

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

April 18, 2000



Location:

**Wabash Valley College
2200 College Drive
Mt. Carmel, IL 62863**

**Dinner – 6 p.m. – Cafeteria
Meeting – 7 p.m. – SB 61**

IECC BOARD AGENDA

7 P.M.

April 18, 2000

1. Call to order & Roll Call.....Chairman Lane
2. Disposition of Minutes..... CEO Bruce
3. Seating of Student Trustee..... Hillis
4. Recognition..... Bruce
 - A. Visitors and Guests
 - B. IECCEA Representative
5. Public Comment
6. Reports
 - A. Report from Trustees
 - B. Report from Presidents
 - C. Report from George Woods
 - D. Report from Cabinet – Annual Report Card
7. Policy First Readings (and Possible Approval) - None
8. Policy Second Readings - None
9. Staff Recommendations for Approval
 - A. Lease AgreementsAllard
 - B. FY2001 Activity Fee AllocationAllard
 - C. Capital Project - Widen and Resurface Service Roadway at OCCAllard
 - D. Readmission Policy Revision for Nursing Students Bruce
 - E. Nursing Program Fees..... Bruce
 - F. Department of Corrections Amendment to Contract.....Arabatgis
 - G. FY2001 Local Plan..... Bruce
 - H. Agreement Between IECC and Cumulus Broadcasting Company..... Bruce
 - I. Contract with Cellular One Bruce
10. Bid Committee ReportAllard
None
11. District Finance
 - A. Financial ReportAllard
 - B. Approval of Financial Obligations Bruce
12. Chief Executive Officer’s Report Bruce
13. Executive Session Bruce
14. Approval of Executive Session Minutes Bruce
15. Approval of Personnel Report Bruce
16. Collective Bargaining
17. Litigation Bruce
18. Acquisition and Disposition of Property Bruce
19. Other Items
20. Adjournment

Agenda Item #1

Call to Order & Roll Call

Agenda Item #2

Disposition of Minutes

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges - Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College - Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, held in the Banquet Room, at Olney Central College, 305 North West Street, Olney, Illinois, Tuesday, March 21, 2000.

AGENDA #1 – “Call to Order & Roll Call” - Mr. James W. Lane, Jr., Chairman, called the meeting to order at 7:08 p.m.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

Mrs. Brenda K. Culver, Dr. G. Andrew Fischer, Ms. Karen Marie Jameson, Mrs. Shirley B. Kessler, Mr. James W. Lane, Jr., Mrs. Beverly L. Turkal, Miss Marilyn J. Wolfe. Trustees absent: None. Also present was Mr. Douglas C. Dollahan, student trustee. There being a quorum present, the Chairman declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Mr. Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.
Dr. Hans Andrews, President of Olney Central College.
Dr. John Arabatgis, President of Lincoln Trail College.
Dr. Harry Benson, President of Wabash Valley College.
Dr. William J. Lex, President of Frontier Community College.
Mr. George Woods, Dean of Community Development & Workforce Education.
Ms. Christine Cantwell, Associate Dean of Academic & Student Support Services.
Ms. Pamela Schwartz, Associate Dean of Institutional Development.
Mrs. Nancy J. Allard, Comptroller & Director of Finance.
Mrs. Marty Novak, Director of Personnel.
Mrs. Terry Stanford, Executive Secretary to the CEO.
Mr. Harry Hillis, Jr., Board Secretary.

AGENDA #2 – “Disposition of Minutes” – Open meeting minutes of the regular meeting, held Tuesday, February 15, 2000, were presented for approval.

Board Action: Mrs. Kessler made a motion to approve the foregoing open meeting minutes as prepared. Dr. Fischer seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted.

AGENDA #3 – “Recognition” –

#3-A. Special Recognition – Student Trustee: A plaque was presented to Mr. Douglas C. Dollahan, in recognition of and appreciation for his year of service as the student member of the Board of Trustees.

#3-B. Visitors & Guests: Visitors & guests present were recognized.

#3-C. IECCEA Representative: Mr. Dan Tahtinen, representing Illinois Eastern Community Colleges Education Association, was recognized.

AGENDA #4 – “Public Comment” – None.

AGENDA #5 – “Reports” –

#5-A. Report from Trustees: None.

#5-B. Report from Presidents: Informational reports from each of the four colleges were presented by Dr. Andrews, Dr. Arabatgis, Dr. Benson and Dr. Lex.

#5-C. Report from George Woods: Mr. Woods presented an informational report on Workforce Education.

#5-D. Report from Cabinet: None.

AGENDA #6 – “Policy Readings (and Possible Approval)” –

#6-A. Refund Policy: The following revised refund policy was presented for first reading and possible approval:

Refund Policy

No refunds will be given after the tenth day of the semester for regular sixteen week courses. A refund of 100% of the tuition and fees will be made to a student who withdraws the first ten days of a sixteen week term.

For courses which are offered outside the regular sixteen week schedule, contact the Records Office to determine the refund period.

The CEO recommended that second reading be waived and the revised refund policy be adopted.

Board Action: Mrs. Turkal made a motion to waive second reading and adopt the revised Refund Policy as recommended. Ms. Jameson seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #7 – “Policy Second Readings” – The CEO presented the following amended Investment Policy for second reading and recommended it be adopted.

BUSINESS PROCEDURES – 300

Investment Policy (300.12)

The Board of Trustees shall cause the investment of District funds in accordance with the Illinois Public Community College Act and the Investment of Public Funds Act with the exception that the Board shall prohibit investments in short-term obligations of U.S. corporations. The Board authorizes the Treasurer, upon recommendation by the Chief Executive Officer and Comptroller, to invest funds of the District. The District shall assemble a list of interested and qualified bidders on a quarterly basis, and said bidders shall invest funds in an amount over \$100,000 in a financial institution which has a capital to asset ratio of not less than eight percent (8%); in no case shall the staff invest funds in any single institution to exceed thirty percent (30%) of the capital structure of said institution.

The Board shall be provided a report on District Investments each month.

Pledged securities shall be required in the amount of the uninsured portions of the invested funds.

The Treasurer, upon recommendation of the Chief Executive Officer and the Comptroller, is further authorized to make discretionary investments, without bidding, for the purpose of supporting economic and community development. Such investments shall be made in amounts not to exceed \$100,000; at a rate not less than the Federal Reserve Discount Rate, plus 1%; for a term not to exceed one year; with interest to be paid quarterly; and shall not exceed \$100,000 per institution. The Board of Trustees shall be provided a report of such investments each month.

Board Action: Mrs. Culver made a motion to adopt the foregoing amended Investment Policy as recommended. Mr. Dollahan seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #8 – “Staff Recommendations for Approval” - The following staff recommendations were presented for approval.

#8-A. SCT Contract Amendment: The CEO recommended amending the current SCT Contract to include SCT Imaging software to address the record retention need in human resources, finance and student records. The recommendation is to apply the \$50,580 IECC current BannerQuest credit to the SCT Imaging software, resulting in a net cost of \$21,620. The amendment to the Technical Maintenance Agreement is an annual cost of \$10,920 ending April 30, 2003. This \$10,920 maintenance cost has been reduced from \$11,980 or an annual cost saving of \$1,060.

Board Action: Miss Wolfe made a motion to approve the SCT Amendment to the Technical Currency Agreement and the Amendment to the Software License and Services Agreement as outlined. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-B. Approval of PHS Construction Projects: The CEO recommended approval of the following list of Protection, Health and Safety Construction Projects, pending ICCB approval:

Replace HVAC System - Richard Mason Building – FCC: \$263,800
Replace Natatorium Mechanical – LTC: \$272,300
Replace Acoustics and Pool Lighting – LTC: \$102,900
Repair Structural System and Metal Components – LTC: \$171,400
Gymnasium Floor Replacement – OCC: \$356,500
Replace HVAC Systems – Student Union, Physical Plant, Applied
Arts – WVC: \$145,200
Total estimated cost including fees and contingency: \$1,312,100

Board Action: Ms. Jameson made a motion to approve the foregoing PHS Construction Projects as outlined. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-C. Resolution to Approve PHS Construction Projects: The CEO recommended adoption of the following resolution to approve PHS Construction Projects, FY2000.

