

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

July 16, 2002



Location:

**Wabash Valley College
2200 College Drive
Mt. Carmel, IL 62863**

**Dinner – 6 p.m. – Cafeteria
Meeting – 7 p.m. – Science Building Room 61**

**Illinois Eastern Community Colleges
Board Agenda**

**July 16, 2002
7:00 p.m.**

Wabash Valley College

1. Call to Order & Roll Call.....Chairman Lane
2. Disposition of Minutes..... CEO Bruce
3. Recognition of Visitors and Guests Bruce
 - A. Visitors and Guests
 - B. IECCEA Representative
4. Public Comment
5. Reports
 - A. Trustees
 - B. Presidents
 - C. Cabinet
 - Coal Mining Technology/Telecom
6. Policy First Reading (and Possible Approval).....Browning
 - A. Proposed Change in Investment Policy
7. Policy Second Reading for ApprovalBruce
 - A. None
8. Staff Recommendations for Approval
 - A. LTC Foundation Vehicle LeaseBruce
 - B. Continued Recognition by ICCB Bruce/Browning
 - C. Earthquake Monitoring Equipment at WVC.....Bruce
 - D. Agreement with Image Architects Inc.....Bruce
 - E. Appointment of OCC Distinguished Fellow in Community College LeadershipBruce
 - F. DOC Contract Amendment.....Bruce
 - G. Robinson Enterprise Zone Tax Abatement Resolution.....Bruce
 - H. 2001-2002 Program Review/Accountability Report Cantwell
 - I. 2002-2003 IECC Marketing/Information Plan.....Schwartz

9.	Bid Committee Report	
	<u>IECC</u>	
	Printers	
	LCD Projectors	
	Interactive Whiteboards	
	Mobile Multimedia Cabinets	
	Desktops Computers	
	Notebook Computers	
	Servers	
	Network Switches	
	Battery Backup System	
	Software Licenses	
10.	District Finance	
	A. Financial Report.....	Browning
	B. Approval of Financial Obligations.....	Browning
11.	Chief Executive Officer's Report	Bruce
12.	Executive Session	Bruce
13.	Approval of Executive Session Minutes.....	Bruce
14.	Approval of Personnel Report	Bruce
15.	Collective Bargaining	Bruce
16.	Litigation.....	Bruce
17.	Acquisition and Disposition of Property.....	Bruce
18.	Other Items	
19.	Adjournment	

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges - Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College - Community College District No. 529, Counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne and White, and State of Illinois, held in the Banquet Room, at Olney Central College, 305 North West Street, Olney, Illinois, Tuesday, June 18, 2002.

AGENDA #1 – “Call to Order & Roll Call” – Mr. James W. Lane, Jr., Chairman, who chaired the meeting, called the meeting to order at 7:00 p.m.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

Mrs. Brenda K. Culver, Dr. G. Andrew Fischer, Mr. Walter L. Koertge, Mr. James W. Lane, Jr., Mr. Larry Rost, Mr. Kevin C. Williams, Miss Marilyn J. Wolfe. Also present was Mr. Cory Musgrave, student trustee. Trustees absent at roll call: None. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Mr. Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.
Dr. Hans Andrews, President of Olney Central College.
Dr. John Arabatgis, President of Lincoln Trail College.
Dr. Harry Benson, President of Wabash Valley College.
Dr. Michael Dreith, President of Frontier Community College.
Mr. Jack Davis, President-designate of Olney Central College.
Ms. Jennifer Mathes, Dean of Instruction of Olney Central College.
Mr. Roger Browning, Chief Finance Officer.
Mr. George Woods, Dean of Community Development & Workforce Education.
Ms. Christine Cantwell, Associate Dean of Academic & Student Support Services.
Ms. Pamela Schwartz, Associate Dean of Institutional Development.
Mr. Alex Cline, Director of Information & Communications Technology
Mr. Harry Hillis, Jr., Board Secretary.

AGENDA #2 – “Disposition of Minutes” – Open meeting minutes of the regular meeting, Tuesday, May 21, 2002, were presented for approval.

Board Action: Mr. Williams made a motion to approve the foregoing open meeting minutes as prepared. Mr. Koertge seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion is adopted.

AGENDA #3 – “Recognition of Visitors & Guests” –

#3-A. Visitors & Guests: Visitors & guests present were recognized.

#3-B. IECCEA Representative: Mr. Dan Tahtinen, President of Illinois Eastern Community Colleges Education Association, expressed concerns relative to the Technology Plan, Reduction-in-Force and Dual Credit.

AGENDA #4 – “Public Comment” – None.

AGENDA #5 – “Reports” –

#5-A. Report from Trustees: Mr. Musgrave reported on his attendance at the Student Trustees Leadership Conference. Mr. Lane reported on his attendance at the Illinois Community College Trustees Association meeting and awards night.

#5-B. Report from Presidents: Dr. Andrews, Dr. Arabatgis, Dr. Benson, Dr. Dreith presented informational reports from each of the four colleges.

#5-C. Report from Cabinet: Mr. Woods presented an informational report on Coal Mining Technology/Telecom.

#5-D. Resolution – Dr. Hans Andrews: The following resolution was presented:

The Board of Trustees of Illinois Eastern Community Colleges District #529 hereby resolves that:

WHEREAS after Hans Andrews has served 40 years in the education field as a guidance counselor, teacher and administrator, and

WHEREAS Hans Andrews began service as President of Olney Central College on August 19, 1996, and

WHEREAS during his term of office, Hans Andrews gave guidance to the members of the faculty and staff at Olney Central College and always considered the needs of students foremost in his service to the college district, and

WHEREAS Hans Andrews immediately began reaching out to the OCC faculty and staff to improve the atmosphere and to build a rapport with them, and

WHEREAS Hans Andrews also worked hard to instill a new sense of pride within the college, and

WHEREAS in October 1999, a North Central Association team conducted a follow-up visit to Olney Central College and praised the college for the improvements that had been made since the NCA initially expressed concerns about the college's climate in 1995, and

WHEREAS Hans Andrews believes the college's commitment to quality instruction was evidenced in 1999 when three OCC graduates were among an elite group of students at the University of Illinois selected as Bronze Tablet honorees, and

WHEREAS Hans Andrews is also proud of the physical improvements that have been made to the college during his six years as president that range from upgrades in the air conditioning system and water lines to renovations of the classrooms and extensive renovations to the Dr. John D. Stull Performing Arts Center and to the OCC Gymnasium, and

WHEREAS Hans Andrews has worked closely with the Olney Central College Foundation which provides more than \$70,000.00 a year for both tuition scholarships and equipment, and

WHEREAS Hans Andrews served with great distinction during his time at Olney Central College as President until his retirement on June 28, 2002.

THEREFORE the Board of Trustees, Community College District #529 extends their heartfelt thanks for the service provided to this District and to the Board of Trustees and wishes our colleague happiness and health in his retirement.

Board Action: Miss Wolfe made a motion to adopt the foregoing resolution as read. Mr. Rost seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion is adopted.

AGENDA #6 – “Policy First Readings (and Possible Approval)” – None.

AGENDA #7 – “Policy Second Readings” – None.

AGENDA #8 – “Staff Recommendations for Approval” – The following staff recommendations were presented for approval.

#8-A. Prevailing Rate of Wages: Mr. Browning presented the Ordinance relating to the Prevailing Rate of Wages. The CEO recommended adoption of “An Ordinance of the Board of Trustees of Illinois Eastern Community Colleges Ascertain the Prevailing Rate of Wages for Laborers, Mechanics and Other Workers Employed in any Public Works of Said District.” The ordinance is the same as adopted one year ago and includes attachments listing the prevailing rate of wages for Crawford, Richland, Wabash and Wayne Counties, Illinois, as determined by the Illinois Department of Labor under date of June 2002. The determination is to be on file in the District Office and available to any interested party, attached to all contract specifications, and copies are to be mailed to the Secretary of State Index Division and Illinois Department of Labor. A notice of the determination must be published.

Board Action: Mr. Williams made a motion to adopt the Ordinance Ascertain the Prevailing Rate of Wages as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-B. Working Cash Fund Resolution: Mr. Browning presented a Working Cash Fund resolution. The CEO recommended adoption of the following resolution authorizing the Treasurer to permanently transfer approximately \$104,282 Working Cash Fund interest to the General Fund on or before June 30, 2002.

WHEREAS, the Board of Trustees affected the permanent transfer of interest earned on the Working Cash Fund monies to the General Fund on or before June 30, 2002.

WHEREAS, the Board of Trustees initiated this transfer which is pursuant to the Illinois Revised Statutes, Chapter 110, Section 805/3-33.6 for the purpose of disbursing such funds to be used in meeting the ordinary and necessary expenditures of the district.

WHEREAS, the Board used these funds for aforesaid purposes and no repayment of this money is required.

SO BE IT RESOLVED, that the Board of Trustees authorizes the Treasurer of the District to permanently transfer approximately \$104,282 Working Cash Fund interest to the General Fund, said transfer to be made on or before June 30, 2002.

Board Action: Mr. Rost made a motion to adopt the foregoing Working Cash Fund resolution as recommended. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-C. FY2002-2003 Budget Resolution: Mr. Browning presented a resolution on budget requirements. The CEO recommended adoption of the following resolution establishing budget requirements for fiscal year 2002-2003.

BE IT RESOLVED by the Board of Trustees of Illinois Eastern Community Colleges District No. 529 of the State of Illinois, that the following requirements are hereby established relative to the budget for said community college district for the 2002-2003 fiscal year:

1. Date of Fiscal Year: July 1, 2002 - June 30, 2003.
2. Publication of Notice of Public Hearing on Budget: On or before August 9, 2002.
3. Tentative Budget to be available for Public Inspection at the District Business Office: On and after August 9, 2002.
4. Mailing Tentative Budget to Board of Trustees: August 9, 2002.
5. Public Hearing on Budget: September 17, 2002 at the hour of 6:00 p.m. to 6:30 p.m., local time, Lincoln Trail College, 11220 State Highway 1, Robinson, IL 62454.
6. Adoption of Budget: September 17, 2002, at 7:00 p.m., following the Public Hearing.

Board Action: Dr. Fischer made a motion adopt the foregoing resolution establishing budget requirements as recommended. Mr. Musgrave seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-D. Building & Maintenance Fund Resolution: Mr. Browning presented a resolution relating to expenditures from the Building and Maintenance Fund. The CEO recommended approval of the following resolution authorizing certain expenditures from the Operations, Building and Maintenance Fund.

WHEREAS, expenses payable from taxes levied for operations, building and maintenance purposes and for the purchase of school grounds are subject to the Illinois Compiled Statutes, Chapter 110, Paragraph 805/3-20.3.

WHEREAS, funds expended for obligations incurred for the improvement, maintenance, repair or benefit of buildings and property, including cost of interior decorating and the installation, improvement, repair, replacement and maintenance of building fixtures, for the rental of buildings and property for community college purposes or for the payment of all premiums for insurance upon buildings and building fixtures shall be paid from tax levied for operations, building and maintenance purposes and the purchase of school grounds,

WHEREAS, payment of all salaries for janitors, engineers and for other custodial employees and all costs of fuel, lights, gas, water, and custodial supplies and equipment, or the cost of a professional survey of the conditions of school building, or any one or more of the preceding items may not be paid from tax levied for operations, building and maintenance purposes and the purchase of school grounds without resolution of the Board of Trustees,

SO BE IT RESOLVED, that the Board of Trustees of the Illinois Eastern Community Colleges District No. 529 by resolution authorizes the chief executive officer of the District to budget and expend funds from tax for operations, building and maintenance purposes for the payment of salaries of janitors, engineers or other custodial employees, such other contractors as required, and all costs of fuel, lights, gas, water, and custodial supplies and equipment or the cost of a professional survey of the condition of school buildings or of any one or more of the preceding items.

Board Action: Dr. Fischer made a motion to adopt the foregoing Building and Maintenance Fund Expenditure resolution as recommended. Mrs. Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-E. Inter-Fund Loans Resolution: Mr. Browning presented a resolution relating to inter-fund loans. The CEO recommended adoption of the following resolution authorizing inter-fund loans during fiscal year 2002-2003.

WHEREAS, the Board of Trustees of Illinois Eastern Community Colleges District No. 529 desires to affect certain inter-fund loans for fiscal year 2002-2003, pursuant to 110 ILCS 805/3-34, and

WHEREAS, these inter-fund loans, from any fund to any other fund maintained by the Board, are for the purpose of disbursing such funds to be used in meeting the ordinary and necessary expenditures of the District.

SO BE IT RESOLVED, that the Board of Trustees hereby authorizes the Treasurer of the District to make inter-fund loans as required for fiscal year 2002-2003, and to make the necessary transfers therefore.

BE IT FURTHER RESOLVED, that each such inter-fund loan must be repaid and retransferred to the proper fund within one year.

Board Action: Mr. Rost made a motion to adopt the foregoing Inter-Fund Loans resolution as recommended. Mr. Koertge seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-F. FY2004 RAMP Capital Requests: Ms. Cantwell presented and reviewed the Resource Allocation Management Plan (RAMP) for FY 2004. The CEO recommended approval of the RAMP document, which includes five capital project requests from FCC, LTC, OCC and WVC, as follows:

Olney Central College
Project Name: Applied Technology Center
District Priority No.: 1 of 5
Total Building Budget: \$1,663,165

Wabash Valley College
Project Name: Main Hall Renovation
District Priority No.: 2 of 5
Total Building Budget: \$241,456

Lincoln Trail College
Project Name: Center for Technology
District Priority No.: 3 of 5
Total Building Budget: \$6,547,681

Wabash Valley College
Project Name: Technology/Student Support Expansion to Main Hall
District Priority No.: 4 of 5
Total Building Budget: \$6,504,139

Frontier Community College
Project Name: Technology Center
District Priority No.: 5 of 5
Total Building Budget: \$2,679,381

Board Action: Mr. Williams made a motion to approve IECC's Resource Allocation and Management Plan for FY2004 as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: Mrs. Culver. Trustees absent: None. The motion having received 6 yea votes and 1 nay vote, the Chair declared the motion carried.

#8-G. Nursing Student Handbook Changes: The Nursing Student Handbook is the guideline for students enrolled in the IECC Nursing Program. Dean Donna Henry and her staff have reviewed this handbook and have made the following requested changes:

1. Critical Areas of Concern. For some time, the faculty has desired to update “Critical Areas of Concern” to meet increasingly stringent requirements of the facilities in which faculty and students conduct clinical training.

2. Petition for Readmission. Dean Henry and the faculty desire to clarify that certain students who receive an unsafe or unsatisfactory lab evaluation can be dismissed and must apply for readmission. The changes also clarify who may apply for readmission to the program. Further, the changes make clear that readmission petitions can consider performance and not just academic deficiencies.

3. Examinations and Quizzes. The handbook is changed to clarify when make-up exams and quizzes may be scheduled and empowers the instructor to make designation of the time and place of the examination. Further, examination reviews are clarified.

The CEO recommended that the changes to the Nursing Student Handbook, as reviewed by OCC and the Cabinet and as outlined in the Board Agenda, be approved.

Board Action: Mrs. Culver made a motion to approve the changes to the Student Nursing Handbook as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-H. Technology Plan: Mr. Cline reviewed the Technology Plan. The CEO recommended approval of IECC’s five year Technology Plan for fiscal years 2003-2007. The plan serves as a review of existing technologies. It also outlines current and future technological needs for improvement of the district’s administrative and instructional technologies. Goal of the plan is to improve technology services for faculty, staff and students, within a projected budget.

Board Action: Mr. Williams made a motion to approve the IECC Technology Plan for fiscal years 2003-2007 as recommended. Mr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-I. LTC Foundation Vehicle Lease: The CEO recommended approval of an agreement between Lincoln Trail College and the LTC Foundation for lease of a 15-passenger van. Consideration to be paid for the lease shall be \$16,000 plus 5% simple interest for total lease amount of \$18,056.48, with an initial payment of \$3,000 to be due and payable May 29, 2002 and four additional payments as follows: July 15, 2002, \$3,500.00; July 15, 2003, \$3,852.16; July 15, 2004, \$3,852.16; July 15, 2005, \$3,852.16. LTC has the option of purchasing the vehicle (a 2001 Dodge 15 Passenger Van, eight cylinder) for an additional \$1.00 to be paid with the final payment.

Board Action: Mr. Williams made a motion to approve the lease between LTC and the LTC Foundation for a 15-passenger van as recommended. Mr. Musgrave seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: Mrs. Culver. Trustees absent: None. The motion having received 6 yea votes and 1 nay vote, the Chair declared the motion carried.

#8-J. Corrections Contracts FY03: The CEO recommended approval of contracts between Illinois Eastern Community Colleges and the Illinois Department of Corrections, for Lincoln Trail College to conduct educational programs at the Robinson Correctional Center and the Lawrence Correctional Center for the 2002-2003 academic year. The contracts are identical to the present contracts but will extend the contracts for the additional year.

Board Action: Mrs. Culver made a motion to approve the contracts with the Illinois Department of Corrections for fiscal year 2002-2003 as recommended. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #9 – “Bid Committee Report” –

#9-A. IECC – Property, Automobile & Liability Insurance Package: Mr. Browning presented the recommendation of the Bid Committee to accept the bid of IRM/Acordia, Champaign, IL, \$201,342.00 annual premium, for IECC district-wide property, automobile and liability insurance for fiscal year 2002-2003. Source of Funds: Operating Fund. Department: District-wide Insurance Coverage. The CEO recommended approval.

Board Action: Mr. Williams made a motion to accept the bid of IRM/Acordia for district-wide property, automobile and liability insurance coverage as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#9-B. IECC – Student Intercollegiate & Intramural Insurance: Mr. Browning presented the recommendation of the Bid Committee to accept the bid of First Agency, Kalamazoo, MI, for IECC district-wide intercollegiate athletic insurance coverage, \$63,414.00, and intramural athletic insurance coverage, \$2,700.00, with annual premiums for fiscal year 2002-2003 as listed. Source of Funds: Auxiliary Fund. Department: District-wide Athletic Insurance Coverage. The CEO recommended approval.

Board Action: Mrs. Culver made a motion to accept the bid of First Agency for district-wide student intercollegiate and intramural athletic insurance coverage as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#9-C. IECC – Janitorial Equipment & Supplies: Mr. Browning presented the recommendation of the Bid Committee to accept bids from the following vendors for janitorial equipment and supplies:

Janitorial Equipment: Lorenz Wholesale, Mattoon, IL, \$10,235.00; Hillyard, Effingham, IL, \$1,230.00. Total: \$11,465.00.

Janitorial Supplies: Hillyard, Effingham, IL, \$571.67; Royal Wholesale, Mt. Vernon, IL, \$716.22; Industrial Soap, St. Louis, MO, \$1,935.51; Lorenz Wholesale, Mattoon, IL, \$84.38; All-Type Vacuum, St. Louis, MO, \$893.68; Royal Papers, St. Louis, MO, \$257.29. Total: \$4,458.75.

Janitorial Consumables: Royal Wholesale, Mt. Vernon, IL, \$13,994.43; All-Type Vacuum, St. Louis, MO, \$3,292.35; Grainger, Indianapolis, IN, \$37.55; Industrial Soap, St. Louis, MO, \$113.00; Prestige Office Products, Hickory Hills, IL, \$64.80; Hillyard, Effingham, IL, \$57.96. Total \$17,560.09.

Recommend rejecting following bids: Supplies items #19,21&31; Consumables items #13&23.

Totals: Equipment, \$11,465.00; Supplies, \$4,458.75; Consumables, \$17,560.09: Grand Total, \$33,483.84.

Source of Funds: Operations & Maintenance Fund. Department: Maintenance. The CEO recommended approval.

Board Action: Dr. Fischer made a motion to accept the bids of vendors as recommended for janitorial equipment and supplies. Mr. Koertge seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #10 – “District Finance” – The following district financial matters were presented:

#10-A. Financial Reports: The monthly financial reports were presented, including the treasurer's report, showing a balance in all funds of \$3,038,921.91, as of May 31, 2002.

#10-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for the month of June 2002, totaling \$598,267.01, were presented for approval.

Board Approval for Payment of Financial Obligations: Miss Wolfe made a motion to approve payment of the district financial obligations for the month of June 2002, in the amounts listed, and payments from the revolving fund for the month of May 2002. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #11 – “Chief Executive Officer's Report” - Mr. Bruce presented informational reports relative to the following topics:

1. Budget Situation in Springfield.
2. Special Populations Grant.
3. On-Line Transcripts.
4. Hans Andrews Article – Washington Post.
5. SCT’s New Capability.
6. Gift Ban Act – Struck Down by Illinois Supreme Court.
7. ICCB Recognition Evaluation & Approval.
8. Tree Trimming – Arborist License.
9. Pending Issuance of Public Health & Safety Bonds.
10. Successful Tax Exempt Hearing – Sanyo Property, Fairfield.
11. Cornelius P. Turner Award – Jack Davis.
12. Enrollment Report – District Down 11%.

