

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

May 21, 2002



Location:

**Lincoln Trail College
11220 State Highway 1
Robinson, Illinois 62450**

**Dinner – 6:00 p.m. – Lincoln Room
Meeting – 7:00 p.m. – Banquet Room**

**Illinois Eastern Community Colleges
Board Agenda**

May 21, 2002

7:00 p.m.

Lincoln Trail College

1. Call to Order & Roll Call.....Chairman Lane
2. Disposition of Minutes..... Bruce
3. Recognition of Visitors and Guests Bruce
 - A. Visitors and Guests
 - B. IECCEA Representative
4. Public Comment
Robin Guyer, Lincoln Land AgriEnergy
Randall Mathering, Lincoln Land AgriEnergy
5. Reports
 - A. Trustees
 - B. Presidents
 - C. Cabinet
Coal Mining Technology/Telecom
6. Policy First Reading (and Possible Approval)..... Bruce
 - A. None
7. Policy Second Reading Bruce
 - A. None
8. Staff Recommendations for Approval
 - A. Long Range Plan..... Cantwell
 - B. Annual Report Card Cantwell
 - C. Cooperative Agreements..... Cantwell
 - D. 2004 Pulaski Day Bruce
 - E. Catalog Revision – Nursing Lab Fee Increase Bruce
 - F. Increasing Renewal Cap on Health Insurance Bruce
 - G. Safe Deposit Box Resolutions..... Bruce
9. Bid Committee ReportBrowning
IECC District Office
 1. HVAC Modifications
10. District Finance
 - A. Financial Report.....Browning
 - B. Approval of Financial Obligations.....Browning

11. Chief Executive Officer's Report Bruce
12. Executive Session Bruce
13. Approval of Executive Session Minutes..... Bruce
14. Approval of Personnel Report Bruce
15. Collective Bargaining Bruce
16. Litigation..... Bruce
17. Acquisition and Disposition of Property..... Bruce
18. Other Items
19. Adjournment

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges - Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College - Community College District No. 529, Counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne and White, and State of Illinois, held in Classroom West Rooms 3 & 4, at Frontier Community College, 2 Frontier Drive, Fairfield, Illinois, Tuesday, April 16, 2002.

AGENDA #1 – “Call to Order & Roll Call” – The meeting was called to order at 7:00 p.m. by Mr. James W. Lane, Jr., Chairman, who chaired the meeting.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

Mrs. Brenda K. Culver, Dr. G. Andrew Fischer, Mr. James W. Lane, Jr., Mr. Larry Rost, Mr. Kevin C. Williams, Miss Marilyn J. Wolfe. Also present was Mr. Blake Smith, student trustee. Trustees absent at roll call: None. (One trustee seat was vacant at roll call.) There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Mr. Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.
Dr. Hans Andrews, President of Olney Central College.
Dr. John Arabatgis, President of Lincoln Trail College.
Dr. Harry Benson, President of Wabash Valley College.
Dr. Michael Dreith, President of Frontier Community College.
Mr. Roger Browning, Chief Finance Officer.
Mr. George Woods, Dean of Community Development & Workforce Education.
Ms. Christine Cantwell, Associate Dean of Academic & Student Support Services.
Ms. Pamela Schwartz, Associate Dean of Institutional Development.
Ms. Kathleen Pampe, Associate Dean of Education to Careers Program.
Mrs. Tara Buerster, Director of Personnel.
Mr. Harry Hillis, Jr., Board Secretary.

AGENDA #2 – “Disposition of Minutes” – Open meeting minutes of the regular meeting, Tuesday, March 19, 2002, were presented for approval.

Board Action: Mr. Williams made a motion to approve the foregoing open meeting minutes as prepared. Dr. Fischer seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion is adopted.

AGENDA #3 – “Seating of Student Trustee – Cory Musgrave” – The oath of office was administered to Mr. Cory Musgrave, a student at Frontier Community College, and he was seated as student member of the Board of Trustees for the coming year, succeeding Mr. Blake Smith.

AGENDA #4 – “Seating of Board Member to Fill Vacancy” – Mr. Lane, Chairman, noted that Illinois law empowers the Board of Trustees to fill vacancies created by a resignation. Shirley Kessler, elected member of this Board, resigned February 20, 2002. After a thorough review of potential candidates, he and Dr. Fischer, Vice-Chairman interviewed Walter L. Koertge of Olney as a candidate for this vacancy and found him to be an exemplary candidate for the position of Trustee.

Board Action: Mr. Lane made a motion that that this Board appoint Walter Koertge as a member of the Board of Trustees of Community College District #529 to fill the unexpired term of Shirley Kessler. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. (One trustee seat was vacant prior to Mr. Koertge being seated. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

Seating of Walter Koertge, Trustee: The oath of office was administered to Mr. Walter L. Koertge and he was seated as a member of the Board of Trustees.

AGENDA #5 – “Recognition of Visitors & Guests” –

#5-A. Visitors & Guests: Visitors & guests present were recognized.

#5-B. IECCEA Representative: None.

AGENDA #6 – “Public Comment” – None.

AGENDA #7 – “Reports” –

#7-A. Report from Trustees: A copy of a recent edition of The Chicago Tribune was presented, with an article and photographs titled “Celebrating the Brightest and Best of Illinois Community Colleges. IECC students were among those featured in the publication.

#7-B. Report from Presidents: Informational reports from each of the four colleges were presented by Dr. Andrews, Dr. Arabatgis, Dr. Benson, Dr. Dreith.

#7-C. Report from Cabinet: Mr. Woods presented an informational report on Coal Mining Technology/Telecom.

AGENDA #8 – “Policy First Readings (and Possible Approval)” – None.

AGENDA #9 – “Policy Second Readings” – None.

AGENDA #10 – “Staff Recommendations for Approval” – The following staff recommendations were presented for approval.

#10-A. Request for Tax Exemption: The CEO recommended that he be given authorization to file an application for a property tax exemption on or after May 1, 2002 for the property commonly known as the “Sanyo Building,” located in Fairfield, Wayne County, Illinois.

Board Action: Mr. Rost made a motion to authorize the Chief Executive Officer to file an application for a property tax exemption on the property commonly known as the “Sanyo Building” as recommended. Mrs. Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#10-B. WVC Coca-Cola Agreement: The CEO recommended approval of a five-year sponsorship agreement between Coca-Cola Enterprises, Inc., Central States Coca-Cola Bottling Co., sponsor, and Wabash Valley College. Sponsor will have exclusive marketing rights for its products on the WVC campus. The company will pay \$15,500 to buy out the old contract, \$20,000 lump sum, and corporate athletic sponsorship of \$1,000 per year for five years.

Board Action: Mr. Williams made a motion to approve the WVC Coca-Cola Agreement as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#10-C. FY03 Activity Fee Allocations: The Chief Finance Officer presented proposed allocation of student activity fees for FY 2003 and the CEO recommended approval as follows:

	<u>LTC</u>	<u>OCC</u>	<u>WVC</u>
Alumni Association	2%	0%	0%
Athletics	30%	30%	30%
Cheerleaders	3%	10%	4%
College Union	13%	0%	11%
Student Testing	2%	3%	0%
Intramurals	5%	1%	0%
Parking Maintenance	0%	8%	0%
Publications	15%	0%	16%
Soc. Cul. Act. Team	0%	8%	0%
Special Events	4%	0%	3%
Student Senate	17%	10%	15%
Special Projects	9%	0%	16%
Natatorium	0%	0%	0%
Student Handbook	0%	6%	0%
Model United Nations	0%	0%	5%
Child Care	0%	14%	0%
Food Services	0%	10%	0%

Board Action: Mrs. Culver made a motion to approve allocation of activity fees for fiscal year 2003 as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#10-D. Building Lease Agreements: The Chief Finance Officer presented amendments to the following current lease and sub-lease agreements, and the CEO recommended approval as follows:

1. OCC Cosmetology Lease – amendment to lease for the Cosmetology program property located at 202 E. Main, Olney, IL extends the lease through June 30, 2003, annual rent remains the same at \$5,757.00.

2. IECC Dislocated Worker’s Lease – amendment to lease for the Dislocated Workers office space located at 214 E. Main, Olney, IL extends the lease through June 30, 2003, the monthly rent remains the same at \$1000.00.

3. IECC Illinois Employment Training Center (IETC) – amendment to lease for the IETC space located at 216 E. Main, Olney, IL and extends the lease through June 30, 2003, increasing the monthly rent from \$760.00 to \$860.00 beginning July 1, 2002.

4. IECC/CMS IDES Sublease – agreement with Central Management Services for IL Dept. of Employment Security, located at 216 E. Main, Olney, IL extends the lease through June 30, 2003, monthly rent remains the same at \$472.00.

5. IECC/Lakeland College Sublease – amendment to sublease with Lakeland College Dislocated Workers Center for property located at 216 E. Main, Olney, IL extending the sublease to June 30, 2003 and increasing the monthly rent from \$672.00 to \$772.00 beginning July 1, 2002.

6. IECC/CEFS Sublease – amendment to sublease with CEFS Economic Opportunity Corporation for property located at 216 E. Main in Olney, IL, extending the sublease to June 30, 2003 and increasing the monthly rent from \$175.00 to \$185.00 beginning July 1, 2002.

Board Action: Miss Wolfe made a motion to approve the foregoing lease and sub-lease agreements as recommended. Mr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#10-E. Technology Fee Increase: IECC currently charges a \$2.00 per semester hour technology fee which does not completely pay the cost of the Technology Plan. The CEO recommended approval for a \$1.00 per semester hour increase in the technology fee effective with the Summer Session 2002.

Board Action: Mr. Williams made a motion to approve a \$1.00 per semester hour increase in the technology fee as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

Addition to Agenda: Without objection, the Chair directed that the following item be added to the agenda:

#10-F. Approval for CEO to Negotiate Contract with DOC: The CEO recommended that he be authorized to negotiate a contract with the Illinois Department of Corrections, relative to educational programs at the Robinson Correctional Center and Lawrence Correctional Center.

