

Illinois Eastern Community Colleges
Strategic Engagement Planning Council (SEPC) Minutes

March 6, 2024

11:30 a.m. – 1:50 p.m.

The SEPC held a strategic meeting on March 6, 2024.

Participants: Ryan Gower, Sheryl Childers, Tona Ambrose, Alex Cline, Jay Edgren, Matt Fowler, Ryan Hawkins, Amber Malone, Jessica McDonald, Andrea McDowell, Chris Simpson, Brandon Weger

Not Participating: None.

Invited Guests: None

Welcome: Dr. Gower welcomed the Council to the meeting. He provided an overview of the agenda and goals for the day.

Discussion Items

1. **FY25 Budget (Hawkins)**- Mr. Hawkins provided a copy of the budget for discussion. The council explored the projected revenues compared to projected expenditures. Discussion took place regarding the best practices for enhancing and utilizing funds. The discussion will continue in the April SEPC meeting and a final budget developed and presented to the Board of Trustees in May.
2. **AY23 IECC Fact Book (Weger)**- Brandon Weger shared with the SEPC the AY23 Fact Book for review. The fact book is a guide for looking at the effectiveness of past improvements and provides the data necessary for determining future improvements. The document will now be shared with the Board on March 19, 2024.
3. **Open Call -**

Consent

1. **Procedure 100.1 Policy and Procedure Development**- Minor revisions were made to the procedure. SEPC approval was given.
2. **Procedure 100.4 Student Trustee Selection**- The item was tabled for further discussion, and the procedure will be revisited in the April SEPC.

3. **Policy 200.8 and Procedure 200.8 Campus Closures and Interruptions-** The new policy and procedure were reviewed and SEPC approval was given. The policy will now be presented to the Board on March 19, 2024.
4. **Policy 400.1 Selection and Employment (McDowell)-** Minor revisions were made to the policy. SEPC approval was given and the policy will now be presented to the Board on March 19, 2024.
5. **Procedure 400.1 Selection and Employment (McDowell) –** The procedure has been reviewed and is being separated into individual procedures. SEPC approval was given.
6. **Procedure 400.1.1 Selection & Employment: Selection of Personnel (McDowell)-** Revisions were made to reflect the deletion of Procedure 400.1. Approval was given.
7. **Policy 400.4 Holiday, Leave, and Benefit Policy/ Non- Bargaining Unit Employees (McDowell)-** Minor revisions were made to reflect compliance with the Employee Blood and Organ Donation Leave Act. SEPC approval was given and the policy will now be presented to the Board on March 19, 2024.
8. **Policy 400.31 Personal Workspace Appearance (McDowell)-** Moved out of the consent agenda for further discussion. SEPC discussed the merit of the policy and gave approval. The policy will now be presented to the Board on March 19, 2024.
9. **Procedure 400.31 Personal Workspace Appearance (McDowell)-** The item was moved out of the consent agenda for further discussion. The procedure was reviewed and approved by SEPC with a later modification to include college themed t-shirts.

New Business

1. **O&M Team Lead (Simpson)-** President Simpson provided a recommendation for the restructuring of compensation for the O&M team leads. SEPC approved the recommendations which will be taken to the Board at the conclusion of the current fiscal year.
2. **Administrative Guidelines (Hawkins)-** In consideration of time, the item was moved to Cabinet for discussion and possible approval.
3. **Model Partnership Agreement/Three to Your Degree (Ambrose)-** President Ambrose provided a copy of the revised dual credit model partnership agreement. She provided a timeline for when the revised agreement will be presented to area K-12 leadership. She provided a copy of the Three to your Degree Model that serves as a tool for purpose-driven course selection guidance to high school juniors and seniors enrolled in dual credit courses.

Questions were raised about the ability of the business officers to easily comply with the recommended tuition and fee structure. President Simpson and Ryan Hawkins will explore this further, and the MPA will return to SEPC in April for final consideration and possible approval.

4. Other- None

Meeting adjourned at 1:54 pm

Next SEPC Meeting:

Wednesday, April 3, 2024