

**Memorandum of Understanding between
Indiana Wesleyan University's
Associate Degree to Bachelor's Degree Programs
And
Illinois Eastern Community College**

INTRODUCTION

Illinois Eastern Community College and Indiana Wesleyan University's (IWU) College of Adult and Professional Studies (CAPS) and School of Nursing (SON) agree to work collaboratively in order to provide educational opportunities for the currently enrolled and potential students of their institutions. This collaboration requires a commitment by both institutions to facilitate the transfer of Illinois Eastern Community College associate degree graduates into the appropriate IWU baccalaureate degree completion program without jeopardizing the mission and goals of either entity.

I. Benefits

This Memorandum of Understanding (Understanding) defines a structure through which articulation on all levels can be supported thereby allowing for maximum transfer of credits for Illinois Eastern Community College students earning an associate degree, and providing for a seamless admission into one of CAPS' or SON's baccalaureate degree completion programs.

II. Accreditation Status

IWU is accredited by the Higher Learning Commission,*(HLC), and a member of the North Central Association (NCA). IWU is also accredited by the State Department of Public Instruction of Indiana, National Association of Schools of Music, National Council for Accreditation of Teacher Education, Indiana Board of Nursing Registration, the Commission on Collegiate Nursing Education (CCNE), the National Accrediting Agency for Clinical Laboratory Science, American Medical Association, the Council on Social Work Education and Council for Accreditation of Counseling and Related Educational Programs.

IWU will maintain its institutional accreditation with the HLC. Of its bachelor's completion programs currently subject to this Understanding, the Bachelors of Science in Nursing is and will remain programmatically accredited through the CCNE or other equivalent accrediting body recognized by the U.S. Department of Education.

Illinois Eastern Community College is currently accredited by the HLC, and a member of the NCA. Illinois Eastern Community College will maintain its institutional accreditation with the HLC.

*Higher Learning Commission: <http://www.ncahlc.org/> or 312-283-0456

III. Elements of this Understanding

A. Admissions Practices

CAPS' and SON's admissions requirements for the baccalaureate degree completion program are outlined at <http://indwes.edu/Admissions/Adult-Graduate/> and the contents of this site are incorporated into this Understanding by this reference as they exist on the effective date and as they may be revised in the future at IWU's sole discretion. In general, Illinois Eastern Community College students will be eligible for admission to a CAPS or SON baccalaureate degree completion program, based on meeting the following admission criteria:

1. Proof of high school graduation or GED certification.
2. Production of official transcripts from all previous colleges or universities attended.
3. Prior completion of at least sixty (60) semester credit hours from a regionally accredited college or university; Sixty (60) transferable credits are required to begin the core. Up to forty (40) semester credit hours may be met by equivalent education assessed and approved through IWU's portfolio process as described in the University's catalog.
4. Illinois Eastern Community College student seeking enrollment into CAPS' Bachelor of Science degree with a major in Accounting must show evidence of the equivalent of three (3) undergraduate credits of mathematics or statistics.
5. In the event of a conflict, the admissions requirements published at <http://indwes.edu/Admissions/Adult-Graduate/> shall control.

B. Acceptance and Application of Credits

Courses completed through Illinois Eastern Community College may (will) transfer under this Understanding subject to, but not limited to, the following requirements:

1. Must be 100-level or above.
2. Must not duplicate courses in the degree major pursued at IWU.
3. Must be a grade of "C" or higher.
4. All credits are accepted as semester credits. Quarter credits are converted to semester credits using the two-thirds conversion ratio.
5. Students must meet admission requirements specific to each CAPS or SON program detailed at <http://indwes.edu/Admissions/Adult-Graduate/>.
6. Academic credit recommendations based on knowledge equivalency examinations must be issued by an American Council on Education recognized testing entity (i.e. CLEP, DANTES, etc.)
7. Must be academic, credit bearing courses and not avocation, recreational, pre-college, remedial, prior learning/assessment or developmental in nature.

Depending on the student's major, up to a maximum of ninety-four (94) credit hours may be transferable to the corresponding CAPS or SON baccalaureate degree completion program. CAPS and SON general education requirements may be included in the credits transferred. For further information, refer to IWU's Transfer of Credit Policy at <http://indwes.edu/catalog>.

