



The Knightline

Olney Central College Students & Employees Monthly Newsletter

NOVEMBER 2011

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NUMBER 4

OCC to offer engineering degree

Olney Central College is now offering students an Associate of Engineering in Science Degree.

The Illinois Community College Board gave initial approval to the program this spring and OCC recently received final approval from the Board of Higher Education.

OCC physics instructor Rob Mason said establishing an associate's degree in engineering has been one of his long-term goals. For the past year, he has been working on the project with Chris Cantwell, Associate Dean of Academic and Student Support Services for Illinois Eastern Community Colleges. The process has included completing paperwork and forms as well as cross-referencing requirements.

Mason said the new degree will have standard required courses, but the



OCC students Cody Yager, of Oblong, and Brandon Bailey, of Olney, work on an assignment during class.

electives will remain flexible. Students will be able to choose those courses based upon the recommendations of the institutions where they plan to transfer.

"The new degree will give students the opportunity to complete an asso-

ciate's degree while still meeting the needs for the respective institutions they are transferring to," Mason said. "It also gives the students more flexibility and reduces some of the general education requirements at OCC. There is a lot of science and math in an engineering degree. At a four-year institution, the first two years are really heavy on math and science. They hold off on the general education classes until the junior and senior years so students' schedules aren't completely in their majors. Reducing the number of general education classes at OCC also will allow students to take specialized general education classes, such as an engineering ethics course, when they transfer."

Mason noted the degree's core curriculum is patterned after the University of Illinois' engineering program. The University of Illinois at Urbana-Champaign has offered a coordinated engineering transfer program for OCC students for several years. Under the

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Mobile Vet Center to visit OCC Nov. 8

The Department of Veterans Affairs hopes to reach area veterans through its high-tech mobile service center, which will be at Olney Central College on Nov. 8.

The Mobile Vet Center is designed to assist veterans of all combat zones as they readjust to civilian life. The center offers individual, family and group counseling while providing information on other ben-

efits for veterans and their families.

Internet satellite and an onboard generator assure that Mobile Vet Center counselors have real-time access to the veteran's VA records on a secure system. A video conferencing system allows face-to-face visits between the veteran and a Veterans Affairs Medical Center health provider.

The Illinois Community College

Board partnered with the Springfield Veterans Center to bring the mobile unit and its staff to the state's 39 community college districts during the next two years.

The Mobile Vet Center will be located outside the OCC Gymnasium from 9 a.m. to 4 p.m.

For more information, contact the OCC Veterans Coordinator at 618-395-7777, ext. 2008.

Election Nov. 8 for student rep to IECC Board

Each year a student from the Illinois Eastern Community Colleges is selected to serve as a student representative on the IECC Board of Trustees.

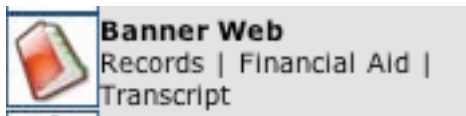
The elections rotate among the four colleges, which include OCC, Frontier Community, Lincoln Trail and Wabash Valley.

OCC students will elect a representative on Nov. 8. Voting will be held from 8 a.m. to 1:30 p.m. and 5 to 6 p.m. outside the Student Services Office. Logan Carlson is running for the position.

The elected student will be seated at the April 2012 Board of Trustees meeting.

ONLINE PAYMENT

Step 1: Log into your Entrata account with your username and password. Click on the Banner Web icon at the right-hand side of your screen.



Step 2: Click on Pay Tuition, Fees, and Other Charges Online — Credit Card to make your online Payment.

Student Records

- Account by Term
- Account Summary
- Account Summary by Term
- Degree Evaluation
- Final Grades by Term
- Holds on Your Account
- Payments - Pay Tuition, Fees, and Other Charges Online - Credit Card
- Payment History and Statement
- Select Tax Year
- Student Information
- Tax Notification
- Transcript Unofficial

RELEASE: 7.5

If you encounter problems with making your online payment, please contact the IECC HelpDesk at 618-395-5299 or toll-free 1-866-529-4322, ext. 4357.

