



The Knightline

Olney Central College Students & Employees Monthly Newsletter

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OCC to offer Microsoft Certification

Olney Central College is serving as a testing site for those seeking their Microsoft Office Specialist Certification.

The certification validates the holder's proficiency in using Microsoft Office 2010 and shows the recipient meets demands for the most up-to-date skills on the latest Microsoft technologies.

"The certification helps students differentiate themselves in today's competitive job market," said instructor Shasta Bennett. "It is a resume builder."

The certification also can broaden employment opportunities and demonstrate to potential employers an individual's advanced skills, which can result in higher earning

potential.

Candidates must pass one certification exam in order to earn a MOS Certification for that program. Exams are offered in Microsoft Office Word 2010, Microsoft Office Word 2010 Expert, Microsoft Office Excel 2010, Microsoft Office Excel 2010 Expert, Microsoft Office PowerPoint 2010, Microsoft Office Outlook 2010, Microsoft Office Access 2010, Microsoft SharePoint 2010 and Microsoft Office OneNote 2010.

The exams are primarily performance-based and conducted in a "live," or simulated, environment. Candidates are asked to perform a series of tasks to demonstrate their skills.

Both Bennett and fellow instruc-

tor Amie Mayhall sat for the exams and obtained their certification.

"We felt it was important for us to get certified so we would know exactly what was on the test and ensure our students are prepared to sit for the exams," Mayhall said.

Mayhall noted Microsoft software classes at OCC and the other Illinois Eastern Community Colleges will prepare students to sit for the exam. The certification exam is open to anyone wanting to obtain Microsoft Certification, not just currently enrolled students.

Testing for Microsoft Office Specialist Certification on Microsoft Office 2010 will be offered this spring at OCC.

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OCC President Rodney Raney congratulates Mona Nease during her retirement reception on Dec. 14. Nease served as a custodian at OCC for 25 years.

Mona Nease retires after 25 years at OCC

Mona Nease has retired after 25 years as a custodian at Olney Central College.

Nease worked as a part-time employee before joining the college full-time. Nease, who was attending OCC, accepted the position just a few weeks before completing her Associate in General Studies Degree.

"I've really enjoyed my job and that is why I have stayed so long," Nease said. "There was always something new that came

up. There is a good group of people here and I'm really going to miss them."

Nease's future plans include catching up on her scrapbooking and doing some genealogical research.

She also is looking forward to spending more time with her great-grandson and attending her 13-year-old granddaughter's sporting events.

Nease was honored with a retirement reception on Dec. 14, which was her last day at the college.

OCC 2012 Service Awards



Service Recognition awards for Olney Central College employees were presented Jan. 3 during the Faculty/Staff Spring Workshop. Top left, Dennis Conley receives his 30-year service award. Top right, Kathy Fehrenbacher and Carl Sager receive their 25-year service awards. At left, Joyce Nix and William Tucker receive their 20-year service awards. Below, John Kendall receives his 10-year service award.



Certification

Continued from Page 1

Fees are \$100 for the first test, \$185 for two tests and \$75 for each additional exam.

Those interested in participating should contact Bennett at 395-7777, ext. 2231, or send an email to bennetts@iecc.edu. They can also contact Mayhall at ext. 2229, or send an email to mayhalla@iecc.edu. Visit, www.microsoft.com/learning/en/us/certification/mos.aspx for more information.

Top right, OCC President Rodney Raney presents a 25-year service award to Mona Nease. Below, Cheryl Dill and Penny Campbell receive five-year service awards.



Above, Mary Corry and Jason Hortin receive three-year service awards. At left, Larry Gangloff receives a 25-year service award from OCC President Rodney Raney.

Adena Rivas new Director of Evening Studies

Adena Rivas has joined Olney Central College as its new Director of Evening Studies.

Rivas is originally from Houston, Texas and grew up in Pittsburg, Pa. She attended Oakland City University in Indiana where she earned three bachelor's degrees in history, political science and humanities.

