

Proficiency examination grades entered on the student's transcript will be used in computing grade point averages. A grade of "Not Passing" will not be used in grade point averages, nor will it be recorded on the student's transcript.

B. Examinations Administered by Others and Accepted by IECC

Additionally, IECC may accept credit through:

- CLEP (College Level Examination Program) testing
- AP (Advanced Placement) testing
- IB (International Baccalaureate) program
- GED (General Education Development) Testing

Credit for appropriate CLEP scores, AP scores, GED Scores, and IB programs will be entered on the student's transcript as a transfer credit and will not be used in computing grade point averages. The student will be responsible for obtaining and submitting an official document verifying credit by examination scores. This form will be submitted to Student Services for evaluation.

See the Credit by Examination tables in Appendix F for scoring, credits, and equivalency information.

CREDIT EQUIVALENCY POLICY (500.26)

College credit may be granted for an industry recognized license, certification, military experience, or the State Seal of Biliteracy as determined by an evaluative process administered by the Dean of Instruction. See Appendix H for the complete policy with the credit equivalency tables.

DISTANCE EDUCATION

Distance Education at IECC involves any formal approach to student learning in which the majority of instruction occurs while the instructors and learners interact synchronously or asynchronously online. This is done by employing technology to facilitate the educational experience. IECC provides academic and learning resources, student support services, technical and administrative support for all forms of distance-delivered programs and courses.

Hybrid Courses

Illinois Eastern Community Colleges offers hybrid courses that combine online and traditional face-to-face classroom instruction to facilitate student learning. In a hybrid course, a significant part of the course learning is online, and as a result, the amount of classroom time is reduced. The face-to-face hours are replaced by online activities, assignments, and exams.

Hybrid courses are designed for students who can be successful in online courses, but wish to maintain personal contact with the instructor and other students. Students should refer to the course syllabus or contact

the instructor to learn more about the hybrid aspect of a specific course.

Online Courses

IECC offers over 150 courses with online options. Online classes provide students the flexibility to attend virtual classes at times that are convenient for their schedules. In most cases, coursework is accessible 24/7 - 365 days a year. The help desk is staffed Monday - Friday 8 a.m. to 4:30 p.m. (7:30 a.m. - 4:00 p.m. in the summer).

Online classes are ideal when there are obligations such as work or family commitments that do not allow for a traditional classroom setting. They are also a great choice when additional education is needed for professional development and advancement.

Online classes utilize the Canvas Learning Management System and do not require on-campus attendance. If proctored testing is required, it can be arranged at a location local to the student. To check for online classes and programs, or to learn more about online learning, go to www.iecc.edu/online.

GRADING

Grades are awarded to reflect the quality of student performance. Grade values are assigned on a 4.0 scale from A to F. In the event of extenuating circumstances, students may request an incomplete grade (I). Students must initiate this process and have faculty approval. Incomplete grades for regular sixteen-week courses should be completed by the fourth week of the next term or the incomplete grade will be changed to an F. Incomplete grades given for courses outside the regular sixteen-week schedule must be finished within four weeks from the end date of the course or the incomplete grade will be changed to an F.

The grade point average (GPA) is determined by dividing the number of quality points earned by the total number of credit hours attempted. For example, if a student earned one hundred (100) quality points and attempted forty (40) semester hours of work, his/her GPA would be 2.5 (100÷40). All grades for repeatable courses will be used to compute cumulative GPA.

Grades are available through the online Entrata information system. Additional information pertaining to Entrata can be found in the Student Services section. Guides to aid students in accessing their grades are available on the IECC website.

The following table provides applicable grades (all grades are considered earned) with corresponding descriptions and quality points earned, as well as information pertaining to grade suffixes.