Winter Weather Policy

It is OCC's policy to remain open unless the weather makes it too hazardous to do so. When the safety of students and staff is threatened due to inclement weather or other emergencies, OCC will be closed or classes canceled or delayed.

Administration will attempt to notify media outlets prior to the 6 a.m. news on the day of the closing.

Don't assume that if the elementary and high schools close, OCC will be closed as well. If no announcement is made, classes will meet as usual.

Closure of day classes does not necessarily mean that evening classes will be canceled.

Announcements regarding evening classes will be made prior to 4 p.m., if at all possible.

The following radio and television stations will be notified of any cancelations or delays:

- WVLN-AM and WSEI-FM in Olney
- WIKK in Newton
- WAKO in Lawrenceville
- WFIW-AM and -FM in Fairfield
- WNOI-FM in Flora
- WSJD in Mt. Carmel
- WCRC in Effingham
- WTWO and WTHI in Terre Haute, Ind.
- WEHT and WFIE in Evansville, Ind.

Closings also will be announced on the following websites:

- www.iecc.edu
- www.weatherclosings.com

Closings also are announced through IECC Alerts. Log onto Entrata and click on the alerts link to activate an account.

If you have already created an account, you may want to log on to ensure it is still active.

OCC emergency alerts

Illinois Eastern Community Colleges has contracted with e2Campus to provide alert notification services.

The system will notify students and employees of campus emergencies and closures by e-mail and/or cell phone text message. Log onto Entrata and click on the alerts link to activate an account.

IECC Alerts is an opt-in service. While there is no direct cost for signing up for the service, you may be charged a text message fee by your cell phone provider.

Please check your cell phone

plan to understand the costs you may incur using the service.

The system will be used to send text messages related to campus emergencies, weather-related closures, test messages and notifications when accounts are about to expire.

If you do not have an Entrata account, please contact the Records Office at 395-7777.



OCC registering students for spring

OCC is now registering current students for spring semester classes.

It is recommended that students meet with an advisor prior to registration for their last term. This will ensure the student is

aware of all remaining graduation requirements.

Contact the Student Services Office for more information.

New students may begin registering for spring semester classes on Tuesday, Nov. 8.

Porter bringing media skills to library

Adam Porter will bring a wealth of media production experience to the Anderson Library as its new library clerk. He is looking forward to sharing his expertise with faculty and staff at Olney Central College.

Porter completed his Master of Science Degree in Professional Media and Media Management from Southern Illinois University at Carbondale. He also earned a Bachelor of Arts Degree in Radio-Television from SIU.

As a graduate student,



Adam Porter

Porter taught Advanced Recording Engineering, Advanced Audio Production, New Media

Arts and MIDI Production classes. He has 11 years of experience with media production including writing music, recording, scoring original music to film and editing film.

He also has experience in web design.

"I definitely want the faculty and staff to know I'm here to help with any questions about new multimedia presentation techniques," he said. "I'd be more than happy to sit down and talk with them. I'm looking for the best

way to use my skills."

Porter is familiar with many audio and video software programs and is proficient on PC and Mac.

Porter, who is originally from Mt. Vernon, moved to the area to be closer to family. He and his wife, Rachel, have a 6-year-old daughter, Lily.

As library clerk, Porter will oversee video and computer equipment for the library. He also will be filling in at the circulation desk when needed.

SNA targets stroke prevention during Health Fest

According to the American Heart Association, 74.5 million people in the U.S. age 20 and older have high blood pressure. Of those with HBP, 77.6 percent were aware of their condition, 67.9 percent were under current treatment, 44.1 percent had it under control and 55.9 percent did not have it controlled.

One in three adults has HBP; uncontrolled this can lead to stroke or heart attack. Diabetes, physical inactivity and smoking are among many factors that put people at risk for HBP. Glucose and blood pressure checks, cessation of smoking and 60 minutes of exercise daily can help to reduce such risk and help manage future complications.