RESOLUTION TO APPROVE PHS CONSTRUCTION PROJECTS, FY2000

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Community College District No. 529 (Hereinafter referred to as IECC) is authorized to complete necessary projects dealing with handicapped accessibility of students, employees, or visitors; and,

WHEREAS, there is a need for repair and alteration of certain facilities of Illinois Eastern Community Colleges District No. 529; and

WHEREAS, the board has received reports from a licensed professional architect/engineer that there are projects at IECC which requires repair and alterations, as defined in ICCB Rule 1501.601; and,

WHEREAS, the projects recommended for repair and alterations are:

Replace HVAC System - Richard Mason Building – FCC: \$218,000
Replace Natatorium Mechanical – LTC: \$225,000
Replace Acoustics and Pool Lighting – LTC: \$ 85,000
Repair Structural System and Metal Components – LTC: \$141,600
Gymnasium Floor Replacement – OCC: \$294,600
Replace HVAC Systems – Student Union, Physical Plant, Applied Arts – WVC: \$120,000
Contingency & Fees: \$227,900
Total: \$1,312,100

WHEREAS, the Board certifies these projects also meet the requirements of 805/3-20.3.01 of the Public Community College Act and are necessary projects for Americans with Disabilities Act of 1990 or handicapped accessibility and not routine maintenance projects.

NOW, be it resolved by the Board of Trustees of Community College District 529 as follows:

1. The recitals set forth above are incorporated herein and made a part hereof.
2. The physical facilities described in the projects set forth above require alterations or repair and are necessary to remove accessibility barriers to the students, employees, or visitors of IECC.
3. There are not sufficient funds available in the Operations & Maintenance Fund of IECC to complete the projects set forth above.
4. The cost of the projects above, as determined in the certified estimate of a licensed architect, is not less than \$25,000.
5. Properly completed application forms shall be completed and forwarded to the Illinois Community College Board for approval of the above referenced projects.

Board Action: Mr. Dollahan made a motion to adopt the foregoing resolution to approve PHS Construction Projects, FY2000. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-D. Cooperative Agreement with Southwestern Illinois College: The CEO recommended approval of “A Joint Agreement for Education Cooperation between Illinois Eastern Community Colleges, District #529, and Southwestern Illinois College, District #522.” Southwestern Illinois College is the former Belleville Area College.

The agreement is the same as in the past, with the addition of Webmaster Certificate to the list of educational programs offered by Southwestern Illinois College.

Board Action: Mrs. Turkal made a motion to approve the Joint Agreement for Education Cooperation with Southwestern Illinois College as recommended. Mrs. Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-E. FCC Nursing Building Lease Amendment: The CEO recommended approval of an amendment to the lease for the Frontier Community College Nursing Building, to extend the lease from May 1, 2000 through June 30, 2001.

The Agreement is made this _____ day of _____, 2000, by and between Lowell Fansler, Trustee under the will of Alva C. Davis, herein referred to as "Lessor" and Illinois Eastern Community Colleges, Dist. #529, herein referred to as "Lessee."

Whereas, on April 26, 1996, the Estate of Alva C. Davis and the Trustees under the will of Alva C. Davis as Lessors and Illinois Eastern Community Colleges, Dist. #529, as Lessee, entered into a Lease Agreement pertaining to the real estate described on the attached copy of a deed shown as exhibit "A";

Whereas, the Estate of Alva C. Davis has been closed and Lowell Fansler, Trustee under the will of Alva C. Davis has full authority to enter into any agreements with respect to said real estate; and

Whereas, it is the desire of Lessor and Lessee to enter into an amendment to said Lease Agreement;

Now, therefore, in consideration for the mutual covenants and agreements contained herein, the parties agree as follows:

Lessor and Lessee agree to extend the above mentioned Lease Agreement for a period of thirteen months from May 1, 2000 until June 30, 2001 upon the same terms and conditions as currently exist in said Lease Agreement. This amendment shall be considered an extension of the original term of said Lease Agreement. All other provisions of said Lease Agreement shall be adjusted to reflect the new termination date of the original term of said Lease Agreement as extended.

Board Action: Mrs. Kessler made a motion to approve the amended lease for the FCC Nursing Building as recommended. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-F. District Calendar Revision for February 2001: The CEO recommended a change in the District Calendar for February 2001 to provide for observance of Presidents' Day, instead of Lincoln's Birthday, contingent upon approval by the teachers' union.

Board Action: Mrs. Kessler made a motion to approve revision of the District Calendar for February 2001 to provide for observance of Presidents' Day instead of Lincoln's Birthday as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #9 – “Bid Committee Report” – The Bid Committee presented the following report and recommendation, followed by Board of Trustees action as recorded.

#9-A. Wabash Valley College – Fitness Center Equipment: The Bid Committee recommended acceptance of the low bid to meet all specifications, from ProMaxima Manufacturing, LTD, Houston, Texas, for a total of \$18,965, for Fitness Center equipment for Wabash Valley College. Source of Funds: Fitness Center Department and \$15,000 from sale of old equipment.

Board Action: Miss Wolfe made a motion to accept the recommendation of the Bid Committee for purchase of Fitness Center Equipment from ProMaxima Manufacturing. Mr. Dollahan seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #10– “District Finance” – The following district financial matters were presented:

#10-A. Financial Report: The monthly financial reports were presented, including the treasurer's report, showing a balance in all funds of \$2,044,524.31, as of February 29, 2000. The reports were accepted.

#10-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for the month of March, 2000, totaling \$697,036.97, were presented for approval.

Board Approval for Payment of Financial Obligations: Miss Wolfe made a motion to approve payment of the district financial obligations for the month of March, 2000, in the amounts listed, and payments from the revolving fund for the month of February, 2000. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #11 – “Chief Executive Officer's Report” - Mr. Bruce presented informational reports relative to the following topics:

1. SCT/Banner.
2. IBHE Invitation - re: Franklin University.
3. Calendar Change.
4. Leadership & Core Values - \$15,000 Grant.
5. Assisted Living Center.
6. March 10 Meeting with Franklin University.
7. Impact of Campus Pipeline.
8. Report on Marathon Tax Cut Request.
9. Franklin University Campus Visits.
10. Job Fair at OCC, April 8.
11. Enrollment Comparison Reports - Up 4% Overall.

12. Final NCA Report.
13. Microwave Towers.
14. Board Retreat Tentative Agenda.

AGENDA #12 – “Executive Session” – The CEO recommended that a closed meeting be held, under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district, [including hearing testimony on a complaint lodged against an employee to determine its validity]; and, under Section 2(c)(2) of the Open Meetings Act to consider collective negotiating matters; and, under Section 2(c)(11) of the Open Meetings Act to consider pending litigation against, affecting or on behalf of the District or litigation which is probable or imminent; and, under Section 2(c)(21) of the Open Meetings Act to consider and approve minutes of meetings lawfully closed under the Act.

#12-A. Closed Meeting: Mrs. Kessler made a motion to hold a closed meeting to consider the matters outlined by the CEO. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: Mrs. Culver, Ms. Jameson. Trustees absent: None. The motion having received 5 yea votes and 2 nay votes, the Chair declared the motion carried. A closed meeting was held, beginning at 9:05 p.m.

#12-B. Closed Meeting Ended: Dr. Fischer made a motion to reconvene in open session. Mrs. Culver seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted. A quorum being present, the Board of Trustees reconvened in open, public session for the transaction of business at 9:55 p.m.

AGENDA #13 – “Approval of Executive Session Minutes” – Ms. Jameson made a motion to approve, as prepared, minutes of a closed meeting held Tuesday, February 15, 2000, but that closed meeting minutes of that date not be opened to the public record at this time. Miss Wolfe seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted.

AGENDA #14 – “Approval of Personnel Report” – The CEO presented the following Personnel Report and recommended it be approved.

400.1. Employment of Personnel

A. Technical

1. Shelly Allensworth: Initial full-time employment as Caseworker for the Dislocated Worker Program at the Lincoln Trail College campus. Amount: Based upon \$18,900 per fiscal year. Effective: March 22, 2000. Employment is contingent upon continued grant funding.

B. Maintenance/Custodial

1. Kathryn Head: Initial full-time employment as Custodian at Wabash Valley College. Amount: Based upon \$14,000 per fiscal year. Effective: March 22, 2000.

400.2. Change in Status

A. Professional/Non-Faculty

1. James Beers, from Director of Welfare to work (GR) to Director of Human Services and Job Development/Retention (GR) at Frontier Community College. Amount: Based upon \$26,550 per fiscal year. Effective: March 22, 2000. Employment is contingent upon continued grant funding.

B. Technical

1. Jill Bloehs, from Office Assistant (GR) to Resource Room Advisor for the Dislocated Worker Program. Amount: Based upon \$15,500 per fiscal year. Effective: March 22, 2000. Employment is contingent upon continued grant funding.

2. Ada Fleeheart, from International Student Liaison to Student Advisor, Success Network at the Olney Central College campus. Amount: Based upon \$18,900 per fiscal year. Effective: March 22, 2000. Employment is contingent upon continued grant funding.