AGENDA #12 – “Executive Session” – The CEO recommended that a closed meeting be held, under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district, [including hearing testimony on a complaint lodged against an employee to determine its validity]; and, under Section 2(c)(2) of the Open Meetings Act to consider collective negotiating matters; and, under Section 2(c)(11) of the Open Meetings Act to consider pending litigation against, affecting or on behalf of the District or litigation which is probable or imminent; and, under Section 2(c)(21) of the Open Meetings Act to consider and approve minutes of meetings lawfully closed under the Act; and to conduct the semi-annual review of closed meeting minutes as mandated by Section 2.06 of the Act.

#12-A. Closed Meeting: Miss Wolfe made a motion to hold a closed meeting to consider the matters outlined by the CEO. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried and a closed meeting was held beginning at 9:10 p.m.

#12-B. Closed Meeting Ended: Mr. Williams made a motion to reconvene in open session. Dr. Fischer seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted. A quorum being present, the Board of Trustees reconvened in open, public session for the transaction of business at 10:08 p.m.

(Note: Separate minutes have been prepared for the foregoing closed meeting.)

AGENDA #13 – “Approval of Executive Session Minutes” – Miss. Wolfe made a motion to approve, as prepared, minutes of a closed meeting held Tuesday, May 21, 2002, but that closed meeting minutes of that date remain closed and not be opened to public inspection at this time. Dr. Fischer seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion is adopted.

#13-A. Semi-Annual Review of Closed Meeting Minutes: The Board of Trustees having conducted a semi-annual review of closed meeting minutes as mandated by Section 2.06 of the Open Meetings Act, the CEO presented the following recommendations:

Minutes of closed meetings of the following dates will remain closed and not be made a part of the public record because of a need for continued confidentiality at this time:

1. Tuesday, June 20, 1995.
2. Tuesday, August 15, 1995.
3. Tuesday, September 19, 1995.
4. Friday, August 2, 1996.
5. Tuesday, January 20, 1998.
6. Tuesday, June 15, 1999.
7. Tuesday, July 20, 1999.
8. Tuesday, January 16, 2001.
9. Tuesday, February 20, 2001.
10. Tuesday, March 20, 2001.
11. Tuesday, April 17, 2001.
12. Tuesday, June 19, 2001.
13. Tuesday, July 17, 2001.
14. Tuesday, August 21, 2001.
15. Tuesday, September 18, 2001.
16. Tuesday, April 16, 2002.

Minutes of closed meetings of the following dates will be opened and made a part of the public record:

1. Tuesday, November 20, 2001.
2. Tuesday, December 11, 2001.
3. Tuesday, January 15, 2002.

Board Action: Mr. Williams made a motion to approve the foregoing recommendations as outlined, for minutes of closed meetings held on the dates listed. Mr. Koertge seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion is adopted.

AGENDA #14 – “Approval of Personnel Report” – The CEO presented the following Personnel Report and recommended approval.

400.1. Employment of Personnel

A. Faculty

1. Scott Balding – Diesel Equipment Instructor
2. Theresa Marcotte – Nursing Instructor

B. Professional/Non-Faculty

1. Katherine Overstreet – Educational Technology Specialist – District Office

C. Classified

1. Kent Staley – Custodian – Frontier Community College

400.2. Reemployment of IECC/Robinson & Lawrence Correctional Center Employees for FY02-03. Employment is completely dependent upon funding from the Department of Corrections

A. Administrative

1. Glen Donaldson – Associate Dean/RCC
2. Tim Watson – Correctional Site Director/LCC

B. Professional/Non-Faculty

1. Amber Ramsey – Youthful Offender Counselor/RCC
2. Jody Rusk – Youthful Offender Counselor/LCC

C. Classified

1. Kay Conour – Office Assistant/RCC
2. Beverly Hemrich – Office Assistant/LCC
3. Carol Watts – Records Assistant LCC/RCC

D. Faculty

1. Amy Bowler, Food Service Tech Inst/RCC
2. Larry Conour, Computer Tech Inst/RCC
3. Alice Holtzhouser, Business Management Inst/RCC
4. Ida McVaigh, Business Management Inst/LCC
5. Karen Mason, Food Service Tech Inst/LCC
6. Harvey Ricker, Commercial Custodial Services Inst/RCC
7. Mary Roark, Computer Tech Inst/LCC
8. Paul Stouse, Horticulture Inst/RCC

400.3. Change in Status

A. Professional/Non-Faculty

1. Judy Riggs – Manager of Food Services (Aux) – WVC – change in status from 9 months to 10 months appointment

400.4. Special Assignments for FY02-03

Frontier Community College

Academic

1. Jeff Cutchin, Lead Inst, Cisco Systems, \$450.
2. Kathy Doty, Lead Inst, Office Occupations, \$450.

Extra-Curricular

1. Kathy Doty, College Bowl Team Advisor, \$350.

Lincoln Trail College

Academic

1. Jason Potts, Lead Inst, Computer/Technology, \$700.

Extra-Curricular

1. Brad Musgrave, Scholastic Bowl Coordinator, \$700.
2. Searoba Mascher, Phi Theta Kappa Advisor, \$300.
3. Kathy Harris, Student Senate Advisor, \$1,000.
4. Deanna Chrysler, Pool Manager, \$1,000.
5. Yvonne Newlin, Performing Arts Coordinator, \$1,000.

Olney Central College

Academic

1. Mark Fitch, Lead Inst, Collision Repair Tech, \$450.
2. Johnie Harrell, Lead Inst, CRT Auto Service Tech, \$450.
3. Russ Jausel, Lead Inst, Industrial Maint Tech, \$550.
4. John Kendall, Lead Inst, Sec & Med Ofc Occup, \$450.
5. Art Miller, Lead Inst, Office Occup/Clerical, \$500.
6. Ryan Roark, Lead Inst, Cisco Systems, \$450.
7. Kristi Urfer, Lead Inst, Accounting, \$450.

Academic - Nursing

1. TBD, Dept Head, Nursing/OCC, \$2,500+12hrs rel time.
2. Genevieve Bruce, Dept Head, Nursing/FCC, \$2,500+12hrs rel time.
3. Sandra Burtron, Dept Head, Nursing/LTC, \$2,500+12hrs rel time.
4. Kathleen Nelson, Dept Head, Nursing/WVC, \$2,500+12hrs rel time.

Extra-Curricular

1. Lisa Benson, WYSE Coordinator, \$300.
2. Lucille Lance, Phi Theta Kappa Advisor, \$300.
3. Rob Mason, Asst WYSE Coordinator, \$200.
4. Steve Marrs, Performing Arts Coordinator, \$1,000.
5. Joe Wilson, Asst WYSE Coordinator, \$200.

Other

1. Ed Wright, Coordinator of Food Services, \$12,000.

Wabash Valley College

Academic

1. TBD, Lead Inst, Social Services, \$450.
2. Byford Cook, Lead Inst, Machine Shop, \$450.
3. Dan Edwards, Lead Inst, Radio/TV, \$450.
4. Bob Effland, Lead Inst, Electronics, \$450; WVJC Engineer, \$6,500+½ rel time.
5. Larry Hoeszle, Lead Inst, Diesel Equipment, \$500.
6. Linda Kolb, Lead Inst, Early Child Dev, \$450; Small World, \$2,400.
7. Don Mersinger, Lead Inst, Agriculture, \$500.
8. Cathy Robb, Lead Inst, Office Occup, \$500.
9. Clint Weisgerber, Lead Inst, Manufacturing Tech, \$450.
10. David Wilderman, Lead Inst, Marketing, \$450.

Athletic

1. Paul Schnarre, Athletic Director, \$3,500; Head W Softball Coach, \$3,000.

Extra-Curricular

1. Jerry Bayne, Community Service Director, ½ rel time; Student Publications Advisor, \$1,000.
2. James Cox, Theatre House Manager, \$5,000.
3. Brenda Phegley, Phi Theta Kappa Advisor, \$300.
4. Audrey Tice, Art Gallery Coordinator, \$700.

District Office

Academic

1. Susan Rhine, TOEFL Testing & ESL, \$450.

Extra-Curricular

1. Don Mersinger, Int'l Soccer Coach, \$1,500.

400.5. Resignation

A. Faculty

1. Nicole Zeller, Nursing Instructor, effective May 10, 2002.

400.6. Retirements

A. Faculty

1. Howard Stearns, Workforce Education Instructor, effective August 1, 2002.

Board Action to Approve Personnel Report: Mr. Musgrave made a motion to approve the Personnel Report as recommended, and that the retirement of Howard Stearns be acknowledged with regret. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Mr. Rost, Mr. Williams, Miss Wolfe.
Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion
having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #15 – “Collective Bargaining” – None.

AGENDA #16 – “Litigation” – None.

AGENDA #17 – “Acquisition & Disposition of Property” – None.

AGENDA #18 – “Other Items” – None.

AGENDA #19 – “Adjournment” – Mr. Rost made a motion to adjourn. Dr. Fischer seconded the
motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say
“No.” The viva voce (by the voice) vote was taken. The Chair declared the “Ayes” have it, the
motion is adopted, and the meeting adjourned at 10:15 p.m.

Approved: Chairman: _____

Secretary: _____

Agenda Item #1

Agenda Item #1

Call to Order & Roll Call

Agenda Item #2

Agenda Item #2

Disposition of Minutes

Agenda Item #3

Recognition of Visitors and Guests

- A. Visitors and Guests**
- B. IECEA Representative**

Agenda Item #4

Agenda Item #4

Public Comment

Agenda Item #5

Agenda Item #5

Reports

A. Trustees

B. Presidents

C. Cabinet

Coal Mining Technology/Telecom

Agenda Item #6

Agenda Item #6

Policy First Reading (and Possible Approval)

A. Proposed Change in Investment Policy

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: July 16, 2002
RE: Proposed Change in Investment Policy (300.12)

Under current investment policy, IECC is not allowed to invest more than \$100,000.00 in any financial institution unless it has a capital to asset ratio of not less than 8%. This policy does not reflect current audit practices within the banking industry.

The Bank Audit Guide presently allows “risk weighting” of bank assets to more accurately reflect the financial security of a bank.

The proposed change updates our investment policy to state that IECC will not invest more than \$100,000.00 in any financial institution unless the financial institution has met certain minimum requirements of the Bank Audit Guide relating to:

capital to average assets;
capital to risk weighted assets; and
total capital to risk weighted assets.

The language needed to implement this revision is included in the full restatement of the policy.

I ask the Board to approve this suggested investment policy change.

TLB/rs

Attachment

BUSINESS PROCEDURES – 300

Investment Policy (300.12)

Date Adopted: December 19, 1989

Revised Date: April 17, 2001

Revised Date: July 16, 2002

The Board of Trustees shall cause the investment of District funds in accordance with the Illinois Public Community College Act and the Investment of Public Funds Act with the exception that the Board shall prohibit investments in short-term obligations of U.S. corporations. The Board authorizes the Treasurer, upon recommendation by the Chief Executive Officer and the Comptroller, to invest funds of the District. The District shall assemble a list of interested and qualified bidders on a quarterly basis, and said bidders shall invest funds in an amount over \$100,000 in a financial institution which has a capital to asset ratio of not less than eight percent (8%), **or meets the requirements set forth in the Bank Audit Guide (AAG-BNS 2.47) relative to the definition of a “well-capitalized” financial institution (namely Tier 1 capital to average assets of not less than 5% and Tier I capital to risk-weighted assets of not less than 6% and total capital to risk-weighted assets of not less than 10%)**; in no case shall the staff invest funds in any single institution to exceed thirty percent (30%) of the capital structure of said institution.

The Board shall be provided a report on District Investments each month.

Pledged securities or a Letter of Credit from the Federal Home Loan Bank shall be required in the amount of the uninsured portions of the invested funds.

The Treasurer, upon recommendation of the Chief Executive Officer and the Comptroller, is further authorized to make discretionary investments, without bidding, for the purpose of supporting economic and community development. Such investments shall be made in amounts not to exceed \$100,000; at a rate not less than the Federal Reserve Discount Rate, plus 1%; for a term not to exceed one year; with interest to be paid quarterly; and shall not exceed \$100,00 per institution. The Board of Trustees shall be provided a report of such investments each month.

Agenda Item #7

Agenda Item #7

Policy Second Reading

A. None

Agenda Item #8

Agenda Item #8

Staff Recommendations for Approval

Agenda Item #8A

LTC Foundation Vehicle Lease

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: July 16, 2002
RE: Vehicle Lease with LTC Foundation

Lincoln Trail College has initiated an agreement with the Lincoln Trail College Foundation for the lease of a 15 passenger van. The Foundation has agreed to the lease. There may be one additional lease before the fall for a smaller vehicle.

This lease will allow LTC to spread the cost of the vehicle over a longer period of time and allow the purchase and use immediately of this needed van.

I ask approval of the Board for this lease with the Lincoln Trail College Foundation.

TLB/rs

Attachment

LEASE WITH OPTION TO PURCHASE

This agreement entered into the ___th day of _____, 2002 by and between Illinois Eastern Community College, Olney, Illinois, hereinafter referred to as "Lessee", and the Lincoln Trail College Foundation, Robinson, Illinois, hereinafter referred to as "Lessor",

WITNESSETH:

The parties hereto desire to enter into Agreement whereby Lessor shall provide to Lessee the following described:

2000 Dodge 15 Passenger Van, eight cylinder, VIN#2B5WB35Z2YK147193

The consideration to be paid for the lease shall be \$14,440 plus 5% simple interest to reflect a total lease amount of \$15,649.61, payable as follows:

1. An initial payment of \$5,000, to be due and payable on the 15th day of July, 2002 and 4 additional payments to be due as follows:
 - July 15, 2002 5,000.00
 - July 15, 2003 2,663.00
 - July 15, 2004 2,663.00
 - July 15, 2005 2,663.00
 - July 15, 2006 2,660.61
2. The final payment, due July 15, 2006 shall be adjusted to reflect actual payment activity during the course of the contract. No penalty will be charged for prepayments./
3. Lessee is hereby given the option of purchasing the above referenced vehicles for an additional one dollar (\$1.00) to be paid with the final payment.
4. For and during the term of the lease, title to the above referenced vehicles shall be reflected in the name of the Lessor.
5. During the term of the lease, the Lessee takes full responsibility for the following obligations:
 - a. To provide and pay for all necessary expenses to operate the leased vehicles.
 - b. To maintain said vehicles in a state of good repair, subject only to normal wear associated with the operation of same for college purposes to include all routine and major maintenance of all kinds.
 - c. To maintain proper insurance on said vehicles reflecting the Lessor as Loss Payee.

LESSEE:

ILLINOIS EASTERN COMMUNITY COLLEGES

BY: _____

LESSOR:

LINCOLN TRAIL COLLEGE FOUNDATION

BY: _____

Agenda Item #8B

Continued Recognition by ICCB

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: July 16, 2002
RE: Continued Recognition by ICCB

During fiscal year 2002, a recognition evaluation was conducted for Illinois Eastern Community Colleges. Recognition is a statutory term describing the status of a district, which meets instructional, administrative, financial, facility, and equipment standards as established by the Illinois Community College Board. All community colleges must be officially recognized to be eligible for state funding. Based on a five-year cycle, recognition evaluations are conducted to assure that colleges are in compliance with these standards. The standards selected for review during the current five-year cycle are classified into five categories. This report is organized by those categories and focuses on the findings and recommendations for each standard.

Based upon IECC's recognition evaluation, the Illinois Community College Board at its June 14, 2002 meeting confirmed its continuing recognition for Illinois Eastern Community Colleges.

The report has been mailed to you.

I ask the Board's acceptance of the recognition report.

TLB/rs

Agenda Item #8C

Earthquake Monitoring Equipment at WVC

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: July 16, 2002
RE: Installation of Seismograph Equipment

St. Louis University wishes to place a seismograph station on the campus of Wabash Valley College. St. Louis University will be responsible for all costs and maintenance.

Mr. Chairman, I recommend approval for placement of seismograph equipment on the campus of Wabash Valley College.

TLB/rs

Attachment

Saint Louis University
3507 Laclede Avenue
St. Louis, MO 63103-2010

Subject: Revocable Permit for Earthquake Studies

The undersigned permitter hereby grants to the Saint Louis University permission to install earthquake monitoring equipment at the following location: Illinois Eastern Community College District #529 - Wabash Valley College, 2200 College Drive, Mt. Carmel, IL 62863

This permit is given without consideration and is subject to the following conditions:

1. This permit is for the period beginning August 1, 2002 and continuing to July 31, 2003.
2. Permitter may terminate this permit at any time with or without cause upon a 15 day notice in writing to permittee.
3. Permittee will notify permitter or permitter's agent prior to the date of installation of the equipment. Permittee will notify the permitter or agent prior to entry for any maintenance visits if required.
4. Permittee accepts the premises in an "as is" condition and upon completion of the permit, agrees to restore the premises as nearly as possible to the condition at the start of the permit.
Permittee further agrees to conform to any requirements set forth by permitter or his agent during the course of the permit.
5. Permittee agrees to maintain the premises in a safe manner, and any equipment, which might present a safety hazard, will be fenced.
6. Permitter will not be held responsible for loss of or damage to equipment installed on the property.

ILLINOIS EASTERN COMMUNITY COLLEGES
WABASH VALLEY COLLEGE
2200 COLLEGE DRIVE
MT. CARMEL, IL 62863.

Permitter printed name _____ Date _____

Permitter signature _____

Permittee printed name _____ Date _____

Permittee signature _____

Agenda Item #8D

Agreement with Image Architects Inc.

Agenda Item #8D

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: July 16, 2002
RE: Contract with Architects

Image Architects have submitted a contract for professional architectural services for IECC's Protection Health Safety Phase VII Bonds and the accompanying projects.

The new contract is changed from our existing contract to allow IECC to benefit from large dollar amount projects by reducing the percentage architectural fee. In general, the contract is more beneficial to IECC.

Copies of the lengthy contract will be made available at the Board Meeting.

TLB/rs

Agenda Item #8E

Appointment of OCC Distinguished Fellow in Community College Leadership

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: July 16, 2002
RE: OCC Distinguished Fellow in Community College Leadership

Dr. Hans Andrews has completed his successful tenure as OCC President. His accomplishments have been well documented with the community and the Board of Trustees.

Dr. Andrews has spent more than 40 years of his life in community college education and has written books and numerous articles on important community college issues.

I believe it is appropriate that the Board name Dr. Andrews “Olney Central College Distinguished Fellow in Community College Leadership” in recognition of his distinguished career in community college work and his incredibly successful tenure as President of Olney Central College. This honor would be a capstone to a highly successful career for a wonderful and talented individual.

TLB/rs

Agenda Item #8F

DOC Contract Amendment

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: July 16, 2002
RE: Amendment to DOC Contract – Lawrence

The Department of Corrections has asked to amend our FY03 Contract concerning services at Lawrence Correctional facility to delete the instructional positions of Commercial Custodial and Construction Occupations.

The funding for these two positions have been currently eliminated, but the Department of Corrections has indicated that they hope to fund these positions later in this fiscal year or during the next fiscal year.

I ask the Board's approval of the attached amendment to the Board's FY03 Contract.

TLB/rs

Attachment

**AMENDMENT TO
CONTRACT FOR SUPPLIES AND/OR SERVICES**

The undersigned AGENCY and VENDOR, the PARTIES to this CONTRACT, agree to perform in accordance with the provisions of this CONTRACT consisting of this page and the attachments described below.

AGENCY and VENDOR wish to amend the contract executed concerning services provided by VENDOR at Lawrence Correctional Center.

Amendment is as follows:

- A. By deleting pages 17, 18, and 19, dealing with commercial custodian position, thereby eliminating the funding for such position.
- B. By deleting pages 20, 21, and 22, dealing with construction occupations position, thereby eliminating the funding for such position.

AGENCY and VENDOR agree that all other terms and conditions of this contract remain in full force and effect as originally executed.

In Witness whereof, AGENCY and VENDOR have caused this CONTRACT AMENDMENT to be executed by duly authorized representatives of the respective PARTIES on the dates shown below.

VENDOR (show Company name and DBA)
Illinois Eastern Community College
Lincoln Trail College

Signature _____

Printed Name Terry L. Bruce

Title Chief Executive Officer Date _____

Address 233 East Chestnut Street

Olney, IL 62450

Phone 618 393 2982 Fax 618 392-4816

AGENCY (show name)

Department of Corrections School District 428

Signature _____

Title Warden Date _____

Signature _____

Title Education Facility Administrator Date _____

Signature _____

Title School District Superintendent Date _____

Signature _____ Date _____

Title Director Date _____

Agenda Item #8G

Robinson Enterprise Zone Tax Abatement Resolution

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: July 16, 2002
RE: Robinson Enterprise Zone Tax Abatement Resolution

Officials of LincolnLand Agri-Energy (LLAE) appeared before the Board at the May meeting held at Lincoln Trail College. LLAE requested consideration of a tax abatement for their proposed \$54 million ethanol facility.

Since the Board meeting occurred, the City of Robinson has extended the Robinson Enterprise Zone to include the property where the facility will be built. The City of Robinson, on June 11, 2002, granted a tax abatement of 100 % of the taxes for a period of five years.

The proposed resolution, which follows, would abate 100% of the taxes on the new ethanol facility located within the Robinson Enterprise Zone for a period of five years. Officials of LLAE may appear at the Board meeting to request a 100%/ten year tax abatement.