The Olney Central College Student Nurses Association participated in

Health Fest 2011 in hopes of educating the public of the risks that could make them a potential candidate for high blood pressure and its complications. Providing free blood pressure checks gave the students the opportunity to talk with the public about family histories or current medical issues associated with the disease process.

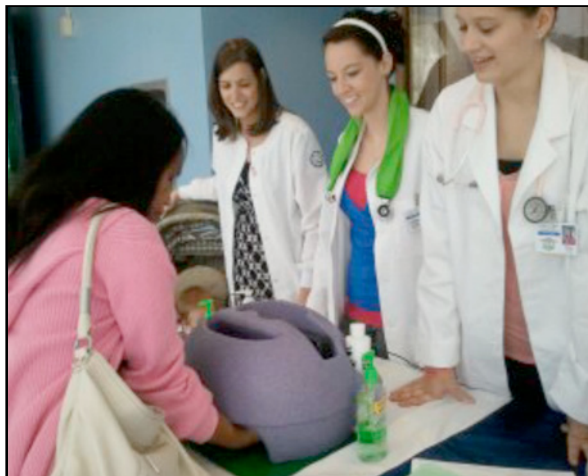
There were 122 blood pressures taken. Of these, 36 percent had some history of HPB and were on current medications and 11 percent were new candidates for hypertension. This same data was collected during the Health Fest in 2010. There was a 7-percent increase in the number of individuals with a history of hypertension. All participants were educated on what hypertension is and what

blood pressures are acceptable as normal and healthy. Education continued with a discussion of risk factors and preventative measures. SNA's goal was to provide the public with education and possible resources for followup.

"It's moments like this that make being a nurse and working through an organization like SNA worthwhile. The gift of knowledge is a precious treasure to the recipient and the giver alike," said SNA member Leslie Reeder. "Those who came to Health Fest I believe left with gifts that would ultimately change their lives. SNA was proud and thankful to be a part of Health Fest and the tradition of educating and learning."

Submitted by Leslie Reeder, OCC Student Nurses Association member.

OCC Student Nurses Association members Shannon Siebert, Jayla Perrott and Kelsey Cutright discuss the importance of hand washing at a booth they manned during Health Fest 2011. About 200 people participated.



SNA stresses hand hygiene

The OCC Student Nurses Association members educated the public on the importance of hand hygiene during the Health Fest 2011 held at OCC on Oct. 1. Approximately 200 people participated in the hand hygiene booth. The students reinforced the importance of hand washing and protecting the mouth when coughing as methods to control the spread of infection and the common cold.

Massage therapy offers numerous benefits

Those who regularly receive massages know how beneficial they can be for the body. Olney Central College Massage Therapy instructor Penny Campbell said new research shows the ancient technique can successfully treat a wider variety of health conditions than previously believed including depression, stress, constipation and nasal congestion.

Massage is proven to have an extreme calming effect on the body according to Dr. Wolf E. Mehling, an associate clinical professor of Family and Community Medicine at the University of California at San Francisco's Osher Center for Integrative Medicine.

In a recent article, "For Women First," Mehling noted, "While more research is needed to determine exactly why massage is so effective, we know massage benefits come from the reduction in cortisol (a stress hormone), increased levels of oxytocin (a soothing hormone), and a boost in immune system functions. With allergy season already here, and the dread of winter cold and flu season on the horizon, these simple massages can help you ward off these winter blues."

Thai Massage can help you unwind

According to the Journal of Bodywork and Movement Therapy, one 30-minute session of Thai Massage triggers an immediate 22-percent reduction in anxiety and a 49-percent drop in muscle tension. The Thai Massage Technique is normally practiced while fully clothed

and seated on a floor mat. This technique combines the use of massage, acupressure and yoga.

A massage therapist gently stretches the arms, legs and back while giving instructions on breathing techniques, with the goal of clearing blockages in the body's sun lines or energy pathways.

