer Semester Final Exams**

Instructors of summer classes which end August 4 should schedule their final examinations during the regular class time on either August 3 or August 4. ***Please inform your students of the examination date and time.***

Grades need to be submitted through Entrata no later than midnight on Wednesday, August 5.

dlb

(Posted in public folders – LTC, Final Exam Schedule)