I would ask that the Board approve the resolution granting a five year tax abatement.

TLB/rs

Attachment

TAX ABATEMENT RESOLUTION

The Board of Trustees of ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT 529 does hereby adopt this Resolution as follows:

The County Clerk of Crawford County, Illinois is hereby directed to abate ad valorem taxes imposed upon real property located within the Robinson Enterprise Zone as the result of an Enterprise Zone Expansion Ordinance adopted by the City Council of the City of Robinson, Crawford County, Illinois on June 11, 2002 as Ordinance Number 2002-O- 16, upon which new improvements shall be renovated or rehabilitated, subject to the following conditions:

- a) No abatement shall be applicable to any such improvement project located within the boundaries of a Tax Increment Redevelopment Project District;
- b) Any abatement of taxes on any parcel shall not exceed the amount attributable to the construction of the improvements and the renovation or rehabilitation of existing improvements in such parcel;
- c) Such abatement shall be allowed only for non-residential, commercial and industrial property located within the zone area;
- d) Such abatement of taxes on any parcel shall be for, and only for, the taxes attributable to an increased assessed valuation of the parcel for the taxing period immediately preceding the issuance of a building permit for the qualified construction and renovation or rehabilitation;
- e) Such abatement shall be at the rate of 100 percent of the taxes for a period of five years, beginning with the first year in which the improvements are fully assessed. Such is limited to the term of the Robinson Enterprise Zone.

Upon roll call vote the following Trustees voted aye:

Upon roll call vote the following Trustees voted nay:

Passed and approved by the ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT 529 at its regular Board meeting held on _____, 2002 in _____, Illinois.

ILLINOIS EASTERN COMMUNITY
COLLEGE DISTRICT 529

By: _____

ATTEST:

Agenda Item #8H

2001-2002 Program Review/Accountability Report

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: July 16, 2002
RE: 2001-2002 Accountability/Program Review Report

IECC's Accountability/Program Review Report contains the following sections:

Part A: Instructional Program Review Summaries
Part B: Action Summaries of Programmatic Improvements
Part C: Occupational Program Reviews
C-2.3 Performance-Based Incentive System – District-Based Goal

The document has been sent to you under separate cover via e-mail because of its length.

Mr. Chairman I recommend approval of the 2001-2002 Accountability/Program Review Report. The report was approved by the Cabinet on July 10, 2002, and is due August 1, 2002, to the Illinois Community College Board.

TLB/rs

Agenda Item #8I

2002-2003 IECC Marketing/Information Plan

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: July 16, 2002
RE: IECC Marketing/Information Plan

Mr. Chairman, I recommend the Board approve the 2002-2003 IECC Marketing/Information Plan. The Directors of Information and Marketing, Recruitment, and Office of Institutional Development compiled this plan.

Because of its length, the document has been sent separately by e-mail.

TLB/rs

Agenda Item #9

Bid Committee Report

BID COMMITTEE REPORT

JULY 2002

IECC

1. Printers
2. LCD Projectors
3. Interactive Whiteboards
4. Mobile Multimedia Cabinets
5. Desktops Computers
6. Notebook Computers
7. Servers
8. Network Switches
9. Battery Backup System
10. Software Licenses

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Printers
DATE: July 9, 2002

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

Bid Committee recommends acceptance of the low bids received that meet all specifications from Dell Computer Corp., located in Round Rock, Texas for (6) Xerox 1235N color printers @ \$2110.00 each and (12) HP 4100N laserjet printers @ \$1352.10 each for a grand total of \$28,885.20.

A bid tabulation sheet is attached.

Respectfully submitted,

Roger Browning
Alex Cline
Harry Hillis, Jr.

Source of Funds: Title III, Advanced Tech. Equip. Grant (OCC & WVC)

Department: Learning Centers, OCC Dean's Office, Classrooms/Labs WVC

Rationale for Purchase: needed for faculty & staff use in Learning Centers at each campus, Title III main office at OCC, Learning Skills Center Developmental Education at each campus, OCC classroom and Dean's use. To improve classroom/lab instruction and the level of equipment available for courses such as desktop publishing (WVC).

The "Advertisement for Bids" was placed in the Robinson Daily News for one (1) day.

Illinois Eastern Community Colleges

PRINTER BID TABULATION

Company	Qty	Xerox 1235N	HP Laserjet 4100N
CDS Office Technologies Springfield, IL	Per Unit	2,384.00	2,331.00
	5-9	2,307.00	2,283.00
	10+	2,275.00	2,244.00
Charley Inc Robinson, IL	Per Unit	--	1,450.00
	5-9	--	1,445.00
	10+	--	1,433.00
Dell Marketing Round Rock, TX	Per Unit	2,110.00	1,352.10
	5-9	2,110.00	1,352.10
	10+	2,110.00	1,352.10
Gateway North Sioux City, SD	Per Unit	2,399.95	1,599.95
	5-9	2,327.99	1,551.95
	10+	2,327.95	1,551.95
MCSI Decatur, IL	Per Unit	3,788.00	1,693.00
	5-9	3,723.00	1,664.00
	10+	3,657.00	1,635.00

Xerox 1235N Printer or equivalent features and specifications:

Print Speed Color/Mono	12 ppm color /20 ppm black and white —1200dpi
First page out Color /Mono	18 seconds color /13 seconds black and white
Image processing	366-MHz processor Adobe PS 3 — 136 fonts, PCL5c — 46 fonts
Memory Standard /Maximum	64 MB /512 MB RAM
Maximum resolution	1200 x 600 dpi (default mode)
Network connectivity	10/100BaseT Ethernet, Bi-directional parallel, Optional Token Ring
Operating Systems	DOS, Windows 9x/ME, Windows NT/2000, Macintosh and UNIX systems
Automatic 2-sided printing	Optional
Paper input capability	530 sheet lower tray 100 sheet bypass tray
Warranty	One year on-site, Xerox Total Satisfaction Guarantee
Printer management	Xerox PrinterMap, compatible with Xerox PrintXchange, Xerox CentreWare DP, Xerox CentreWare IS, OS/Solaris Services, Internet Services, HP/UX Service, Novell ManageWise, HP Openview, CA Unicenter, IBM Tivoli, SAP/ R3, Microsoft Management Console (MMC)
Font capabilities	136 Resident PS fonts and 45 PCL
Printer drivers	Windows 9x (Peer-to-peer PhaserPort), Windows ME, Windows NT 4.0, Windows 2000, Mac OS 8.x,Mac OS 9.x, Linux 5.2+, Sun OS 4.x Sun Solaris 2.4+, DEC.HP/UX 11.x, IBM AIX 4.2+, SGI, SCO, Novell NetWare 3.1x, NetWare 4.1x, NetWare 5.x,NDPS
Languages	Genuine Adobe ® PostScript ® 3, Color PCL 5C emulation with automatic sensing and switching
Media types	16-54 lb.(60-203 gsm)bond and heavy papers up to 80-lb.cover or 90-lb.index (203 gsm), coated or glossy papers, envelopes. Xerox professional printing media offerings include:Premium Color Printing Paper, Premium Cover Paper, Glossy Coated Paper, Color Laser Labels, Dye-Cut Business Cards, Standard and Premium Transparency Film
Media sizes	Letter, executive, legal, statement, US folio, SP folio, A4, A5, A6, JIS B5 Printing margins:prints within .2 in. (5 mm) of all edges.
Printing Scout	Instantly displays pop-up Help if attention is needed during print jobs.
Auto Install	Automatically gets you printing in minutes.
Productivity tools for the user	Proof Print*,Secure Print*, RIP-While-Printing, Collation Printing, Remote Printing,Image Optimization, Fax-Friendly Black, Separator Sheets, PDF and TIFF Printing. * Requires Hard Disk
Productivity tools for the IT manager	Xerox CentreWare DP/IS Internet Printer Management, MailLinX E-mail Alerts, PrinterMap.
Color standards	PANTONE ®-approved solid-color simulations,Adobe PostScript device-independent color, CIE international color standards, and support for ICC and Apple ColorSync color management systems
Color correction	Modes are selectable from the driver: SnapColor, Grayscale, Automatic Image Correction (Image Fix), ICC and ICM Corrections

Dimensions	width:17.13 in. (435 mm), height:16.93 in. (430 mm), depth:24.4 in. (620 mm), weight:113 lb. (42 kg)
Environment	Temperature:Storage:14 deg. to 104 deg. F (-10 deg. to 40 deg. C), Operating:50 deg. to 90 deg. F (10 deg. to 32 deg. C). Relative Humidity:Storage:10%to 90%, Operating:15%to 85%. Noise Level: Printing 69.2 db(A), Standby 54.1 db(A)
Electrical	Model:110-127 VAC,50/60 Hz,Consumption: 300 W avg./1000 W max.Model:220-240 VAC,50/60 Hz, Consumption:300 W avg./1000 W max., energy star
Regulatory	FCC Part 15, Subpart B, UL listed to UL 1950, CSA Certified to CSA .C22.2 No.950, CE Mark applicable to directives 73/23/EEC and 89/336/EEC,EN 55022, EN 55024
Customer support	1-year On-site Warranty, online web technical support, toll-free telephone support, and color printing newsletter. Innovative service offerings include optional extended service agreements and custom training for your internal Help Desk. The Phaser 1235 printer is backed by the Xerox Total Satisfaction Guarantee.

Unit Bid Price: _____ 5-9 Units _____ >10 Units _____

HP Laserjet 4100N Printer or equivalent features and specifications:

General features	<ul style="list-style-type: none"> • 25 ppm • 250 MHz RISC microprocessor • Instant-on fuser provides first page out in less than 12 seconds • Up to 150,000-page-per-month duty cycle • Internal EIO expansion slots • HP smart print cartridge (10,000-page) • HP Jetsend enabled • HP PCL6, HP PCL 5e, and PostScript 3 emulation • Memory 32 MB RAM <ul style="list-style-type: none"> All upgradeable to 256 MB of SDRAM memory • HP Transmit Once for reduced network traffic • Maser (RIP once) in RAM enables multiple original prints • Memory Enhancement technology (MEt) • Resolution Enhancement technology (REt)
Resolution	<ul style="list-style-type: none"> • HP FastRes 1200 (1200 dpi quality) at engine speed • HP ProRes 1200 (1200 x 1200 dpi at 25 ppm) • Economode for improved print quality over regular dpi selections • 600 x 600 dpi at engine speed

Paper handling	<ul style="list-style-type: none"> • Up to four input bins, 1,600-sheet total capacity • 300-sheet standard output capacity (250-sheet face-down, 50-sheet face-up) with output full sensor • Straight-through paper path • HP Jetassist connector for easy installation of paper handling accessories • Paper level indicators • Optional 500-sheet feeder supporting all sizes from A5 to legal and custom sizes • Optional auto-duplex unit for two-sided printing • Optional 75-envelope power feeder • Optional HP LaserJet print-to-mail accessory • Tray 1: 100-sheet/10-envelope multipurpose tray for automatic and Manual feeding of envelopes, labels, transparencies and other special Media; 3 x 5 in to legal size Tray 2: 500-sheet input tray for letter, A4 through legal, and custom sizes
Media types	<ul style="list-style-type: none"> • Copier, bond, special application, and recycled papers. Transparencies and labels designed for laser printers • Multipurpose tray: 16 to 53 lb (60 to 198 g/m²) • 500-sheet trays: 16 to 28 lb (60 to 105 g/m²) • Optional envelope feeder and tray 1: 20 to 28 lb (75 to 105 g/m²) envelopes • Optional auto-duplex unit: 16 to 28 lb (60 to 105 g/m²)
Print orientation	<ul style="list-style-type: none"> • Portrait, landscape, reverse landscape • Binding options: 2, 4, 9, 16 pages per sheet • Booklet printing with optional auto-duplex unit • N-up printing
Control panel	<ul style="list-style-type: none"> • Two-line backlit LCD display and three LEDs • Buttons: Go, Cancel Job, Menu, Item, Value, Select • Indicators: Ready, Data, Attention
Font capabilities	<ul style="list-style-type: none"> • 110 scalable TrueType fonts (80 built-in), 30 via HP Fontsmart; all PCL and PostScript accessible • HP Fontsmart software for easy-to-use font management capabilities • Intellifont and built-in TrueType rasterizers

HP Laserjet 4100N Printer or equivalent features and specifications, continued:

Network connectivity	<ul style="list-style-type: none">• Bidirectional IEEE 1284-compliant parallel interface• HP Jetdirect 610n (EIO) internal print server for Ethernet 10/100Base-TX• One open EIO expansion slot for optional HP and third-party accessories• Automatic switching between languages and ports• HP Web Jetadmin requires installation on one of the following network servers: Microsoft Windows NT, IBM OS/2 Warp, HP-UX or Solaris
Environmental ranges	<ul style="list-style-type: none">• HP fast infrared port and receiver (optional)• Operating temperature: 10 to 35° C (50 to 91°F)• Storage temperature: 0 to 35° C (32 to 91°F)• Operating humidity: 20 to 80% RH non-condensing• Storage humidity: 10 to 95% RH non-condensing
Power requirements	<ul style="list-style-type: none">• Source: 100 to 127 volts (±10%) or 220 to 240 volts (±10%)• Frequency: 50 or 60 Hz (±2Hz)
Dimensions	15.3 x 19.9 x 13.6 in (390 x 507 x 346 mm)
Weight	38.5 lb (17.5 kg)
Product certification	UL and cUL listed to UL 1950/CSA 950; complies with IEC 950/EN 60950; meets Class B limits for FCC Part 15 and CISPR 22; product CDRH-certified Class 1 Laser Product (safe for office/EDP use); Euro Symbol (Ready), Energy Star, Blue Angel
Acoustics	<ul style="list-style-type: none">• Operating position: LpAm = 58 dB(A) printing, LpAm = 32 dB(A) Idle• Bystander position: LpAm = 52 dB(A) printing, LpAm = 26 dB(A) Idle• Sound power: LwAd = 6.6 Bels(A) printing, LwAd = 4.1 Bels(A) Idle• Acoustics are inaudible during powersave mode• Tests per ISO 9296 (ISO 7779)
System requirements	Compatible with Microsoft® Windows 3.1x, 95, 98, NT 4.0, 2000, HP-UX, Solaris, SunOS, IBM, OS/2 Warp, Mac OS 7.5 and MS-DOS
Warranty	1-year return to HP or authorized dealer

Unit Bid Price: _____ 5-9 Units _____ >10 Units _____

PRINTERS

Warranty and Support:

Vendor is to be IECC support contact on all warranty issues. Vendor shall have the sole responsibility to contact any and all manufacturers with warranty issues during warranty period. Warranty issues are to be resolved within two weeks or unit(s) will be subject to return for credit or replacement with unit(s) of same or better value. Shipping, delivery, handling, and any restocking fees charges on units(s) returned for credit or replacement shall be the responsibility of the vendor. Vendor shall determine method of shipment. Warranty shall include 30 day unconditional return privilege, one-year hardware warranty.

Failure to give detailed explanation/documentation of proposed equipment being supplied will be possible cause for rejection of bid. Complete documentation for all hardware and software must be provided. Failure to provide shall constitute reason for unconditional return of the system /systems with no restocking charge.

Any exception to warranty & support requirements or failure to provide shall constitute reason for unconditional return of the system/systems with no restocking charge. Any exception to warranty & support requirements or failure to comply will be considered non-responsive.

All freight shipping, delivery and handling charges are to be included in bid total. The quotation as submitted on this form will remain firm for six weeks from the date quotation is received by Illinois Eastern Community Colleges.

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

DATE _____

NOTE: PLEASE SUBMIT BID IN DUPLICATE

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – LCD Projectors
DATE: July 9, 2002

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

Bid Committee recommends acceptance of the low bid received that meets all specifications from **CIM – Audio Visual** located in **Evansville, Indiana** for a total bid of **\$51,720** as listed below.

	<u>Qty.</u>	<u>Item</u>	<u>Unit</u>	<u>Total</u>
CIM – Audio Visual, Evansville, Indiana	24	Mitsubishi XL1U Projectors	\$2174	\$52176
	20	Ceiling Mount Kits	\$ 264	\$ 5280
	20	AV Cable	\$ 96	\$ 1920
	20	Control Cable	\$ 52	\$ 1040
				\$60416

A bid tabulation sheet is attached.

Respectfully submitted,

Roger Browning
Alex Cline
Harry Hillis, Jr.

Source of Funds: Title III, Technology Plan

Department: Faculty Learning Centers and Classrooms at each campus

Rationale for Purchase: (4) to be used on smart cards for Faculty Learning Centers (Title III), (5) per campus to be used for demonstrations in classrooms (Tech. Plan)

The “Advertisement for Bids” was placed in the Robinson Daily News for one (1) day.

Illinois Eastern Community Colleges
LCD PROJECTOR BID TABULATION

Description	Qty	CDS Office Technologies Springfield, IL	CIM-Audio Visual Evansville, IN	Data Projections St. Louis, MO	Dell Marketing Round Rock, TX	Gateway N Sioux City, SD	Klaus Companies Peoria, IL	MCSI Decatur, IL	South Western Communications Evansville, IN
ITEM 1									
Sanyo PLC-XW20 Multimedia Projector	Per Unit	--	1,995.00	2,299.00		--	3,074.57	2,429.00	2,524.00
	2-4	--	1,995.00	2,299.00		--	--	2,388.00	2,524.00
	5-9	--	1,995.00	2,249.00		--	--	2,347.00	2,424.00
	10+	--	1,995.00	2,199.00		--	--	2,305.00	2,324.00
ITEM 1 OPTIONS									
Spare Lamp	Per Unit	--	471.00	399.00	--	--	317.93	348.00	379.00
	2-4	--	471.00	399.00	--	--	--	348.00	379.00
	5-9	--	471.00	399.00	--	--	--	348.00	379.00
	10+	--	471.00	399.00	--	--	--	348.00	369.00
Appropriate Ceiling Mount Kit	Per Unit	--	264.00	169.00	--	--	126.09	188.00	218.00
	2-4	--	264.00	159.00	--	--	--	188.00	218.00
	5-9	--	264.00	159.00	--	--	--	180.00	218.00
	10+	--	264.00	159.00	--	--	--	180.00	200.00
Audio/Video/15-pin computer cable ext.	Per Unit	--	96.00	249.00	--	--	121.30	133.00	128.00
	2-4	--	96.00	249.00	--	--	--	133.00	128.00
	5-9	--	96.00	249.00	--	--	--	133.00	128.00
	10+	--	96.00	249.00	--	--	--	133.00	128.00
Remote Control w/ Mouse	Per Unit	--	150.00	70.00	--	--		48.00	51.00
	2-4	--	150.00	70.00	--	--	Included	48.00	51.00
	5-9	--	150.00	70.00	--	--		48.00	51.00
	10+	--	150.00	70.00	--	--		48.00	51.00
PS/2 Control Cable	Per Unit	--	52.00	--	--	--		12.00	23.00
	2-4	--	52.00	--	--	--		12.00	23.00
	5-9	--	52.00	--	--	--	Included	12.00	23.00
	10+	--	52.00	--	--	--		12.00	21.00
Soft Carrying Case	Per Unit	--	90.00		--	--			
	2-4	--	90.00	Included	--	--	Included	Included	Included
	5-9	--	90.00		--	--			
	10+	--	90.00		--	--			
Travel Case	Per Unit	--	210.00	--	--	--	179.35	172.00	225.00
	2-4	--	210.00	--	--	--	--	172.00	225.00
	5-9	--	210.00	--	--	--	--	172.00	225.00
	10+	--	210.00	--	--	--	--	172.00	215.00

Description	Qty	CDS Office Technologies Springfield, IL	CIM-Audio Visual Evansville, IN	Data Projections St. Louis, MO	Dell Marketing Round Rock, TX	Gateway N Sioux City, SD	Klaus Companies Peoria, IL	MCSI Decatur, IL	South Western Communications Evansville, IN
ITEM 2									
Mitsubishi XLIU Multimedia Projector	Per Unit	2,473.00	2,174.00	--	2,271.00	2,679.95	2,766.30	2,814.00	3,099.00
	2-4	2,446.00	2,174.00	--	2,271.00	2,679.95	--	2,766.00	3,099.00
	5-9	2,420.00	2,174.00	--	2,271.00	2,599.95	--	2,718.00	2,999.00
	10+	2,394.00	2,174.00	--	2,271.00	2,599.55	--	2,670.00	2,899.00
ITEM 2 OPTIONS									
Spare Lamp	Per Unit	375.00	395.00	--	--	394.95	353.26	365.00	479.00
	2-4	368.00	395.00	--	--	394.95	--	365.00	479.00
	5-9	365.00	395.00	--	--	383.00	--	365.00	479.00
	10+	362.00	395.00	--	--	383.00	--	365.00	469.00
Appropriate Ceiling Mount Kit	Per Unit	224.00	264.00	--	--	230.95	206.52	188.00	218.00
	2-4	219.00	264.00	--	--	230.95	--	188.00	218.00
	5-9	215.00	264.00	--	--	224.02	--	180.00	218.00
	10+	212.00	264.00	--	--	224.02	--	180.00	202.00
Audio/Video/15-pin computer cable ext.	Per Unit	130.00	96.00	--	--	--	121.30	133.00	128.00
	2-4	130.00	96.00	--	--	--	--	133.00	128.00
	5-9	120.00	96.00	--	--	--	--	133.00	128.00
	10+	120.00	96.00	--	--	--	--	133.00	128.00
Remote Control w/ Mouse	Per Unit		150.00	--	--	--			
	2-4	Included	150.00	--	--	--	Included	Included	Included
	5-9		150.00	--	--	--			
	10+		150.00	--	--	--			
PS/2 Control Cable	Per Unit	100.00	52.00	--	--	--			23.00
	2-4	95.00	52.00	--	--	--	Included	Included	23.00
	5-9	90.00	52.00	--	--	--			23.00
	10+	90.00	52.00	--	--	--			21.00
Soft Carrying Case	Per Unit	175.00		--	--	177.95			47.00
	2-4	172.00	Included	--	--	177.95	Included	Included	47.00
	5-9	168.00		--	--	172.00			47.00
	10+	165.00		--	--	172.00			45.00
Travel Case	Per Unit	285.00	210.00	--	--	177.95	179.35	172.00	225.00
	2-4	279.00	210.00	--	--	177.95	--	172.00	225.00
	5-9	276.00	210.00	--	--	172.00	--	172.00	225.00
	10+	273.00	210.00	--	--	172.00	--	172.00	215.00