400.3. Request for Approval of Proposed Non-College Employment (external report)

Ken Paddick, The College Board, Vincennes University, Vincennes, IN, approximate time 4 days per month (no school days).

400.4. Resignations

A. Technical

1. Cindy Spillman, Student Advisor, Success Network, effective March 3, 2000.
2. Brenda Wren, Custodian, Wabash Valley College, effective February 14, 2000.

Board Action to Approve Personnel Report: Dr. Fischer made a motion to approve the Personnel Report as presented. Mr. Dollahan seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #15 – “Collective Bargaining” – None.

AGENDA #16 – “Litigation” – None.

AGENDA #17 – “Acquisition & Disposition of Property” - None.

AGENDA #18 – “Other Items” – None.

AGENDA #19 – “Adjournment” – Mr. Dollahan made a motion to adjourn. Mrs. Turkal seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared that the “Ayes” have it, the motion is adopted, and the meeting adjourned at 10:05 p.m.

Approved: Chairman: _____

Secretary: _____

Agenda Item #3

Seating of Student Trustee

Agenda Item #4

Recognition

- A. Visitors and Guests**
- B. IECCEA Representative**

Agenda Item #5

Public Comment

Agenda Item #6

Reports

- A. Reports from Trustees**
- B. Reports from Presidents**
- C. Report from George Woods**
- D. Report from the Cabinet**

Agenda Item #7

Policy First Readings (and Possible Approval)

None

Agenda Item #8

Policy Second Readings

None

Agenda Item #9

Staff Recommendations for Approval

- A. Lease Agreements**
- B. FY2001 Activity Fee Allocation**
- C. Capital Project - Widen and Resurface Service Roadway at OCC**
- D. Readmission Policy Revision for Nursing Students**
- E. Nursing Program Fees**
- F. Department of Corrections Amendment to Contract**
- G. FY2001 Local Plan**
- H. Agreement Between IECC and Cumulus Broadcasting Company**
- I. Contract with Cellular One**

Agenda #9A

Lease Agreements

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: March 31, 2000
RE: Lease Agreements

The following leases are submitted for Board consideration and approval at the April Board meeting. The only revision is extending each lease one-year.

1. Tom Fehrenbacher/OCC Cosmetology Lease – amendment to lease for the Cosmetology program property located at 202 E. Main, Olney, IL extends the lease through June 30, 2001, rent remains the same at \$5,757 per year.
2. Tom Fehrenbacher/IECC Lease – amendment to lease for the Dislocated Workers property located at 216 E. Main, Olney, IL extends the lease through June 30, 2001, rent remains the same at \$760 per month.
3. CMS IDES/IECC Lease – agreement with Central Management Services for IL Dept. of Employment Security, located at 216 E. Main, Olney, IL extends the lease through June 30, 2001, rent remains the same at \$472 per month.
4. IECC/Dislocated Workers Sublease – amendment to sublease with Lakeland College Dislocated Workers Center for property located at 216 E. Main, Olney, IL extends lease through June 30, 2001, rent remains the same at \$672 per month.
5. CEFS/IECC Sublease – amendment to sublease with CEFS Economic Opportunity Corporation for property located at 216 E. Main in Olney, IL, extends lease through June 30, 2001, rent remains the same at \$175 per month.

Agenda Item #9B

FY2001 Activity Fee Allocation

MEMORANDUM

TO: Terry Bruce
FROM: Nancy Allard
SUBJECT: FY01 Activity Fee Allocations
DATE: April 11, 2000

Annually, the Board adopts the allocation of student activity fees at three of the colleges. Attached is a five-year analysis of these allocations and the recommendation for FY01. The allocation notes what percentage of each dollar will be turned over to an appropriate self-balancing account in the auxiliary fund.

LTC had minimal change and WVC did not have any change from FY00. OCC has a 6% increase in Special Projects, while decreasing Cheerleaders, College Union, Publications and Student Handbook to 0%.

It is recommended that the activity fee allocations be approved.

NA/cr

Attachment

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ACTIVITY FEE ALLOCATIONS

	<u>LTC</u>						<u>OCC</u>						<u>WVC</u>					
	95-96	96-97	97-98	98-99	99-00	00-01	95-96	96-97	97-98	98-99	99-00	00-01	95-96	96-97	97-98	98-99	99-00	00-01
Alumni Association	0%	0%	2%	2%	2%	2%	0%	3%	2%	2%	0%	0%	0%	0%	0%	0%	0%	0%
Athletics	28%	28%	30%	30%	30%	30%	30%	30%	37%	37%	35%	35%	25%	30%	30%	30%	30%	30%
Cheerleaders	4%	4%	5%	5%	5%	5%	5%	5%	5%	5%	5%	0%	2%	4%	4%	4%	4%	4%
College Union	15%	15%	13%	13%	13%	13%	0%	3%	7%	7%	5%	0%	19%	11%	11%	11%	11%	11%
Student Testing	2%	2%	0%	0%	0%	1%	10%	7%	2%	2%	2%	2%	0%	0%	0%	0%	0%	0%
Intramurals	7%	7%	5%	5%	5%	5%	5%	5%	3%	3%	2%	2%	0%	0%	0%	0%	0%	0%
Parking Maintenance	6%	6%	0%	0%	0%	0%	20%	20%	15%	15%	18%	18%	0%	0%	0%	0%	0%	0%
Publications	9%	8%	15%	15%	15%	15%	0%	0%	2%	2%	3%	0%	16%	16%	16%	16%	16%	16%
Soc Cul Act Team	0%	0%	0%	0%	0%	0%	10%	7%	7%	7%	6%	2%	0%	0%	0%	0%	0%	0%
Special Events	0%	2%	2%	4%	4%	4%	0%	0%	0%	0%	0%	0%	3%	3%	3%	3%	3%	3%
Student Senate	15%	15%	15%	15%	15%	15%	15%	15%	15%	15%	15%	5%	15%	15%	15%	15%	15%	15%
Special Projects	7%	6%	6%	9%	9%	8%	0%	0%	0%	0%	4%	10%	13%	14%	14%	16%	16%	16%
Natatorium	7%	7%	7%	2%	2%	2%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Student Handbook	0%	0%	0%	0%	0%	0%	5%	5%	5%	5%	5%	0%	0%	0%	0%	0%	0%	0%
Model United Nation	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	7%	7%	7%	5%	5%	5%

Agenda Item #9C

Capital Project – Widen and Resurface Service Roadway at OCC

MEMORANDUM

TO: Terry Bruce

FROM: Nancy Allard

DATE: April 12, 2000

SUBJECT: Capital Project Application – Widen & Resurface Service Roadway at OCC

Enclosed is our capital project application to widen and resurface service entry at Olney Central College. The estimated cost for this project is \$57,700. Local funds (parking maintenance fees) will fund this project.

We are requesting this application be presented to the Board of Trustees in April for their consideration.

NA/cr

Enclosures

CAPITAL PROJECT APPLICATION FORM
(One Application Form per Project)

District/College and District # Illinois Eastern Community Colleges #529
Contact Person Nancy Allard Phone # 618/393-2982
Project Title Widen and Resurface Service Roadway at Olney Central College
Project Budget \$ 57,700 Date April 18, 2000

Application Type (check the appropriate application type and follow instructions):

- Locally Funded New Construction--complete/submit Sections I, II, and III.
 Locally Funded Remodeling--complete/submit Sections I and III.
 Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.
 Protection, Health and Safety--complete/submit Section I and Attachment PHS.
 Capital Renewal Project--complete/submit Section I and Attachment CRG.

Section I (submit for ALL project approval requests)

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
- B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
- C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
- D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)
- E. Funding source (*use the appropriate format on Attachment #2*)

Section II

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes No
- If no, please update your District's Site and Construction Master Plan and submit to the ICCB. Anticipated date of completion
- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)
- C. Has the site been determined professionally to be suitable for construction purposes?
Yes No
- If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.) Evaluation based upon identical usage for 25 years.

Section III

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*) N/A

Scope of Work

Provide an explanation of the specific work to be performed as part of this project.

The existing service roadway will be widened from approximately 18 feet to 24 feet. The existing curb along the east side of the roadway will be removed and the existing asphalt surfacing material will be tilled and compacted. New base for the additional six feet of width will be installed, and a new 3" asphalt overlay will be installed. A new curb and gutter will be installed along the east side of the new roadway. Disturbed areas will be regraded and seeded.

