

Cabinet Minutes

May 8, 2019

District Office

10:15 a.m.

Participating: Terry Bruce, Paul Bruinsma, Alex Cline, Michael Conn, Robert Conn, Jay Edgren, Matt Fowler, Ryan Gower, Ryan Hawkins, Holly Martin, Rodney Ranes, Brent Todd, and Renee Smith, Recorder.

Not Participating: Tara Buerster (Illness) and Mike Thomas (Vacation).

Approval Items

1. **Student Code of Conduct** – Holly Martin and Luke Harl led a discussion on the Student Code of Conduct. The revised document will be presented to the Cabinet for approval at a later meeting.
2. **Environmental Scan** – Cabinet approval was given for the Environmental Scan. Rodney Ranes and Luke Harl reviewed the items collected for inclusion in the environmental scan. Based upon requests for more comprehensive information, there were expanded categories of information collected for this environmental scan. The environmental scan will now be presented for acceptance at the May 21st Board of Trustees meeting.
3. **Special Assignment for Director of Health Information Technology** – Cabinet approval was given for a special assignment for Director of Health Information Technology as presented by Rodney Ranes. The special assignment will now be presented for approval at the May 21st Board of Trustees meeting.
4. **FY19 Student Satisfaction Survey Results** – Holly Martin reviewed the results of the Student Satisfaction survey. The results will now be presented for acceptance at the May 21st Board of Trustees meeting.
5. **Articulation Agreement between EIU and WVC Radio TV** – Cabinet approval was given for an Articulation Agreement between Eastern Illinois University and Wabash Valley College as presented by Holly Martin. The agreement will now be presented for approval at an upcoming Board of Trustees meeting.
6. Other

Informational Items

7. **Budget Review** – Ryan Hawkins provided an update on the budget.
8. **Parking Tax** – Ryan Hawkins reviewed the impact of a new IRS law concerning parking space taxation.

9. **Grant Application List** – Holly Martin reviewed the updated grant application listing.
10. **Physical Therapy Assistant Program** – Robert Conn provided an update on the accreditation procedure for the Physical Therapy Assistant Program.
11. **Cabinet Retreat** – A Cabinet retreat will be held at West Richland Center following the regular June 5th Cabinet meeting. The focus of the retreat will be the Strategic Plan.
12. **Next Cabinet Meeting** – The next Cabinet meeting is scheduled to begin at 10:30 a.m. at West Richland Center on June 5th.
14. Other