Description	Qty	CDS Office Technologies Springfield, IL	CIM-Audio Visual Evansville, IN	Data Projections St. Louis, MO	Dell Marketing Round Rock, TX	Gateway N Sioux City, SD	Klaus Companies Peoria, IL	MCSI Decatur, IL	South Western Communications Evansville, IN
ITEM 3									
Sanyo PLC-XP40 Multimedia Projector	Per Unit	--	2,780.00	4,199.00	--	--	6,260.87	4,409.00	4,594.00
	2-4	--	2,780.00	4,199.00	--	--	--	4,334.00	4,594.00
	5-9	--	2,780.00	4,199.00	--	--	--	4,258.00	4,494.00
	10+	--	2,780.00	4,100.00	--	--	--	4,183.00	4,394.00
ITEM 3 OPTIONS									
Spare Lamp	Per Unit	--	471.00	375.00	--	--	338.27	348.00	379.00
	2-4	--	471.00	375.00	--	--	--	348.00	379.00
	5-9	--	471.00	375.00	--	--	--	348.00	379.00
	10+	--	471.00	375.00	--	--	--	348.00	369.00
Appropriate Ceiling Mount Kit	Per Unit	--	264.00	199.00	--	--	126.09	188.00	218.00
	2-4	--	264.00	199.00	--	--	--	188.00	218.00
	5-9	--	264.00	199.00	--	--	--	180.00	218.00
	10+	--	264.00	199.00	--	--	--	180.00	202.00
Audio/Video/15-pin computer cable ext.	Per Unit	--	96.00	249.00	--	--	121.30	133.00	128.00
	2-4	--	96.00	249.00	--	--	--	133.00	128.00
	5-9	--	96.00	249.00	--	--	--	133.00	128.00
	10+	--	96.00	249.00	--	--	--	133.00	128.00
Remote Control w/ Mouse	Per Unit	--	150.00		--	--			
	2-4	--	150.00	Included	--	--	Included	Included	Included
	5-9	--	150.00		--	--			
	10+	--	150.00		--	--			
PS/2 Control Cable	Per Unit	--	52.00		--	--			23.00
	2-4	--	52.00	Included	--	--	Included	Included	23.00
	5-9	--	52.00		--	--			23.00
	10+	--	52.00		--	--			21.00
Soft Carrying Case	Per Unit	--	90.00	--	--	--	--	--	174.00
	2-4	--	90.00	--	--	--	--	--	174.00
	5-9	--	90.00	--	--	--	--	--	174.00
	10+	--	90.00	--	--	--	--	--	174.00
Travel Case	Per Unit	--	225.00	--	--	--	--	207.00	225.00
	2-4	--	225.00	--	--	--	--	207.00	225.00
	5-9	--	225.00	--	--	--	--	207.00	225.00
	10+	--	225.00	--	--	--	--	207.00	215.00

Description	Qty	CDS Office Technologies Springfield, IL	CIM-Audio Visual Evansville, IN	Data Projections St. Louis, MO	Dell Marketing Round Rock, TX	Gateway N Sioux City, SD	Klaus Companies Peoria, IL	MCSI Decatur, IL	South Western Communications Evansville, IN
ITEM 4									
Mitsubishi X49OU Multimedia Projector	Per Unit	2,654.00	4,090.00	--	4,123.00	4,649.95	4,342.39	5,289.00	4,881.00
	2-4	2,625.00	4,090.00	--	4,123.00	4,649.95	--	5,198.00	4,881.00
	5-9	2,597.00	4,090.00	--	4,123.00	4,510.45	--	5,108.00	4,787.00
	10+	2,570.00	4,090.00	--	4,123.00	4,510.45	--	5,018.00	4,687.00
ITEM 4 OPTIONS									
Spare Lamp	Per Unit	306.00	395.00	--	--	424.95	380.43	393.00	479.00
	2-4	299.00	395.00	--	--	424.95	--	393.00	479.00
	5-9	296.00	395.00	--	--	412.00	--	393.00	479.00
	10+	292.00	395.00	--	--	412.00	--	393.00	479.00
Appropriate Ceiling Mount Kit	Per Unit	247.00	264.00	--	--	288.95	266.30	188.00	218.00
	2-4	241.00	264.00	--	--	288.95	--	188.00	218.00
	5-9	239.00	264.00	--	--	280.28	--	180.00	218.00
	10+	235.00	264.00	--	--	280.28	--	180.00	202.00
Audio/Video/15-pin computer cable ext.	Per Unit	130.00	96.00	--	--	--	121.30	133.00	128.00
	2-4	130.00	96.00	--	--	--	--	133.00	128.00
	5-9	120.00	96.00	--	--	--	--	133.00	128.00
	10+	120.00	96.00	--	--	--	--	133.00	128.00
Remote Control w/ Mouse	Per Unit		150.00	--	--	--			
	2-4	Included	150.00	--	--	--	Included	Included	Included
	5-9		150.00	--	--	--			
	10+		150.00	--	--	--			
PS/2 Control Cable	Per Unit	100.00	52.00	--	--	--			23.00
	2-4	95.00	52.00	--	--	--			23.00
	5-9	90.00	52.00	--	--	--	Included	Included	23.00
	10+	90.00	52.00	--	--	--			21.00
Soft Carrying Case	Per Unit	51.00	90.00	--	--	177.95		--	174.00
	2-4	50.00	90.00	--	--	177.95		--	174.00
	5-9	49.00	90.00	--	--	172.00	Included	--	174.00
	10+	48.00	90.00	--	--	172.00		--	174.00
Travel Case	Per Unit	315.00	210.00	--	--	177.95	179.35	190.00	225.00
	2-4	310.00	210.00	--	--	177.95	--	190.00	225.00
	5-9	306.00	210.00	--	--	172.00	--	190.00	225.00
	10+	304.00	210.00	--	--	172.00	--	190.00	215.00

LCD PROJECTOR MINIMUM SPECIFICATIONS:

Item 1

Model: Sanyo PLC-XW20 Multimedia Projector or equivalent
 Resolution: true XGA (1024x 768), compressed SXGA (1280 x 1024)
 Brightness: 1100 Lumens
 Compatibilities: SXGA, XGA, SVGA, VGA; PAL/PAL-M/PAL-N/SECAM/NTSC/NNTSC4.43
 Sound Output: 1 watt mono
 Projection Lamp: 150W UHP
 Warranty: 3 year parts and labor; 90 days lamp, Quick Repair Program

Item 1	Per Unit _____	2-4 Units _____	5-9 Units _____	>10 _____
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Options:

Spare Lamp:	Per Unit _____	2-4 Units _____	5-9 Units _____	>10 _____
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Appropriate Ceiling Mount Kit:	Per Unit _____	2-4 Units _____	5-9 Units _____	>10 _____
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Audio/Video/15-pin computer cable extension, minimum 50':	Per Unit _____	2-4 Units _____	5-9 Units _____	>10 _____
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Remote Control w/Mouse (and Laser Pointer if available):	Per Unit _____	2-4 Units _____	5-9 Units _____	>10 _____
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PS/2 Control Cable:	Per Unit _____	2-4 Units _____	5-9 Units _____	>10 _____
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Soft Carrying Case:	Per Unit _____	2-4 Units _____	5-9 Units _____	>10 _____
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Travel Case with Wheels:	Per Unit _____	2-4 Units _____	5-9 Units _____	>10 _____
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Item 2

Model: Mitsubishi XL1U Multimedia Projector or equivalent
 Resolution: true XGA (1024x 768), compressed SXGA (1280 x 1024)
 Brightness: 1100 Lumens
 Compatibilities: SXGA, XGA, SVGA, VGA; PAL/PAL-M/PAL-N/SECAM/NTSC/NNTSC4.43
 Sound Output: 1 watt mono
 Projection Lamp: 150W UHP
 Warranty: 3 year parts and labor; 90 days lamp, Emergency Roadside Assistance Program

Item 2	Per Unit _____	2-4 Units _____	5-9 Units _____	>10 _____
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Options:

Spare Lamp:	Per Unit _____	2-4 Units _____	5-9 Units _____	>10 _____
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Appropriate Ceiling Mount Kit:	Per Unit _____	2-4 Units _____	5-9 Units _____	>10 _____
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Audio/Video/15-pin computer cable extension, minimum 50':	Per Unit _____	2-4 Units _____	5-9 Units _____	>10 _____
---	----------------	-----------------	-----------------	-----------

Remote Control w/Mouse (and Laser Pointer if available):	Per Unit _____	2-4 Units _____	5-9 Units _____	>10 _____
--	----------------	-----------------	-----------------	-----------

PS/2 Control Cable:	Per Unit _____	2-4 Units _____	5-9 Units _____	>10 _____
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Soft Carrying Case:	Per Unit _____	2-4 Units _____	5-9 Units _____	>10 _____
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Travel Case with Wheels:	Per Unit _____	2-4 Units _____	5-9 Units _____	>10 _____
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LCD PROJECTOR MINIMUM SPECIFICATIONS, continued

Item 3

Model: Sanyo PLC-XP40 Multimedia Projector or equivalent
Resolution: true XGA (1024x 768)
Brightness: 2600 Lumens
Compatibilities: SXGA, XGA, SVGA, VGA; PAL/PAL-M/PAL-N/SECAM/NTSC/NTSC4.43
Sound Output: stereo
Projection Lamp: 200W UHP
Warranty: 3 year parts and labor; 90 days lamp, Quick Repair Program

Item 3 Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Options:

Spare Lamp: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Appropriate Ceiling Mount Kit: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Audio/Video/15-pin computer cable extension, minimum 50': Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Remote Control w/Mouse (and Laser Pointer if available): Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

PS/2 Control Cable: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Soft Carrying Case: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Travel Case with Wheels: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Item 4

Model: Mitsubishi X490U Multimedia Projector or equivalent
Resolution: true XGA (1024x 768)
Brightness: 2600 Lumens
Compatibilities: SXGA, XGA, SVGA, VGA; PAL/PAL-M/PAL-N/SECAM/NTSC/NTSC4.43
Sound Output: stereo
Projection Lamp: 300W UHP
Warranty: 3 year parts and labor; 90 days lamp, Emergency Roadside Assistance Program

Item 4 Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Options:

Spare Lamp: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Appropriate Ceiling Mount Kit: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Audio/Video/15-pin computer cable extension, minimum 50': Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Remote Control w/Mouse (and Laser Pointer if available): Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

PS/2 Control Cable: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Soft Carrying Case: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

Travel Case with Wheels: Per Unit _____ 2-4 Units _____ 5-9 Units _____ >10 _____

PROJECTORS

Warranty and Support:

Vendor is to be IECC support contact on all warranty issues. Vendor shall have the sole responsibility to contact any and all manufacturers with warranty issues during warranty period. Warranty issues are to be resolved within two weeks or unit(s) will be subject to return for credit or replacement with unit(s) of same or better value. Shipping, delivery, handling, and any restocking fees charges on units(s) returned for credit or replacement shall be the responsibility of the vendor. Vendor shall determine method of shipment. Warranty shall include 30 day unconditional return privilege, 3 Years parts/labor, 90 day lamp warranty and emergency overnight exchange while under warranty.

Failure to give detailed explanation/documentation of proposed equipment being supplied will be possible cause for rejection of bid. Complete documentation for all hardware and software must be provided. Failure to provide shall constitute reason for unconditional return of the system /systems with no restocking charge.

Any exception to warranty & support requirements or failure to provide shall constitute reason for unconditional return of the system/systems with no restocking charge. Any exception to warranty & support requirements or failure to comply will be considered non-responsive.

All freight shipping, delivery and handling charges are to be included in bid total. The quotation as submitted on this form will remain firm for six weeks from the date quotation is received by Illinois Eastern Community Colleges.

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

DATE _____

NOTE: PLEASE SUBMIT BID IN DUPLICATE

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Interactive Whiteboards
DATE: July 9, 2002

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

Bid Committee recommends acceptance of the low bid received that meets all specifications from **MCSI** located in **Decatur, Illinois** for four (4) smart boards with accessories totaling **\$6728.00**.

A bid tabulation sheet is attached.

Respectfully submitted,

Roger Browning
Alex Cline
Harry Hillis, Jr.

Source of Funds: Title III

Department: Faculty Learning Centers at each campus

Rationale for Purchase: to be used in Faculty Learning Centers at each campus

The “Advertisement for Bids” was placed in the Robinson Daily News for one (1) day.

Illinois Eastern Community Colleges

INTERACTIVE WHITEBOARD BID TABULATION

(Qty 4)

Company	Smart Board	Padded Cover	USB Adapter cable	Floor Stand	TOTAL
CDS Office Technologies Springfield, IL	7,320.00	820.00	144.00	2,660.00	\$10,944.00
CIM –Audio Visual Evansville, IN	5,196.00	760.00	196.00	1,496.00	7,648.00
Data Projections Inc St. Louis, MO	4,900.00	650.00	199.00	3,138.00	8,887.00
Klaus Companies Peoria, IL	4,796.00	521.74	126.09	1,396.00	6,839.83
MCSI Decatur, IL	4,496.00	596.00	136.00	1,500.00	6,728.00
South Western Communications Evansville, IN	4,796.00	760.00	196.00	1,396.00	7,148.00

Smart Board Interactive Whiteboard Model SB560 or equivalent specifications & features:

Quantity (4)

Board Area :	50 1/2" W x 41" H x 5 3/4" D (128.3 cm x 104.1 cm x 14.6 cm)
Active Area:	48" W x 36" H (121.9 cm x 91.4 cm) 60" diagonal (152.4 cm)
Pen Tray	Optical sensors in the Pen Tray detect when a stylus or eraser is lifted from the Tray. LED indicators show the current active tool
Resolution	Touch resolution is approximately 2000 x 2000
Screen Surface	Extremely durable, low-reflective hardcoat polyester finish that reduces reflection and glare. An optional surface specifically designed for use with high-lumen projectors and is not intended for use with dry-erase markers
Digitizing Technology	Two resistive sheets separated by an air gap
Frame Finish	Textured, graphite-gray plastic surface
Wall-Mount Bracket	Supports the interactive whiteboard when mounted to a wall
Computer Connection	A 20' (6.1 m) RS-232, DB9F-to-DB9F serial cable is included. An optional 21.5' (6.6 m) USB adapter cable is available instead of the serial cable. Cables can be extended but may require an external 12V DC power supply
Styluses	Black, blue, red and green Whisper-tip styluses
Eraser	Round eraser
Power Requirements	Power is obtained from the computer through a keyboard port adapter (included with the serial cable) or directly through the USB adapter cable for both Windows and Macintosh computers. Power consumption is less than 5 watts
Warranty	Two-year limited equipment warranty with a free additional year upon registration and a four-year extended warranty option

Unit Bid Price: _____ Total Bid for (4)_____

INTERACTIVE WHITEBOARDS

Accessories

SB 560 or equivalent Padded Cover specifications:

Foam walls and a soft flannel interior protect the interactive whiteboard's surface and the Pen Tray. A back pouch holds the accessories, and end handles help you move the board short distances. The cover can also be used while the board is on a Floor Stand.

Size 52" W x 43" H x 4" D (132.1 cm x 109.2 cm x 10.2 cm)

Shipping Size 49" W x 16" H x 16" D (124.5 cm x 40.6 cm x 40.6 cm)

Weight 7 lb. (3.2 kg)

Shipping Weight 10 lb. (4.5 kg)

Unit Bid Price: _____ Total Bid for (4) _____

USB Adapter cable for SB 560 or equivalent: SB 570 or equivalent Floor Stand specifications:

Unit Bid Price: _____ Total Bid for (4) _____

Size	With anti-tip feet extended	43 1/2" W x 58 3/5" H x 33 1/2" D (110.5 cm x 148.8 cm x 85.1 cm)
	With anti-tip feet retracted	43 1/2" W x 58.6" H x 28" D (110.5 cm x 148.8 cm x 71.1 cm)
	With SMART Board 560 or equivalent and anti-tip feet extended	Min: 50 1/2" W x 65 13/16" H x 33 1/2" D (128.3 cm x 167.1 cm x 85.1 cm) Max: 50 1/2" W x 79 1/4" H x 33 1/2" D (128.3 cm x 201.3 cm x 85.1 cm)
	With SMART Board 580 or equivalent and anti-tip feet extended	Min: 60" W x 71" H x 33 1/2" D (152.4 cm x 180.3 cm x 85.1 cm) Max: 60" W x 84 1/2" H x 33 1/2" D (152.4 cm x 214.6 cm x 85.1 cm)
	Shipping carton	31 1/2" W x 60 1/2" H x 3 1/2" D (80 cm x 153.7 cm x 8.9 cm)
Weight	Floor stand	38.6 lb. (17.6 kg)
	Floor stand with SMART Board 560 or equivalent	62.2 lb. (28.4 kg)
	Floor stand with SMART Board 580 or equivalent	79.8 lb. (36.4 kg)
Shipping Weight	Floor stand and carton	52 lb. (23.6 kg)
Height Adjustment	SMART Board 560 or equivalent – adjustable every 1 1/2" (3.8 cm) from 66" to 79 1/2" (167.6 cm to 201.9 cm)	
	SMART Board 580 or equivalent – adjustable every 1 1/2" (3.8 cm) from 71" to 84 1/2" (180.3 cm to 214.6 cm)	
Stability	Four locking casters keep the stand in place	

Unit Bid Price: _____ Total Bid for (4) _____

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Mobile Multimedia Cabinets
DATE: July 9, 2002

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

Bid Committee recommends acceptance of the low bid received that meets all specifications from **MCSI** located in **Decatur, Illinois** for four (4) interactive mobile multimedia cabinets totaling **\$7616.00**.

A bid tabulation sheet is attached.

Respectfully submitted,

Roger Browning
Alex Cline
Harry Hillis, Jr.

Source of Funds: Title III

Department: Faculty Learning Labs at each campus

Rationale for Purchase: Faculty & Staff Developmental use in Faculty Learning Labs

The “Advertisement for Bids” was placed in the Robinson Daily News for one (1) day.