Board Action: Mr. Williams made a motion to authorize the Chief Executive Officer to negotiate a contract with the Illinois Department of Corrections as recommended. Mrs. Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #11 – “Bid Committee Report” –

#11-A. LTC & WVC – Door Hardware Replacement: The Bid Committee recommended acceptance of the recommendation of Marion Poggas, Image Architects, to accept the bid of Kieffer Bros. Co., Inc., Mt. Carmel, IL, \$37,100, for door hardware replacement at Lincoln Trail College and Wabash Valley College. Work consists of replacement of existing locksets or lockset handles with levers. Source of Funds: ADA Funds.

Board Action: Dr Fischer made a motion to accept the bid of Kieffer Bros. Co., Inc. for door hardware replacement at LTC and WVC as recommended. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#11-B. IECC – District Office – HVAC Work: Due to a problem with the bid specifications, the Bid Committee recommended rejecting the only bid received from Reed’s Heating A/C and Refrigeration, Inc., Olney, for this work. Specifications will be revised and this project will be re-bid.

Board Action to Reject Bid: Mr. Koertge made a motion to approve the recommendation of the Bid Committee and reject the only bid received for HVAC work at the District Office. Mr. Musgrave seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion is adopted.

AGENDA #12 – “District Finance” – The following district financial matters were presented:

#12-A. Financial Reports: The monthly financial reports were presented, including the treasurer's report, showing a balance in all funds of \$4,046,307.34, as of March 31, 2002.

#12-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for the month of April, 2002, totaling \$833,257.64, were presented for approval.

Board Approval for Payment of Financial Obligations: Miss Wolfe made a motion to approve payment of the district financial obligations for the month of April, 2002, in the amounts listed, and payments from the revolving fund for the month of March, 2002. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #13 – “Chief Executive Officer's Report” - Mr. Bruce presented informational reports relative to the following topics:

1. Visit to LTC Campus.
2. Workforce Investment Act Receipts.
3. State Financial Condition.
4. Illinois Economy.
5. Alliance with AIEC.
6. Revised Bid Schedule.
7. Grades On-Line.
8. Nursing Shortage.
9. ICCB Headcount Enrollment Comparison.
10. Recycling Report.
11. Graduation Data.
12. Enrollment Report – District Up 8%.
13. Open Meetings Act Decision – Rice vs Adams County.

AGENDA #14 – “Executive Session” – The CEO recommended that a closed meeting be held, under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district, [including hearing testimony on a complaint lodged against an employee to determine its validity]; and, under Section 2(c)(2) of the Open Meetings Act to consider collective negotiating matters; and, under Section 2(c)(11) of the Open Meetings Act to consider pending litigation against, affecting or on behalf of the District or litigation which is probable or imminent; and, under Section 2(c)(21) of the Open Meetings Act to consider and approve minutes of meetings lawfully closed under the Act.

#14-A. Closed Meeting: Miss Wolfe made a motion to hold a closed meeting to consider the matters outlined by the CEO. Mrs. Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried and a closed meeting was held beginning at 8:35 p.m.

#14-B. Closed Meeting Ended: Dr. Fischer made a motion to reconvene in open session. Mr. Rost seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is

adopted. A quorum being present, the Board of Trustees reconvened in open, public session for the transaction of business at 9:10 p.m.

(Note: Separate minutes have been prepared for the foregoing closed meeting.)

AGENDA #15 – “Approval of Executive Session Minutes” – Mr. Williams made a motion to approve, as prepared, minutes of a closed meeting held Tuesday, March 19, 2002, and that closed meeting minutes of that date be opened to the public record. Mr. Rost seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion is adopted.

AGENDA #16 – “Approval of Personnel Report” – The CEO presented the following Personnel Report and recommended approval.

400.1. Change in Employment Status

A. Professional/Non-Faculty

1. Ada Fleeharty – Coordinator, Personnel Services– District Office.

400.2. Authorization to Rehire Certain Faculty affected by Reductions-in-Force

The CEO is authorized to rehire certain faculty by Friday, May 10, 2002, with the Board of Trustees to act at the regular meeting, Tuesday, May 21, 2002 on any such reinstatements.

400.3. Approval of Memorandum of Agreement with IECCEA

This is a Memorandum of Agreement between the Board of Trustees of Illinois Eastern Community Colleges, Illinois Community College District No. 529 (“Board”), the Illinois Eastern Colleges Education Association, IEA-NEA (“Association”), and Cindy Myer (“Ms. Myer”). The parties hereby agree as follows:

1. The Board will allow Ms. Myer to work from her home for the remainder of the Spring Semester of the 2001-2002 Academic Year, provided she follows any and all medical restrictions her doctor may establish, and subject to the remaining terms of this Agreement.

2. The above alternative work arrangement is being permitted on a trial basis. The Board may discontinue the arrangement at any time if the President of Lincoln Trail College or his designee determines that such arrangement is detrimental to the best interests of the students and/or the District. In addition, there shall be no obligation to continue the alternative work arrangement beyond the end of the current semester.

3. This Agreement is non-precedential in all respects. The alternative work arrangement set forth herein shall not be cited or relied upon in connection with other employees or any future requests for an alternative work arrangement of any kind.

4. The alternative work arrangement described herein is being implemented on a trial basis for a short-term period due to unique circumstances, including Ms. Myer’s medical condition, the timing of her request, the particular courses involved, and the Administration’s evaluation of the efficacy of the arrangement.

400.4. Retirements

A. Administrative

1. Lydia Williams, Director of Business, LTC, effective June 30, 2002.

B. Faculty

1. Larry Markman, Diesel Equipment Technology Instructor, effective May 31, 2002.

Board Action to Approve Personnel Report: Mrs. Culver made a motion to approve the Personnel Report as recommended, and that the retirements of Lydia Williams and Larry Markman be acknowledged with regret. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #17 – “Collective Bargaining” – None.

AGENDA #18 – “Litigation” – None.

AGENDA #19 – “Acquisition & Disposition of Property” – None.

AGENDA #20 – “Other Items” – None.

AGENDA #21 – “Adjournment” – Mr. Musgrave made a motion to adjourn. Mr. Koertge seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared the “Ayes” have it, the motion is adopted, and the meeting adjourned at 9:15 p.m.

Approved: Chairman: _____

Secretary: _____

Agenda Item #1

Agenda Item #1

Call to Order & Roll Call

Agenda Item #2

Agenda Item #2

Disposition of Minutes

Agenda Item #3

Agenda Item #3

Recognition of Visitors and Guests

- A. Visitors and Guests**
- B. IECCEA Representative**

Agenda Item #4

Agenda Item #4

Public Comment

Agenda Item #5

Reports

- A. Trustees**
- B. Presidents**
- C. Cabinet**
 - Coal Mining Technology/Telecom**

Agenda Item #6

Policy First Reading (and Possible Approval)

None

Agenda Item #7

Agenda Item #7

Policy Second Reading

None

Agenda Item #8

Staff Recommendations for Approval

Agenda Item #8A

Long Range Plan

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: May 21, 2002
RE: Approval of Long Range Plan

The Long Range Plan has been distributed to Board members under separate cover by e-mail. Mr. Chairman, I recommend approval of the Long Range Plan for Fiscal Year 2003 and 2004.

TLB/rs

Agenda Item #8B

Annual Report Card

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: May 21, 2002
RE: Annual Report Card

The Annual Report Card has been distributed to Board Members under separate cover via e-mail. Mr. Chairman, I recommend approval of the 2002 Annual Report Card.

TLB/rs

Agenda Item #8C

**Cooperative Agreements with John A. Logan College, Southwestern College, and
Kaskaskia College**

MEMORANDUM

TO: Board of Trustees

FROM: Terry L. Bruce

DATE: May 21, 2002

RE: Cooperative Agreements with John A. Logan College, Southwestern College, and Kaskaskia College

Mr. Chairman, I recommend approval of the attached cooperative agreements with John A. Logan College, Southwestern College, and Kaskaskia College.

TLB/rs

Attachments

**A JOINT AGREEMENT FOR EDUCATION COOPERATION
BETWEEN
ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529
AND
JOHN A. LOGAN COLLEGE, DISTRICT #530**

This agreement is made this _____ day of _____, 2002 and entered into between **Illinois Eastern Community Colleges, District #529**, and **John A. Logan College, District #530**, for the expressed purpose of providing additional educational programs to the students of each district involved in this agreement.

PURPOSE

It is the desire of the Districts entering into this agreement to expand educational services to the greatest number of students. The parties believe this agreement should be one of the means of implementing the State of Illinois Master Plan - Phase III in accomplishing a viable method of cooperation between the Parties involved in the agreement.

INSTITUTIONAL IDENTIFICATION

For the purpose of this agreement, the College district sending the students to another college will be referred to as the "Sending District", and the College receiving students from another district will be referred to as the "Receiving District".

EDUCATIONAL PROGRAMS

Illinois Eastern Community Colleges, District #529 agrees to accept students from **John A. Logan College, District #530**, in the following programs:

Agricultural Technology/Production	AAS Degree
Diesel Equipment Technology	AAS Degree
Radio-TV Broadcasting	AAS Degree
Radiography	AAS Degree
Telecommunications Technology	AAS Degree/Certificate

All mutually approved interactive courses in the distance learning program and all Department of Corrections and Fire Science training courses.

John A. Logan College, District #530, agrees to accept students from **Illinois Eastern Community Colleges, District #529** in the following programs:

Cardiac Medical Sonography	Certificate
Construction Management Technology	AAS
Dental Hygiene	AAS

All mutually approved interactive courses in the distance learning program and all Department of Corrections and Fire Science training courses.

STUDENT ENROLLMENT AND RESPONSIBILITY

Students wishing to pursue a program contained in this agreement may enroll in the college offering the program. The students will pay tuition, fees and any other charges applicable to the Receiving District's students. The students from the Sending District will assume the same responsibilities and comply with the same rules and regulations as in-district students of the Receiving District.