CAPS and SON offers baccalaureate degree programs in Business, Nursing, and Liberal Arts. Specific baccalaureate degree programs available both online and onsite through CAPS and SON include:

1. Bachelor of Science with a major in Accounting
2. Bachelor of Science with a major in Addictions Counseling
3. Bachelor of Science with a major in Biblical Studies
4. Bachelor of Science with a major in Business Administration
5. Bachelor of Science with a major in Business Information Systems
6. Bachelor of Science with a major in Criminal Justice
7. Bachelor of Science with a major in General Studies
8. Bachelor of Science with a major in Healthcare Administration
9. Bachelor of Science with a major in Human Services
10. Bachelor of Science with a major in Management
11. Bachelor of Science with a major in Marketing
12. Bachelor of Science in Nursing
13. Bachelor of Social Work

C. Tuition and Financial Aid/Scholarship

The role of financial aid at IWU is to make a quality Christian education affordable to all eligible students who apply. Financial aid information for CAPS and SON students at IWU can be found at <http://indwes.edu/Financial-Aid/Adult-and-Graduate/>.

D. Responsibility of Indiana Wesleyan University

1. IWU will provide academic advising services to transferring Illinois Eastern Community College students.
2. The trademarks and serviced marks owned by Illinois Eastern Community College may not be used by IWU without expressed written permission.
3. IWU will provide Illinois Eastern Community College transfer materials such as brochures, fliers, curriculum guides, academic checklists, and/or procedural checklists. Transfer literature will be updated on an annual basis.

E. Responsibility of Illinois Eastern Community College

1. Illinois Eastern Community College will provide the opportunity for IWU representatives to meet with Illinois Eastern Community College students on an ongoing basis.
2. Illinois Eastern Community College will assist IWU in the distribution of updated degree and transfer materials to alumni and current students.
3. The trademarks and serviced marks owned by IWU may not be used by Illinois Eastern Community College without expressed written permission.
4. Illinois Eastern Community College will present to their students IWU transfer options as they do any other private universities with which they have similar agreements.

F. Joint Responsibility

1. Both institutions will designate an individual to serve as a liaison for the purpose of managing this Understanding.
2. Both institutions agree to notify each other of any changes in its accreditation status.
3. Any written materials published and distributed by Illinois Eastern Community College and/or IWU which specifically reference this Understanding or make any general representation of each other's institution, must be approved by each respective party prior to use.

G. Implementation of the Understanding

Illinois Eastern Community College will notify its divisions of this Understanding. Illinois Eastern Community College will add CAPS and SON baccalaureate degree completion programs to its published lists of partnering universities with transfer agreements.

IWU will work with each division to develop a strategy of providing faculty and staff with the information and materials essential to informing Illinois Eastern Community College students and alumni of the transfer options offered through this Understanding.

H. Annual Evaluation

After each academic year representatives from Illinois Eastern Community College and IWU will review processes and practices between the two (2) institutions to determine each institution's satisfaction with the Understanding. Each institution will work in good faith to modify their policies, procedures, etc. to accommodate the changing needs of their partner.

I. Term and Modification

This Understanding will be in effect from the Effective Date and continue indefinitely unless and until terminated by either party in accordance with the paragraph III-J. Either party reserves the right to call for a review of the Understanding for the purpose of making

changes or modifications. Termination of this Understanding may occur by either party with a one hundred eighty (180) day written notification to the other. Further, either party may terminate this Understanding immediately upon substantial breach by the other party.

Notwithstanding, upon expiration or termination of this Understanding for any reason, students previously accepted by or admitted to IWU will continue to receive the benefits contemplated by this Understanding, provided they stay continuously enrolled and make satisfactory academic progress.

J. Indemnification

Each party agrees to indemnify and hold the other, its officers, directors, agents, employees, and trustees harmless from and against any and all tort liability, claims, actions, and causes of action, losses, damages, or expenses caused or arising out of the act(s) and/or omission(s) of itself, its agents, and employees incident to this Understanding.

IN WITNESS WHEREOF, the parties have entered this Understanding this _____ day of _____ 2014 ("Effective Date") and do each hereby warrant and represent that they have all necessary and appropriate authority to execute to the Understanding and implement plans of action and procedures necessary to effect this Understanding.

Illinois Eastern Community College



Signature

Mr. Terry L. Bruce

Printed name

Chief Executive Officer

Title

Date

6/17/14



Signature

Chris Cantwell

Printed name

Dean, Chief Academic Officer

Title

Date

6/17/14

Indiana Wesleyan University
College of Adult & Professional Studies
School of Nursing



Signature

Dr. Don Sprowl

Printed name

Executive Vice President, Academic Affairs

Title

Date

8-11-14



Signature

Dr. Barbara A. Ihrke

Printed name

Dean, School of Nursing

Title

Date

8/7/14

Tammy Fralicker

Signature

Tammy Fralicker

Printed name

Associate Dean of Nursing & Allied Health

Title

Date

Dr. Brock Reiman

Signature

Dr. Brock Reiman

Printed name

Vice President, Academic Affairs CAPs

Title

Date

Signature

Printed name

Title

Date

Kimberly K. Nicholson

Signature

Kimberly K. Nicholson

Printed name

University Registrar

Title

Date

8-2-14