Illinois Eastern Community Colleges

MULTIMEDIA CABINET BID TABULATION

(Qty 4)

Company	Mobile Multimedia Cabinet	Multimedia Cabinet Integration Module
CDS Office Technologies Springfield, IL	11,948.00	5,132.00
CIM – Audio Visual Evansville, IN	8,096.00	5,596.00
Data Projections Inc St. Louis, MO	8,050.00	6,269.00
Klaus Companies Peoria, IL	8,148.91	4,360.83
MCSI Decatur, IL	7,616.00	5,900.00
South Western Communications Evansville, IN	7,756.00	Included

Smart Expression 303 Mobile Multimedia Cabinet or equivalent specifications:

Quantity (4)

Size	Finished Cabinet	46 1/8" W x 30 3/4" H x 18 5/8" D (117.1 cm x 78.2 cm x 47.3 cm)
	Peripheral Cavity	20 3/4" W x 25" H x 14 1/8" D (52.7 cm x 63.5 cm x 36.1 cm)
	Peripheral Shelves	20 3/4" W x 3/4" H x 14 1/8" D (52.7 cm x 63.5 cm x 1.9 cm)
		Shelves have weight restrictions of 50 lb. (22.7 kg)
	Computer Compartment	9" W x 19 1/4" H x 20" D (22.8 cm x 48.8 cm x 50.8 cm)
Weight		140 lb. (63.6 kg)
Cabinet		
Shell Material	Finished Cabinet	Locking front, side and rear doors Finished with beechwood laminate siding (custom finishes available on request) 1" top surface with charcoal gray plastic laminate Rubber bullnose edging
Portability		Four 75 mm locking casters Roll about, self contained unit
Peripheral Support		Shelving is vertically adjustable in 1 1/4" increments
Warranty		One year parts and labor
Peripheral Switches and Cables		
Video, Audio and Data Switch	SMART X-Port 10 or equivalent	Toggles connections for data, audio and video from the internal computer to a guest laptop
Interconnection Cables		Connect internal computer and peripherals
Control Panel		
Main Power Switch		Controls power to the computer and all peripherals within the cabinet
AC Power Outlet		Supplies power to a guest laptop or other powered device (IEC to country-specific plug adapter included)
SMART X-Port 10 Switch or equivalent		Toggles the projection display from internal computer display to guest laptop display
Volume Control Dial		Centralizes all volume control
Guest Laptop Connections		
SMART Board Cable or equivalent	DB9 (F)	Connects the guest laptop to a SMART Board or equivalent interactive whiteboard via the X-Port 10 switch
Audio Cable	3.5 mm Stereo Jack	Connects the guest laptop to the internal or external audio system via the X-Port 10 switch
Video Cable	DB15HD (M)	Connects the guest laptop to the projector via the X-Port 10 switch
Network Cable	RJ45	Connect the guest laptop to the network
Audio System		
Mixer		Unified audio system with automatic line-level mixing of computer and two other audio sources
Volume Control Amplifier		Single volume control for all audio sources Amplifies the mixed audio; optimum for room of maximum 1,000 ft ² / 30-person capacity
Speakers		Two 15-watt speakers

Continued on next page

MULTIMEDIA CABINETS

Smart Expression 303 Mobile Multimedia Cabinet or equivalent specifications, continued:

Connection Panel

Serial Cable	DB9 (M)	For the connection of a SMART Board or equivalent interactive whiteboard
Power Cable	Mini-DIN 6-pin (PS/2) (F)	Supplies power to the connected SMART Board or equivalent interactive whiteboard
Projector Connections	RGB (HD15), Composite Video (RCA), S-Video, RS-232 (DB9)	Connects a projector (or other display device) to a VCR and/or DVD player, and the computer or guest laptop
Universal Serial Bus	USB	Provides a USB connection to the internal computer
VCR Connections	Composite Video (RCA), Audio (2 X RCA)	Connects the VCR to the projector and the internal audio system
DVD Player	S-Video, Audio (2 X RCA)	Connects the DVD player to the projector and the internal audio system
Network – Internal Computer	RJ45	Permits internal computer connection to a LAN
Network – Laptop	RJ45	Permits guest laptop connection to LAN
Audio OUT	L & R RCA Jacks	Permits connection of an external audio amplifier
Printer Connection	DB25	Connects printer to internal computer
Power Management System		
Input		Supports international power standards 90–250V, 50–60 Hz
Switch		Top-mounted, easy-access main power switch/indicator
Internal Distribution		Internal AC power bar uses IEC connectors to simplify integration in all international markets. An internal 12V DC power supply provides power for the Expression audio system and X-Port 10 switch. Up to 1 amp at 12V DC is also made available for simplified integration of low-power peripherals.
International Extension Cables		Power cables to convert AC-IEC power bar to country-specific requirements

Unit Bid Price: _____ Total Bid for (4) _____

Smart Expression Multimedia Cabinet Integration Module or equivalent features:

Control Panel	Includes power switch, volume control, retractable cabling for a laptop, and a display source button to alternate input sources connected to the SMART X-Port 10 switch
Power Switch	Controls power for all connected peripherals
SMART X-Port 10 Switch	Internal switch toggles serial data, audio and video between the internal computer and a laptop
Connection Panel	Connects both internal and external peripherals, including a SMART Board interactive whiteboard, projector, network, external audio system, VCR, DVD player or document camera, and printer
Audio System	Includes two 15-watt speakers, an amplifier and a three-source mixer, plus single volume control for all audio sources
Computer Cables	Power, network, serial, audio, printer and video cables provided for internal computer

Unit Bid Price: _____ Total Bid for (4) _____

INTERACTIVE WHITEBOARDS AND MULTIMEDIA CABINETS

Note:

Illinois Eastern Community Colleges **has been approved** for the Smarter Kids grant on Smart Technologies equipment. Bid prices on Smart brand equipment should reflect that discount.

Warranty and Support:

Vendor is to be IECC support contact on all warranty issues. Vendor shall have the sole responsibility to contact any and all manufacturers with warranty issues during warranty period. Warranty issues are to be resolved within two weeks or unit(s) will be subject to return for credit or replacement with unit(s) of same or better value. Shipping, delivery, handling, and any restocking fees charges on units(s) returned for credit or replacement shall be the responsibility of the vendor. Vendor shall determine method of shipment. Warranty on Smartboard interactive whiteboard or equivalent shall include 30 day unconditional return privilege, two-year limited equipment warranty with a free additional year upon registration and a four-year extended warranty option. Warranty on Smart Expression 303 Mobile Multimedia Cabinet or equivalent shall include 30 day unconditional return privilege and a one year warranty.

Failure to give detailed explanation/documentation of proposed equipment being supplied will be possible cause for rejection of bid. Complete documentation for all hardware and software must be provided. Failure to provide shall constitute reason for unconditional return of the system /systems with no restocking charge.

Any exception to warranty & support requirements or failure to provide shall constitute reason for unconditional return of the system/systems with no restocking charge. Any exception to warranty & support requirements or failure to comply will be considered non-responsive.

All freight shipping, delivery and handling charges are to be included in bid total. The quotation as submitted on this form will remain firm for six weeks from the date quotation is received by Illinois Eastern Community Colleges.

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

DATE _____

NOTE: PLEASE SUBMIT BID IN DUPLICATE

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Desktop Computers
DATE: July 9, 2002

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

Bid Committee recommends acceptance of the low bid received that meets all specifications from Dell Computer Corp., located in Round Rock, Texas for all items except 19” CRT monitors and 17” flat panel LCD monitors for a total of \$192,640.

For 19” CRT monitors, the Bid Committee recommends acceptance of the low bid received that meets all specifications from Charley, Inc. of Robinson, IL for \$3,870.

For 17” flat panel LCD monitors, the Bid Committee recommends acceptance of the low bid received from Gateway located in N. Sioux City, SD for \$21,070.

A bid tabulation sheet is attached.

Respectfully submitted,

Roger Browning
Alex Cline
Harry Hillis, Jr.

The “Advertisement for Bids” was placed in the Robinson Daily News for one (1) day.

Illinois Eastern Community Colleges

DESKTOP COMPUTER BID TABULATION

Description	Qty	CDS Office Technologies Springfield, IL		Charley Inc Robinson, IL	Dell Marketing Round Rock, TX	Gateway N Sioux City, SD
		Equus	Compaq			
Base Unit	Per Unit	808.00	1,005.00	795.00	967.00	955.00
	2-99	754.00	978.00	787.00	676.00	892.00
	100-249	725.00	947.00	779.00	644.00	849.00
	250+	705.00	930.00	775.00	615.00	849.00
MONITOR OPTIONS						
17" CRT Monitor	Per Unit	221.00	190.00	152.00	108.00	110.00
	2-99	219.00	183.00	151.00	108.00	110.00
	100-249	217.00	178.00	148.00	108.00	110.00
	250+	215.00	170.00	148.00	108.00	110.00
19" CRT Monitor	Per Unit	383.00	325.00	217.00	228.00	299.00
	2-99	375.00	318.00	215.00	228.00	299.00
	100-249	370.00	308.00	213.00	228.00	299.00
	250+	367.00	305.00	213.00	228.00	299.00
15" Flat Panel LCD Monitor	Per Unit	533.00	440.00	421.00	305.00	350.00
	2-99	522.00	432.00	419.00	305.00	350.00
	100-249	509.00	423.00	406.00	305.00	350.00
	250+	502.00	415.00	405.00	305.00	350.00
17" Flat Panel LCD Monitor	Per Unit	770.00	686.00	629.00	524.00	490.00
	2-99	740.00	672.00	623.00	524.00	490.00
	100-249	715.00	651.00	621.00	524.00	490.00
	250+	685.00	644.00	621.00	524.00	490.00
UPGRADE OPTIONS						
Windows XP Operating System	Per Unit					
	2-99	Included	Dual Boot	Included	Included	Included
	100-249					
Pentium IV 2.0 GHZ	250+					
	Per Unit	68.00	91.00	56.00	30.00	35.00
	2-99	64.00	89.00	56.00	30.00	35.00
	100-249	62.00	85.00	56.00	30.00	35.00
250+	61.00	83.00	56.00	30.00	35.00	

Description	Qty	CDS Office Technologies Springfield, IL		Charley Inc Robinson, IL	Dell Marketing Round Rock, TX	Gateway N Sioux City, SD
		Equus	Compaq			
UPGRADE OPTIONS, cont'd						
Pentium IV 2.2 GHZ	Per Unit	140.00	10.00	108.00	60.00	80.00
	2-99	134.00	9.00	108.00	60.00	80.00
	100-249	128.00	8.00	108.00	60.00	80.00
	250+	125.00	8.00	108.00	60.00	80.00
512 MB Total RAM	Per Unit	54.00	108.00	50.00	52.00	100.00
	2-99	51.00	105.00	50.00	52.00	100.00
	100-249	48.00	105.00	50.00	52.00	100.00
	250+	46.00	105.00	50.00	52.00	100.00
1 GB Total RAM	Per Unit	330.00	270.00	166.00	151.00	249.00
	2-99	320.00	270.00	165.00	151.00	249.00
	100-249	302.00	270.00	164.00	151.00	249.00
	250+	290.00	270.00	164.00	151.00	249.00
80 GB 7200 RPM ATA100 EIDE HD	Per Unit	61.00	108.00	46.00	34.00	40.00
	2-99	58.00	105.00	46.00	34.00	40.00
	100-249	55.00	105.00	46.00	34.00	40.00
	250+	53.00	105.00	46.00	34.00	40.00
32 MB AGP 3D Video Card	Per Unit	42.00			55.00	40.00
	2-99	40.00	Included	Included	55.00	40.00
	100-249	38.00			55.00	40.00
	250+	36.00			55.00	40.00
64 MB AGP 3D Video Card	Per Unit	78.00	--	33.00	--	(128mb) 80.00
	2-99	75.00	--	33.00	--	80.00
	100-249	71.00	--	33.00	--	80.00
	250+	69.00	--	33.00	--	80.00
INDIVIDUAL OPTIONS						
CD-RW/DVD Drive	Per Unit	260.00	--	170.00	147.00	150.00
	2-99	255.00	--	170.00	147.00	150.00
	100-249	250.00	--	170.00	147.00	150.00
	250+	245.00	--	170.00	147.00	150.00
Zip 250 Internal Drive	Per Unit	132.00	158.00	100.00	86.00	80.00
	2-99	130.00	158.00	100.00	86.00	80.00
	100-249	128.00	158.00	100.00	86.00	80.00
	250+	126.00	158.00	100.00	86.00	80.00
IEEE 1394 'firewire' Ports	Per Unit	--	162.00	28.00	70.00	55.00
	2-99	--	155.00	28.00	70.00	55.00
	100-249	--	151.00	28.00	70.00	55.00
	250+	--	146.00	28.00	70.00	55.00

DESKTOP COMPUTERS, cont'd

		\$615.00	\$30.00	\$60.00	\$108.00	\$215.00	\$305.00	\$490.00	\$52.00	\$151.00	\$34.00	\$55.00	not available	\$147.00	\$86.00	\$70.00	
FOPAL/Rationale	Ship to	1.7 Ghz (Base Unit)	2.0 Ghz	2.2 Ghz	17" CRT Monitor	19" CRT Monitor	15" Flat Panel LCD Monitor	17" Flat Panel LCD Monitor	512 MB total RAM	1 Gb total RAM	80 Gb 7200 RPM ATA100 EIDE HD	32MB AGP 3D Video Card	64MB AGP 3D Video Card	CD-RW DVD Drive	Zip 250 Internal drive	IEEE 1394 'firewire' ports	TOTAL
Kathy Pampe	ETC	1		1				1						1			\$1,312.00
ETC-65082D-5082D-4101-109																	
To replace outdated computer.																	
Rodney Ranes/ETS	OCC	3		3			3								1		\$3,026.00
65262D-5262D-4108-308																	
Updated computers for advisory staff, old systems are outdated																	
Susan Polgar																	
65265D-5265D-4108-308																	
Record keeping for project participants for Carrie Benefield	LTC	1			1					1				1			\$1,021.00
Provide internet support to SAN participants, email, creation of documents for Kristi Renshaw	OCC	1			1									1			\$870.00
Wayne Henegar	WVC	15				15			15			15					\$14,055.00
Advanced Tech. Equip. Grant																	
65043W-5043W-4108-101																	
Upgrade CAD lab																	
Gayle Lawn-Day	LTC																
65043L-5043L-4108-109		16			14				32								\$13,016.00
011-2040L-4108-204																	
Update computers for office employees & instructors use							6	16									\$3,772.00
TOTALS		256	32	9	170	18	4	43	112	2	32	16	38	22	17	19	\$217,580.00
		\$615.00	\$30.00	\$60.00	\$108.00	\$215.00	\$305.00	\$490.00	\$52.00	\$151.00	\$34.00	\$55.00		\$147.00	\$86.00	\$70.00	
		\$157,440	\$960	\$540	\$18,360	\$3,870	\$1,220	\$21,070	\$5,824	\$302	\$1,088	\$880	\$0	\$3,234	\$1,462	\$1,330	\$217,580.00

DESKTOP COMPUTER MINIMUM BASE SPECIFICATIONS

Processor: Intel Pentium 4, 1.7 Ghz
 RAM: 256 MB
 Fixed Disk: 20 GB 7200 RPM EIDE Hard Drive (NTFS format)
 Video: 16 MB AGP 3D Video Card
 Diskette: 1.44 MB Diskette Drive
 Optical: 20/48x CD-ROM drive
 Sound Card: 16-bit, 64 voice
 Speakers: 2 speaker set
 Keyboard: 104 Key Enhanced
 Mouse: Optical 2 button with scroll wheel, USB
 Interfaces: USB (**2.0, front case location preferred**), parallel, serial
 Case: Tower case with 250W Power Supply
 Other: 10/100-BaseT Ethernet Card (UTP RJ-45)
 Operating System: Microsoft Windows 2000 Professional, with most recent Service Packs installed

	Per <u>Unit</u>	2-10 <u>Units</u>	11-25 <u>Units</u>	26+ <u>Units</u>
Base Unit Pricing (monitor not included)	_____	_____	_____	_____

Monitor Options: NI .28 dot pitch or less, LCD monitors should be supported by base or optional video card
 (indicate amount to **add** to base unit price)

17" CRT monitor	_____	_____	_____	_____
19" CRT monitor	_____	_____	_____	_____
15" Flat Panel LCD Monitor	_____	_____	_____	_____
17" Flat Panel LCD Monitor	_____	_____	_____	_____

	Per <u>Unit</u>	2-10 <u>Units</u>	11-25 <u>Units</u>	26+ <u>Units</u>
Upgrade Options (replacing base components, indicate any amount added to base unit price)				

Windows XP Operating System	_____	_____	_____	_____
Pentium IV 2.0 Ghz	_____	_____	_____	_____
Pentium IV 2.2 Ghz	_____	_____	_____	_____
512 Mb total RAM	_____	_____	_____	_____
1Gb total RAM	_____	_____	_____	_____
80 Gb 7200 RPM ATA100 EIDE HD	_____	_____	_____	_____
32MB AGP 3D Video Card	_____	_____	_____	_____
64MB AGP 3D Video Card	_____	_____	_____	_____

Individual Options (independent of base machine)

CD-RW/DVD drive _____

Zip 250 internal drive _____

IEEE 1394 'firewire' ports _____

DESKTOP COMPUTERS

Warranty and Support:

Vendor is to be IECC support contact on all warranty issues. Vendor shall have the sole responsibility to contact any and all manufacturers with warranty issues during warranty period. Warranty issues are to be resolved within two weeks or unit(s) will be subject to return for credit or replacement with unit(s) of same or better value. Shipping, delivery, handling, and any restocking fees charges on units(s) returned for credit or replacement shall be the responsibility of the vendor. Vendor shall determine method of shipment. Warranty shall include 30 day unconditional return privilege; 3 year, on-site, next business day warranty; 3 year parts replacement on site; 3 year labor on site provided problem cannot be resolved by phone with technical support. Telephone technical support required 24 hours per day, 7 days per week.

All hardware shall be **Windows 2000/XP** compatible. Current drivers and updates must be applied to the installed OS prior to delivery.

Failure to give detailed explanation/documentation of proposed equipment being supplied will be possible cause for rejection of bid. Complete documentation for all hardware and software must be provided. Failure to provide shall constitute reason for unconditional return of the system /systems with no restocking charge.

Any exception to warranty & support requirements or failure to provide shall constitute reason for unconditional return of the system/systems with no restocking charge. Any exception to warranty & support requirements or failure to comply will be considered non-responsive.

All freight shipping, delivery and handling charges are to be included in bid total. The quotation as submitted on this form will remain firm for six weeks from the date quotation is received by Illinois Eastern Community Colleges.

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

DATE _____

NOTE: PLEASE SUBMIT BID IN DUPLICATE

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Laptop Computers
DATE: July 9, 2002

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

Bid Committee recommends acceptance of the low bid received that meets all specifications from Gateway located in N. Sioux City, SD for 37 laptop computers for a grand total of \$67,974.00. A tabulation sheet is attached.

Bid tabulation sheet is attached.

Respectfully submitted,

Roger Browning
Alex Cline
Harry Hillis, Jr.

The “Advertisement for Bids” was placed in the Robinson Daily News for one (1) day.

Illinois Eastern Community Colleges

NOTEBOOK COMPUTER BID TABULATION

INTEGRATED BASE DRIVES – Laptops - Set 1						
Description	Qty	CDS Office Technologies Springfield, IL	Charley Inc Robinson, IL	Dell Marketing Round Rock, TX	Gateway N Sioux City, SD	
15.0" Display, Celeron 1.2 GHZ Processor	Per Unit	(14.1")	1,921.00	(14.1") 1,462.00	--	1,529.00
	2-9		1,859.00	(1.7 ghz) 1,449.00	--	1,514.00
	10-19		1,820.00	1,435.00	--	1,407.00
	20+		1,801.00	1,423.00	--	1,407.00
15.0" Display, PIII 1.20 GHZ Processor	Per Unit	--	(PIV 1.4) 1,792.00	2,158.00		1,649.00
	2-9	--	1,776.00	2,062.00		1,599.00
	10-19	--	1,759.00	1,937.00		1,550.00
	20+	--	1,742.00	1,866.00		1,550.00
UPGRADE OPTIONS						
Add'l 256 MB RAM	Per Unit		128.00	76.00	57.00	120.00
	2-9		115.00	75.00	57.00	120.00
	10-19		108.00	74.00	57.00	120.00
	20+		103.00	73.00	57.00	120.00
External DVD Drive	Per Unit			--	79.00	--
	2-9		Included	--	79.00	--
	10-19			--	79.00	--
	20+			--	79.00	--
External CDRW Drive	Per Unit		242.00	175.00	92.00	200.00
	2-9		238.00	175.00	92.00	200.00
	10-19		232.00	175.00	92.00	200.00
	20+		230.00	175.00	92.00	200.00
Zip 250 External Drive	Per Unit		140.00	143.00	105.00	99.00
	2-9		130.00	143.00	105.00	99.00
	10-19		130.00	143.00	105.00	99.00
	20+		130.00	143.00	105.00	99.00
Carrying Case	Per Unit		65.00	28.00	18.00	39.00
	2-9		62.00	28.00	18.00	39.00
	10-19		60.00	28.00	18.00	39.00
	20+		60.00	28.00	18.00	39.00

MODULAR BASE DRIVES- Laptops Set 2

Description	Qty	CDS Office Technologies Springfield, IL		Charley Inc Robinson, IL	Dell Marketing Round Rock, TX	Gateway N Sioux City, SD
		Compaq #1	Compaq #2			
14.1" Display, P4 1.4 GHZ Processor	Per Unit	--	--	--	1,921.00	1,659.00
	2-4	--	--	--	1,825.00	1,604.00
	5-9	--	--	--	1,710.00	1,604.00
	10+	--	--	--	1,648.00	1,568.00
15.0" Display, P4 1.4 GHZ Processor	Per Unit	2,300.00	2,717.00	--	--	1,750.00
	2-4	2,250.00	2,657.00	--	--	1,673.00
	5-9	2,226.00	2,599.00	--	--	1,673.00
	10+	2,203.00	2,544.00	--	--	1,615.00
15.7" Display, P4 1.5 GHZ Processor	Per Unit	--	--	--	--	1,936.00
	2-4	--	--	--	--	1,851.00
	5-9	--	--	--	--	1,815.00
	10+	--	--	--	--	1,766.00
UPGRADE OPTIONS						
Add'l 256 MB RAM	Per Unit	120.00	120.00	--	60.00	120.00
	2-4	115.00	115.00	--	60.00	120.00
	5-9	108.00	108.00	--	60.00	120.00
	10+	103.00	103.00	--	60.00	120.00
64 MB AGP Video	Per Unit	--		--	--	--
	2-4	--	Included	--	--	--
	5-9	--		--	--	--
	10+	--		--	--	--
Modular CDRW Drive	Per Unit	215.00		--	64.00	200.00
	2-4	209.00	Included	--	64.00	200.00
	5-9	205.00		--	64.00	200.00
	10+	205.00		--	64.00	200.00
Modular CDRW/DVD Drive	Per Unit	340.00		--	105.00	--
	2-4	330.00	Included	--	105.00	--
	5-9	322.00		--	105.00	--
	10+	315.00		--	105.00	--
Carrying Case	Per Unit	55.00	55.00	--	19.00	39.00
	2-4	51.00	51.00	--	19.00	39.00
	5-9	49.00	49.00	--	19.00	39.00
	10+	48.00	48.00	--	19.00	39.00
Zip 250 External Drive (USB)	Per Unit	142.00	142.00	--	126.00	99.00
	2-4	140.00	140.00	--	126.00	99.00
	5-9	138.00	138.00	--	126.00	99.00
	10+	138.00	138.00	--	126.00	99.00