**Attachment #1
Project Budget**

Check One:

- New Construction**
- Remodeling**

Project Name Widen and Resurface Service Roadway - Olney Central College

	<u>Budget Amounts</u>	
	<u>New Construction</u>	<u>Remodeling</u>
Land		<u>N/A</u>
Site Development		
	<u>47,600</u>	<u>N/A</u>
Construction (including Fixed Equipment)		
Mechanical		
Electrical		
General Conditions		
Contingency (10%)	<u>4,800</u>	
A/E Professional Fees	<u>5,300</u>	
Total	<u>57,700</u>	

Attachment #2

Funding Source

District/College Name Illinois Eastern Community Colleges Dist. #529

Project Name Widen and Resurface Service Roadway at Olney Central College

Check the source(s) of funds:

Available fund balance _____ Fund name(s): _____
(Including excess funds from
previously approved protection,
health, and safety projects)

Bond Proceeds _____ Type of bond issuance(s): _____
(including protection, health,
and safety bonds)

Protection, Health and _____ Tax rate/fiscal year: _____
Safety Tax Levy
(ILCS 805/3-20.3.01)

Contract for Deed _____ Term of Contract for Deed in months: _____
(ILCS 805/3-36)

Lending Arrangement with a _____ Term of Lending Arrangements in months: _____
Financial Institution
(ILCS 805/3-37)

Lease Agreement _____ Term of Lease in months: _____
(ILCS 805/3-38)

Capital Renewal Funding _____ Proposed Fiscal Year Source(s): _____

ADA _____ Proposed Fiscal Year Source(s): _____
Access for All Funding

X Local Funds (Parking Maintenance fees) will fund this project.

Resolution of the Board of Trustees - Capital Project Application

WHEREAS, there is a need to widen and resurface the roadway at Olney Central College.

BE IT RESOLVED by the Board of Trustees of Illinois Eastern Community Colleges, District #529, as follows:

1. Authorization is hereby given to file this district's Capital Project Application, for the project to Widen and Resurface the Roadway at Olney Central College.

2. Project budget is \$57,700, to be locally funded new construction, as follows:

Land & Site Development: \$47,600.

Contingency: \$4,800.

A/E Professional Fees: \$5,300.

Total: \$57,700.

3. Existing service roadway will be widened from approximately 18 feet to 24 feet. Existing curb along the east side of the roadway will be removed and existing asphalt surfacing material will be tilled and compacted. New base for the additional six feet of width will be installed and a new 3 inch asphalt overlay will be installed. New curb and gutter will be installed along the east side of the new roadway. Disturbed areas will be regraded and seeded.

4. The Board of Trustees hereby certifies that the requested project is included in the District Site and Construction Master Plan and that the site has been determined professionally to be suitable for construction purposes.

Adopted April 18, 2000

Mr. James Lane, Chairperson
Community College District 529

Harry Hillis, Secretary
Community College District 529

Agenda Item #9D

Readmission Policy Revision for Nursing Students

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: April 5, 2000
RE: Nursing Admission Revisions

Mr. Chairman, I recommend the following revision to the Readmission Policy for Nursing Students. The revision is attached.

The change in the readmission policy was approved by a majority vote of the nursing faculty on November 15, 1999. This change in policy is a positive response to identified concerns of generic students. IECC accepts non-generic LPN students on the basis of licensure, neither past academic performance nor prior admissions to other RN programs. IECC wanted to provide equal opportunity for generic LPNs at IECC.

The opportunity to participate in the Illinois Articulation Initiative (IAI) is the rationale for the CNA entry, NUR 1207. Eligibility guidelines are necessary for determination of meeting course outcomes. The guidelines established follow IAI suggestions.

Readmission of Nursing Students

Page 23 of the IECC College Catalog 1999-2001:

A student in the nursing program who has been denied readmission may repetition no sooner than three calendar years from the date of their original petition. If the student is readmitted and withdraws passing or fails, he/she will not be allowed to petition again **except as follows: IECC nursing students may reapply to the second year of the program one time from the last program exit, without regard to prior academic performance, subject to the following criteria:**

1. **Successful completion of the Practical Nurse curriculum**
2. **Licensure as a Practical Nurse**
3. **Employment as a Licensed Practical Nurse with documentation of at least 2000 hours of work from the time of the last exit from the nursing program.**

If readmitted, the student progression/retention will follow the guidelines of a first-time student.

Other requested changes in the IECC College Catalog 1999-2001 are related to development of the certified nurse assistant entry, NUR 1207, adoption of the RN (NUR 2205) and PN (NUR 1206) Review courses, and need for clarification for accuracy and congruence with program operation.

Page 39.

~~The Olney Central College~~ **Illinois Eastern Community Colleges-Olney Central College** Associate Degree Nursing Program is offered at all four colleges in the IECC District.

The IECC-OCC Nursing Program supports the concept of articulation and education mobility. Students who successfully complete NUR 1207 and NUR 1201 are eligible to apply for the Illinois certification exam for nurse assistants. Students have the educational mobility option of exiting after the first year at the Practical Nurse (PN) level or continuing into the second year to complete studies to become a Registered Nurse (RN).

Successful completion of **NUR 1207**, NUR 1201, NUR 1202, NUR 1203, and **NUR 1206**, along with all required first-year general education courses, is required for students to apply for the Practical Nurse (PN) licensure examination.

Successful completion of **NUR 1207**, NUR 1201, NUR 2201, NUR 2202, **NUR 2205**, along with all required general education courses, is required for students to apply for the Registered Nurse (RN) licensure examination. ~~Second-year students will be required to take a designated review course.~~

~~Transfer students and Licensed Practical Nurses (LPNs) who graduated from schools other than Illinois Eastern Community Colleges and Illinois eastern Community Colleges students completing first year Nursing course over three years prior to readmittance must successfully complete NUR 1204 before enter the second year for Registered Nurse (RN) preparation.~~

Licensed practical nurses (LPN) who graduated from schools other than Illinois Eastern Community Colleges and IECC LPNs completing first-year courses three or more years prior to readmittance must successfully complete NUR 1204 before entering the second year for Registered Nurse (RN) preparation.

Transfer students, who meet curriculum criteria, may be granted advanced placement to enter NUR 1202 or NUR 2201. Prior to entering the advanced placement course, the student must successfully complete NUR 1205. Generic students who have led an academic absence of two or more years who are readmitted beyond NUR 1201 must complete NUR 1205 prior to reentering Nursing courses. All returning students will be required to demonstrate competencies appropriate to the point of entry prior to re-entry.

Students who are Illinois certified* as nurse assistants may be granted equivalency for NUR 1207 subject to the following criteria:

1. **Completion of training program within 5 years of the date of application.**
2. **Verification of 1000 hours of work as a CAN during the 12 months prior to application.****
3. **Listed on the Illinois Department of Public Health Registry.**

***Certification in other states will be reviewed for compliance with Illinois standards.**

****If student has completed Illinois state approved basic nurse assistant training course and certification within the past 18 months prior to application, the work requirement is waived.**

~~The Olney Central College~~ Illinois Eastern Community College-Olney Central College Associate Degree Nursing Program participates in the statewide articulation initiative. The Program is approved by the Illinois Department of Professional Regulation and accredited by the National League for Nursing Accrediting Commission (NLNAC), which is located at 61 Broadway 33rd Floor, New York City, NY 10006, 800-669-1656, ext 153, e-mail: www.accrediting-comm-nlnac.org.

Nursing students will be required to pay ~~tuition and~~ fees for testing ~~and review courses~~ as mandated by the President of Olney Central College and the Associate Dean of Nursing and Allied Health. Current Nursing tuition and program requirements are subject to change.

Agenda Item #9E

Nursing Program Fees

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: April 4, 2000
RE: Fee Changes for Nursing Program

Mr. Chairman, I recommend approval of the course fee revisions for the Associate in Applied Science in Nursing Program.

The request for changes in fees is due to program changes. NUR 1207 has been added to the first semester of the program. It is a two credit hour lab course. NUR 1201 lab hours were reduced so the total hours in the nursing program have not changed. These are stand-alone courses and students can register for NUR 1207 without being admitted into the nursing program. This is to prepare for the projected dual-credit agreement for NUR 1207 and high school health occupation courses. This is the **only change** in laboratory fees. The cost of the other courses is the same, though previously the cost was labeled as a "per term" cost. Basically, IECC has been charging a \$9.00 fee per lab credit hour each term (\$45.00/term of 5 lab hours). The increase for the two courses results in a \$5.00 increase to the student.