How to perform Thai Massage

Sit comfortably on the floor, draw your left foot in toward your groin, keeping your knee as close to the floor as possible. Cross your right leg over your left, placing the sole of your right foot on the floor, and slowly twist your torso to the right. Hold the pose for 3 to 10 deep breaths, and then switch sides and

massage, and with basic touches on trigger point therapy, reflexology, energy work, spa treatments and hot stone therapy.

"In the Massage Therapy Program, we assure students will by no means be 'bored stiff,'" Campbell said.

Feel, believe and achieve a healthy career with Olney Central College's one-year Massage Therapy Program. New classes start Jan. 6. Contact the OCC Student Services Office at 395-7777 and speak with Libby McVicker to sign up today.



The OCC Massage Therapy Club held a bake sale at the college as the members celebrated National Massage Therapy Week Oct. 23-29. The students also held a cookout at the IGA in Olney.

Students can register for the Massage Program

Looking for a new start? Olney Central College's Massage Therapy Program can get things "flowing" in the right direction.

"Massage therapy is a holistic and natural healing method that has been used since B.C. for healing, relaxation and rejuvenation," said instructor Penny Campbell. "Now, with massage being accepted in many health care facilities, you can massage almost anywhere."

The program is full of innovative techniques, beginning with Swedish

See Massage, Page 7

SNA participates in health fair for Grades 4-8

The OCC Student Nurses Association educated area students about the importance of hand hygiene during the recent Health Fair at OCC.

Close to 1,000 students in Grades 4-8 at East Richland, West Richland and St. Joe's schools, attended the Health Fest. The event kicked off the East Richland Elementary School afterschool program and annual Fifth Block Program at East Richland Middle School.

Approximately 750 students participated in SNA's hand hygiene booth. A "glitter bug" was used to determine the amount of germs present on the hands prior to using Germ-X. Most students



Loretta Payne and Angela Perdue show East Richland Middle School students the importance of hand washing.

discovered that the majority of the germs were removed if the Germ-X was allowed to dry.

Students also could visualize the areas on their hands that still had germs including the fingernails.

The SNA members reinforced the importance of hand washing and protecting the mouth when coughing as methods to control the spread of infection and the common cold. Twelve OCC SNA members participated in the six-hour event.

IECC/OCC/SNA is the Student Nurse Association for Olney Central College. SNA is a nationally recognized nursing association and is open to all OCC students upon acceptance into the nursing program. SNA usually meets from 11 a.m. to noon on Mondays.

Members enjoy a variety of activities and community service projects throughout the year.

Sports Schedule

Men's Basketball

- **Nov. 16** – OCC at Vincennes, 6 p.m.
- **Nov. 18** – OCC Classic, OCC vs. Greenville JV, 7:30 p.m.
- **Nov. 19** – OCC Classic, OCC vs. New Horizons Prep, 7:30 p.m.

Women's Basketball

- **Nov. 9** – OCC at Shawnee, 5:30 p.m.
- **Nov. 15** – OCC vs. McKendree JV, 6:30 p.m. at home
- **Nov. 16** – OCC vs. Greenville JV, 6:30 p.m. at home
- **Nov. 21** – OCC at Lewis and Clark, 5:30 p.m.
- **Nov. 26** – OCC vs. Shawnee, 5:30 p.m. at home
- **Nov. 29** – OCC at Greenville, 8 p.m.



OCC Phlebotomy students

Students enrolled in the OCC Phlebotomy program this fall include front row, from left, Sarah Kocher of Olney, Debbie Lewis of Mt. Carmel, Whitney Breen of Allendale, Jessica Hoffman of Grayville and Ashley Hout of Albion; second row, Rebecca Brown of Albion, Alisa Lagow of Mt. Carmel, Katy Loftis of Lawrenceville, Emily Martin of Oblong, Leighanna Heath of Olney and Bethany Weber of Olney; and back row, Samantha Higgins of Olney, Hilary Anderson of Flora, Brittney Hazel of Olney, Robin Gonzalez of Olney, Laci Pethtel of Oblong and Carie Weir of Mt. Carmel.

Nursing applications deadline Feb. 15

The Illinois Eastern Community Colleges: Olney Central College Associate Degree Nursing Program is currently accepting students for Fall 2012.