Students shall be responsible and liable for their own transportation in destination to and from both the Sending and Receiving College.

RECEIVING DISTRICT'S RESPONSIBILITIES

The Receiving District shall provide access to its Learning Resources Center and other instructional resources, and provide counseling-guidance, placement, follow-up and other services that will facilitate the learning process for students from the Sending District equal to those provided for any other student on its campus.

The Receiving District will maintain the official records which include the student's transcript, grades and other related records. The records and transcripts will clearly identify the fact that the student attended under the terms of the cooperative agreement. The Receiving College will award any certificate or degree earned by the student, while informing the Sending College of the award.

The Receiving District shall, at the end of each term, provide the Sending District with a listing of the Sending District's students and the number of hours they were enrolled during the preceding term.

FINANCE

The Receiving District shall claim apportionment (excluding equalization), DAVTE reimbursement and other state and any other federal reimbursement normally received for a student of its district. The Sending District will not pay charge-back to the Receiving College for any programs contained in this agreement.

PUBLICITY AND CATALOG

The Sending College will list the educational programs of the Receiving College, which are included in this agreement, in its catalog and other informational brochures. Recruitment will be a coordinated effort with prior arrangements being made.

AMENDMENTS TO AGREEMENT

This agreement will be reviewed as needed to make any revisions, additions or deletion of program or changes within a program.

TERMINATION

This agreement shall be terminated at any time by either **Illinois Eastern Community Colleges, District #529**, or **John A. Logan College, District #530**. In the event of such termination, students who have entered the educational programs covered under this agreement shall be allowed to complete said program.

The following commit the aforementioned agencies to this joint agreement:

ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529

Chief Executive Officer Date

Chairman, Board of Trustees Date

Secretary, Board of Trustees Date

JOHN A. LOGAN COLLEGE, DISTRICT #530

President Date

Chairman, Board of Trustees Date

Secretary, Board of Trustees Date

A JOINT AGREEMENT FOR EDUCATION COOPERATION
between
ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529
and
SOUTHWESTERN ILLINOIS COLLEGE, DISTRICT #522

This agreement is made this **21st day of May 2002** and entered into between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, and SOUTHWESTERN ILLINOIS COLLEGE, DISTRICT #522, for the expressed purpose of providing additional educational programs to the students of each district involved in this agreement.

PURPOSE

It is the desire of the Districts entering into this agreement to expand educational services to the greatest number of students. The parties believe this agreement should be one of the means of implementing the State of Illinois Master Plan - Phase III in accomplishing a viable method of cooperation between the Parties involved in the agreement.

I. INSTITUTIONAL IDENTIFICATION

For the purposes of this agreement, the College district sending the students to another college will be referred to as the "Sending District", and the college receiving students from another district will be referred to as the "Receiving District".

II. EDUCATIONAL PROGRAMS

SOUTHWESTERN ILLINOIS COLLEGE, DISTRICT #522, agrees to accept students from ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, in the following programs:

Aviation Maintenance Technology	AAS Degree
Aviation Pilot Training	AAS Degree/Certificate
Construction Management Tech	AAS Degree
Deckhand Studies	Certificate
Engineering Technology	AAS Degree
Fire Science	AAS Degree/Certificate
Health Information Technology	AAS Degree
Horticulture	AAS Degree/Certificate
Industrial Metalworking	AAS Degree/Certificate
Industrial Pipefitting	AAS Degree/Certificate
Massage Therapy	Certificate
Medical Assistant	AAS Degree/Certificate
Medical Laboratory Technology	AAS Degree
Paralegal Studies	AAS Degree

Paramedic	AAS Degree
Physical Therapist Assistant	AAS Degree
Process Operations Technology	Certificate
Respiratory Care Technology	AAS Degree
Sign Language/Basic Communication	Certificate
Sign Language/Interpreter	AAS Degree
Ward Clerk	Certificate of Completion

ILLINOIS EASTERN COMMUNITY COLLEGES, District #529, agree to accept students from SOUTHWESTERN ILLINOIS COLLEGE, District 522, in the following programs:

Professional Ag Applicator	Certificate
Agricultural Technology/Business	AAS Degree
Agricultural Technology/Production	AAS Degree
Diesel Equipment Technology	AAS Degree
Manufacturing Technologies	AAS Degree
Radio/TV Broadcasting	AAS Degree
Telecommunications Technology	AAS Degree
Telecom Outside Plant/Interconnect	Certificate

III. STUDENT ENROLLMENT AND RESPONSIBILITY

Students wishing to pursue a program contained in this agreement may enroll in the college offering the program. The students will pay tuition, fees and any other charges applicable to the Receiving District's students. The students from the Sending District will assume the same responsibilities and comply with the same rules and regulations as in-district students of the Receiving District.

Students shall be responsible and liable for their own transportation in destination to and from both the Sending and Receiving College.

IV. RECEIVING DISTRICT'S RESPONSIBILITIES

The Receiving District shall provide access to its Learning Resources Center and other instructional resources, and provide counseling-guidance, placement, follow-up and other services that will facilitate the learning process for students from the Sending District equal to those provided for any other student on its campus.

The Receiving District will maintain the official records which include the student's transcript, grades and other related records. The records and transcripts will clearly identify the fact that the student attended under the terms of the cooperative agreement. The Receiving College will award any certificate or degree earned by the student, while informing the Sending College of the award.

The Receiving District shall, at the end of each term, provide the Sending District with a listing of the Sending District's students and the number of hours they were enrolled during the preceding term.

V. FINANCE

The Receiving District shall claim apportionment (excluding equalization), DAVTE reimbursement and other state and any other federal reimbursement normally received for a student of its district. The Sending District will claim equalization, if appropriate. The Sending District will not pay charge-back to the Receiving College for any programs contained in this agreement.

If a student from the Sending District enrolls in a program listed in this agreement and consequently changes his/her program to pursue a degree or certificate in a program not included, this agreement shall cease to be in effect concerning that student.

VI. PUBLICITY AND CATALOG

The Sending College will list the educational programs of the Receiving College, which are included in this agreement, in its catalog and other informational brochures. Recruitment will be a coordinated effort with prior arrangements being made.

VII. AMENDMENTS TO AGREEMENT

This agreement will be reviewed as needed to make any revisions, additions or deletion of program or changes within a program.

VIII. TERMINATION

This agreement shall be terminated at any time by either ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529, or SOUTHWESTERN ILLINOIS COLLEGE, DISTRICT #522. In the event of such termination, students who have entered the educational programs covered under this agreement shall be allowed to complete said program.

The following commit the aforementioned agencies to this joint agreement:

ILLINOIS EASTERN COMMUNITY COLLEGES
District #529

SOUTHWESTERN ILLINOIS
COLLEGE
District #522

Chairman, Board of Trustees Date

Chairman, Board of Trustees Date

Secretary, Board of Trustees Date

Secretary, Board of Trustees Date

Illinois Eastern Community Colleges and Southwestern Illinois College do not discriminate on the basis of race, color, religion, sex, age, disability, or national origin.

**RESOLUTION ON JOINT AGREEMENTS
WITH
SOUTHWESTERN ILLINOIS COLLEGE
ILLINOIS EASTERN COMMUNITY COLLEGES
JOHN A. LOGAN COLLEGE
LAKE LAND COLLEGE
LEWIS AND CLARK COMMUNITY COLLEGE
LINCOLN LAND COMMUNITY COLLEGE
REND LAKE COLLEGE
SHAWNEE COMMUNITY COLLEGE
SOUTHEASTERN ILLINOIS COLLEGE**

WHEREAS, Kaskaskia College, Southwestern Illinois College, Illinois Eastern Community Colleges, John A. Logan College, Lake Land College, Lewis and Clark Community College, Lincoln Land College, Rend Lake College, Shawnee Community College, and Southeastern Illinois College desire to provide readily accessible educational services to the greatest number of students at the lowest possible cost, and

WHEREAS, Southwestern Illinois College, Illinois Eastern Community Colleges, John A. Logan College, Lake Land College, Lewis and Clark Community College, Lincoln Land College, Rend Lake College, Shawnee Community College, and Southeastern Illinois College have certain programs which Kaskaskia College does not offer and Kaskaskia College has certain programs that Southwestern Illinois College, Illinois Eastern Community Colleges, Lake Land College, Lewis and Clark Community College, Lincoln Land College, Rend Lake College, Shawnee Community College, and Southeastern Illinois College do not offer,

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Community College District #501 authorizes the continuation of the agreements with Southwestern Illinois College, Illinois Eastern Community Colleges, John A. Logan College, Lake Land College, Lewis and Clark Community College, Lincoln Land College, Rend Lake College, Shawnee Community College, and Southeastern Illinois College as written and agreed to by the respective college administrators effective July 1, 2002.

