

- CPL credit will be posted to the student's academic record as Transfer Credit, but not before:
 - fifteen (15) credit hours toward a degree have been completed at IECC; or
 - twenty-five (25) percent of the required credit hours for a certificate have been completed at IECC.
- No more than twenty-five (25) percent of the required credit hours for a certificate or degree can be awarded from CPL.
- IECC does not accept CPL that was awarded at other institutions and CPL awarded at IECC will typically not transfer to other colleges.
- CPL will not be applied to the graduation credit hour minimum that must be completed at IECC.
- CPL will not be computed in the student's GPA.
- Unless otherwise defined procedurally, CPL will be awarded for learning experiences that have occurred within the last 3 years, while also considering older documented learning experiences on a case-by-case basis with the supposition that the knowledge has been retained.

Procedures (see Appendix C) will, at a minimum, outline the process for students to request CPL (including acceptable proof of the experience) and provide data on the specific or type of credit that may be granted by IECC.

TRANSFER CREDIT POLICY (500.9)

The acceptance of credits earned at post-secondary institutions outside Illinois Eastern Community College District No. 529 shall be determined by an evaluative process administered by the Dean of Instruction or designee.

All grades and cumulative grade point averages of students transferring from post-secondary institutions outside of Illinois Eastern Community Colleges will be excluded in determining the final cumulative grade point average. Only grades from IECC will be included in determining the final grade point average.

All credits earned outside Illinois Eastern Community Colleges (IECC) will be evaluated for possible application toward the degree or certificate program chosen by the student. Passing credits earned at institutions accredited by the Higher Learning Commission, or similar accrediting agencies, may be accepted by IECC provided the courses meet the expectations of the faculty and staff at IECC for academic content and rigor. For a student transcript indicating a cumulative grade point average of less than "C", only credits will be considered for those courses which have a grade of "C" or better.

Any transfer credit from institutions on probation with the Higher Learning Commission or other regional accrediting agencies may not be accepted as transfer credit. Acceptance of the transfer credit will require verification whether or not the student's experience at the other institution is appropriately commensurate with the

expectations in similar IECC courses with respect to academic content, rigor, scope, and relevance.

Reverse Transfer

Students who transfer from IECC to another college prior to completing an associate degree have an opportunity to earn that degree through the reverse transfer process.

Transferring credit back to IECC in order to fulfill requirements for a degree has its benefits:

- Students are able to achieve a degree while also progressing toward their baccalaureate.
- Students gain a marketable credential.
- It improves internship and employment opportunities.
- It can increase earning potential.
- It signifies the student has completed general education requirements which secures a GECC Credential as well as the associate degree.

The process is easy and the costs minimal. Students simply submit all college transcripts for schools attended since leaving IECC. A review of the academic records will be performed to determine if an associate degree can be awarded. Acceptance of credit will follow the same guidelines as those described in IECC's Transfer Credit Policy. The associate degree will be granted if IECC's graduation requirements are met.

STUDENT PLACEMENT AND TESTING

Illinois Eastern Community Colleges is committed to supporting student success in college by ensuring appropriate placement in reading/writing, mathematics, English, and English as a Second Language courses. Therefore, as part of the admissions process, IECC uses multiple measures to assess student placement in college-level and developmental courses. Prior to registration, initial placement levels for reading/writing, math, and English must be determined for all degree-seeking students. Additionally, all students are subject to placement level assessment prior to enrolling in an English or math course with a prerequisite requirement.

The results of the following placement assessment measures will assist in determining college-readiness with the goal of enhancing the college experience and improving student outcomes.

1. **Review of nationally standardized test scores** such as ACT, SAT, ACCUPLACER, ASSET, COMPASS, GED, etc. (Testing must have been completed within the past 3 years.)
2. **Analysis of high school and/or college transcripts**, considering coursework completed and grade point average.
3. **On-campus ACCUPLACER testing.** If standardized test scores or transcripts are not available or do not meet the course placement requirements, additional placement testing may be required. The colleges administer ACCUPLACER for course placement and

admission into select degree and certificate programs. ACCUPLACER is a placement test used to determine students' skill levels in reading, English, and math, and assists in placing students in the appropriate courses. Students may sign up to take ACCUPLACER by calling the college of their choice. There is no charge for the first test. Additional ACCUPLACER information, free resources, and sample test questions are available at <https://accuplacer.collegeboard.org/students>.

4. **ACCUPLACER ESL testing of students for whom English is not their first language.** This test consists of 4 multiple choice sections: Language Use, Listening, Reading, and Sentence Skills. Grading is based on a scale of 20 to 120 points. The results will determine whether the student will:
- begin academic course work;
 - begin a combination of academic courses and ESL classes; or
 - begin only ESL classes.

Proficiency test exemptions may be made to those who are fluent in English at the consent of the International Director (International Students) or College Academic Advisor (Domestic Students).

DEVELOPMENTAL EDUCATION

Developmental education focuses on aiding students in achieving their full potential on their journey to college completion. A significant key in this achievement is preparation. Developmental courses are designed to better prepare a student to succeed in college-level courses. The successful completion of developmental courses will bring basic skills in English, mathematics, and reading comprehension to a level generally expected of entering college students. Those seeking a degree or certificate (of 16 hours or more) are required to enroll in developmental courses when it's been determined the additional coursework will be beneficial to their college success story.

Developmental reading courses are a priority over other developmental courses and must be taken first. Placement in other developmental coursework will be based on the student's program of study. Developmental courses need to be completed prior to, or concurrently with, enrollment in a college-level course in the same area of study.

Credits earned in developmental courses cannot be applied toward a certificate or degree and are not calculated in the grade point average.

INTERNATIONAL STUDENTS

To apply for admission to Illinois Eastern Community Colleges, the student should:

1. Apply online at www.iecc.edu/apply;
2. Submit the following required documents and fee
 - Application fee of \$100 (Credit Card or Money Order)
 - Financial Statement
 - Letter or statement from the bank of sponsor
 - Official transcript (translated to English)
 - Copies of up-to-date vaccinations
 - Copy of Passport Photo Page (copy the entire page)

Send to the following address:

**Illinois Eastern Community Colleges/WVC
International Office
2200 College Drive
Mt. Carmel, IL 62863-2699 USA**

Upon acceptance and approval of all completed and signed documents, IECC will issue an I-20 form. The student must take the I-20 form, current passport, and the above documents to the nearest United States Consulate to obtain a student visa.

In addition to the successful International Student Program, IECC offers an intensive, academically oriented program in English as a Second Language (ESL) for international students who wish to study at colleges and universities in the United States. ESL is offered at the Wabash Valley College campus in Mt. Carmel. The ESL program enables students to begin academic work quickly, while improving English language abilities, and complete their college studies successfully. Additional information on ESL testing can be found under Student Placement and Testing.

Health insurance must be purchased upon arrival on campus. All international students on F-1 visas must enroll in and maintain at least twelve (12) credit hours in order to stay in current visa status.