Individuals wishing to apply should schedule an appointment as soon as possible to meet with Nursing Program Advisor Linda Horn to discuss program requirements. Horn may be reached at 395-7777, ext. 2246, or call toll-free 1-866-622-4322.

The application process must be completed by Feb. 15, 2012.

College closed

OCC will be closed on Friday, Nov. 11 in observance of Veterans Day. The college also will be closed on Thursday, Nov. 24 and Friday, Nov. 25 for the Thanksgiving Holiday.

LSC staff attends developmental education conference

Members of the Olney Central College Learning Skills Center attended the Midwest Regional Association for Developmental Education Conference Oct. 5-7.

LSC Director Donita Kaare, Developmental Support Specialist JoAnne Waggoner and instructor Jim Thilker were among those who participated in the event, which was held in Columbia, Mo.

"It was nice to go to a conference on developmental education," Waggoner said. "Developmental education doesn't get that much attention and this was a wonderful

opportunity."

Developmental education focuses on those remedial courses which are designed to help students brush up on English, reading and math skills in order to bring them up to the college level.

The conference afforded educators an opportunity to come together and share innovative teaching practices, current classroom research and comprehensive program strategies with other educators in the field.

The event began with a half-day institute designed to engage and empower educators by providing

them with a basic understanding of learning processes in the brain. Dr. Janet Zadina, who also served as a keynote speaker, led the program.

Zadina is a cognitive neuroscientist, reading specialist and former high school and community college instructor.

She received her doctorate in the College of Education at the University of New Orleans, conducting her award-winning dissertation research on the neuroanatomy of dyslexia through collaboration with Tulane University School of

See Conference, Page 7



Among those inducted into Phi Theta Kappa were Debra Utley of Olney, William Miller of Mt. Carmel, Sam Hahn of Olney and Ryne Kitzman of Lawrenceville.

PTK inducts new members

Olney Central College's Phi Theta Kappa chapter recently held its fall induction for new members.

Those installed include Haley Beard, Elizabeth Borrelli, Marisa Broz, Denise Eckleberry and Andrew Milligan all of Olney; Ryne Kitzman of Lawrenceville; Wendy Vaughn and Dustin Warfel both of Louisville; William

Miller of Mt. Carmel; Rebekah Diel, Michael McGlashon and Jessica Pless all of Newton; Nicholas Amerman of Noble; Logan Carlson, Elisabeth Clodfelter, Aaron Dulaney, Sam Hahn, Carl Harmon, Alyssa Like, Keegan Tucker, Debra Utley and Jade Watson all of Olney; Logan Braddock of

Parkersburg; Haylie Heath of Sumner; Ashley Ochs of West Liberty; and Valerie Moore and Deborah Yost both of Willow Hill.

Phi Theta Kappa is an international honor society for students attending two-year colleges. To be eligible for membership, a student must have a 3.5 GPA or higher.

Massage

Continued from Page 4

participants were instructed to massage the yin/yang points. Ten minutes later 100 percent of the participants reported improved nasal airflow. Researchers believe this acupressure point is connected to the trigeminal nerve, which is responsible for all sensation in the face, including feelings of congestion.

How to perform Nasal Massage

Place the pads of your index fingers on the base of either side of your nose. Massage the area for 30 seconds, alternating between straight pressure and quick circular motion. Repeat throughout the day as necessary.

Hand Massage can improve your mood!

Researchers in South Korea studied cancer patients who were given a daily five-minute hand massage with a diluted mixture of bergamot, lavender and frankincense essential oils for seven days.

On average, participants reported a 16-percent decrease in depression and a 30-percent decrease in anxiety.

How to perform Hand Massage

You can get the benefits of aromatherapy hand massage by using whatever scent relaxes you, says Judy Stahl, a licensed massage therapist in Prescott, Ariz.



The OCC Massage Therapy Club hosted a pork burger cookout at the IGA in Olney.

One good option is lavender, which positively affects the brain's limbic system and triggers the release of endorphins.