DATED THIS 18th DAY OF APRIL, 2002

JOINT AGREEMENT PROGRAMS WITH KASKASKIA COLLEGE

Southwestern Illinois College, Illinois Eastern Community Colleges, John A. Logan College, Lake Land College, Lewis and Clark Community College, Lincoln Land College, Rend Lake College, Shawnee Community College, and Southeastern Illinois College

Southwestern Illinois College, District No. 522, agrees to accept students from **KASKASKIA COLLEGE, District No. 501**, in the following programs:

Heating, Ventilation, Air Conditioning, and Refrigeration	AAS/Certificate
Apprentice	AAS/Certificate
Aviation Maintenance Technology	AAS
Aviation Pilot Training	AAS/Certificate
Banking and Financing	AAS
Cisco Certified Network Specialist	Certificate
Construction Management Technology	AAS/Certificate
Deckhand Studies	Certificate
Electronic Publishing Specialist	AAS
Engineering Technology	AAS
Fire Science	AAS/Certificate
Health Information Technology	AAS
Hospitality and Food Service Management	AAS/Certificate
Medical Assistant	AAS/Certificate
Medical Laboratory Technician	AAS
Paralegal Studies	AAS
Paramedic	AAS
Process Operations Technology	Certificate
Sign Language/Interpreter	AAS
Sign Language/Basic Communication	Certificate
Ward Clerk	Certificate
Web Development and Administration	Degree

Illinois Eastern Community College District No. 529, agrees to accept students from **KASKASKIA COLLEGE, District #501**, in the following programs:

Coal Mining Technology	AAS/Certificate
Diesel Equipment Technology	AAS
Machine Shop Technology	AAS/Certificate
Radio-TV Broadcasting	AAS
Telecommunications Technology	AAS/Certificate

John A. Logan College, District #530, agrees to accept students from **KASKASKIA COLLEGE, DISTRICT #501**, in the following programs:

Banking	AAS
Coal Mine Technology	AAS
Computer-Aided Machining	Certificate
Computer Integrated Manufacturing/ Machine Tool	AAS
Computer Integrated Manufacturing	Certificate
Construction Management Technology	AAS

Dental Hygiene	AAS
Heating & Air Conditioning	AAS & Certificate
Health Information Technology	AAS
Interpreter Preparation	Certificate
ASL/Deaf Studies	AAS & Certificate
Medical Laboratory Technology	AAS
Occupational Therapy Assistant	AAS
Retailing	Certificate
Surgical Technology	Certificate
Tool & Die Manufacturing	AAS

Lake Land College, District No. 517, agrees to accept students from **KASKASKIA COLLEGE, District #501**, in the following programs:

Aviation Maintenance	AAS
Civil Engineering Technology	AAS
Dental Hygiene	AAS
Human Services	AAS

Lewis and Clark Community College, District No. 536, agrees to accept students from **KASKASKIA COLLEGE, District #501**, in the following programs:

Dental Hygiene	AAS
Communications—Radio Broadcasting	AAS
Fire Science	AAS/Certificate
Occupational Therapy Assistant	AAS

Lincoln Land Community College, District #526, agrees to accept students from **KASKASKIA COLLEGE, District No. 501**, in the following program:

Agri-Fertilizer Operations	AAS
Aviation Maintenance	AAS
Fire Science	AAS

Rend Lake College, District No. 521, agrees to accept students from **KASKASKIA COLLEGE, District No. 501**, in the following programs:

Agricultural Mechanics	AAS/Certificate
Agriculture Production	AAS/Certificate
Associate Degree in Engineering Science	AS
Associate Degree in Fine Arts	AS
Associate Degree Nursing (RN) (LPN Graduate Only)	
Architectural Technology	AAS/Certificate
Computer Science	AAS
EMT Paramedic	Certificate
Fire Science	AAS/Certificate
Graphic Design	AAS/Certificate
Horticulture	AAS/Certificate
Manufacturing Technology	AAS/Certificate
Mining Technology	AAS/Certificate
Occupational Therapist Assistant	AAS
Professional Inside Wireman	AAS

Surgical Technology

Certificate

Shawnee Community College, District No. 531, agrees to accept students from **KASKASKIA COLLEGE, District No. 501**, in the following programs:

Conservation Law Enforcement Technology	AAS
Wildlife Technology	AAS

Southeastern Community College, District No. 533, agrees to accept students from **KASKASKIA COLLEGE, District No. 501**, in the following programs:

Diesel Technology	AAS
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Kaskaskia College students who are interested in enrolling in one of the joint agreement programs must request a letter of certification of residency from the Director of Development and Enrollment at Kaskaskia College. Students who are approved will be eligible for the in-district tuition rate and must meet all entrance requirements at the respective college.

Revised 4/02

KASKASKIA COLLEGE JOINT AGREEMENT PROGRAMS

Kaskaskia College, District No. 501, agrees to accept students from **SOUTHWESTERN ILLINOIS COLLEGE, District #522**, in the following programs:

Advanced Commercial Cooking	Certificate
Advanced Placement-ADN	AAS
Agriculture Business	AAS/Certificate
Automotive Electrical	Certificate
Brake and Suspension	Certificate
Cosmetology	AAS
Dental Assisting	Certificate
Diagnostic Medical Sonography	Certificate
Engine Performance	Certificate
General Office	Certificate
Heating and Air Conditioning (Auto)	Certificate
Legal Office Personnel	Certificate
Nail Technology	Certificate

Kaskaskia College, District No. 501, agrees to accept students from **ILLINOIS EASTERN COMMUNITY COLLEGES, District No. 529**, (Frontier Community College, Lincoln Trail College, Olney Central College, and Wabash Valley College), in the following programs:

Basic Construction Occupations	Certificate
Business Management	AAS
Nail Technology	Certificate
Dental Assisting	Certificate
Respiratory Therapy	AAS
Physical Therapist Assistant	AAS

Kaskaskia College, District #501, agrees to accept students from **JOHN A. LOGAN COLLEGE, DISTRICT #530**, in the following programs:

Advanced Commercial Cooking	Certificate
Agriculture Business	AAS & Certificate
Basic Construction Occupations	Certificate
Business Management— Total Quality Improvement Option	AAS & Certificate
Fire Science	
Food Service	Certificate
Respiratory Therapy	AAS
Physical Therapist Assistant	AAS
Radiological Technology	AAS
Web Design	Certificate

Kaskaskia College, District No. 501, agrees to accept students from **LAKE LAND COLLEGE, District No. 517**, in the following programs:

Auto Body Technology	Certificate
Respiratory Therapy	AAS
Dental Assisting	Certificate
Diagnostic Medical Sonography	Certificate

Radiologic Technology	AAS
Welding Technology	Certificate

Kaskaskia College, District No. 501, agrees to accept students from **Lewis and Clark Community College, District No. 536**, in the following program and courses:

Diagnostic Medical Sonography	Certificate
Nail Technology	Certificate

Kaskaskia College, District No. 501, agrees to accept students from **LINCOLN LAND COMMUNITY COLLEGE, District #526**, in the following programs:

Dental Assisting	Certificate
Music Emphasis	AA

Kaskaskia College, District No. 501, agrees to accept students from **REND LAKE COLLEGE, District No. 521**, in the following programs:

Associate Degree Nurse (RN)	Certificate
Auto Collision Technology	AAS/Certificate
Basic Construction	Certificate
Cosmetology	Certificate
Computer Information Systems	AAS
Dental Assisting	Certificate
Diagnostic Medical Sonography	Certificate
Industrial Repair and Maintenance	Certificate
Nail Technology	Certificate
Physical Therapist Assistant	AAS
Radiologic Technology	AAS
Respiratory Therapy	AAS

Kaskaskia College, District No. 501, agrees to accept students from **SHAWNEE COMMUNITY COLLEGE, District No. 531**, in the following programs:

Certified Respiratory Therapist	Certificate
Diagnostic Medical Sonography	Certificate
Nail Technology	Certificate

Kaskaskia College District No. 501, agrees to accept students from **SOUTHEASTERN ILLINOIS COLLEGE, District #533**, in the following program:

Advanced Commercial Cooking	Certificate
Basic Construction Occupations	Certificate
Diagnostic Medical Sonography	Certificate

Students who are interested in enrolling in Kaskaskia College in a joint agreement program must request a letter of certification of residency from their respective community college district. Students who are approved will be eligible for the in-district tuition rate and must meet all Kaskaskia College entrance requirements.

Agenda Item #8D

2004 Pulaski Day

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: May 21, 2002
RE: 2004 Pulaski Day

In the spring of 2004, I am asking that the Pulaski Day holiday be celebrated on Monday, March 8, instead of the traditional date, which would be Monday, March 1.

This change, made in agreement with Dan Tahtinen, IECCEA President, will allow midterm to fall on March 5, followed by Spring break March 9-12. The IECCEA has been presented the 2004 calendar with this proposed change and no objections or comments have been made.

I recommend approval of this calendar revision.

TLB/rs

Agenda Item #8E

Catalog Revision – Nursing Lab Fee Increase

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: May 21, 2002
RE: Catalog Revision – Nursing Lab Fee

The Cabinet approved an increase in nursing lab fees from \$45.00 to \$50.00 reflecting a \$5.00 increase. If approved, this increase in nursing lab fees will be effective Summer Term 2002.

Mr. Chairman, I recommend approval of a \$5.00 increase in the nursing lab fee from \$45.00 to \$50.00 effective Summer Term 2002.

TLB/rs

FINANCIAL INFORMATION

TUITION AND FEES*

TUITION

In-District \$42.00 per credit hour
(effective Summer 2002)

(Clark, Clay, Crawford, Edwards, Jasper, Lawrence, Richland, Wabash, Wayne, and White counties. Limited areas of Cumberland and Hamilton counties **may** qualify for in-District tuition rate.)

Indiana students in designated counties \$84.00 per credit hour
(effective Summer 2002)

(Clay, Daviess, Gibson, Greene, Knox, Parke, Pike, Posey, Sullivan, Vanderburgh, Vigo, and Warrick)

Out-of-District \$175.56 per credit hour

Students living outside the District may be eligible for the in-District tuition rate (or "chargeback"), if a particular program is not offered in the student's home district. Students seeking this "chargeback" must present the form, "Authorization for Partial Student Support," to the receiving institution to be eligible for this lower rate.