Rivas was active on cam-

pus serving as president of the history and drama clubs. She also was vice president of the SALT (Students for Artistic Learning and Technology)



Adena Rivas

Club. Rivas received a number of awards as well as the President's Award while at OCU. She is currently pursuing a master's degree in environmental studies at Kentucky State University.

As for administrative work, Rivas worked for the United Steel Workers and United Mine Workers for over five years as an organizer and database

technician. Rivas has also taught two years at Frontier Community College, having taught drama, art, history and psychology. She is currently teaching online courses at OCC.

As Director of Evening Studies, Rivas is available to assist instructors and students with any issues that might arise. Rivas resides in Allendale.

Rauch earns master's degree

Olney Central College Radiography Program Clinical Coordinator Lisa Rauch has earned her Master of Arts in Education - Higher Education Administrative Services Degree from McKendree University.

Rauch began the program in October 2010 and completed her studies in December 2011. She said earning her master's degree was both a personal and a professional goal.

"Because higher education is rapidly changing, I wanted a master's degree to be prepared to serve the next generation of students," Rauch said. "I wanted to enhance my performance as an individual as well as an educator and radiologic science professional. I want my students to take the information that I'm providing and to build upon it to become outstanding health care providers. I can continue to make a difference in the lives of patients through my students."

The program, which included hands-on activities, explored a variety of



Lisa Rauch

higher education issues focusing on admissions, financial aid, finance and administration, student affairs, academic records, human resources, institutional research and advancement and information technology.

"I had a great support system of family, friends, and co-workers and that is what helped me to get through the program successfully," she said.

Rauch said the interaction with classmates gave her an opportunity to see some of the best practices at other community colleges and universities

around the nation.

While pursuing her degree, Rauch received the Elsevier Faculty Development Scholarship from the Association of Collegiate Educators in Radiologic Technology annual conference and the Elizabeth Bray Scholarship from the Illinois State Society of Radiologic Technologists annual conference.

Rauch praised the master's program, which is designed to meet the needs of working professionals. She is even quoted on the program's website.

"I truly enjoyed completing the coursework, and I am proud to tell everyone that I will be a graduate of the Higher Education Administrative Services master's degree program at McKendree University. I have also been encouraging some of my coworkers and friends who are looking to complete their master's degree to consider the program. It was such a positive experience for me, and I know that others will also benefit from what it has to offer."

Sports Schedule

Men's Basketball

- **Jan. 18** – OCC vs. Southwestern Illinois, 7:30 p.m. at home
- **Jan. 21** – OCC vs. Kaskaskia, 7:30 p.m. at home
- **Jan. 25** – OCC at Wabash Valley, 7:30 p.m.
- **Jan. 28** – OCC at Lincoln Trail, 4 p.m.
- **Feb. 1** – OCC vs. Lewis & Clark, 7:30 p.m. at home
- **Feb. 4** – OCC vs. Southeastern Illinois, 7:30 p.m. at home
- **Feb. 8** – OCC at Lake Land, 7:30 p.m.
- **Feb. 11** – OCC at John A. Logan, 3 p.m.

Women's Basketball

- **Jan. 18** – OCC vs. Southwestern Illinois, 5:30 p.m. at home
- **Jan. 21** – OCC vs. Kaskaskia, 5:30 p.m. at home
- **Jan. 25** – OCC at Wabash Valley, 5:30 p.m.
- **Jan. 28** – OCC at Lincoln Trail, 2 p.m.
- **Feb. 1** – OCC vs. Vincennes, 5:30 p.m. at home
- **Feb. 4** – OCC vs. Southeastern Illinois, 5:30 p.m. at home
- **Feb. 8** – OCC at Lake Land, 5:30 p.m.
- **Feb. 11** – OCC at John A. Logan, 1 p.m.
- **Feb. 15** – OCC vs. Rend Lake, 5:30 p.m. at home

Open House

OCC's Massage Therapy Program held an open house on Dec. 8. The event gave prospective students the chance to learn more about the growing field of massage therapy. Massage Therapy students Shannon Kessel, Rachel Brown and Brandy Brown, all of Xenia, and Instructor Penny Campbell participated in the event.