Stahl suggests blending ½ tsp. of coconut oil or sesame oil with one or more drops of essential oil and working it into your skin.

Starting where the hand and the wrist meet, use the thumb to knead the palm and finger pads of the opposite hand.

Next, begin massaging in the flaky areas between the thumb and the index finger to stimulate the calming acupressure point.

Abdominal Massage may relieve constipation

In a study from Sweden's Umea University, a nurse massaged the abdomens of subjects who were con-

stipated. This method used up and down, side to side, and circular movements in a downward direction for seven minutes a day five days a week, for eight weeks. The massages were shown to significantly decrease the severity of the participants' abdominal pain and to increase the frequency of bowel movements. Researchers theorize that touching the body stimulates the parasympathetic system, which governs the smooth muscle in the colon that increases bowel motility.

How to perform Abdominal Massage

Starting at the lower right side of your abdomen, use your palm to make a slow circular movement in a clockwise direction until you reach the lower left side of your belly. This move follows the natural direction of the large intestines. Repeat for about five minutes daily.

Massage Therapy is one of the fastest-growing health care fields and highly-trained massage therapists are in demand.

At Olney Central College, you can earn your Massage Therapy Certificate in less than a year and be ready to take the national licensing exam after successfully completing the program.

To learn more about training as a massage therapist, contact Libby McVicker in the OCC Student Services Office at 395-7777.

Conference

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Medicine.

Zadina is the author of *Six Weeks to a Brain-Compatible Classroom* – a workbook for educators, among other books. She is the founder of Brain Research and Instruction and has presented keynotes and workshops internationally on brain research and instruction.

Zadina's discussion gave participants a new understanding of the nature of learning while discovering principles for instruction based on brain research. She also presented strategies for addressing learning differences in the classroom.

"It was an excellent program," Kaare noted.

Zadina's keynote address explored how colleges can reconfigure the developmental education classroom and how developmental education is changing with the new emphasis being placed on college completion rates.

The conference's other keynote speaker was Karen Patty-Graham, a past President for the National Association for Developmental Education. An active leader in developmental education both at the local and national levels, Patty-Graham discussed trends

and changes in developmental education.

Patty-Graham has served NADE in a variety of roles including Vice President and Conference Coordinator as well as NADE Director for the Council for the Advancement of Standards in Higher Education.

She recently retired from her position as Director of the Office of Instructional Services at Southern Illinois University in Edwardsville.

The conference also featured several breakout sessions exploring effective instruction and classroom strategies.



The Sunshine Boys

Sam Benson as Al Lewis and Bill Padgett as Willie Clark perform a scene from the OCC Theatre's production of Neil Simon's "The Sunshine Boys." OCC Director Ruth Henry has announced the OCC Theatre will present "Seussical the Musical" in the spring. The musical by Lynn Ahrens and Stephen Flaherty is based on the books of Dr. Seuss. Auditions are at 2 p.m. on Sunday, Jan. 8 and 7 p.m. on Monday, Jan. 9.

Engineering

See Engineering, Page 1

agreement, the U of I automatically accepts any OCC engineering transfer student with an overall and technical GPA of 3.0 or higher.

Mason said both state and private universities in Illinois and Indiana currently accept OCC's math, science and engineering classes. Students frequently transfer to the University of Illinois, Southern Illinois University at Carbondale, the University of Southern Indiana, Purdue University and Rose-Hulman Institute of Technology.

"Students who complete the new degree should be able to transfer not only to engineering schools in this region, but with a little bit of communication, they should be able to go to more distant institutions as well," Mason added.

OCC's comprehensive engineering program is compatible in all areas of

engineering study from mechanical, civil, electrical and computer to chemical and bio-medical. Mason stressed the program's graduates are enjoying success after leaving OCC.

"Students who do transfer always comment on their math and science preparedness," he said. "They are doing well and their classes here have made them competitive with their fellow students who started at the institution."

Mason said the job outlook continues to look promising for engineers.