Out-of-State \$217.54 per credit hour

International Student \$207.45 per credit hour

Internet and Telecourses Tuition

In-District \$40.00 per credit hour
IL Resident/Out-of-District \$75.00 per credit hour
U.S. Resident/Out-of-State \$75.00 per credit hour
Non-U.S. Resident \$108.00 per credit hour

INCIDENTAL FEES

Admission Fee (one time, non-refundable) \$10.00

Ceramics Course Fee (per course) \$20.00

Computer Course/Lab Fee (per credit hour) \$10.00
(maximum per term = \$60)

Course Drop/Add Fee (per course) \$1.00

Fitness Center Lab Fee (per course) \$30.00
LTC, OCC, WVC

Late Registration Fee \$5.00

Military Services Recruiting Fee \$50.00

Music (Applied) Course Fee \$60.00

Natatorium Fee (LTC) \$15.00

Program Liability Insurance Fee

Cosmetology \$15.00 per year
Nursing Assistant \$7.50 per course
Nursing Program \$12.00 per year
Radiography \$15.00 per year

Recovery Rental Fee (FCC) \$15.00

Technology Fee (per credit hour) \$3.00

Telecommunications Course Fees

TEL 1262 \$43.00 per course
TEL 1271 \$366.00 per course
TEL 1272 \$45.00 per course

TEL 1274	\$10.00 per course
TEL 1276	\$52.00 per course
TEL 2282	\$48.00 per course
TEL 2291	\$139.00 per course
TEL 2293	\$45.00 per course
Truck Driving Course Fee (per driving hour)	\$35.00

Welding Lab Fee (per course) LTC, OCC, WVC	\$15.00 per course
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Graduation

Graduation Fee	\$30.00
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(Fee includes cap, gown, and diploma, and is payable at the time the graduation application is submitted.)

Second Diploma Charge	\$10.00
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International Student

Application Fee (one time, nonrefundable) independent international students	\$35.00
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International Student Transportation Fee	\$50.00
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Ladder/Certificate Program \$60.00

Students taught on-site at businesses and industries will be assessed a \$30 fee for the first-level certificate; no charge at the second- and third-certificate levels, and a \$30 graduation fee for the AAS degree.

Nursing

Module Fees

NUR 1203, 1204, 1205, 1207	\$9.00 per term
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NUR 1201, 1202, 2201, 2202	\$16.00 per term
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Course Lab Fees

NUR 1201	\$30.00 per term
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NUR 1207	\$20.00 per term
----------	------------------

NUR 1202, 1203, 1204 2201, 2202	\$45.00per term/ \$50.00 per term
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Student Handbook (payable on admission to the program)	\$5.00 per year
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Parking

Parking Fee: OCC (excluding off-campus Cosmetology and Radiography)	\$5.00 per term
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Parking Fee: WVC, LTC (6 hours or more)	\$5.00 per term
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Testing

ASSET (retest fee)	\$3.00
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CLEP Examination Fee (per exam)	\$58.00
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Constitution Exam Fee	\$10.00
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Proficiency Examination Fee (per exam)	\$58.00
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Transcript

Transcript Fee	\$1.00
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Fax Transcript Fee	\$2.00
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For courses requiring the rental of non-college facilities, a fee may be charged on a cost-recovery basis.

***Tuition and fees may be added to or altered only by action of the Board of Trustees of Illinois Eastern Community Colleges. The Board of Trustees reserves the right to change the above fees at any time without prior notice.**

Agenda Item #8F

Increasing Renewal Cap on Health Insurance

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: May 21, 2002
RE: Increasing Renewal Cap on Health Insurance

As explained in Roger Browning's attached memo, we are experiencing a problem with an existing Unicare requirement for prior authorization for certain prescription drugs.

In exchange for a removal of this restriction, Unicare asks that our existing cap of 15% on any increase in premium be increased to 15.5%. The cost of such an amendment would be approximately \$7,000, based on our current enrollment.

Given the problems this prior authorization requirement has caused our employees, I would recommend approval of this contract change.

TLB/rs

Attachment

MEMORANDUM

TO: Terry L. Bruce
FROM: Roger Browning
DATE: May 21, 2002
RE: Health Insurance Contract Amendment

Our current health plan with Unicare calls for prior authorization from Unicare before certain medications prescribed by a licensed physician can be filled. Prior authorization is used to help assure proper use of medications with potential for inappropriate use, overuse, or toxicity.

Unicare has a list of medications requiring prior authorization, which changes regularly. Unicare uses several criteria when determining if a medication should be placed on this list, which include:

1. Potential for adverse affects that outweigh medical benefits.
2. Need for complex monitoring.
3. Small therapeutic margin.
4. Clinical concerns about overuse.
5. Potential for significant use that is deemed not to be medically necessary.
6. Concern for sub-optimal use in terms of dose or off-label prescribing.
7. For the COX-2's (Celebrix, Vioxx, and Bextra) – long term data with these agents is lacking and while they may have benefits for a certain segment of the population, they are not the most cost-effective agents for the population as a whole. Additionally, there has been significant direct-to-consumer activity related to these agents (print, TV, etc.) that has led to increased demands from the public.

Terry L. Bruce
May 21, 2002
Page 2

Employees are experiencing problems with our prescription program because of the method Unicare uses to impose these prior authorization requirements. Unicare does not inform physicians or pharmacists in their network of this requirement. Rather, Unicare imposes the requirements at the point of sale at the pharmacy. An employee gets a prescription, goes to the pharmacy to have it filled, and then finds out that prior authorization is required and the prescription is rejected by the pharmacist.

Unicare has agreed to discontinue this prior authorization program, if IECC agrees to increase the cap on our renewal for the health insurance portion of our plan. Our current contract with Unicare has a cap of 15% on our renewal premium. Unicare is requesting that the cap be increased to 15.5%. With our current enrollment, this would represent approximately \$7,000 more in premiums. Of this amount, approximately \$3,750 would be attributable to increases for employees and approximately \$3,250 would be attributable to increases for dependent coverage.

I would recommend the Board of Trustees approve modifying the existing contract with Unicare to discontinue this prior authorization requirement for prescription drugs and to approve modifying the cap for our health insurance renewal from 15% to 15.5%. The cap will remain at 15% for our existing dental and life insurance coverages.

RB/cr

Agenda Item #8G

Safe Deposit Box Resolutions

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: May 21, 2002
RE: Safe Deposit Boxes

Illinois Eastern Community Colleges maintains two safe deposit boxes located at the First Community Bank N.A. located at 240 East Chestnut Street, Olney, Illinois.

Because of reorganization of the Board of Trustees, it is necessary to revise the list of required signatures for safe deposit box #619 and safe deposit box #721.

Mr. Chairman, I recommend approval of the following safe deposit box resolutions.

TLB/rs

Attachment

Corporate Authorization Resolution

By: Illinois Eastern Community Colleges
Community College District No. 529
233 East Chestnut Street
Olney, IL 62450

A. I, Harry Hillis, Jr., certify that I am Secretary, Board of Trustees of the above named Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, a body politic and corporate entity organized under the laws of the State of Illinois, Federal I.D. Number 37-0906196, engaged in business under the name of Illinois Eastern Community Colleges, Community College District Number 529, and that the following is a correct copy of a resolution adopted by the said Board of Trustees duly and properly called on December 14, 1999. These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

B. Be it resolved that,

Two persons A & B listed below to be authorized to:

(1) Enter into written lease for the purpose of renting and maintaining Safe Deposit Box #619 in the following financial institution: First Community Bank N.A., located at 240 East Chestnut Street, Olney, Illinois.

Name and Title	Signature
(A) Terry Bruce, Chief Executive Officer	_____
(B) James Lane, Chairman, Board of Trustees	_____
(C) Walter Koertge, Board of Trustees	_____

Two authorized persons required to gain access and/or to terminate the lease.

C. I further certify that the Board of Trustees has, and at the time of adoption of this resolution, had, full power and lawful authority to adopt the foregoing resolution and to confer the powers granted to the persons named who have full power and lawful authority to exercise the same.

I Witness Whereof, I have hereunto subscribed my name and affixed the seal of this Board of Trustees May 21, 2002.

Chairman, Board of Trustees

(SEAL)

Secretary, Board of Trustees

Corporate Authorization Resolution

By: Illinois Eastern Community Colleges
Community College District No. 529
233 East Chestnut Street
Olney, IL 62450

A. I, Harry Hillis, Jr., certify that I am Secretary, Board of Trustees of the above named Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, a body politic and corporate entity organized under the laws of the State of Illinois, Federal I.D. Number 37-0906196, engaged in business under the name of Illinois Eastern Community Colleges, Community College District Number 529, and that the following is a correct copy of a resolution adopted by the said Board of Trustees duly and properly called on December 14, 1999. These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

B. Be it resolved that,

Two persons A & B listed below to be authorized to:

(1) Enter into written lease for the purpose of renting and maintaining Safe Deposit Box #721 in the following financial institution: First Community Bank N.A., located at 240 East Chestnut Street, Olney, Illinois.

Name and Title	Signature
(A) Terry Bruce, Chief Executive Officer	_____
(B) Roger Browning, Chief Finance Officer	_____
(C) Rebecca Shultz, Computer Operator	_____
(D) Alex Cline, Director of Information & Communications Technology	_____
(E) Lucinda Wingert, Database Technician	_____
(F) Paul Tait, Networking Technician	_____

One authorized person required to gain access to said Safe Deposit Box. Two authorized persons required to terminate the lease.

C. I further certify that the Board of Trustees has, and at the time of adoption of this resolution, had, full power and lawful authority to adopt the foregoing resolution and to confer the powers granted to the persons named who have full power and lawful authority to exercise the same.

I Witness Whereof, I have hereunto subscribed my name and affixed the seal of this Board of Trustees May 21, 2002.

Chairman, Board of Trustees

(SEAL)

Secretary, Board of Trustees

Agenda Item #9

Bid Committee Report

BID COMMITTEE REPORT

MAY, 2002

IECC District Office

1. HVAC Modifications

TO: Board of Trustees
FROM: Roger Browning
SUBJECT: District Office- HVAC Modifications
DATE: May 15, 2002

Attached is the recommendation-received from Marion Poggas, Image Architects for the HVAC modifications at the District Office.

HVAC MODIFICATIONS - DISTRICT OFFICE

BIDDER	BID SECURITY	BASE BID
Read's Heating, AC & Refrig. Olney, IL	No Bid Security	\$28,700.00
Richardson's Htg., AC & Elec. Olney, IL	Cashier's Check \$1,025.60	\$20,512.00

Project Scope:

Work consists of installation of fan coil units in existing spaces and associated miscellaneous electrical work.