LAPTOP COMPUTERS - SET 1

GATEWAY			\$1,550	\$120		\$200		\$39	
FOPAL/Rationale	Ship to	15.0" Display Celeron 1.2 Ghz Processor	15.0" Display PIII 1.20 Ghz Processor	Add'l 256 Mb RAM	External DVD Drive	External CDRW Drive	Zip 250 External drive (USB)	Carrying Case (Qty)	TOTAL
Jervaise McGlone	OCC	4		4				4	\$6,692
6008DI-66008D-4108-308									
Laptop computers for use by the activity directors and Title III director.									
Alex Cline for Board Members	DO		10					10	\$15,890
018-8079D-4108-808									
Replace outdated laptops used by Board members at Board Meetings									
Jennifer Mathes	OCC	1							\$1,514
536140-B36140-4108-604									
Replacement to be used by Women's coach.									
TOTALS		5	10	4	0	0	0	14	\$24,096
		\$1,514	\$1,550	\$120		\$200	\$99	\$39	
		\$7,570	\$15,500	\$480		\$0	\$0	\$546	\$24,096

LAPTOP COMPUTERS – SET 2									
GATEWAY		\$1,604	\$1,750	\$1,766	\$120	\$200	\$99	\$39	
FOPAL/Rationale	Ship to	14.1" Display P4 1.4 Ghz Processor	15.0" Display P4 1.4 Ghz Processor	15.7" Display P4 1.5 Ghz Processor	Add'l 256 Mb RAM	Modular CDRW Drive (replacing CDROM)	Zip 250 External drive (USB)	Carrying Case (Qty)	TOTAL
Susan Polgar	LTC	1			1	1		1	\$1,963
65625D-5265D-4108-308									
Departmental staff to use in meetings & traveling									
TOTAL		8	1	13	22	13	4	18	\$43,878
		\$1,604	\$1,750	\$1,766	\$120	\$200	\$99	\$39	
		\$12,832	\$1,750	\$22,958	\$2,640	\$2,600	\$396	\$702	\$43,878

SET 1
NOTEBOOK COMPUTER W/ INTEGRATED BASE DRIVES MINIMUM SPECIFICATIONS

- Screen: active matrix color display – see options below
- Processor: Intel processor – see options below
- Memory: minimum 256 Mb RAM
- Video: minimum 8 Mb AGP
- Hard Drive: minimum 20 GB ultra ATA hard drive (NTFS format)
- Floppy drive: 1.44 MB 3.5” floppy disk drive, integrated design
- Optical: minimum CD read only drive, integrated design
- Multimedia Package: SB Pro compatible audio, Stereo Speakers
 Internal Microphone, Headphone/Speaker Jack
 Line in and Line out Microphone jacks
- Keyboard: Full size
- Mouse: Touch pad and external optical two-button scroll mouse, USB
- Operating System: Microsoft Windows 2000 Professional with most recent Service Pack installed
- Additional Software: Additional software unnecessary
- Expansion Slots: minimum one PC card slot
- Power : long life Lithium Ion battery; also AC pack
- External Ports: USB, parallel, serial, VGA, PS/2, IEEE1394
- Modem: V.92 56K, integrated
- Network Adapter: Ethernet 10/100, integrated
- Certifications: FCC Class B, UL and CSA Certified

Please bid the following base unit configurations:

	<u>Per Unit</u>	<u>2-4 Units</u>	<u>5 – 9 Units</u>	<u>10 or more</u>
15.0” Display, Celeron 1.2 Ghz Processor	_____	_____	_____	_____
15.0” Display, PIII 1.20 Ghz Processor	_____	_____	_____	_____

Upgrade Options
(indicate amount to add to base unit price)

Additional 256 Mb RAM	_____	_____	_____	_____
External DVD drive	_____	_____	_____	_____
External CDRW drive	_____	_____	_____	_____
Zip 250 external drive (USB)	_____	_____	_____	_____
Carrying Case	_____	_____	_____	_____

SET 2
NOTEBOOK COMPUTER W/ MODULAR BASE DRIVES MINIMUM SPECIFICATIONS

Screen: active matrix color display – see options below
 Processor: Intel processor – see options below
 Memory: minimum 256 Mb RAM
 Video: minimum 32 Mb AGP
 Hard Drive: minimum 20 GB ultra ATA hard drive (NTFS format)
 Floppy drive: 1.44 MB 3.5” floppy disk drive, modular design
 Optical: minimum CD read only drive, modular design
 Multimedia Package: SB Pro Compatible audio, Stereo Speakers
 Internal Microphone, Headphone/Speaker Jack
 Line in and Line out Microphone jacks
 Keyboard: Full size
 Mouse: Touch pad and external optical two button scroll mouse, USB
 Operating System: Microsoft Windows 2000 Professional, with most recent Service Pack installed
 Additional Software: Additional software unnecessary
 Expansion Slots: minimum one PC card slot
 Power : long life Lithium Ion battery; also AC pack
 External Ports: USB (2.0 if available), parallel, serial, VGA, PS/2, IEEE 1394
 Modem: V.92 56K, integrated
 Network Adapter: Ethernet 10/100, integrated
 Certifications: FCC Class B, UL and CSA Certified

Please bid the following base unit configurations:

	<u>Per Unit</u>	<u>2-4 Units</u>	<u>5 – 9 Units</u>	<u>10 or more</u>
14.1” Display, P4 1.4 Ghz Processor	_____	_____	_____	_____
15.0” Display, P4 1.4 Ghz Processor	_____	_____	_____	_____
15.7” Display, P4 1.5 Ghz Processor	_____	_____	_____	_____

Upgrade Options
 (indicate amount to add to base unit price)

Additional 256 Mb RAM	_____	_____	_____	_____
64 MB AGP video	_____	_____	_____	_____
Modular CDRW drive (replacing CDROM)	_____	_____	_____	_____
Modular CDRW/DVD drive (replacing CDROM)	_____	_____	_____	_____
Carrying Case	_____	_____	_____	_____
Zip 250 external drive (USB)	_____	_____	_____	_____

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Servers
DATE: July 9, 2002

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

Bid Committee recommends acceptance of the low bid received that meets all specifications from Dell Marketing located in Round Rock, Texas for twelve (12) servers and options for a total of \$64,939.

A bid tabulation sheet is attached.

Respectfully submitted,

Roger Browning
Alex Cline
Harry Hillis, Jr.

Source of Funds: Technology Plan

Department: Information & Communications Technology

Rationale for Purchase: (7) rack-mounted web servers located at DO to provide system load balancing protection against equipment failure. This hardware is required to support the increases in online information. (5) network file servers: 1 per campus and LTC-South to provide instructional network user and directory services, domain name service, print services and storage.

The “Advertisement for Bids” was placed in the Robinson Daily News for one (1) day.

Illinois Eastern Community Colleges

SERVER BID TABULATION

Description	Qty	CDS Office Technologies Springfield, IL	Charley Inc Robinson, IL	Dell Marketing Round Rock, TX	Gateway N Sioux City, SD
Base Unit (12)	1-2	3,550.00	3,708.00	4,181.00	3,213.00
	3-6	3,410.00	3,708.00	4,073.00	3,143.00
	7-10	3,340.00	3,708.00	3,847.00	3,099.00
	11+	3,300.00	3,708.00	3,642.00	3,039.00
OPTIONS					
18.2 GB Hard Drive – 10,000 rpm	1-2	270.00	285.00	Included	Included
	3-6	255.00	285.00		
	7-10	240.00	285.00		
	11+	235.00	285.00		
18.2 GB Hard Drive – 15,000 rpm (19)	1-2	390.00	411.00	160.00	--
	3-6	365.00	411.00	160.00	--
	7-10	341.00	411.00	160.00	--
	11+	335.00	411.00	160.00	--
36.4 GB Hard Drive – 10,000 rpm	1-2	475.00	504.00	229.00	230.00
	3-6	448.00	504.00	229.00	230.00
	7-10	420.00	504.00	229.00	230.00
	11+	410.00	504.00	229.00	230.00
36.4 GB Hard Drive – 15,000 rpm	1-2	745.00	784.00	550.00	--
	3-6	700.00	784.00	550.00	--
	7-10	650.00	784.00	550.00	--
	11+	640.00	784.00	550.00	--
72.8 GB Hard Drive – 10,000 rpm (19)	1-2	975.00	1,031.00	781.00	(73gb) 710.00
	3-6	920.00	1,031.00	781.00	710.00
	7-10	855.00	1,031.00	781.00	710.00
	11+	837.00	1,031.00	781.00	710.00
72.8 GB Hard Drive – 15,000 rpm	1-2	--	--	--	--
	3-6	--	--	--	--
	7-10	--	--	--	--
	11+	--	--	--	--
12' KVM to CPU Cable (7)	1-2	72.00	70.00	56.00	42.00
	3-6	62.00	70.00	56.00	42.00
	7-10	56.00	70.00	56.00	42.00
	11+	54.00	70.00	56.00	42.00
Add'l 512 MB SDRAM (12)	1-2	560.00	485.00	218.00	800.00
	3-6	530.00	485.00	218.00	800.00
	7-10	495.00	485.00	218.00	800.00
	11+	480.00	485.00	218.00	800.00
Hot Plug Redundant Power Supply Module	1-2	185.00	212.00	200.00	129.00
	3-6	175.00	212.00	200.00	129.00
	7-10	162.00	212.00	200.00	129.00
	11+	158.00	212.00	200.00	129.00
DL 380 G2 Hot Plug Fan Option (12)	1-2	150.00	158.00	29.00	--
	3-6	135.00	158.00	29.00	--
	7-10	126.00	158.00	29.00	--
	11+	122.00	158.00	29.00	--
SA5i Plus Controller w/ Write Cache for DL3	1-2	375.00	369.00	1,099.00	--
	3-6	355.00	369.00	1,099.00	--
	7-10	330.00	369.00	1,099.00	--
	11+	325.00	369.00	1,099.00	--

SERVER BASE MACHINE MINIMUM BID SPECIFICATIONS

Compaq ProLiant DL380 or equivalent

- Intel® Pentium® III Processor 1.40GHz
- Intel® Pentium® III Processor 1.40GHz (OPTION KIT)
- 512MB Total SDRAM 133MHz (2x256)
- Integrated Smart Array 5i Controller
- Hot Plug Drive Cage-Ultra3 (5 x 1" and 1 x 1.6")
- 1.44MB Floppy Disk Drive
- 24X Low-profile IDE CD-ROM Drive
- Two (2) Compaq NC3163 Fast Ethernet NIC (embedded) PCI 10/100 WOL - Included
- Standard Quick Deployment Rails
- SmartStart & Compaq Insight Manager

	1-2 units	3-6 units	7-10 units	>10 units
Base Unit	_____	_____	_____	_____
Bid Price	_____	_____	_____	_____
Options				
18.2GB Pluggable Ultra3 SCSI 10,000 rpm Hard Drive (1")	_____	_____	_____	_____
18.2GB Pluggable Ultra3 SCSI 15,000 rpm Hard Drive (1")	_____	_____	_____	_____
36.4GB Pluggable Ultra3 SCSI 10,000 rpm Hard Drive (1")	_____	_____	_____	_____
36.4GB Pluggable Ultra3 SCSI 15,000 rpm Hard Drive (1")	_____	_____	_____	_____
72.8GB Pluggable Ultra3 SCSI 10,000 rpm Hard Drive (1")	_____	_____	_____	_____
72.8GB Pluggable Ultra3 SCSI 15,000 rpm Hard Drive (1")	_____	_____	_____	_____
12' KVM to CPU cable	_____	_____	_____	_____
additional 512MB SDRAM 133Mhz (2x256)	_____	_____	_____	_____
Hot Plug Redundant Power Supply Module	_____	_____	_____	_____
DL 380 G2 Hot Plug Redundant Fan Option Kit	_____	_____	_____	_____
SA5i Plus Controller w/Battery Backed Write Cache for DL3	_____	_____	_____	_____

SERVERS

Warranty and Support:

Vendor is to be IECC support contact on all warranty issues. Vendor shall have the sole responsibility to contact any and all manufacturers with warranty issues during warranty period. Warranty issues are to be resolved within two weeks or unit(s) will be subject to return for credit or replacement with unit(s) of same or better value. Shipping, delivery, handling, and any restocking fees charges on units(s) returned for credit or replacement shall be the responsibility of the vendor. Vendor shall determine method of shipment. Warranty shall include 30 day unconditional return privilege; 3 year, on-site, next business day warranty; 3 year parts replacement on site; 3 year labor on site provided problem cannot be resolved by phone with technical support. Telephone technical support required 24 hours per day, 7 days per week.

All hardware shall be **Windows 2000/XP** compatible. Current drivers and updates must be applied to the installed OS prior to delivery.

Failure to give detailed explanation/documentation of proposed equipment being supplied will be possible cause for rejection of bid. Complete documentation for all hardware and software must be provided. Failure to provide shall constitute reason for unconditional return of the system /systems with no restocking charge.

Any exception to warranty & support requirements or failure to provide shall constitute reason for unconditional return of the system/systems with no restocking charge. Any exception to warranty & support requirements or failure to comply will be considered non-responsive.

All freight shipping, delivery and handling charges are to be included in bid total. The quotation as submitted on this form will remain firm for six weeks from the date quotation is received by Illinois Eastern Community Colleges.

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

DATE _____

NOTE: PLEASE SUBMIT BID IN DUPLICATE

TO: Board of Trustees
 FROM: Bid Committee
 SUBJECT: Bid Recommendation – Network Switches
 DATE: July 9, 2002

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

Bid Committee recommends acceptance of the low bids received that meets all specifications as listed below:

	<u>Qty.</u>	<u>Item</u>	<u>Unit</u>	<u>Total</u>
Dell Marketing, Round Rock, Texas	(4)	470-48-T Network Switch	\$2426	\$9704
	(6)	450-2FX Module	\$474	\$2844
	(9)	400 ST1 Cascade Module	\$210	\$1890
				\$14,438
Cable Express Technologies, Syracuse, NY	(5)	450-24-T Network Switch	\$1100	\$5,500

A bid tabulation sheet is attached.

Respectfully submitted,

Roger Browning
 Alex Cline
 Harry Hillis, Jr.

Source of Funds: Technology Plan

Department: Information & Communications Technology

Rationale for Purchase: (9) network switches to upgrade the existing local area network equipment throughout the district. Increases in both instructional and administrative network applications drive the need for faster network access; therefore, we must annually upgrade the networking switches and routers to accommodate the traffic demands.

The “Advertisement for Bids” was placed in the Robinson Daily News for one (1) day.

Illinois Eastern Community Colleges

**NETWORK SWITCH
BID TABULATION**

Company	Qty	Nortel Networks Baystack 470-48T	Nortel Networks Baystack 450-24T	Nortel Networks Baystack 450-2FX	Nortel Networks Baystack 400 ST1	Nortel Networks Baystack 450-1SX	Nortel Networks 1-port 1000BASE-SX GBIC	
CABLExpress Technologies Syracuse, NY	Per Unit	2,625.00	1,125.00	522.00	250.00	840.00	200.00	
	2-10	2,625.00	1,100.00	515.00	225.00	820.00	195.00	
	11-25	2,625.00	1,050.00	500.00	200.00	800.00	175.00	
	26+	2,525.00	1,025.00	500.00	200.00	800.00	175.00	
CDS Office Technologies Springfield, IL	Per Unit	2,636.00	1,340.00	521.00	250.00	762.00	646.00	
	2-10	2,607.00	1,324.00	515.00	242.00	746.00	630.00	
	11-25	2,570.00	1,310.00	511.00	239.00	738.00	623.00	
	26+	2,525.00	1,285.00	505.00	236.00	723.00	611.00	
Charley Inc Robinson, IL	Per Unit	2,698.00	1,370.00	537.00	235.00	775.00	230.00	
	2-10	2,648.00	1,347.00	527.00	231.00	760.00	226.00	
	11-25	2,636.00	1,339.00	524.00	230.00	756.00	225.00	
	26+	2,623.00	1,333.00	522.00	229.00	753.00	224.00	
Dell Marketing Round Rock, TX	Per Unit	2,426.00	1,215.00	474.00	210.00	681.00	185.95	
	2-10	2,426.00	1,215.00	474.00	210.00	681.00	185.95	
	11-25	2,426.00	1,215.00	474.00	210.00	681.00	185.95	
	26+	2,426.00	1,215.00	474.00	210.00	681.00	185.95	
Gateway North Sioux City, SD	Per Unit	--	1,499.95	589.95	260.95	854.95	--	
	2-10	--	1,499.95	589.95	260.95	854.95	--	
	11-25	--	1,454.95	572.25	253.12	829.30	--	
	26+	--	1,454.95	572.25	253.12	829.30	--	
Imagine It Technology Robinson, IL	Per Unit	2,247.50	1,247.50	1,247.50	125.00	250.00	197.50	250.00
	2-10	*2,247.50	1,247.50	1,247.50	125.00	250.00	197.50	250.00
	11-25	2,247.50	1,247.50	1,247.50	125.00	250.00	197.50	250.00
	26+	2,247.50	1,247.50	1,247.50	125.00	250.00	197.50	250.00

*Imagine It Technology's bid included trading in our current equipment that we did not specify.

-Nortel Networks BayStack 470-48T Switch or equivalent Bid Specifications:

Physical Specifications

Weight 4.4 kg (9.68 lb)
Height 4.37 cm (1.72 in.)
Width 43.82 cm (17.25 in.)
Depth 35.29 cm (13.89 in.)

Performance Specifications

Frame Forward Rate (64-byte packets) Up to 3.2 million packets per second (pps) maximum, learned unicast traffic
Port Forwarding/Filtering Performance For 10 Mb/s: 14,880 pps maximum
(64-byte packets) For 100 Mb/s: 148,810 pps maximum
Address Database Size 16,000 entries at line rate (32,000 entries without flooding)
Addressing 48-bit MAC address
Frame Length 64 to 1518 bytes (IEEE 802.1Q Untagged)
64 to 1522 bytes (IEEE 802.1Q Tagged)
Data Rate 10Mb/s Manchester encoded or 100 Mb/s 4B/5B encoded

Interface Options

10BASE-T/100BASE-TX RJ-45 (8-pin modular)

Supports the following GBICs:

1000BASE-SX Uses shortwave length 850 nm fiber optic connectors to connect devices over multimode (550 m or 1,805 ft) fiber optic cable.

1000BASE-LX Uses longwave length 1,300 nm fiber optic connectors to connect devices over single mode (5 km or 3.1 mi) or multimode (550 m or 1,805 ft) fiber optic cable.

1000BASE-XD Uses single mode fiber to connect devices over distances up to 40 km (or 31 mi), depending on the quality of the cable.

1000BASE-ZX Uses single mode fiber to connect devices over distances up to 70 km (or 43 mi), depending on the quality of the cable. The ports on this GBIC operate only in full-duplex mode.