"All of the engineering disciplines should see an average to above average growth rate in the future," he said. "The anecdotal information I'm getting from former students is that they've been able, even in this tough economy, to find employment."

For more information, contact Mason at 395-7777, ext. 2227, or by e-mail at masonr@iecc.edu.

EIU applications processed onsite

Interested in attending Eastern Illinois University? Cathy Feely, an EIU admissions representative, will be at OCC from 9 a.m. to 1 p.m. on Friday, Nov. 18.

She will be processing onsite applications for admission.

A table will be located outside the Student Services Office.

Lost and found items

If you have lost an item, please check with the switchboard in the Student Services Office.

Keep vehicles locked

Students utilizing the OCC parking lots are advised to keep their vehicles locked when unattended.

Happy Birthday To:

November

- 1 John Kendall
- 2 Michael Conn
- 3 Ruby Houldson (LTC)
- 7 Kelly Payne
- 15 Sherrie Hemrich
- 19 Chris Mathews
- 21 JoAnne Waggoner
- 24 Cristina Siegel
- 24 Nick Short
- 26 Ashley Charleston
- 26 Marla Royse
- 27 Kathy Neeley

Knightline Information

Please submit information for the December Knightline to Deanna Ratts by 5 p.m. on Friday, Nov. 18.

Illinois Eastern Community Colleges reserves the right to change, without notice, any of the material, information, requirements, or regulations published in this publication. Illinois Eastern Community Colleges does not discriminate on the basis of race, color, religion, gender, age, disability, national origin, or veteran status. Illinois Eastern Community Colleges adheres to the Federal Regulations of the Americans with Disabilities Act of 1990 and offers appropriate services or activities with reasonable accommodations to any qualified disabled individual upon request. Illinois Eastern Community Colleges' Board of Trustees has adopted the Substance Abuse Policy. Students and employees involved in substance abuse, within the college environment, are subject to disciplinary action.



OCC FINAL EXAM SCHEDULE FALL SEMESTER, 2011

For classes that meet MT R, M W F, MTWR, MT RF, or M WR, the final exam will be during the exam period listed for MTWRF classes.

FOR CLASSES THAT MEET

FINAL EXAM SCHEDULE

T R	8:00 a.m.	Tuesday	8:00 a.m. - 9:30 a.m.
T R	9:30 a.m./10:00 a.m.	<u>DEC 13</u>	10:00 a.m. - 11:30 a.m.
T R	1:00 p.m./1:30 p.m.		12:00 p.m. - 1:30 p.m.
T R	2:00 p.m./2:30 p.m.		2:00 p.m. - 3:30 p.m.

MTWRF	9:00 a.m.	Wednesday	8:00 a.m. - 9:30 a.m.
MTWRF	11:00 a.m.	<u>DEC 14</u>	10:00 a.m. - 11:30 a.m.
MTWRF	1:00 p.m.		12:00 p.m. - 1:30 p.m.
MTWRF	1:45 p.m./2:00 p.m./ 2:15 p.m.		2:00 p.m. - 3:30 p.m.

T R	9:00 a.m.	Thursday	8:00 a.m. - 9:30 a.m.
T R	10:30 a.m./11:00 a.m.	<u>DEC 15</u>	10:00 a.m. - 11:30 a.m.
T R	12:00 p.m.		12:00 p.m. - 1:30 p.m.
Makeups			2:00 p.m. - 3:30 p.m.

MTWRF	8:00 a.m.	Friday	8:00 a.m. - 9:30 a.m.
MTWRF	10:00 a.m.	<u>DEC 16</u>	10:00 a.m. - 11:30 a.m.
MTWRF	12:00 p.m./12:30 p.m.		12:00 p.m. - 1:30 p.m.
Makeups			2:00 p.m. - 3:30 p.m.

If any student has four final exams scheduled on the same day, they should see the Dean of Instruction.

EVENING CLASSES

Classes after 3 p.m. will have their final exam on the last night of the regularly scheduled session (Monday, December 12 through Thursday, December 15, 2011).

There will be no exceptions to this schedule unless authorized by the Dean of Instruction.