Source of Funds: Operating

The "Advertisement for Bids" was placed in the Robinson Daily News for one (1) day.

image Architects inc



1118 West Main Street P.O. Box 850 Carbondale, Illinois 62901
310 Broadway Suite 7 Cape Girardeau, Missouri 63701

618.457.2128 618.549.5725 fax
573.334.6666 573.334.1178 fax

May 15, 2002

Mr. Roger Browning
Illinois Eastern Community Colleges
233 East Chestnut
Olney, Illinois 62450

Re: HVAC Modifications
District

Dear Mr. Browning:

We have reviewed the submitted bids for the work on the referenced project. We are unaware of any reason to prevent award of the base bid as follows:

Richardson Heating, Air Conditioning & Electrical \$20,512.00

If you have any questions, please feel free to contact our office.

Sincerely,

IMAGE ARCHITECTS INC.

Marion J. Foggs, AIA
President

mjp

Agenda Item #10

District Finance

- A. Financial Report**
- B. Approval of Financial Obligations**

**ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529**

TREASURER'S REPORT April 30, 2002

FUND	BALANCE
Educational	\$1,774,927.26
Operations & Maintenance	\$415,832.70
Operations & Maintenance (Restricted)	\$236,771.19
Bond & Interest	(\$41,776.61)
Auxiliary	\$780,122.84
Restricted Purposes	\$294,868.65
Working Cash	\$32,581.45
Trust & Agency	\$65,262.41
Audit	\$1,547.05
Liability, Protection & Settlement	\$145,935.60
TOTAL ALL FUNDS	\$3,706,072.54

Respectfully submitted,

Marilyn Grove, Treasurer

LIST OF INVESTMENTS

April 2002

Date Purchased	Maturity Date	Rate of	Bank	Cost	Value	Interest to
Education Fund						
03/28/02	05/28/02	3.00	Old National Bank in Mt. Carmel	1,000,000	1,005,000	5,000
03/28/02	06/28/02	3.00	Old National Bank in Mt. Carmel	1,000,000	1,007,500	7,500
Operations & Maintenance						
03/28/02	05/28/02	3.00	Old National Bank in Mt. Carmel	100,000	100,500	500
03/28/02	06/28/02	3.00	Old National Bank in Mt. Carmel	200,000	201,500	1,500
Operations & Maintenance Fund (Rest)						
02/22/01	06/21/02	5.67	Community Bank & Trust (CD)	800,000	860,480	60,480
03/28/02	06/28/02	3.00	Old National Bank in Mt. Carmel	150,000	151,125	1,125
Bond & Interest						
Auxiliary Fund						
03/28/02	06/28/02	3.00	Old National Bank in Mt. Carmel	200,000	201,500	1,500
Restricted Purposes						
Working Cash Fund						
04/23/01	10/23/02	4.84	Fairfield National Bank (CD)	675,000	724,005	49,005
01/07/02	06/07/02	3.33	Community Bank & Trust (CD)	70,500	71,478	978
01/07/01	07/07/03	4.07	Community Bank & Trust (CD)	1,515,000	1,607,491	92,491
Trust & Agency Fund						
06/13/01	06/13/02	4.51	Peoples National Bank (CD)	137,500	143,701	6,201
03/28/02	06/28/02	3.00	Old National Bank in Mt. Carmel	100,000	100,750	750
Audit						
03/28/02	06/28/02	3.00	Old National Bank in Mt. Carmel	17,000	17,128	128
Liability & Protection Fund						
01/07/02	06/07/02	3.33	Community Bank & Trust (CD)	200,000	202,775	2,775
03/28/02	06/28/02	3.00	Old National Bank in Mt. Carmel	100,000	100,750	750
03/28/02	09/28/02	3.00	Old National Bank in Mt. Carmel	300,000	304,500	4,500

Total

6,565,000

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 30-JUN-2002
 (With comparative totals for 30-JUN-2001)
 (amounts expressed in dollars)

Governmental Fund Types

	Current Year 2002	Prior Year 2001
ASSETS and OTHER DEBITS:		
ASSETS:		
CASH	2,828,106	2,481,413
IMPREST FUND	1,000	1,000
CHECK CLEARING	2,000	2,000
INVESTMENTS	3,867,000	6,402,000
RECEIVABLES	1,718,738	1,749,933
ACCRUED REVENUE		41,800
INTERFUND RECEIVABLES		91,446
TOTAL ASSETS AND OTHER DEBITS:	8,416,844	10,769,591
Liabilities, equity and other credits		
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE	-4,655	13,071
ACCOUNTS PAYABLE	-208,746	159,497
ACCRUED EXPENSE		29,252
INTERFUND PAYABLES		93
DEFERRED REVENUE		99,576
OTHER LIABILITIES	695,916	796,702
TOTAL LIABILITIES:	482,515	1,098,192
EQUITY AND OTHER CREDITS:		
Fund Balances:		
FUND BALANCE	5,630,575	6,701,165
RESERVE FOR ENCUMBRANCES	2,303,754	2,970,234
TOTAL EQUITY AND OTHER CREDITS:	7,934,328	9,671,399
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	8,416,844	10,769,591

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 30-JUN-2002
 (With comparative totals for 30-JUN-2001)
 (amounts expressed in dollars)

Proprietary Fund Types

	AUXILIARY FUNDS	Current Year 2002	Prior Year 2001
<hr/>			
ASSETS and OTHER DEBITS:			
ASSETS:			
CASH	780,123	780,123	471,394
IMPREST FUND	20,500	20,500	20,500
CHECK CLEARING			
INVESTMENTS	200,000	200,000	500,000
RECEIVABLES	50,948	50,948	60,267
ACCRUED REVENUE			4,539
INTERFUND RECEIVABLES			
INVENTORY	415,459	415,459	415,459
TOTAL ASSETS AND OTHER DEBITS:	<hr/> 1,467,030	<hr/> 1,467,030	<hr/> 1,472,160
Liabilities, equity and other credits			
LIABILITIES:			
PAYROLL DEDUCTIONS PAYABLE			
ACCOUNTS PAYABLE	-27,382	-27,382	-1,973
ACCRUED EXPENSE			22,059
INTERFUND PAYABLES			
DEFERRED REVENUE			
OTHER LIABILITIES			
TOTAL LIABILITIES:	<hr/> -27,382	<hr/> -27,382	<hr/> 20,087
EQUITY AND OTHER CREDITS:			
INVESTMENT IN PLANT	1,313,278	1,313,278	907,401
PR YR BDGTD CHANGE TO FUND BALANCE	181,134	181,134	544,671
Fund Balances:			
FUND BALANCE			
RESERVE FOR ENCUMBRANCES			
TOTAL EQUITY AND OTHER CREDITS:	<hr/> 1,494,412	<hr/> 1,494,412	<hr/> 1,452,073
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	<hr/> 1,467,030	<hr/> 1,467,030	<hr/> 1,472,160
	=====	=====	=====

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 30-JUN-2002
 (With comparative totals for 30-JUN-2001)
 (amounts expressed in dollars)

Fiduciary Fund Types

	WORKING CASH	TRUST AND AGENCY	Current Year 2002	Prior Year 2001
ASSETS and OTHER DEBITS:				
ASSETS:				
CASH	32,581	65,262	97,844	75,809
IMPREST FUND		--		
CHECK CLEARING		--		
INVESTMENTS	2,260,500	237,500	2,498,000	2,524,000
RECEIVABLES		2,912	2,912	2,652
ACCRUED REVENUE		--		
INTERFUND RECEIVABLES		--		
INVENTORY		--		
TOTAL ASSETS AND OTHER DEBITS:	2,293,081	305,675	2,598,756	2,602,461
Liabilities, equity and other credits				
LIABILITIES:				
PAYROLL DEDUCTIONS PAYABLE		--		
ACCOUNTS PAYABLE		-78	-78	1,001
ACCRUED EXPENSE		--		210
INTERFUND PAYABLES		139,950	139,950	139,950
DEFERRED REVENUE		--		
OTHER LIABILITIES		--		
TOTAL LIABILITIES:		139,872	139,872	141,161
EQUITY AND OTHER CREDITS:				
INVESTMENT IN PLANT		--		
PR YR BDGTED CHANGE TO FUND BALANCE		--		
Fund Balances:				
FUND BALANCE	2,293,081	157,532	2,450,614	2,447,881
RESERVE FOR ENCUMBRANCES		8,271	8,271	13,419
TOTAL EQUITY AND OTHER CREDITS:	2,293,081	165,803	2,458,884	2,461,300
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	2,293,081	305,675	2,598,756	2,602,461
	=====	=====	=====	=====

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 30-JUN-2002
 (With comparative totals for 30-JUN-2001)
 (amounts expressed in dollars)

Memorandum Only

	Current Year 2002	Prior Year 2001
ASSETS and OTHER DEBITS:		
ASSETS:		
CASH	3,706,073	3,028,616
IMPREST FUND	21,500	21,500
CHECK CLEARING	2,000	2,000
INVESTMENTS	6,565,000	9,426,000
RECEIVABLES	1,772,598	1,812,851
ACCRUED REVENUE		46,339
INTERFUND RECEIVABLES		91,446
INVENTORY	415,459	415,459
TOTAL ASSETS AND OTHER DEBITS:	12,482,629	14,844,212
Liabilities, equity and other credits		
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE	-4,655	13,071
ACCOUNTS PAYABLE	-236,207	158,526
ACCRUED EXPENSE		51,522
INTERFUND PAYABLES	139,950	140,043
DEFERRED REVENUE		99,576
OTHER LIABILITIES	695,916	796,702
TOTAL LIABILITIES:	595,005	1,259,440
EQUITY AND OTHER CREDITS:		
INVESTMENT IN PLANT	1,313,278	907,401
PR YR BDGTD CHANGE TO FUND	181,134	544,671
BALANCE		
Fund Balances:		
FUND BALANCE	8,081,189	9,149,046
RESERVE FOR ENCUMBRANCES	2,312,024	2,983,653
TOTAL EQUITY AND OTHER CREDITS:	11,887,624	13,584,772
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	12,482,629	14,844,212