TLB/tes

Current fees:

Nursing Module Fee

NUR 1203, 1204 \$8.00 per term
NUR 1201, 1202 \$15.00 per term
2201, 2202

Student Handbook Fee

\$0.00

Nursing Course Laboratory Fee

\$45.00 per term

Proposed fees:

Nursing Module Fee

NUR 1203, 1204 \$9.00 per term
1205, 1207
NUR 1201, 1202 \$16.00 per term
2201, 2202

Student Handbook Fee

\$5.00 on admission to the program

Nursing Course Laboratory Fee

NUR 1201 \$30.00
NUR 1207 \$20.00
NUR 1202, 2201, 2202 \$45.00

Agenda Item #9F

Department of Corrections Amendment to Contract

MEMORANDUM

TO: Terry Bruce, Chief Executive Officer

FROM: John S. Arabatgis, President

SUBJECT: Amendment #2 FY 2000 Department of Corrections Contract

DATE: April 12, 2000

I am requesting approval for an Amendment to the FY 2000 Contract with the Illinois Department of Corrections. This is the second amendment to the FY 2000 contract, and has been approved verbally by the Department of Corrections School District 428. The amendment allows for the redistribution of funds within the contract as a result of Diana Fleming's illness and death. It also allows for the addition of \$1,525 from plant sales to the budget. The amendment will result in a total increase in the FY 00 Budget of \$1,525. There is no cost to IECC District 529.

There are six areas that will be effected by the amendment. **First**, Personnel will be reduced by \$13,536. **Second**, Fringe Benefits will be reduced by \$1,483. Both of these are from the surplus in the Food Service Program. **Third**, Equipment will be increased by \$14,486. This will allow for the upgrading of computer stations for the faculty and staff, and the purchasing of office equipment, chairs, tables, and instructional equipment. **Fourth**, Commodities will be increased by \$2,024 to allow for the purchase of textbooks and teaching supplies. **Fifth**, Other is being increase by \$52.00. **Sixth**, the administrative overhead will be reduced by \$148. This is the result of transferring \$1,480 from programs to college's administrative budget at the correctional center.

The costs in the budget to support the colleges administrative functions at the correctional center are not eligible for the 10% administrative fee.

If you have any questions, please feel free to contact me.

pc: Gayle Saunders, Dean of the College
Glen Donaldson, RCC Associate Dean

Agenda Item #9G

FY2001 Local Plan

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: April 6, 2000
RE: FY2001 Local Plan

Mr. Chairman, I recommend approval of the FY2001 Local Plan as presented. The Plan has been submitted to you under separate cover.

TLB/tes

Agenda Item #9H

Agreement Between IECC and Cumulus Broadcasting Company

MEMORANDUM

TO: CEO Terry Bruce

FROM: Harry K. Benson

DATE: April 10, 2000

SUBJECT: Agreement with WTRI-FM

Attached is a proposed agreement with radio station WTRI-FM of Evansville, Indiana. Under the agreement, Wabash Valley College would provide a small amount of office space for WTRI in exchange for internships and other opportunities for our students and an annual donation to the WBV Broadcasting program.

WTRI-FM is a radio station that operates out of Evansville, but has its transmitter just outside of Mt. Carmel here in Wabash county. Under the rules of the FCC, the station is required to have a "presence" here in Wabash county. We are willing to provide them with a small amount of space in exchange for the advantages which they can provide our students and the annual donation.

MEMORANDUM

TO: Board of Trustees

FROM: Terry L. Bruce

DATE: April 10, 2000

RE: Agreement Between IECC and Cumulus Broadcasting Company

Mr. Chairman, I recommend approval of the agreement with Cumulus Broadcasting Company to provide internships and broadcasting related activities and opportunities for Wabash Valley College broadcasting students.

TLB/tes

AGREEMENT

Illinois Eastern Community Colleges and Cumulus Broadcasting Company, with broadcasting offices in Evansville, Indiana and the owner and operator of radio station WTRI-FM, agree to the following industry/educational partnership:

Wabash Valley College will provide WTRI-FM with office space sufficient for one person; and the use of a broadcasting studio, on such occasions as needed, to deliver radio programming to the WTRI-FM transmitter located in Wabash County, Illinois.

Cumulus Broadcasting Company will provide internships and broadcasting-related activities and opportunities (such as a weekly "Illinois Report") for Wabash Valley College broadcasting students.

In addition, Cumulus Broadcasting Company will make an annual financial contribution to Wabash Valley College broadcasting program to be used for the improvement of the program.

Further, Cumulus Broadcasting Company and WTRI-FM will purchase, install, and maintain the equipment necessary to maintain the linkage between Wabash Valley College and WTRI-FM's transmitter, located in Wabash County, Illinois.

This agreement may be terminated by either party with 30 days written notice.

James Lane, Chairman
Illinois Eastern Community Colleges
Board of Trustees

President
Cumulus Broadcasting Company

Agenda Item #9I

Contract with Cellular One

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: April 12, 2000
RE: Contract with Cellular One

Mr. Chairman, Cellular One has asked for placement of a cellular tower on OCC's property owned by IECC. The tower would be located at the southern edge of the property and west of the current industrial maintenance building on the south campus.

Cellular One has proposed a payment of \$500 per month, plus 50% of any additional revenue generated by leasing the tower to other cellular carriers, plus one cellular telephone with unlimited use within the Cellular One service area.

I believe that this will be an appropriate use of IECC property and will enhance our revenue flow.

A detailed contract is available for your review.

TLB/tes

Agenda Item #10

Bid Committee Report
None

Agenda Item #11

District Finance

- A. Financial Report**
- B. Approval of Financial Obligation**

ILLINOIS EASTERN COMMUNITY COLLEGES

DISTRICT 529

TREASURER'S REPORT March 31, 2000

<u>FUND</u>	<u>BALANCE</u>
Educational	(\$258,048.96)
Operations & Maintenance	(\$86,850.89)
Operations & Maintenance (Restricted)	\$478,600.18
Bond & Interest	\$43,642.52
Auxiliary	\$63,899.92
Restricted Purposes	(\$855,555.05)
Working Cash	\$19,463.22
Trust & Agency	\$132,963.86
Audit	\$13,197.16
Liability, Protection & Settlement	\$104,156.30
TOTAL ALL FUNDS	<u>(\$344,531.74)</u>

Respectfully submitted,

Marilyn Grove, Treasurer

LIST OF INVESTMENTS
March, 2000

Date Purchased	Maturity Date	Rate of Interest	Bank	Cost	Value	Interest to be Earned
Education Fund						
5/5/99	5/5/2000	5.06	Civitas Bank (CD)	32,000	33,619	1,619
11/18/99	6/18/00	5.75	Old National Bank (CD)	1,500,000	1,550,313	50,313
2/22/00	7/22/00	6.03	First National Bank in Olney (CD)	1,500,000	1,537,688	37,688
Operations & Maintenance Fund						
11/18/99	6/18/00	5.75	Old National Bank (CD)	150,000	155,031	5,031
1/11/00	6/12/00	5.92	Community Bank & Trust (CD)	250,000	256,167	6,167
2/22/00	6/22/00	6.01	First National Bank in Olney (CD)	400,000	408,013	8,013
Operations & Maintenance Fund (Rest)						
11/9/99	4/11/00	6.02	Trust Bank (CD)	600,000	615,240	15,240
1/12/00	1/12/01	6.26	Mercantile Bank (CD)	500,000	531,300	31,300
Auxiliary Fund						
11/9/99	4/11/00	6.02	Trust Bank (CD)	500,000	512,700	12,700
1/12/00	1/12/01	6.26	Mercantile Bank (CD)	300,000	318,780	18,780
Restricted Purposes						
2/22/00	6/22/00	6.01	First National Bank in Olney (CD)	250,000	255,008	5,008
Working Cash Fund						
12/16/98	6/16/00	5.10	Old National Bank (CD)	1,515,000	1,630,898	115,898
10/20/99	4/20/01	5.95	Citizens National Bank of Albion (CD)	675,000	735,244	60,244
10/20/99	6/18/00	5.95	Civitas Bank (CD)	28,000	29,111	1,111
11/18/99	6/18/00	5.75	Old National Bank (CD)	10,000	10,335	335
1/11/00	6/12/00	5.92	Community Bank & Trust (CD)	20,000	20,493	493
2/22/00	5/22/00	5.87	Community Bank & Trust (CD)	10,000	10,147	147
Trust & Agency Fund						
5/5/99	5/5/2000	5.06	Civitas Bank (CD)	118,000	123,971	5,971
Liability & Protection Fund						
11/18/99	6/18/00	5.75	Old National Bank (CD)	150,000	155,031	5,031
1/11/00	6/12/00	5.92	Community Bank & Trust (CD)	100,000	102,467	2,467
2/22/00	8/22/00	6.75	Heritage National Bank (CD)	100,000	103,375	3,375

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-MAR-2000
Percentage of time remaining through the Budget: 24.932

