

## IECC CABINET MINUTES

August 7, 2019

District Office

9:00 A.M.

**Participating:** Marilyn Holt, Paul Bruinsma, Tara Buerster, Alex Cline, Michael Conn, Jay Edgren, Matt Fowler, Ryan Hawkins, Holly Martin, Rodney Ranes, Mike Thomas, Brent Todd, and Renee Smith, Recorder

**Not Participating:** Ryan Gower (Ill), Robert Conn (Family Illness).

### Approval

1. **OPEID Designation** – Cabinet approval was given for the Office of Postsecondary Education Identifier (OPEID) Designation for the District as one number as presented by Ryan Hawkins. The OPEID Designation will now be presented for approval at the August 20<sup>th</sup> Board of Trustees meeting.
2. **Special Assignment – Lead Instructor LTC Telecom** – Cabinet approval was given for a lead instructor special assignment for the LTC Telecom Program as presented by Tara Buerster. The special assignment is necessitated by retirement of the current lead instructor and this replacement will now be presented for approval at the August 20<sup>th</sup> Cabinet meeting.
3. **Student Code of Conduct Revisions** – Cabinet approval was given for procedural revisions to address recent issues that fall under the Student Code of Conduct as presented by Holly Martin.
4. **Articulation Agreement with SIU-C** – Cabinet approval was given for an articulation agreement between IECC and SIU Carbondale in the automotive program area as presented by Holly Martin. The agreement will now be presented for approval at the August 20<sup>th</sup> Board of Trustees meeting.
5. **Articulation Agreement with Palmer Chiropractic** – Cabinet approval was given for an articulation agreement between IECC and Palmer Chiropractic College as presented by Holly Martin. The agreement will now be presented for approval at the August 20<sup>th</sup> Board of Trustees meeting.
6. **Course Repeat Policy 500.4** – Cabinet approval was given for revisions to the Course Repeat Policy 500.4 as presented by Holly Martin. The revised policy will now be presented for approval at the August 20<sup>th</sup> Board of Trustees meeting.
7. **Program Review** – Cabinet approval was given for the Program Review as presented by Holly Martin. Holly Martin led a discussion on the Program Review

and gave a summary of revisions to the document. The Program Review will now be presented for approval at the August 20<sup>th</sup> Board of Trustees meeting.

8. **Title Changes** – This item will be considered at a later date.
9. **Procedure 700.1 College Auxiliary Services Textbook Rental** – Cabinet approval was given for revisions to the 700.1 College Auxiliary Services Textbook Rental Procedure as presented by Jay Edgren.
10. **Paramedic Education Program Agreement** – Cabinet approval was given for a Paramedic Education Program Agreement between IECC/FCC and Carle Richland Memorial Hospital as presented by Jay Edgren. The agreement will now be presented for approval at the August 20<sup>th</sup> Board of Trustees meeting.
11. Other

### **Informational**

12. **Grant Application Update** – Holly Martin reviewed the current grant application listing.
13. **Gender Neutral Bathrooms** – Holly Martin reviewed new requirements for certain bathrooms to be gender neutral.
14. **Financial Aid Update** – Holly Martin reviewed potential changes in financial aid processes that will be required by recent legislation.
15. **Allied Health Clinical Health Insurance Requirements** – Rodney Ranes informed Cabinet members about a requirement to provide proof of health insurance for Allied Health students at clinical sites.
16. **Equal Pay Act Amendments** – Tara Buerster reviewed the effects to the District of the Equal Pay Act Amendments.
17. **Budget Review for Fiscal Year 20** – Ryan Hawkins reviewed the IECC Fiscal Year 2020 Budget.
18. **Perkins Staffing Changes** – Marilyn Holt reviewed staffing changes that will occur following the current director's retirement.
19. **Mental Health Tool Kit** – Marilyn Holt distributed and reviewed the District's brochure on mental health services.
20. **Faculty Professional Development Day** – Marilyn Holt reminded Cabinet members that the Faculty Professional Development Day will be Friday, August 9<sup>th</sup> at OCC.

21. **Next Cabinet Meeting** – The next Cabinet meeting is scheduled for September 4<sup>th</sup> beginning at 9:00 a.m. at West Richland Center. Lunch will be provided.

22. Other