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-APR-2002
Percentage of time remaining through the Budget: 16.712

EDUCATIONAL FUND

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	1,686,410.00	1,774,002.12	87,592.12	5.194
STATE GOVT SOURCES	11,286,524.00	8,075,850.10	-3,210,673.90	-28.447
STUDENT TUITION & FEES	6,652,043.00	7,455,480.93	803,437.93	12.078
SALES & SERVICE FEES	60,000.00	22,378.86	-37,621.14	-62.702
FACILITIES REVENUE	.00	.00	.00	.000
INVESTMENT REVENUE	150,000.00	130,020.26	-19,979.74	-13.320
OTHER REVENUES	100,000.00	44,428.00	-55,572.00	-55.572
PROV FOR CONTINGENCY	200,000.00	.00	-200,000.00	-100.000
DUMY	.00	.00	.00	.000
	-----	-----	-----	-----
TOTAL REVENUES:	20,134,977.00	17,502,160.27	-2,632,816.73	-13.076
EXPENDITURES:				
INSTRUCTION	9,645,900.89	7,846,885.07	-1,799,015.82	-18.651
ACADEMIC SUPPORT	524,769.73	390,244.38	-134,525.35	-25.635
STUDENT SERVICES	1,215,572.05	965,596.72	-249,975.33	-20.564
PUBLIC SERV/CONT ED	73,733.00	62,189.29	-11,543.71	-15.656
AUXILIARY SERV	.00	.00	.00	.000
OPER & MAINT PLANT	140,994.00	105,539.11	-35,454.89	-25.146
INSTITUTIONAL SUPPORT	4,961,968.33	3,637,109.84	-1,324,858.49	-26.700
SCH/STUDENT GRNT/WAIVERS	3,465,000.00	2,990,529.13	-474,470.87	-13.693
	-----	-----	-----	-----
TOTAL EXPENDITURES:	20,027,938.00	15,998,093.54	-4,029,844.46	-20.121
TRANSFERS AMONG FUNDS:				
INTERFUND TRANSFERS	704,704.00	824,611.00	119,907.00	17.015
	-----	-----	-----	-----
TOTAL TRANSFERS AMONG FUNDS:	704,704.00	824,611.00	119,907.00	17.015
NET INCREASE/DECREASE IN NET ASSETS	-597,665.00	679,455.73	1,277,120.73	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-APR-2002
Percentage of time remaining through the Budget: 16.712

OPERATIONS & MAINTENANCE

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	722,745.00	760,286.65	37,541.65	5.194
STATE GOVT SOURCES	1,538,080.00	1,491,609.05	-46,470.95	-3.021
FACILITIES REVENUE	55,000.00	26,854.28	-28,145.72	-51.174
INVESTMENT REVENUE	10,000.00	9,961.26	-38.74	-.387
OTHER REVENUES	30,000.00	4,548.69	-25,451.31	-84.838
	-----	-----	-----	-----
TOTAL REVENUES:	2,355,825.00	2,293,259.93	-62,565.07	-2.656
EXPENDITURES:				
STUDENT SERVICES	.00	.00	.00	.000
OPER & MAINT PLANT	2,462,864.00	1,690,767.11	-772,096.89	-31.350
	-----	-----	-----	-----
TOTAL EXPENDITURES:	2,462,864.00	1,690,767.11	-772,096.89	-31.350
NET INCREASE/DECREASE IN NET ASSETS	-107,039.00	602,492.82	709,531.82	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-APR-2002
Percentage of time remaining through the Budget: 16.712

OPER & MAINT (RESTRICTED)

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
STATE GOVT SOURCES	85,771.00	85,712.87	-58.13	-.068
INVESTMENT REVENUE	94,050.00	132,032.60	37,982.60	40.386
OTHER REVENUES	98,100.00	101,944.32	3,844.32	3.919
	-----	-----	-----	-----
TOTAL REVENUES:	277,921.00	319,689.79	41,768.79	15.029
EXPENDITURES:				
OPER & MAINT PLANT	85,771.00	42,329.90	-43,441.10	-50.648
INSTITUTIONAL SUPPORT	3,504,299.00	2,332,495.51	-1,171,803.49	-33.439
	-----	-----	-----	-----
TOTAL EXPENDITURES:	3,590,070.00	2,374,825.41	-1,215,244.59	-33.850
NET INCREASE/DECREASE IN NET ASSETS	-3,312,149.00	-2,055,135.62	1,257,013.38	37.952

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-APR-2002
Percentage of time remaining through the Budget: 16.712

BOND & INTEREST FUND

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	1,466,402.00	1,420,639.41	-45,762.59	-3.121
INVESTMENT REVENUE	.00	3,985.64	3,985.64	#####
	-----	-----	-----	-----
TOTAL REVENUES:	1,466,402.00	1,424,625.05	-41,776.95	-2.849
EXPENDITURES:				
INSTITUTIONAL SUPPORT	1,412,923.00	1,365,798.50	-47,124.50	-3.335
	-----	-----	-----	-----
TOTAL EXPENDITURES:	1,412,923.00	1,365,798.50	-47,124.50	-3.335
NET INCREASE/DECREASE IN NET ASSETS	53,479.00	58,826.55	5,347.55	9.999

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-APR-2002
Percentage of time remaining through the Budget: 16.712

AUXILIARY ENTERPRISE

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
STATE GOVT SOURCES	.00	95,654.84	95,654.84	#####
STUDENT TUITION & FEES	376,026.00	245,620.91	-130,405.09	-34.680
SALES & SERVICE FEES	2,545,577.00	2,066,280.30	-479,296.70	-18.829
FACILITIES REVENUE	1,715.00	1,000.00	-715.00	-41.691
INVESTMENT REVENUE	11,589.00	40,463.21	28,874.21	249.152
OTHER REVENUES	113,499.00	49,843.55	-63,655.45	-56.085
	-----	-----	-----	-----
TOTAL REVENUES:	3,048,406.00	2,498,862.81	-549,543.19	-18.027
AUXILIARY ENTERPRISES:				
SALARIES	1,260,136.00	848,648.08	-411,487.92	-32.654
EMPLOYEE BENEFITS	113,328.00	48,428.19	-64,899.81	-57.267
CONTRACTUAL SERVICES	291,646.00	204,188.38	-87,457.62	-29.988
GEN. MATERIAL & SUPPLIES	2,272,847.00	1,488,180.57	-784,666.43	-34.524
CONF/TRAVEL MEETING EXPENSE	298,088.00	213,107.95	-84,980.05	-28.508
FIXED CHARGES	65,791.00	54,973.75	-10,817.25	-16.442
UTILITIES	13,450.00	5,762.91	-7,687.09	-57.153
CAPITAL OUTLAY	285,002.00	157,977.86	-127,024.14	-44.570
INTERFUND TRANSFERS	824,704.00	-824,704.00	-1,649,408.00	#####
OTHER EXPENDITURES	143,382.00	121,165.41	-22,216.59	-15.495
	-----	-----	-----	-----
TOTAL AUXILIARY ENTERPRISES:	5,568,374.00	2,317,729.10	-3,250,644.90	-58.377
NET INCREASE/DECREASE IN NET ASSETS	-2,519,968.00	181,133.71	2,701,101.71	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-APR-2002
Percentage of time remaining through the Budget: 16.712

WORKING CASH FUND

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
INVESTMENT REVENUE	120,000.00	103,081.45	-16,918.55	-14.099
	-----	-----	-----	-----
TOTAL REVENUES:	120,000.00	103,081.45	-16,918.55	-14.099
TRANSFERS AMONG FUNDS:				
INTERFUND TRANSFERS	-120,000.00	.00	120,000.00	100.000
	-----	-----	-----	-----
TOTAL TRANSFERS AMONG FUNDS:	-120,000.00	.00	120,000.00	100.000
NET INCREASE/DECREASE IN NET ASSETS	240,000.00	103,081.45	-136,918.55	-57.049

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-APR-2002
Percentage of time remaining through the Budget: 16.712

AUDIT

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	35,000.00	33,932.66	-1,067.34	-3.050
INVESTMENT REVENUE	.00	350.58	350.58	#####
	-----	-----	-----	-----
TOTAL REVENUES:	35,000.00	34,283.24	-716.76	-2.048
EXPENDITURES:				
INSTITUTIONAL SUPPORT	43,340.00	18,076.04	-25,263.96	-58.292
	-----	-----	-----	-----
TOTAL EXPENDITURES:	43,340.00	18,076.04	-25,263.96	-58.292
NET INCREASE/DECREASE IN NET ASSETS	-8,340.00	16,207.20	24,547.20	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-APR-2002
Percentage of time remaining through the Budget: 16.712