GENERAL FUNDS

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	2,407,000.00	2,366,259.76	-40,740.24	-1.693
STATE GOVT SOURCES	11,982,378.00	8,980,339.27	-3,002,038.73	-25.054
STUDENT TUITION & FEES	4,606,000.00	5,787,072.90	1,181,072.90	25.642
SALES & SERVICE FEES	.00	.00	.00	.000
FACILITIES REVENUE	40,000.00	17,538.00	-22,462.00	-56.155
INVESTMENT REVENUE	50,000.00	89,491.92	39,491.92	78.984
NON-GOVT GIFTS, GRANTS & BEQUESTS	.00	.00	.00	.000
OTHER REVENUES	100,000.00	163,283.23	63,283.23	63.283
DUMY	.00	.00	.00	.000
	-----	-----	-----	-----
TOTAL REVENUES:	19,185,378.00	17,403,985.08	-1,781,392.92	-9.285
EXPENDITURES:				
INSTRUCTION	8,311,006.52	6,413,601.05	-1,897,405.47	-22.830
ACADEMIC SUPPORT	559,529.02	382,646.33	-176,882.69	-31.613
STUDENT SERVICES	966,805.04	701,164.08	-265,640.96	-27.476
PUBLIC SERV/CONT ED	65,539.00	50,790.11	-14,748.89	-22.504
AUXILIARY SERV	.00	.00	.00	.000
OPER & MAINT PLANT	2,544,268.76	1,640,213.90	-904,054.86	-35.533
INSTITUTIONAL SUPPORT	4,500,167.66	2,614,635.00	-1,885,532.66	-41.899
SCH/STUDENT GRNT/WAIVERS	1,827,000.00	2,582,557.58	755,557.58	41.355
	-----	-----	-----	-----
TOTAL EXPENDITURES:	18,774,316.00	14,385,608.05	-4,388,707.95	-23.376
TRANSFERS AMONG FUNDS:				
INTERFUND TRANSFERS	576,890.00	716,890.00	140,000.00	24.268
	-----	-----	-----	-----
TOTAL TRANSFERS AMONG FUNDS:	576,890.00	716,890.00	140,000.00	24.268
NET INCREASE/DECREASE IN NET ASSETS	-165,828.00	2,301,487.03	2,467,315.03	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-MAR-2000
Percentage of time remaining through the Budget: 24.932

OBM RESTRICTED

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
STATE GOVT SOURCES	1,867,178.00	67,178.00	-1,800,000.00	-96.402
INVESTMENT REVENUE	.00	42,925.23	42,925.23	#####
OTHER REVENUES	.00	10,963.70	10,963.70	#####
	-----	-----	-----	-----
TOTAL REVENUES:	1,867,178.00	121,066.93	-1,746,111.07	-93.516
EXPENDITURES:				
OPER & MAINT PLANT	1,493,254.00	143,464.15	-1,349,789.85	-90.393
INSTITUTIONAL SUPPORT	2,208,133.00	234,936.28	-1,973,196.72	-89.360
	-----	-----	-----	-----
TOTAL EXPENDITURES:	3,701,387.00	378,400.43	-3,322,986.57	-89.777
NET INCREASE/DECREASE IN NET ASSETS	-1,834,209.00	-257,333.50	1,576,875.50	85.970

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-MAR-2000
Percentage of time remaining through the Budget: 24.932

BOND AND INTEREST

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	1,330,085.00	1,317,266.04	-12,818.96	-.964
INVESTMENT REVENUE	.00	2,031.13	2,031.13	#####
	-----	-----	-----	-----
TOTAL REVENUES:	1,330,085.00	1,319,297.17	-10,787.83	-.811
EXPENDITURES:				
INSTITUTIONAL SUPPORT	1,309,776.00	1,236,155.25	-73,620.75	-5.621
	-----	-----	-----	-----
TOTAL EXPENDITURES:	1,309,776.00	1,236,155.25	-73,620.75	-5.621
NET INCREASE/DECREASE IN NET ASSETS	20,309.00	83,141.92	62,832.92	309.385

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-MAR-2000
Percentage of time remaining through the Budget: 24.932

AUXILIARY FUNDS

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
STUDENT TUITION & FEES	760,175.00	170,130.00	-590,045.00	-77.620
SALES & SERVICE FEES	2,538,873.00	1,707,124.63	-831,748.37	-32.761
FACILITIES REVENUE	1,800.00	677.00	-1,123.00	-62.389
INVESTMENT REVENUE	.00	24,477.21	24,477.21	#####
NON-GOVT GIFTS, GRANTS & BEQUESTS	.00	12,000.00	12,000.00	#####
OTHER REVENUES	710,881.00	-50,842.38	-761,723.38	#####
	-----	-----	-----	-----
TOTAL REVENUES:	4,011,729.00	1,863,566.46	-2,148,162.54	-53.547
AUXILIARY ENTERPRISES:				
SALARIES	1,139,431.35	670,101.12	-469,330.23	-41.190
EMPLOYEE BENEFITS	67,590.00	39,691.58	-27,898.42	-41.276
CONTRACTUAL SERVICES	292,478.50	143,078.64	-149,399.86	-51.081
GEN. MATERIAL & SUPPLIES	2,843,899.70	1,397,893.78	-1,446,005.92	-50.846
CONF/TRAVEL MEETING EXPENSE	236,012.00	124,125.36	-111,886.64	-47.407
FIXED CHARGES	38,700.00	13,592.73	-25,107.27	-64.877
UTILITIES	25,543.45	8,207.83	-17,335.62	-67.867
CAPITAL OUTLAY	388,210.00	78,597.54	-309,612.46	-79.754
INTERFUND TRANSFERS	716,890.00	-716,890.00	-1,433,780.00	#####
OTHER EXPENDITURES	352,507.00	111,571.52	-240,935.48	-68.349
	-----	-----	-----	-----
TOTAL AUXILIARY ENTERPRISES:	6,101,262.00	1,869,970.10	-4,231,291.90	-69.351
NET INCREASE/DECREASE IN NET ASSETS	-2,089,533.00	-6,403.64	2,083,129.36	99.694

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-MAR-2000
Percentage of time remaining through the Budget: 24.932

WORKING CASH

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
INVESTMENT REVENUE	140,000.00	87,463.22	-52,536.78	-37.526
	-----	-----	-----	-----
TOTAL REVENUES:	140,000.00	87,463.22	-52,536.78	-37.526
TRANSFERS AMONG FUNDS:				
INTERFUND TRANSFERS	-140,000.00	.00	140,000.00	100.000
	-----	-----	-----	-----
TOTAL TRANSFERS AMONG FUNDS:	-140,000.00	.00	140,000.00	100.000
NET INCREASE/DECREASE IN NET ASSETS	280,000.00	87,463.22	-192,536.78	-68.763

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-MAR-2000
Percentage of time remaining through the Budget: 24.932

AUDIT

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	40,000.00	37,283.04	-2,716.96	-6.792
INVESTMENT REVENUE	.00	610.26	610.26	#####
	-----	-----	-----	-----
TOTAL REVENUES:	40,000.00	37,893.30	-2,106.70	-5.267
EXPENDITURES:				
INSTITUTIONAL SUPPORT	21,000.00	22,171.89	1,171.89	5.580
	-----	-----	-----	-----
TOTAL EXPENDITURES:	21,000.00	22,171.89	1,171.89	5.580
NET INCREASE/DECREASE IN NET ASSETS	19,000.00	15,721.41	-3,278.59	-17.256

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 31-MAR-2000
Percentage of time remaining through the Budget: 24.932

LPS

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	450,000.00	446,303.54	-3,696.46	-.821
INVESTMENT REVENUE	.00	6,764.91	6,764.91	#####
	-----	-----	-----	-----
TOTAL REVENUES:	450,000.00	453,068.45	3,068.45	.682
EXPENDITURES:				
INSTITUTIONAL SUPPORT	613,546.00	162,458.31	-451,087.69	-73.521
	-----	-----	-----	-----
TOTAL EXPENDITURES:	613,546.00	162,458.31	-451,087.69	-73.521
NET INCREASE/DECREASE IN NET ASSETS	-163,546.00	290,610.14	454,156.14	#####

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 June 30, 2000

(With comparative totals for July 01, 1999)
 (amounts expressed in dollars)

