

A student who is placed on academic probation and who earns a C average in the term(s) following placement on academic probation will remain on academic probation until such time as the student's cumulative grade point average returns to C (2.0). When the student achieves a cumulative GPA of C (2.0), then he or she will have returned to academic good standing.

Notice of academic deficiency will appear on the student's transcript by semester. Deficiency warnings will be sent to all students to inform them that they are on academic probation. Students receiving financial aid should refer to the Financial Aid Satisfactory Progress Policy in the Financial Information section.

PASS/FAIL COURSES

EFFECTIVE SPRING AND SUMMER 2020 TERMS ONLY – Refer to online catalog or website for guidance on all other terms.

Students exercising the pass/fail option may do so at any point during the regularly scheduled term (before final exams) by designating it on the Student Information and Request Form (available in Student Services) or completing a Pass/Fail Course Request Form.

A degree seeking student may use courses earned during the Spring and/or Summer 2020 terms as pass/fail credit toward an IECC degree/certificate; however, some courses designated as pass/fail may not count toward certain licensure or certification requirements. Students should check with advisors and program accreditors/licensing agencies before selecting this option.

Additional Guidelines:

1. A student may take continuing education courses for pass/fail credit.
2. A student must earn a C or better to receive a P in a P/F course.
3. A grade of F* (Fail) or P (Pass) will not be computed in the grade point average.
4. Applicable tuition and fees apply.

AUDITING

A student who wishes to audit a course must obtain permission from the Student Services Office. Registration procedures and tuition charges are the same as when enrolling for credit. Auditing students are not required to take examinations. Audited courses cannot be counted toward graduation requirements, but credit is counted as a part of the total student load. Students may change from audit to credit or credit to audit during the first five (5) class days for courses meeting three (3) or more times per week.

COURSE REPEAT POLICY (500.4)

A. A student may repeat a course without formal written permission of the college when one of the following three conditions is met (indicating eligibility of credit hour grant funding):

1. If, during the student's first enrollment in the course, the student completed the course and earned less than a grade of C or withdrew after midterm, the student may enroll in the course one additional time;
2. If a course has been approved by the ICCB to be repeated, the student may repeat the course as many times as approved by ICCB; or,
3. If the last time the student completed the course was at least four years previously, and the student repeated the course to upgrade his/her skills in that area. This option may only be utilized once per course.

The Board of Trustees established tuition rate shall apply.

B. A student may repeat a course with formal written permission of the college when the student has previously completed the course and was claimed for credit hour grant funding. The student may be claimed for retaking the course if the student uses his/her option to retake the course tuition free under the college's educational guarantee program. Provisions set forth in the Educational Guarantee Policies shall apply.

C. When a student repeats a course that is not eligible for credit hour grant funding (eligibility outlined in section A above), all students, except international students, will pay the applicable out-of-state tuition rate for the course enrolled. For international students, the Board of Trustees established tuition rate shall apply.

D. For courses that were approved by ICCB to be repeated, all grades will appear on the transcript and be calculated in the GPA.

E. For any other courses that are repeated, grades are recorded on the student's transcript. The higher of the grades and its credit will be used in computing the cumulative grade point average. The other course grade(s) will be suffixed with an "R" to indicate the course was repeated and will not be used in computing grade point average.

GRADE FORGIVENESS

After three years, students may petition the Academic Standards Committee to "forgive" grades of *F* or *WF* (Withdrawal Failing) previously earned in a certificate or degree program. "Forgiven grades" will not be calculated by IECC in the student's cumulative grade point average, but will remain on the transcript. If a student transfers to another college or university, the receiving institution may