LIAB, PROTECT, SETTLEMENT

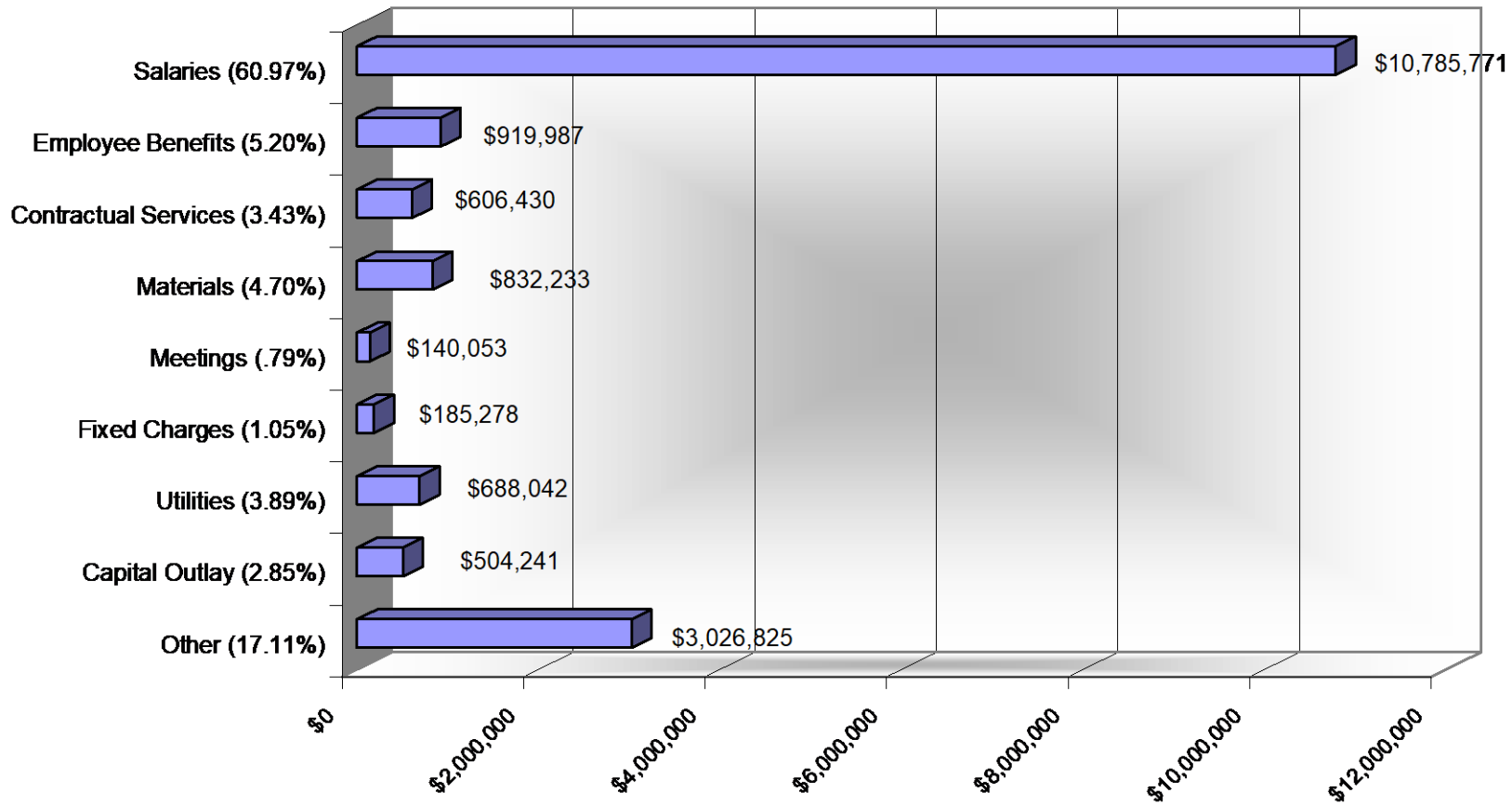
	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	320,000.00	308,847.74	-11,152.26	-3.485
INVESTMENT REVENUE	.00	16,915.45	16,915.45	#####
OTHER REVENUES	.00	3,015.88	3,015.88	#####
TOTAL REVENUES:	----- 320,000.00	----- 328,779.07	----- 8,779.07	----- 2.743
EXPENDITURES:				
INSTITUTIONAL SUPPORT	940,872.00	203,432.53	-737,439.47	-78.378
TOTAL EXPENDITURES:	----- 940,872.00	----- 203,432.53	----- -737,439.47	----- -78.378
NET INCREASE/DECREASE IN NET ASSETS	-620,872.00	125,346.54	746,218.54	#####

ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS
COMPARISON REPORT FY00-02

College	Category	FISCAL YEAR 2000			FISCAL YEAR 2001			FISCAL YEAR 2002				Summer & Fall Hours	Cost per Semester Hour
		Annual Budget	Spent Thru April	% of Bdgt	Annual Budget	Spent Thru April	% of Bdgt	Annual Budget	Spent Thru April	% of Bdgt	% of Year		
Frontier	Bills		\$979,468			\$1,088,775			\$1,153,772				
	Payroll		1,326,976			1,324,830			1,439,598				
	Totals	\$2,620,195	2,306,444	88%	\$3,172,980	2,413,605	76%	\$3,284,528	2,593,370	79%	83%		
Lincoln Trail	Bills		1,142,531			1,014,430			926,904				
	Payroll		1,856,226			1,967,372			2,042,556				
	Totals	3,250,689	2,998,757	92%	3,499,900	2,981,802	85%	3,637,973	2,969,460	82%	83%		
Olney Central	Bills		1,516,946			1,437,527			1,316,976				
	Payroll		2,626,724			2,782,068			2,881,242				
	Totals	4,484,872	4,143,670	92%	4,703,754	4,219,595	90%	4,927,734	4,198,218	85%	83%		
Wabash Valley	Bills		1,294,268			1,151,938			963,941				
	Payroll		2,075,621			2,237,667			2,318,302				
	Totals	3,694,006	3,369,889	91%	3,967,821	3,389,605	85%	4,058,086	3,282,243	81%	83%		
Workforce Educ.	Bills		960,933			937,369			1,026,844				
	Payroll		780,024			841,235			922,703				
	Totals	1,619,930	1,740,957	107%	2,394,245	1,778,604	74%	2,425,081	1,949,547	80%	83%		
District Office	Bills		214,850			208,869			199,663				
	Payroll		609,768			676,382			707,186				
	Totals	1,086,064	824,618	76%	1,130,151	885,251	78%	1,230,418	906,849	74%	83%		
District Wide	Bills		147,529			1,511,870			1,314,990				
	Payroll		424,491			462,363			474,184				
	Totals	2,018,560	572,020	28%	2,485,981	1,974,233	79%	2,926,982	1,789,174	61%	83%		
O & M	Bills												
	Payroll												
	Totals												
GRAND TOTALS		18,774,316	15,956,355	85%	21,354,832	17,642,695	83%	22,490,802	17,688,861	79%	83%		

Excludes DOC

Illinois Eastern Community Colleges FY2002 Operating Funds



Illinois Eastern Community Colleges Dist. #529
As of April 30, 2002 - \$17,688,861

Agenda Item #11

Agenda Item #11

Chief Executive Officer's Report

Agenda Item #12

Executive Session

Agenda Item #13

Approval of Executive Session Minutes

Agenda Item #14

Approval of Personnel Report

MEMORANDUM

TO: Board of Trustees
FROM: Terry Bruce
DATE: May 16, 2002
RE: Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the attached Personnel Report. The resignation/retirement letters will be mailed separately with the employment/change in status packets.

mk

Attachments

INDEX

- 400.1. Employment of Personnel**
- 400.2. Change in Employment Status**
- 400.3. Reinstatement of Faculty for the
2002-03 Academic Year
Effective 5-10-02**
- 400.4. Resignation**
- 400.5. Retirements**

PERSONNEL REPORT

400.1. Employment of Personnel

- A. Faculty
 - 1. Roger Chapman – Social Science Instructor
 - 2. John Kendall – Office Careers Instructor
- B. Classified
 - 1. Kristi Renshaw – Academic Support Specialist – DO

400.2. Change in Employment Status

- A. Administrative
 - 1. Jamie Henry – Director of Business – LTC

400.3. Reinstatement of Faculty for the 2002-03 Academic Year Effective 5-10-02

- A. Continuation of Tenure
 - 1. Jason Potts
- B. Non-Tenure
 - 1. Michael McKern
 - 2. Clint Weisgerber
- C. Extension of Probationary Non-Tenure Status
 - 1. Randall Hargis

400.4. Resignation

- A. Professional/Non-Faculty
 - 1. Kelvin Cessna, Assistant Program Director, SBDC, effective May 17, 2002.

400.5. Retirements

A. Faculty

- 1. Judy Brewster, Social Services Instructor, effective July 31, 2002.**
- 2. Bonnie Burns, Mathematics Instructor, effective May 31, 2002.**

Agenda Item #15
Collective Bargaining Report

Agenda Item #16

Litigation

Agenda Item #17

Acquisition and Disposition of Property

Agenda Item #18

Other Items

Agenda Item #19

Agenda Item #19

Adjournment

**Protection, Health, and Safety
Projects Schedule
Phase III & IV**

Phase III

ENVIRONMENTAL BARRIER PROJECTS & MISCELLANEOUS:	Estimated Budget										
Misc. ADA Improvements All campuses & DO	\$505,000										
Exit Door Modifications OCC	\$126,000										

Phase IV

Environmental Barriers FCC, LTC & WVC	\$366,300										
Exit Modifications WVC	\$61,700										
Roof Replacements OCC & WVC	\$128,400										

Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted
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04/30/2002

TENTATIVE
Protection, Health, Safety and ADA
Projects Schedule
Phase V and ADA

	Estimated Budget										
HVAC System Replacement FCC	\$263,800										
Natorium Mechanical Replacement LTC	\$272,300										
Acoustics & Pool Lighting Replacement LTC	\$102,900										
Structural System & Metal Components Repair LTC	\$171,400										
HVAC Systems-Student Union, Physical Plant & Applied Arts Replacement WVC	\$145,200										
PHASE V PROJECT TOTAL	\$955,600										
ADA PROJECTS FCC, LTC, OCC & WVC	\$158,510										
Gym Floor OCC	\$356,500										
GRAND TOTAL	\$1,470,610		Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted

04/30/2002

TENTATIVE
Protection, Health, Safety and ADA
Projects Schedule
Phase VI

	Estimated Budget										
Replace Energy Management Systems LTC, OCC, WVC	\$381,200										
Replace/Supplement HVAC Systems LTC, OCC, WVC	\$1,636,600										
Site Paving and Lighting FCC	\$35,800										
Exterior Rehabilitation FCC	\$160,400										
Replace Floor Drain Pipe LTC Crisp	\$26,600										
Replace Bleachers OCC	\$147,600										
GRAND TOTAL	\$2,388,200		Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted

04/30/2002