

The District reserves the right to deny admission to any applicant when the college's standards of student conduct might be put in jeopardy by such admission.

## CATALOG TERM POLICY (500.36)

First-time students applying for admission into a degree or certificate program will be assigned the current Catalog Term. The Catalog Term will determine the list of courses students are required to complete to obtain the degree or certificate based on the students' year of entry.

Students who change their program of study or students returning to an IECC college after an absence of 2 consecutive years will be assigned a new Catalog Term. A change in Catalog Term may result in additional coursework or different degree or certificate requirements than their original Catalog Term assigned during the initial term of entry.

Student-initiated Catalog Term changes must be approved by the student's academic advisor.

## READMISSION

Returning students who have been absent for more than 2 years must reapply. Students who left in good standing, regarding both academic record and conduct record, will be admitted per the Open Admission Policy. At the college's discretion it may be necessary for the student to complete all steps required for initial admission, if deemed in the best interest of the District and the student. Additionally, whether a student left in good standing or dismissed due to academic deficiency or misconduct, the following apply.

All returning students must:

- Submit to Student Services all official transcripts from any institution attended during the absence from IECC; and
- Reconcile with the Business Office any outstanding balance.

Additional considerations for degree and certificate seeking students:

- If away from IECC for an extended period, may be required to repeat courses in which content has changed significantly;
- If returning after an absence of more than two years and previously enrolled in a career and technical certificate or degree program that has since been withdrawn, will be required to select a new program of study. **(See TIME TO COMPLETION FOR CAREER AND TECHNICAL EDUCATION CURRICULA POLICY, Appendix G.)**
- If returning after an absence of more than 2 years, a new catalog term will be assigned - student must meet the requirements of program that are in effect at readmission.

## Readmission by Petition

Students who have been dismissed from the college due to academic deficiency or misconduct may petition for readmission to the program or the college no sooner than one term following official notification of the dismissal. A Petition for Readmission form must be completed to begin the process.

Readmission will be granted only to those students who have the required ability and can show that their previous academic problems were due to extraordinary and compelling circumstances that adversely affected their progress. Unless waived by the college, petitioners must resubmit all the admission materials required in the first-time admission.

Petitions for readmission will be heard by the Academic Standards Committee. The petitioner may appear before the Committee if timely notice is given.

If the Committee denies the request for readmission, the petitioner may appeal for a rehearing before the president of the college. The appeal for a rehearing must show:

1. There are new or extraordinary circumstances, not known by or available to the petitioner at the time of the original petition for readmission, which adversely and severely affected the petitioner's ability to meet the academic standards, or
2. The procedures employed by the Committee failed to give the petitioner a fair hearing.

The decision of the president is final and is not subject to review.

**(Nursing Students: See special requirements for READMISSION OF NURSING STUDENTS in the Allied Health section.)**

## RESIDENCY POLICY

Students should provide official documentation of residency before or at the time of registration, but no later than the first day of classes, to determine whether they qualify for in-District, out-of-District, out-of-State, or International tuition rates. (International students cannot establish Illinois residence status.)

### I. To qualify for Illinois residency, the student must fulfill one of the following two requirements:

- A. If under 18, document that at least one parent, stepparent, or appointed guardian is a legal resident of Illinois; or
- B. If 18 or older, document residency in Illinois, in a capacity other than as a student at a post-secondary institution, for at least 30 days prior to the beginning date of class unless evidence is presented that the student has permanently relocated.