

To review the complete policy, see Appendix G or go to www.iecc.edu/ferpa.

For questions or requests related to a student's education record, visit Student Services at the college of attendance.

STUDENT RELIGIOUS OBSERVANCES POLICY

(500.34)

In compliance with the University Religious Observances Act (110 ILCS 110), IECC does not discriminate against students based on religious observances. IECC will reasonably accommodate the religious observances of individual students in regard to admissions, class attendance, and the scheduling of examinations and work requirements. Additional information regarding student responsibilities and expectations is available at www.iecc.edu.

The following is being provided per Section 1.5 of the Act which states: *"A copy of this section shall be published by each institution of higher learning in the catalog of the institution containing the list of available courses."*

Any student in an institution of higher learning, other than a religious or denominational institution of higher learning, who is unable, because of his or her religious beliefs, to attend classes or to participate in any examination, study, or work requirement on a particular day shall be excused from any such examination, study, or work requirement and shall be provided with an opportunity to make up the examination, study, or work requirement that he or she may have missed because of such absence on a particular day; provided that the student notifies the faculty member or instructor well in advance of any anticipated absence or a pending conflict between a scheduled class and the religious observance and provided that the make-up examination, study, or work does not create an unreasonable burden upon the institution. No fees of any kind shall be charged by the institution for making available to the student such an opportunity. No adverse or prejudicial effects shall result to any student because of his or her availing himself or herself of the provisions of this Section.

APPROPRIATE USE OF INFORMATION

TECHNOLOGY RESOURCES POLICY (200.2)

Students are supplied access to information technology resources with the expectation that all authorized users will act responsibly in the use of these resources. IECC's Appropriate Use of Information Technology Resources Policy outlines these responsibilities. Following is an excerpt from this policy. See Appendix H for the complete policy.

STUDENT EMAIL AND ELECTRONIC COMMUNICATIONS

IECC provides email accounts to students as a tool for sharing important and official information regarding registration, financial aid, deadlines, student life, and

more. Email allows IECC to communicate quickly and efficiently and provides standardized, consistent communication with IECC students. The student email accounts are cost-effective and environmentally friendly. The IECC email account is IECC's official communication and notification method to students.

IECC expects that every student will receive email at his or her IECC email address and will read email on a frequent and consistent basis. A student's failure to receive and read IECC communications in a timely manner does not absolve that student from knowing and complying with the content of such communications.

CAMPUS SAFETY AND SECURITY POLICY (500.17)

The Illinois Eastern Community Colleges Board of Trustees recognizes the importance of a college environment which is safe and free of crime. Programs of crime prevention, college security procedures, and programs to prevent drug and alcohol abuse have been implemented to promote a crime-free environment. Information regarding these programs is available from your college office of student services and at www.iecc.edu/safety.

EMERGENCY RESPONSE PLANS (100.24)

Emergency Response Plans have been developed that outline the strategies for managing major emergencies and incidents that may threaten the health, safety, and welfare of the college community or disrupt its programs and activities. The plans are reviewed and revised annually as necessary. Procedures for specific emergency scenarios are accessible to students, faculty, staff and the public at www.iecc.edu/emergencyplans.

IECC ALERTS

A notification system allows IECC to send urgent messages, including class cancellations, to your cell phone or email. Students and employees may sign up via their Entrata account and the general public may do so at www.iecc.edu/alerts. There are no fees assessed for this service, but message and data rates may apply through your cellular phone carrier.

CONCEALED FIREARMS POLICY (100.28)

It is the policy of the Board of Trustees to comply with the provisions of the Firearm Concealed Carry Act. PA 98-63. Under that Act, the Board hereby adopts the definitions contained therein, "Concealed firearm" means a loaded or unloaded handgun carried on or about a person completely or mostly concealed from view of the public or on or about a person within a vehicle. "Handgun" means any device which is designed to expel a projectile or projectiles by the action of an explosion, expansion of gas, or escape of gas that is designed to be held and fired by the use of a single hand. To view the complete policy, see Appendix I.