Network Protocol and Standards Compatibility

IEEE 802.3 10BASE-T (ISO/IEC 8802 3, Clause 14)
IEEE 802.3u 100BASE-TX (ISO/IEC 8802-3, Clause 25)
IEEE 802.3u 100BASE-FX (ISO/IEC 8802-3, Clause 26)
IEEE 802.1p (Prioritizing)
IEEE 802.1Q (VLAN Tagging)
IEEE 802.1z (Gigabit)
IETF DiffServ

Switch Technical Specifications:

RFC Support RFC 1213 (MIB-II); RFC 1493 (Bridge MIB); RFC 2863 (Interfaces Group MIB);
RFC 2665 (Ethernet MIB); RFC 2737 (Entity MIBv2); RFC 2819 (RMON MIB);
RFC 1757 (RMON); RFC 1271 (RMON); RFC 1157 (SNMP); RFC 2748 (COPS);
RFC 2940 (COPS Clients); RFC 3084 (COPS Provisioning); RFC 2570 (SNMPv3);
RFC 2571 (SNMP Frameworks); RFC 2573 (SNMPv3 Applications);
RFC 2574 (SNMPv3 USM); RFC 2575 (SNMPv3 VACM); RFC 2576 (SNMPv3);
RFC 2572 (SNMP Message Processing)

Electrical Specifications

Input voltage (AC Version) 100-240VAC @ 47 to 63 Hz
Input Power consumption (AC Version) 90 W max
Input current (AC Version) 1.0 A @100 VAC, 0.5 A @240VAC

	Per <u>Unit</u>	2-10 <u>Units</u>	11-25 <u>Units</u>	26+ <u>Units</u>
--	--------------------	----------------------	-----------------------	---------------------

Bid Amount

-Nortel Networks BayStack 450-24T Switch or equivalent Bid Specifications:

Physical Specifications

Weight 11.6 lb. (5.26 kg)
Height 2.77 in. (7.03 cm)
Width 17.55 in. (44.07 cm)
Depth 15.0 in. (38.1 cm)

Performance Specifications (64 byte packets)

Aggregate Throughput 3 million packets per second (pps)
Switched 10 Mbps Port Forwarding Rate 14,880 pps
Switched 100 Mbps Port Forwarding Rate 148,810 pps
Switched 1000 Mbps Port Forwarding Rate 1,488,100 pps
Latency 9 microseconds for minimum packet length at 100 Mbps
10 Mbps Manchester encoding
100 Mbps 4B/5B encoding
1000 Mbps 8B/10B encoding

Interface Options

Gigabit and 100BASE-FX Connector Type: SC type connector for the Gigabit MDAs and the 2-port 100BASE-FX MDA
MT-RJ type connector for the 4-port 100BASE-FX MDA and the BayStack 450-12F Switch
Gigabit and 100BASE-FX Cabling Type: 62.5/125 micron (core/cladding) MultiMode fiber

Gigabit Link Power Budget

1000BASE-SX 7.5 dB
1000BASE-LX MultiMode Fiber 7.5 dB
1000BASE-LX SingleMode Fiber 8.0 dB

Gigabit Cabling Distance Specification

1000BASE-SX on MMF (50 um) 550 m
1000BASE-SX on MMF (62.5 um) 260 m
1000BASE-LX on MMF (50 um) 550 m
1000BASE-LX on MMF (62.5 um) 550 m
1000BASE-LX on SMF (10 um) 5 km

Network Protocol and Standards Compatibility

IEEE 802.3 CSMA/CD (ISO/IEC 8802-3)
IEEE 802.3i 10BASE-T (ISO/IEC 8802-3)
IEEE 802.3u 100BASE-TX (ISO/IEC 8802-3)
IEEE 802.1D MAC Bridges (ISO/IEC 10038)
IEEE 802.3z 1000BASE-SX and 1000BASE-LX
(Draft Standard ver. 3.1)
IEEE 802.1p (Prioritizing)
IEEE 802.1Q (VLAN Tagging)

Electrical Specifications

Input Volt Amperes Rating 200 VA maximum
Input Power 140 W maximum
Input Voltage 100 - 240 VAC
Input Current 2.0 A @ 100 VAC

	<u>Per</u>	<u>2-10</u>	<u>11-25</u>	<u>26+</u>
	<u>Unit</u>	<u>Units</u>	<u>Units</u>	<u>Units</u>
Bid Amount	_____	_____	_____	_____

-Nortel Networks BayStack 450-2FX Module or equivalent

This module expands the BayStack switch to include two 100 Megabit fiber ports

Dimensions Weight: 11.6 lbs. Size: 17.55"W x 15.0"D x 2.77"H

Manageability: SNMP manageable, RMON monitoring and control

Interfaces:

Port Type: 2 - 100Base-FX

Expansion Slots: MDA slot - 1

Stacking Port: MDI/MDIX switch port

	<u>Per Unit</u>	<u>2-10 Units</u>	<u>11-25 Units</u>	<u>26+ Units</u>
Bid Amount	_____	_____	_____	_____

-Nortel Networks Bay Stack 400 ST1 Cascade Module or equivalent

Provides the capability of stacking BayStack 450 switches, BayStack 450 can be stacked 8 high

Dimensions: 16.25" (L) x 6.75" (W) x 2" (H)

	<u>Per Unit</u>	<u>2-10 Units</u>	<u>11-25 Units</u>	<u>26+ Units</u>
Bid Amount	_____	_____	_____	_____

-Nortel Networks BayStack 450-1SX Module or equivalent

MDA for BayStack 350, 410, 450 switches

Port: 1000BASE-SX

	<u>Per Unit</u>	<u>2-10 Units</u>	<u>11-25 Units</u>	<u>26+ Units</u>
Bid Amount	_____	_____	_____	_____

-Nortel Networks 1-port 1000BASE-SX GBIC Module

1-port 1000BASE-SX (GBIC) module, must be compatible with BayStack 470-48T Switch

	<u>Per Unit</u>	<u>2-10 Units</u>	<u>11-25 Units</u>	<u>26+ Units</u>
Bid Amount	_____	_____	_____	_____

NETWORK SWITCHES

Warranty and Support:

Vendor is to be IECC support contact on all warranty issues. Vendor shall have the sole responsibility to contact any and all manufacturers with warranty issues during warranty period. Warranty issues are to be resolved within two weeks or unit(s) will be subject to return for credit or replacement with unit(s) of same or better value. Shipping, delivery, handling, and any restocking fees charges on units(s) returned for credit or replacement shall be the responsibility of the vendor. Vendor shall determine method of shipment. Warranty shall include 30 day unconditional return privilege; 1 year parts and labor support.

Failure to give detailed explanation/documentation of proposed equipment being supplied will be possible cause for rejection of bid. Complete documentation for all hardware and software must be provided. Failure to provide shall constitute reason for unconditional return of the system /systems with no restocking charge.

Any exception to warranty & support requirements or failure to provide shall constitute reason for unconditional return of the system/systems with no restocking charge. Any exception to warranty & support requirements or failure to comply will be considered non-responsive.

All freight shipping, delivery and handling charges are to be included in bid total. The quotation as submitted on this form will remain firm for six weeks from the date quotation is received by Illinois Eastern Community Colleges.

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

DATE _____

NOTE: PLEASE SUBMIT BID IN DUPLICATE

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Battery Backup System
DATE: July 9, 2002

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

Bid Committee recommends acceptance of the low bid received that meets all specifications from Dell Marketing located in Round Rock, Texas for a battery backup system for a total of \$6236.

A bid tabulation sheet is attached.

Respectfully submitted,

Roger Browning
Alex Cline
Harry Hillis, Jr.

Source of Funds: Technology Plan

Department: Information & Communications Technology

Rationale for Purchase: Battery backup system is needed to increase the capacity of the DO data center battery backup and surge protection system.

The “Advertisement for Bids” was placed in the Robinson Daily News for one (1) day.

Illinois Eastern Community Colleges

**BATTERY BACKUP SYSTEM
BID TABULATION**

Company	Total Bid
CDS Office Technologies Springfield, IL	7,025.00
Charley Inc Robinson, IL	7,019.00
Dell Marketing Round Rock, TX	6,236.00

APC Symmetra Battery Backup System or Equivalent Bid Specifications
XR Frame w/12 SYBATT 208/240V (APC Part Number : SYXR12B12)

QUANTITY (1)

Product Overview

General Features

Cascading Capabilities , Excess Current Detection , Hot Pluggable
Operation Hot Swap Batteries , Intelligent Battery Management , Replace
Batt Indicator , Status Indicator LED's

Battery

Battery type

Maintenance-free sealed Lead-Acid battery with suspended electrolyte :
leakproof

Expected Battery Life

3 –5 years

Physical

Net weight

946.00 lbs (430.00 kg)

Maximum height dimensions

47.00 inches (119.38 cm)

Maximum width dimensions

24.00 inches (60.96 cm)

Maximum depth dimensions

27.00 inches (68.58 cm)

Shipping Weight

1157.00 lbs (525.91 kg)

Color

Beige

Environmental

Operating Temperature

0 - 40 °C (32 - 104 °F)

Operating Relative Humidity

0 - 95 %

Operating Elevation

0-10000 feet

Storage Temperature

-15 - 45 °C (5 - 113 °F)

Storage Relative Humidity

0 - 95 %

Storage Elevation

0-50000 feet

Conformance

Approvals

CSA, FCC Part 15 Class A, UL 1778

Warranty and Support:

Vendor is to be IECC support contact on all warranty issues. Vendor shall have the sole responsibility to contact any and all manufacturers with warranty issues during warranty period. Warranty issues are to be resolved within two weeks or unit(s) will be subject to return for credit or replacement with unit(s) of same or better value. Shipping, delivery, handling, and any restocking fees charges on units(s) returned for credit or replacement shall be the responsibility of the vendor. Vendor shall determine method of shipment. Warranty shall include 30 day unconditional return privilege; 1 year parts and labor repair or replacement.

Failure to give detailed explanation/documentation of proposed equipment being supplied will be possible cause for rejection of bid. Complete documentation for all hardware and software must be provided. Failure to provide shall constitute reason for unconditional return of the system /systems with no restocking charge.

Any exception to warranty & support requirements or failure to provide shall constitute reason for unconditional return of the system/systems with no restocking charge. Any exception to warranty & support requirements or failure to comply will be considered non-responsive.

All freight shipping, delivery and handling charges are to be included in bid total. The quotation as submitted on this form will remain firm for six weeks from the date quotation is received by Illinois Eastern Community Colleges.

TOTAL BID _____

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

DATE _____

NOTE: PLEASE SUBMIT BID IN DUPLICATE

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Software Licenses
DATE: July 9, 2002

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

Bid Committee recommends acceptance of the low bid received that meets all specifications from **Softmart Government Services, Inc.** located in **Downingtown, PA** for 1000 Microsoft office pro licenses (2-year software assurance) for a total of **\$28,480.**

Bid Committee recommends rejecting the bids received for the Norton antivirus software. We utilized funds from FY 2002 to purchase this software since it was under the bid requirement.

A bid tabulation sheet is attached.

Respectfully submitted,

Roger Browning
Alex Cline
Harry Hillis, Jr.

Source of Funds: Technology Plan

Department: Information & Communications Technology

Rationale for Purchase: Licenses for MS Office XP for both administrative and instructional use.

The “Advertisement for Bids” was placed in the Robinson Daily News for one (1) day.

Illinois Eastern Community Colleges

SOFTWARE BID TABULATION

Company	Norton Antivirus	Microsoft Office Pro 2 -year Soft Assurance	Total Bid
CDW Government Inc Vernon Hills, IL	13,975.00	33,100.00	47,075.00
Charley Inc Robinson, IL	--	33,000.00	33,000.00
Softmart Government Services, Inc Downingtown, PA	6,279.00	28,480.00	34,759.00
Software Spectrum Inc. Garland, TX	6,903.00	35,100.00	24,503.00

SOFTWARE BID SPECIFICATIONS

Norton Antivirus Corporate Edition (Desktop/Svr renewal) 1300
Manufacturer SKU Number: 10004919
licenses x _____ = _____

Microsoft Office Pro Software Assurance AE MVL (Office XP) 1000
Manufacturer SKU Number: 269-05704
licenses x _____ = _____

In order to secure the lowest possible pricing on Office XP licensing, IECC may consider entering into a 'Select' or other Microsoft volume licensing agreement with the vendor. Please indicate if your bid price requires this agreement.

Bid Total _____

Warranty and Support:

Vendor is to be IECC support contact on all warranty issues. Vendor shall have the sole responsibility to contact any and all manufacturers with warranty issues during warranty period. Warranty issues are to be resolved within two weeks or unit(s) will be subject to return for credit or replacement with unit(s) of same or better value. Shipping, delivery, handling, and any restocking fees charges on units(s) returned for credit or replacement shall be the responsibility of the vendor. Vendor shall determine method of shipment. Manufacturer's software warranty shall apply.

Failure to give detailed explanation/documentation of proposed equipment being supplied will be possible cause for rejection of bid. Complete documentation for all hardware and software must be provided. Failure to provide shall constitute reason for unconditional return of the system /systems with no restocking charge.

Any exception to warranty & support requirements or failure to provide shall constitute reason for unconditional return of the system/systems with no restocking charge. Any exception to warranty & support requirements or failure to comply will be considered non-responsive.

All freight shipping, delivery and handling charges are to be included in bid total. The quotation as submitted on this form will remain firm for six weeks from the date quotation is received by Illinois Eastern Community Colleges.

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

DATE _____

NOTE: PLEASE SUBMIT BID IN DUPLICATE

Agenda Item #10

Agenda Item #10

District Finance

A. Financial Report

B. Approval of Financial Obligations

**ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529**

TREASURER'S REPORT June 30, 2002

FUND	BALANCE
Educational	\$371,436.00
Operations & Maintenance	\$0.00
Operations & Maintenance (Restricted)	\$21,252.44
Bond & Interest	\$0.00
Auxiliary	\$174,522.56
Restricted Purposes	\$13,016.92
Working Cash	\$0.00
Trust & Agency	\$65,948.81
Audit	\$1,016.19
Liability, Protection & Settlement	\$95,459.37
TOTAL ALL FUNDS	\$742,652.29

Respectfully submitted,

Marilyn Grove, Treasurer

LIST OF INVESTMENTS

June 2002

Date Purchased	Maturity Date	Rate of	Bank	Cost	Value	Interest to
Education Fund						
06/25/02	07/25/02	2.75	Old National Bank in Mt. Carmel	500,000	501,146	1,146
06/28/02	07/28/02	2.75	Old National Bank in Mt. Carmel	1,000,000	1,002,292	2,292
06/28/02	08/28/02	2.75	Old National Bank in Mt. Carmel	2,000,000	2,004,583	4,583
Operations & Maintenance						
06/25/02	07/25/02	2.75	Old National Bank in Mt. Carmel	200,000	200,458	458
Operations & Maintenance Fund (Rest)						
06/25/02	07/25/02	2.75	Old National Bank in Mt. Carmel	800,000	801,833	1,833
Bond & Interest						
Auxiliary Fund						
06/25/02	07/25/02	2.75	Old National Bank in Mt. Carmel	440,000	441,008	1,008
Restricted Purposes						
Working Cash Fund						
04/23/01	10/23/02	4.84	Fairfield National Bank (CD)	675,000	724,005	49,005
01/07/01	07/07/03	4.07	Community Bank & Trust (CD)	1,515,000	1,607,491	92,491
Trust & Agency Fund						
06/25/02	07/25/02	2.75	Old National Bank in Mt. Carmel	135,000	135,309	309
Audit						
03/28/02	06/28/02	3.00	Old National Bank in Mt. Carmel	17,000	17,128	128
Liability & Protection Fund						
06/25/02	07/25/02	2.75	Old National Bank in Mt. Carmel	225,000	225,516	516
03/28/02	09/28/02	3.00	Old National Bank in Mt. Carmel	300,000	304,500	4,500

Total

7,807,000

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 30-JUN-2002
 (With comparative totals for 30-JUN-2001)
 (amounts expressed in dollars)

Governmental Fund Types

	GENERAL FUNDS	GRANTS	AUDIT	LPS	BOND AND INTEREST	OBM RESTRICTED
ASSETS and OTHER DEBITS:						
ASSETS:						
CASH	367,562	13,017	1,005	94,438	--	21,025
IMPREST FUND	1,000	--	--	--	--	--
CHECK CLEARING	2,000	--	--	--	--	--
INVESTMENTS	4,900,000	--	17,000	625,000	--	950,000
RECEIVABLES	1,915,110	311,693	--	--	--	--
ACCRUED REVENUE	--	--	--	--	--	--
INTERFUND RECEIVABLES	45,639	--	--	--	--	--
INVENTORY	--	--	--	--	--	--
TOTAL ASSETS AND OTHER DEBITS:	7,231,312	324,710	18,005	719,438	--	971,025
Liabilities, equity and other credits						
LIABILITIES:						
PAYROLL DEDUCTIONS PAYABLE	-7,254	--	--	--	--	--
ACCOUNTS PAYABLE	95,469	443	--	-644	--	--
ACCRUED EXPENSE	--	--	--	--	--	--
INTERFUND PAYABLES	--	--	--	--	--	--
DEFERRED REVENUE	1,534,344	--	--	--	--	--
OTHER LIABILITIES	364,168	--	--	--	41,208	--
TOTAL LIABILITIES:	1,986,726	443	--	-644	41,208	--
EQUITY AND OTHER CREDITS:						
INVESTMENT IN PLANT	--	--	--	--	--	--
PR YR BDGTD CHANGE TO FUND	--	--	--	--	--	--
BALANCE						
Fund Balances:						
FUND BALANCE	4,798,131	82,070	18,005	525,276	-41,208	946,647
RESERVE FOR ENCUMBRANCES	446,455	242,197	--	194,806	--	24,378
TOTAL EQUITY AND OTHER CREDITS:	5,244,586	324,267	18,005	720,082	-41,208	971,025
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	7,231,312	324,710	18,005	719,438	--	971,025

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 30-JUN-2002
 (With comparative totals for 30-JUN-2001)
 (amounts expressed in dollars)

Governmental Fund Types

	Current Year 2002	Prior Year 2001
ASSETS and OTHER DEBITS:		
ASSETS:		
CASH	497,048	906,328
IMPREST FUND	1,000	1,000
CHECK CLEARING	2,000	2,000
INVESTMENTS	6,492,000	7,650,000
RECEIVABLES	2,226,803	6,320,491
ACCRUED REVENUE		41,800
INTERFUND RECEIVABLES	45,639	91,446
TOTAL ASSETS AND OTHER DEBITS:	9,264,491	15,013,065
Liabilities, equity and other credits		
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE	-7,254	14,797
ACCOUNTS PAYABLE	95,267	264,468
ACCRUED EXPENSE		29,252
INTERFUND PAYABLES		93
DEFERRED REVENUE	1,534,344	5,773,150
OTHER LIABILITIES	405,375	464,045
TOTAL LIABILITIES:	2,027,733	6,545,805
EQUITY AND OTHER CREDITS:		
Fund Balances:		
FUND BALANCE	6,328,921	5,710,799
RESERVE FOR ENCUMBRANCES	907,836	2,756,461
TOTAL EQUITY AND OTHER CREDITS:	7,236,758	8,467,260
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	9,264,491	15,013,065

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 30-JUN-2002
 (With comparative totals for 30-JUN-2001)
 (amounts expressed in dollars)

Proprietary Fund Types

AUXILIARY FUNDS	Current Year 2002	Prior Year 2001
ASSETS and OTHER DEBITS:		
ASSETS:		
CASH	172,655	250,060
IMPREST FUND	20,500	20,500
CHECK CLEARING		
INVESTMENTS	640,000	600,000
RECEIVABLES	73,597	57,599
ACCRUED REVENUE		4,539
INTERFUND RECEIVABLES		
INVENTORY	415,459	415,459
TOTAL ASSETS AND OTHER DEBITS:	1,322,211	1,348,157
Liabilities, equity and other credits		
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE		
ACCOUNTS PAYABLE	-10,670	12,820
ACCRUED EXPENSE		22,059
INTERFUND PAYABLES		
DEFERRED REVENUE		
OTHER LIABILITIES		
TOTAL LIABILITIES:	-10,670	34,879
EQUITY AND OTHER CREDITS:		
INVESTMENT IN PLANT	1,313,278	907,401
PR YR BDGTD CHANGE TO FUND	19,603	405,876
BALANCE		
Fund Balances:		
FUND BALANCE		
RESERVE FOR ENCUMBRANCES		
TOTAL EQUITY AND OTHER CREDITS:	1,332,881	1,313,278
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	1,322,211	1,348,157
=====	=====	=====

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 30-JUN-2002
 (With comparative totals for 30-JUN-2001)
 (amounts expressed in dollars)

Fiduciary Fund Types

	WORKING CASH	TRUST AND AGENCY	Current Year 2002	Prior Year 2001
ASSETS and OTHER DEBITS:				
ASSETS:				
CASH		65,243	65,243	30,125
IMPREST FUND		--		
CHECK CLEARING		--		
INVESTMENTS	2,190,000	235,000	2,425,000	2,427,500
RECEIVABLES		2,912	2,912	2,637
ACCRUED REVENUE		--		
INTERFUND RECEIVABLES		--		
INVENTORY		--		
TOTAL ASSETS AND OTHER DEBITS:	2,190,000	303,155	2,493,155	2,460,262
Liabilities, equity and other credits				
LIABILITIES:				
PAYROLL DEDUCTIONS PAYABLE		--		
ACCOUNTS PAYABLE		--		1,097
ACCRUED EXPENSE		--		210
INTERFUND PAYABLES		139,950	139,950	139,950
DEFERRED REVENUE		--		
OTHER LIABILITIES		--		
TOTAL LIABILITIES:		139,950	139,950	141,257
EQUITY AND OTHER CREDITS:				
INVESTMENT IN PLANT		--		
PR YR BDGTD CHANGE TO FUND BALANCE		--		
Fund Balances:				
FUND BALANCE	2,190,000	159,113	2,349,113	2,313,089
RESERVE FOR ENCUMBRANCES		4,092	4,092	5,915
TOTAL EQUITY AND OTHER CREDITS:	2,190,000	163,205	2,353,205	2,319,005
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	2,190,000	303,155	2,493,155	2,460,262
	=====	=====	=====	=====

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 30-JUN-2002
 (With comparative totals for 30-JUN-2001)
 (amounts expressed in dollars)