Governmental Fund Types

	Current Year 2000	Prior Year 1999
<hr/>		
ASSETS and OTHER DEBITS:		
ASSETS:		
CASH	-561,011	3,107,610
CASH IN BANK		
IMPREST FUND	1,000	1,100
CHECK CLEARING	2,000	2,000
INVESTMENTS	5,732,000	2,150,000
RECEIVABLES	1,011,081	6,390,759
INTERFUND RECEIVABLES	627	6,067
	<hr/>	<hr/>
TOTAL ASSETS AND OTHER DEBITS:	6,185,698	11,657,536
Liabilities, equity and other credits		
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE	56,121	3,264
CURRENT OBLIGATIONS PAYABLE		24,786
ACCOUNTS PAYABLE	-715,738	1,308,953
ACCRUED EXPENSE		
INTERFUND PAYABLES	627	6,067
DEFERRED REVENUE		4,113,673
OTHER LIABILITIES	570,809	
	<hr/>	<hr/>
TOTAL LIABILITIES:	-88,181	5,456,743
EQUITY AND OTHER CREDITS:		
Fund Balances:		
FUND BALANCE	3,251,525	1,439,318
RESERVE FOR ENCUMBRANCES	3,022,354	4,761,475
	<hr/>	<hr/>
TOTAL EQUITY AND OTHER CREDITS:	6,273,879	6,200,793
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	<hr/>	<hr/>
	6,185,698	11,657,536
	=====	=====

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 June 30, 2000

(With comparative totals for July 01, 1999)
 (amounts expressed in dollars)

Proprietary Fund Types

AUXILIARY FUNDS	Current Year 2000	Prior Year 1999
ASSETS and OTHER DEBITS:		
ASSETS:		
CASH	63,900	-274,881
CASH IN BANK		
IMPREST FUND	20,500	20,500
CHECK CLEARING		
INVESTMENTS	800,000	350,000
RECEIVABLES	42,389	49,772
INTERFUND RECEIVABLES		
INVENTORY	371,248	348,431
TOTAL ASSETS AND OTHER DEBITS:	1,298,038	493,822
Liabilities, equity and other credits		
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE		
CURRENT OBLIGATIONS PAYABLE		
ACCOUNTS PAYABLE	-30,292	-18,960
ACCRUED EXPENSE		
INTERFUND PAYABLES		
DEFERRED REVENUE		
OTHER LIABILITIES		
TOTAL LIABILITIES:	-30,292	-18,960
EQUITY AND OTHER CREDITS:		
INVESTMENT IN PLANT	1,333,763	899,315
PR YR BDGTD CHANGE TO FUND BALANCE	-5,433	-386,533
Fund Balances:		
FUND BALANCE		
RESERVE FOR ENCUMBRANCES		
TOTAL EQUITY AND OTHER CREDITS:	1,328,330	512,783
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	1,298,038	493,822
=====	=====	=====

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 June 30, 2000
 (With comparative totals for July 01, 1999)
 (amounts expressed in dollars)

Fiduciary Fund Types

	WORKING CASH	TRUST AND AGENCY	Current Year 2000	Prior Year 1999
ASSETS and OTHER DEBITS:				
ASSETS:				
CASH	19,463	132,964	152,427	89,651
CASH IN BANK		--		
IMPREST FUND		--		
CHECK CLEARING		--		
INVESTMENTS	2,258,000	118,000	2,376,000	2,358,000
RECEIVABLES		3,133	3,133	
INTERFUND RECEIVABLES		--		
INVENTORY		--		
TOTAL ASSETS AND OTHER DEBITS:	2,277,463	254,097	2,531,560	2,447,651
Liabilities, equity and other credits				
LIABILITIES:				
PAYROLL DEDUCTIONS PAYABLE		--		
CURRENT OBLIGATIONS PAYABLE		--		
ACCOUNTS PAYABLE		-36	-36	
ACCRUED EXPENSE		--		
INTERFUND PAYABLES		139,950	139,950	139,950
DEFERRED REVENUE		--		
OTHER LIABILITIES		--		
TOTAL LIABILITIES:		139,914	139,914	139,950
EQUITY AND OTHER CREDITS:				
INVESTMENT IN PLANT		--		
PR YR BDGTD CHANGE TO FUND BALANCE		--		
Fund Balances:				
FUND BALANCE	2,277,463	100,657	2,378,120	2,300,848
RESERVE FOR ENCUMBRANCES		13,526	13,526	6,854
TOTAL EQUITY AND OTHER CREDITS:	2,277,463	114,183	2,391,646	2,307,701
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	2,277,463	254,097	2,531,560	2,447,651
	=====	=====	=====	=====

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 June 30, 2000
 (With comparative totals for July 01, 1999)
 (amounts expressed in dollars)

Memorandum Only

	Current Year 2000	Prior Year 1999
ASSETS and OTHER DEBITS:		
ASSETS:		
CASH	-344,684	2,922,380
CASH IN BANK		
IMPREST FUND	21,500	21,600
CHECK CLEARING	2,000	2,000
INVESTMENTS	8,908,000	4,858,000
RECEIVABLES	1,056,604	6,440,531
INTERFUND RECEIVABLES	627	6,067
INVENTORY	371,248	348,431
TOTAL ASSETS AND OTHER DEBITS:	10,015,296	14,599,009
Liabilities, equity and other credits		
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE	56,121	3,264
CURRENT OBLIGATIONS PAYABLE		24,786
ACCOUNTS PAYABLE	-746,067	1,289,992
ACCRUED EXPENSE		
INTERFUND PAYABLES	140,577	146,017
DEFERRED REVENUE		4,113,673
OTHER LIABILITIES	570,809	
TOTAL LIABILITIES:	21,441	5,577,732
EQUITY AND OTHER CREDITS:		
INVESTMENT IN PLANT	1,333,763	899,315
PR YR BDGTD CHANGE TO FUND	-5,433	-386,533
BALANCE		
Fund Balances:		
FUND BALANCE	5,629,645	3,740,165
RESERVE FOR ENCUMBRANCES	3,035,880	4,768,329
TOTAL EQUITY AND OTHER CREDITS:	9,993,855	9,021,277
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	10,015,296	14,599,009
	=====	=====

ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS
COMPARISON REPORT FY98-00

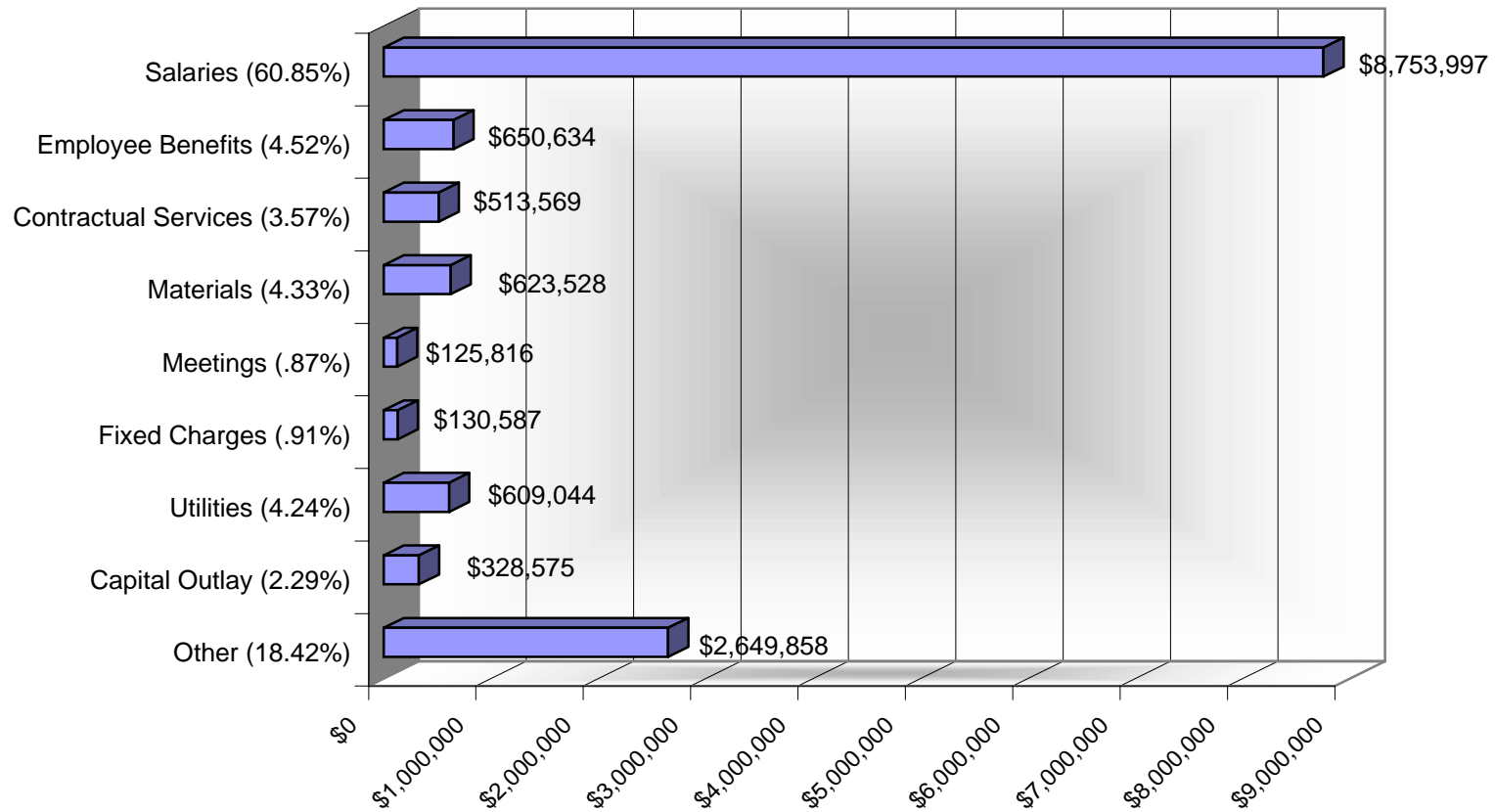
College	Category	FISCAL YEAR 1998			FISCAL YEAR 1999			FISCAL YEAR 2000				Summer & Fall Hours	Cost per Semester Hour	
		Annual Budget	Spent Thru March	% of Bdgt	Annual Budget	Spent Thru March	% of Bdgt	Annual Budget	Spent Thru March	% of Bdgt	% of Year			
Frontier	Bills		\$334,988			\$312,614		\$910,741						
	Payroll		1,059,313			1,123,314		1,234,746						
	Totals	\$1,982,133	1,394,301	70%	\$2,077,018	1,435,928	69%	\$2,638,593	2,145,487	81%	75%	14,048	\$152.73	
Lincoln Trail	Bills		529,207			530,333		887,152						
	Payroll		1,248,340			1,361,636		1,680,126						
	Totals	2,602,512	1,777,547	68%	2,697,681	1,891,969	70%	3,250,689	2,567,278	79%	75%	11,748	218.53	
Olney Central	Bills		644,030			613,685		1,168,446						
	Payroll		1,917,989			1,968,238		2,366,006						
	Totals	3,700,904	2,562,019	69%	3,761,268	2,581,923	69%	4,484,872	3,534,452	79%	75%	18,666	189.35	
Wabash Valley	Bills		515,117			437,999		993,344						
	Payroll		1,502,123			1,596,991		1,798,191						
	Totals	2,822,934	2,017,240	71%	2,944,978	2,034,990	69%	3,694,006	2,791,535	76%	75%	16,053	173.89	
Workforce Educ.	Bills		180,853			167,141		739,636						
	Payroll		887,323			884,396		662,393						
	Totals	1,608,675	1,068,176	66%	1,769,316	1,051,537	59%	1,619,930	1,402,029	87%	75%	12,293	114.05	
District Office	Bills		192,666			179,284		190,502						
	Payroll		488,610			486,134		548,282						
	Totals	910,368	681,276	75%	924,251	665,418	72%	1,067,666	738,784	69%	75%			
District Wide	Bills		1,565,015			620,482		741,791						
	Payroll		176,787			204,477		464,252						
	Totals	2,037,720	1,741,802	85%	1,407,496	824,959	59%	2,018,560	1,206,043	60%	75%			
O & M	Bills													
	Payroll													
	Totals													
GRAND TOTALS		15,665,246	11,242,361	72%	15,582,008	10,486,724	67%	18,774,316	14,385,608	77%	75%	72,808	197.58	

Excludes DOC

ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS
ANNUAL COMPARISON REPORT FY96-97

College	Category	FISCAL YEAR 1996			FISCAL YEAR 1997		
		Annual Budget	Spent Thru FY96	% of Bdgt.	Annual Budget	Spent Thru FY97	% of Bdgt.
Frontier	Bills		280,697			329,606	
	Payroll		1,261,346			1,329,343	
	Totals	1,584,532	1,542,043	97%	1,669,767	1,658,949	99%
Lincoln Trail	Bills		376,901			413,208	
	Payroll		1,451,821			1,469,308	
	Totals	1,910,994	1,828,722	96%	1,891,732	1,882,516	100%
Olney Central	Bills		508,385			587,464	
	Payroll		2,444,855			2,436,174	
	Totals	2,992,001	2,953,240	99%	3,051,721	3,023,638	99%
Wabash Valley	Bills		414,722			375,255	
	Payroll		1,827,712			1,803,006	
	Totals	2,282,100	2,242,434	98%	2,216,259	2,178,261	98%
Workforce Educ.	Bills		195,431			229,218	
	Payroll		1,301,780			1,391,784	
	Totals	1,519,113	1,497,211	99%	1,534,554	1,621,002	106%
District Office	Bills		210,287			230,566	
	Payroll		601,776			639,092	
	Totals	816,740	812,063	99%	904,204	869,658	96%
District Wide	Bills		520,503			933,803	
	Payroll		211,558			259,357	
	Totals	838,763	732,061	87%	1,378,951	1,193,160	87%
O & M	Bills		1,248,157			1,199,831	
	Payroll		594,759			618,734	
	Totals	1,908,058	1,842,916	97%	1,904,920	1,818,565	95%
GRAND TOTALS		13,852,301	13,450,690	97%	14,552,108	14,245,749	98%

Illinois Eastern Community Colleges FY2000 Operating Funds



Illinois Eastern Community Colleges Dist. #529

As of March 31, 2000 - \$14,385,608

Agenda Item #12

Chief Executive Officer's Report

Agenda Item #13

Executive Session

Agenda Item #14

Approval of Executive Session Minutes

Agenda Item #15

Approval of Personnel Report

MEMORANDUM

TO: Board of Trustees
FROM: Terry Bruce
DATE: April 12, 2000
RE: Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the attached Personnel Report. The resignation/retirement letters will be mailed with the employment packets.

mk

Attachment

PERSONNEL REPORT

INDEX

400.1. Employment of Personnel

400.2. Resignations

400.3. Retirement

PERSONNEL REPORT

400.1. Employment of Personnel

A. Clerical/Secretarial

1. Melissa Chapman: Initial full-time employment as Office Assistant for the Dislocated Worker Program. Amount: Based upon \$13,650 per fiscal year. Effective: May 15, 2000. Employment is contingent upon continued grant funding.
Code: 65306D-5306D-3900-308

B. Technical

1. Rhoda Slichenmyer: Initial full-time employment as International Student Liaison at the District Office. Amount: Based upon \$19,845 per fiscal year. Effective: April 20, 2000.
Code: 018-8110D-1201-804

C. Faculty

1. William Martin: Initial full-time employment as Computer Instructor. Amount: Based upon \$31,686 per academic year. Effective: August 16, 2000.
Code: 014-4701F-1301-103
014-5204F-1301-102

400.2. Resignations

A. Professional/Non-Faculty

1. Carol Fouts, Coordinator of Public Information & Marketing at Lincoln Trail College, effective March 30, 2000.

B. Maintenance/Custodial

1. Pam Felts, Custodian at Wabash Valley College, effective April 28, 2000.

400.3. Retirement

A. Faculty

1. John Stencel, Life Sciences Instructor effective May 13, 2000.

Agenda Item #16

Collective Bargaining

Agenda Item #17

Litigation

Agenda Item #18

Acquisition & Disposition of Property

Agenda Item #19

Other Items

Agenda Item #20

Adjournment

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**Protection, Health, and Safety
Projects Schedule
Phase III & IV**

Phase III										
ENVIRONMENTAL BARRIER PROJECTS & MISCELLANEOUS:	Estimated Budget									
Misc. ADA Improvements All campuses & DO	\$505,000									
Exit Door Modifications OCC	\$126,000									
Phase IV										
Environmental Barriers FCC, LTC & WVC	\$366,300									
Exit Modifications - WVC	\$61,700									
Replace Stage Curtains OCC & WVC	\$55,700									
Stage Floor Replacement OCC	\$48,400									
Flooring Replacements Asbestos - WVC	\$105,000									
Roof Replacements OCC & WVC	\$128,400									
		Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted

3/31/00

TENTATIVE
Protection, Health, and Safety
Projects Schedule
Phase IV

Phase IV											
MECHANICAL & ELECTRICAL PROJECTS:	Estimated Budget										
Replace Rooftop Units LTC	\$363,000										
Replace Rooftop Units OCC	\$779,300										
HVAC/Dehumidification Upgrades – WVC	\$284,300										
HVAC Replacement FCC	\$137,900										
Fire Alarm & Emergency Lighting Replacement LTC & WVC	\$382,000										
Electrical Renovations WVC	\$284,300										
Furnace Replacement FCC	\$84,700										
Lighting & Fire Alarm Upgrades - FCC & OCC	\$69,600										
TOTALS : ESTIMATED BUDGET \$3,781,600 BID AMOUNT \$2,727,815			Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted

3/31/00