Memorandum Only

	Current Year 2002	Prior Year 2001
ASSETS and OTHER DEBITS:		
ASSETS:		
CASH	734,946	1,186,513
IMPREST FUND	21,500	21,500
CHECK CLEARING	2,000	2,000
INVESTMENTS	9,557,000	10,677,500
RECEIVABLES	2,303,312	6,380,726
ACCRUED REVENUE		46,339
INTERFUND RECEIVABLES	45,639	91,446
INVENTORY	415,459	415,459
 TOTAL ASSETS AND OTHER DEBITS:	 13,079,857	 18,821,484
 Liabilities, equity and other credits		
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE	-7,254	14,797
ACCOUNTS PAYABLE	84,597	278,384
ACCRUED EXPENSE		51,522
INTERFUND PAYABLES	139,950	140,043
DEFERRED REVENUE	1,534,344	5,773,150
OTHER LIABILITIES	405,375	464,045
 TOTAL LIABILITIES:	 2,157,013	 6,721,941
 EQUITY AND OTHER CREDITS:		
INVESTMENT IN PLANT	1,313,278	907,401
PR YR BDGTD CHANGE TO FUND	19,603	405,876
BALANCE		
Fund Balances:		
FUND BALANCE	8,678,034	8,023,889
RESERVE FOR ENCUMBRANCES	911,929	2,762,376
 TOTAL EQUITY AND OTHER CREDITS:	 10,922,845	 12,099,543
 TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	 13,079,857	 18,821,484
	=====	=====

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-JUN-2002
Percentage of time remaining through the Budget: .000

EDUCATIONAL FUND

	ADJUSTED BUDGET	YEAR-TO-DATE ACTUAL	VARIANCE TO BUDGET	PERCENT OF BUDGET
	-----	-----	-----	-----
REVENUES:				
LOCAL GOVT SOURCES	1,686,410.00	1,774,002.12	87,592.12	5.194
STATE GOVT SOURCES	11,286,524.00	11,065,413.87	-221,110.13	-1.959
STUDENT TUITION & FEES	6,652,043.00	7,192,069.57	540,026.57	8.118
SALES & SERVICE FEES	60,000.00	23,253.86	-36,746.14	-61.244
FACILITIES REVENUE	.00	.00	.00	.000
INVESTMENT REVENUE	150,000.00	153,488.10	3,488.10	2.325
OTHER REVENUES	100,000.00	135,135.85	35,135.85	35.136
PROV FOR CONTINGENCY	200,000.00	.00	-200,000.00	-100.000
DUMY	.00	.00	.00	.000
	-----	-----	-----	-----
TOTAL REVENUES:	20,134,977.00	20,343,363.37	208,386.37	1.035
EXPENDITURES:				
INSTRUCTION	9,651,133.89	9,107,517.12	-543,616.77	-5.633
ACADEMIC SUPPORT	527,766.05	468,539.33	-59,226.72	-11.222
STUDENT SERVICES	1,220,076.97	1,153,904.88	-66,172.09	-5.424
PUBLIC SERV/CONT ED	73,733.00	70,383.03	-3,349.97	-4.543
AUXILIARY SERV	.00	.00	.00	.000
OPER & MAINT PLANT	140,994.00	131,071.50	-9,922.50	-7.038
INSTITUTIONAL SUPPORT	4,949,234.09	4,390,623.10	-558,610.99	-11.287
SCH/STUDENT GRNT/WAIVERS	3,465,000.00	3,476,670.97	11,670.97	.337
	-----	-----	-----	-----
TOTAL EXPENDITURES:	20,027,938.00	18,798,709.93	-1,229,228.07	-6.138
TRANSFERS AMONG FUNDS:				
INTERFUND TRANSFERS	704,704.00	720,328.78	15,624.78	2.217
	-----	-----	-----	-----
TOTAL TRANSFERS AMONG FUNDS:	704,704.00	720,328.78	15,624.78	2.217
NET INCREASE/DECREASE IN NET ASSETS	-597,665.00	824,324.66	1,421,989.66	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-JUN-2002
Percentage of time remaining through the Budget: .000

OPERATIONS & MAINTENANCE

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	722,745.00	760,286.65	37,541.65	5.194
STATE GOVT SOURCES	1,538,080.00	1,504,604.52	-33,475.48	-2.176
FACILITIES REVENUE	55,000.00	32,305.28	-22,694.72	-41.263
INVESTMENT REVENUE	10,000.00	13,092.54	3,092.54	30.925
OTHER REVENUES	30,000.00	4,548.69	-25,451.31	-84.838
	-----	-----	-----	-----
TOTAL REVENUES:	2,355,825.00	2,314,837.68	-40,987.32	-1.740
EXPENDITURES:				
ACADEMIC SUPPORT	.00	28.48	28.48	#####
STUDENT SERVICES	.00	.00	.00	.000
OPER & MAINT PLANT	2,462,864.00	2,032,312.84	-430,551.16	-17.482
	-----	-----	-----	-----
TOTAL EXPENDITURES:	2,462,864.00	2,032,341.32	-430,522.68	-17.481
NET INCREASE/DECREASE IN NET ASSETS	-107,039.00	282,496.36	389,535.36	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-JUN-2002
Percentage of time remaining through the Budget: .000

OPER & MAINT (RESTRICTED)

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
STATE GOVT SOURCES	85,771.00	85,712.87	-58.13	-.068
INVESTMENT REVENUE	94,050.00	147,994.35	53,944.35	57.357
OTHER REVENUES	98,100.00	101,944.32	3,844.32	3.919
	-----	-----	-----	-----
TOTAL REVENUES:	277,921.00	335,651.54	57,730.54	20.772
EXPENDITURES:				
OPER & MAINT PLANT	85,771.00	73,324.41	-12,446.59	-14.511
INSTITUTIONAL SUPPORT	3,504,299.00	2,533,208.65	-971,090.35	-27.711
	-----	-----	-----	-----
TOTAL EXPENDITURES:	3,590,070.00	2,606,533.06	-983,536.94	-27.396
NET INCREASE/DECREASE IN NET ASSETS	-3,312,149.00	-2,270,881.52	1,041,267.48	31.438

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-JUN-2002
Percentage of time remaining through the Budget: .000

BOND & INTEREST FUND

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	1,466,402.00	1,421,208.15	-45,193.85	-3.082
INVESTMENT REVENUE	.00	3,985.64	3,985.64	#####
	-----	-----	-----	-----
TOTAL REVENUES:	1,466,402.00	1,425,193.79	-41,208.21	-2.810
EXPENDITURES:				
INSTITUTIONAL SUPPORT	1,412,923.00	1,365,798.50	-47,124.50	-3.335
	-----	-----	-----	-----
TOTAL EXPENDITURES:	1,412,923.00	1,365,798.50	-47,124.50	-3.335
NET INCREASE/DECREASE IN NET ASSETS	53,479.00	59,395.29	5,916.29	11.063

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-JUN-2002
Percentage of time remaining through the Budget: .000

AUXILIARY ENTERPRISE

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
STATE GOVT SOURCES	.00	95,654.84	95,654.84	#####
STUDENT TUITION & FEES	376,026.00	295,249.23	-80,776.77	-21.482
SALES & SERVICE FEES	2,545,577.00	2,376,494.44	-169,082.56	-6.642
FACILITIES REVENUE	1,715.00	930.00	-785.00	-45.773
INVESTMENT REVENUE	11,589.00	45,320.63	33,731.63	291.066
OTHER REVENUES	113,499.00	54,466.87	-59,032.13	-52.011
	-----	-----	-----	-----
TOTAL REVENUES:	3,048,406.00	2,868,116.01	-180,289.99	-5.914
 AUXILIARY ENTERPRISES:				
SALARIES	1,260,136.00	1,040,165.71	-219,970.29	-17.456
EMPLOYEE BENEFITS	113,328.00	57,021.89	-56,306.11	-49.684
CONTRACTUAL SERVICES	291,646.00	248,125.60	-43,520.40	-14.922
GEN. MATERIAL & SUPPLIES	2,272,847.00	1,726,658.93	-546,188.07	-24.031
CONF/TRAVEL MEETING EXPENSE	298,088.00	239,892.20	-58,195.80	-19.523
FIXED CHARGES	65,791.00	55,813.72	-9,977.28	-15.165
UTILITIES	13,450.00	6,851.15	-6,598.85	-49.062
CAPITAL OUTLAY	285,002.00	159,929.11	-125,072.89	-43.885
INTERFUND TRANSFERS	824,704.00	-824,704.00	-1,649,408.00	#####
OTHER EXPENDITURES	143,382.00	138,758.22	-4,623.78	-3.225
	-----	-----	-----	-----
TOTAL AUXILIARY ENTERPRISES:	5,568,374.00	2,848,512.53	-2,719,861.47	-48.845
 NET INCREASE/DECREASE IN NET ASSETS	-2,519,968.00	19,603.48	2,539,571.48	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-JUN-2002
Percentage of time remaining through the Budget: .000

WORKING CASH FUND

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
INVESTMENT REVENUE	120,000.00	104,282.22	-15,717.78	-13.098
	-----	-----	-----	-----
TOTAL REVENUES:	120,000.00	104,282.22	-15,717.78	-13.098
TRANSFERS AMONG FUNDS:				
INTERFUND TRANSFERS	-120,000.00	104,282.22	224,282.22	#####
	-----	-----	-----	-----
TOTAL TRANSFERS AMONG FUNDS:	-120,000.00	104,282.22	224,282.22	#####
NET INCREASE/DECREASE IN NET ASSETS	240,000.00	.00	-240,000.00	-100.000

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-JUN-2002
Percentage of time remaining through the Budget: .000

AUDIT

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	35,000.00	33,932.66	-1,067.34	-3.050
INVESTMENT REVENUE	.00	358.79	358.79	#####
	-----	-----	-----	-----
TOTAL REVENUES:	35,000.00	34,291.45	-708.55	-2.024
EXPENDITURES:				
INSTITUTIONAL SUPPORT	43,340.00	18,626.04	-24,713.96	-57.023
	-----	-----	-----	-----
TOTAL EXPENDITURES:	43,340.00	18,626.04	-24,713.96	-57.023
NET INCREASE/DECREASE IN NET ASSETS	-8,340.00	15,665.41	24,005.41	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-JUN-2002
Percentage of time remaining through the Budget: .000

LIAB, PROTECT, SETTLEMENT

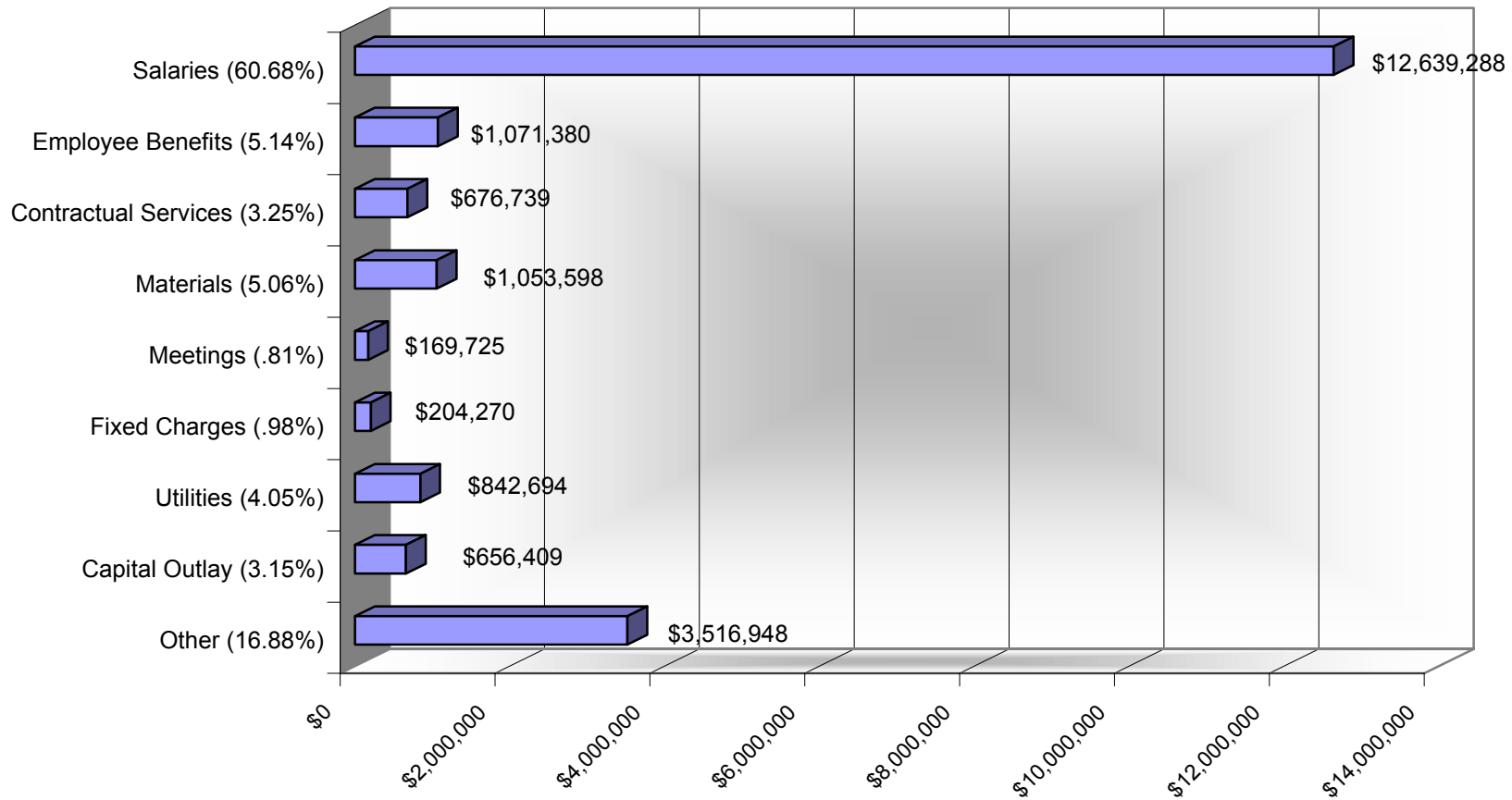
	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	320,000.00	308,847.74	-11,152.26	-3.485
INVESTMENT REVENUE	.00	20,598.16	20,598.16	#####
OTHER REVENUES	.00	3,015.88	3,015.88	#####
	-----	-----	-----	-----
TOTAL REVENUES:	320,000.00	332,461.78	12,461.78	3.894
EXPENDITURES:				
INSTITUTIONAL SUPPORT	940,872.00	233,612.48	-707,259.52	-75.171
	-----	-----	-----	-----
TOTAL EXPENDITURES:	940,872.00	233,612.48	-707,259.52	-75.171
NET INCREASE/DECREASE IN NET ASSETS	-620,872.00	98,849.30	719,721.30	#####

ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS
COMPARISON REPORT FY00-02

College	Category	FISCAL YEAR 2000			FISCAL YEAR 2001			FISCAL YEAR 2002				Summer & Fall Hours	Cost per Semester Hour
		Annual Budget	Spent Thru June	% of Bdgt	Annual Budget	Spent Thru June	% of Bdgt	Annual Budget	Spent Thru June	% of Bdgt	% of Year		
Frontier	Bills		\$1,168,452			\$1,309,294		\$1,472,689					
	Payroll		1,629,290			1,619,288		1,747,580					
	Totals	\$2,620,195	2,797,742	107%	\$3,172,980	2,928,582	92%	\$3,284,528	3,220,269	98%	100%		
Lincoln Trail	Bills		1,050,177			1,190,270		1,090,454					
	Payroll		2,089,160			2,230,476		2,302,093					
	Totals	3,250,689	3,139,337	97%	3,499,900	3,420,746	98%	3,637,973	3,392,547	93%	100%		
Olney Central	Bills		1,416,219			1,606,465		1,504,122					
	Payroll		2,944,563			3,116,398		3,251,452					
	Totals	4,484,872	4,360,782	97%	4,703,754	4,722,863	100%	4,927,734	4,755,574	97%	100%		
Wabash Valley	Bills		1,239,928			1,390,653		1,178,288					
	Payroll		2,374,551			2,541,650		2,634,858					
	Totals	3,694,006	3,614,479	98%	3,967,821	3,932,303	99%	4,058,086	3,813,146	94%	100%		
Workforce Educ.	Bills		1,062,711			1,109,703		1,200,170					
	Payroll		1,196,806			1,286,914		1,319,391					
	Totals	1,619,930	2,259,517	139%	2,394,245	2,396,617	100%	2,425,081	2,519,561	104%	100%		
District Office	Bills		249,535			256,229		283,793					
	Payroll		733,538			790,919		845,462					
	Totals	1,086,064	983,073	91%	1,130,151	1,047,148	93%	1,230,418	1,129,255	92%	100%		
District Wide	Bills		930,112			1,597,451		1,462,249					
	Payroll		471,339			546,248		538,450					
	Totals	2,018,560	1,401,451	69%	2,485,981	2,143,699	86%	2,926,982	2,000,699	68%	100%		
O & M	Bills												
	Payroll												
	Totals												
GRAND TOTALS		18,774,316	18,556,381	99%	21,354,832	20,591,958	96%	22,490,802	20,831,051	93%	100%		

Excludes DOC

Illinois Eastern Community Colleges FY2002 Operating Funds



Illinois Eastern Community Colleges Dist. #529
As of June 30, 2002 - \$20,831,051

Agenda Item #11

Agenda Item #11

Chief Executive Officer's Report

Agenda Item #12

Agenda Item #12

Executive Session

Agenda Item #13

Agenda Item #13

Approval of Executive Session Minutes

Agenda Item #14

Approval of Personnel Report

M E M O R A N D U M

TO: Board of Trustees
FROM: Terry Bruce
DATE: July 11, 2002
RE: Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the attached Personnel Report. The resignation letter will be mailed separately with the employment/change in status packets.

mk

Attachments

INDEX

- 400.1. Employment of Personnel**
- 400.2. Change in Status**
- 400.3. Special Assignments for FY02-03**
- 400.4 Leave Request**
- 400.5. Termination of Employment**
- 400.6. Resignation**

PERSONNEL REPORT

400.1. Employment of Personnel

- A. Faculty
 - 1. Teresa Diekmann - Nursing Instructor
- B. Classified
 - 1. Sandra Lloyd – Office Assistant - LTC

400.2. Change in Status

- A. Faculty
 - 1. Judy Neikirk, from Academic Support Specialist (GR), DO, to Social Work/ Sociology Instructor. Employment is contingent upon completion of Master's Degree before August 15, 2002.
 - 2. Susan Polgar, from Director, Student Advantage Network (GR), DO, to Psychology Instructor.
- B. Classified
 - 1. Sibyl Janello, from Office Assistant, WED, (\$17,115 per fiscal year) to Program Assistant, WED, (\$20,540 per fiscal year), effective July 1, 2002.

400.3. Special Assignments for FY02-03

- A. Wabash Valley College

Academic		Recommended 2002-03
1. Judy Neikirk	Lead Inst, Social Services	\$ 450
- B. Frontier Community College

Extra Curricular		Recommended 2002-03
1. Jeanette Wiles	Phi Theta Kappa Advisor	\$ 300

400.4. Leave Request

A. Classified

1. Tim Bower, Custodian, OCC, effective June 24, 2002.

400.5. Termination of Employment

A. Professional/Non-Faculty

1. Donna Meadows, Manager of Food Services, LTC, effective July 31, 2002.

400.6. Resignation

A. Faculty

1. Joe Wilson, Chemistry Instructor, effective August 16, 2002.

Agenda Item #15

Agenda Item #15

Collective Bargaining

Agenda Item #16

Agenda Item #16

Litigation

Agenda Item #17

Agenda Item #17

Acquisition and Disposition of Property

Agenda Item #18

Agenda Item #18

Other Items

Agenda Item #19

Agenda Item #19

Adjournment

**Protection, Health, and Safety
Projects Schedule
Phase III & IV**

Phase III

ENVIRONMENTAL BARRIER PROJECTS & MISCELLANEOUS:	Estimated Budget										
Misc. ADA Improvements All campuses & DO	\$505,000										
Exit Door Modifications OCC	\$126,000										

Phase IV

Environmental Barriers FCC, LTC & WVC	\$366,300										
Exit Modifications WVC	\$61,700										
Roof Replacements OCC & WVC	\$128,400										

	Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted
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06/30/2002

TENTATIVE
Protection, Health, Safety and ADA
Projects Schedule
Phase V and ADA

	Estimated Budget											
HVAC System Replacement FCC	\$263,800											
Natorium Mechanical Replacement LTC	\$272,300											
Acoustics & Pool Lighting Replacement LTC	\$102,900											
Structural System & Metal Components Repair LTC	\$171,400											
HVAC Systems-Student Union, Physical Plant & Applied Arts Replacement WVC	\$145,200											
PHASE V PROJECT TOTAL	\$955,600											
ADA PROJECTS FCC, LTC, OCC & WVC	\$158,510											
Gym Floor OCC	\$356,500											
GRAND TOTAL	\$1,470,610		Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted	

06/30/2002

**TENTATIVE
Protection, Health, Safety and ADA
Projects Schedule
Phase VI**

	Estimated Budget										
Replace Energy Management Systems LTC, OCC, WVC	\$381,200										
Replace/Supplement HVAC Systems LTC, OCC, WVC	\$1,636,600										
Site Paving and Lighting FCC	\$35,800										
Exterior Rehabilitation FCC	\$160,400										
Replace Floor Drain Pipe LTC Crisp	\$26,600										
Replace Bleachers OCC	\$147,600										
GRAND TOTAL	\$2,388,200		Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted

06/30/2002