OCC Closed

OCC will be closed on Monday, Feb. 20 for Presidents Day. There will be no day or evening classes.

OCC Baseball hosting Little League Camp

Olney Central College Baseball will host a Little League Camp from 9 a.m. to noon on Saturday, Feb. 11 in the OCC Gym.

This is a total skills camp for those ages 6 to 12. Participants should bring their own gloves and bats. The cost is \$50.

Pre-registration is required and can be made by contacting Coach Dennis Conley at 395-7777 or 843-0333.

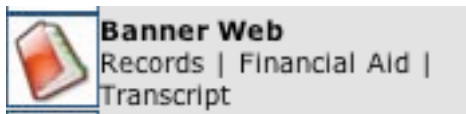
Campus visits

Representatives from the following universities will be visiting OCC. Tables will be located outside the Student Services Office.

- University of Illinois at Springfield, 10 a.m. to 1 p.m. on Feb. 14.
- Western Illinois University, 11:30 a.m. to 1:30 p.m. on March 28.

ONLINE PAYMENT

Step 1: Log into your Entrata account with your username and password. Click on the Banner Web icon at the right-hand side of your screen.



Step 2: Click on Pay Tuition, Fees, and Other Charges Online — Credit Card to make your online Payment.

Student Records

Account by Term
Account Summary
Account Summary by Term
Degree Evaluation
Final Grades by Term
Holds on Your Account
Payments - Pay Tuition, Fees, and Other Charges Online - Credit Card
Payment History and Statement
Select Tax Year
Student Information
Tax Notification
Transcript Unofficial
RELEASE: 7.5

If you encounter problems with making your online payment, please contact the IECC HelpDesk at 618-395-5299 or toll-free 1-866-529-4322, ext. 4357.

Winter Weather Policy

It is OCC's policy to remain open unless the weather makes it too hazardous to do so. When the safety of students and staff is threatened due to inclement weather or other emergencies, OCC will be closed or classes canceled or delayed.

Administration will attempt to notify media outlets prior to the 6 a.m. news on the day of the closing.

Don't assume that if the elementary and high schools close, OCC will be closed as well. If no announcement is made, classes will meet as usual.

Closure of day classes does not necessarily mean that evening classes will be canceled. Announcements regarding evening classes will be made prior to 4 p.m., if at all possible.

The following radio and television stations will be notified of

any cancellations or delays:

• WVLN-AM and WSEI-FM in Olney

• WIKK in Newton

• WAKO in Lawrenceville

• WFIW-AM and -FM in

Fairfield

• WNOI-FM in Flora

• WSJD in Mt. Carmel

• WCRC in Effingham

• WTWO and WTHI in Terre

Haute, Ind.

• WEHT and WFIE in

Evansville, Ind.

Closings also will be announced on the following websites:

• www.iecc.edu

• www.weatherclosings.com

Closings also are announced through IECC Alerts. Log onto Entrata and click on the alerts link to activate an account.

If you have already created an account, you may want to log on to ensure it is still active.

OCC emergency alerts

Illinois Eastern Community Colleges has contracted with e2Campus to provide alert notification services.

The system will notify students and employees of campus emergencies and closures by e-mail and/or cell phone text message. Log onto Entrata and click on the alerts link to activate an account.

IECC Alerts is an opt-in service. While there is no direct cost for signing up for the service, you may be charged a text message fee by your cell phone provider.

Please check your cell phone plan to understand the costs you

may incur using the service.

The system will be used to send text messages related

to campus emergencies, weather-related closures, test messages

and notifications when accounts are about to expire.

Unfortunately, SMS text alerts are not currently working with the Alltel carrier.

If you do not have an Entrata account, please contact the Records Office at 395-7777.



LSC offers students free tutoring

The Learning Skills Center offers free tutoring in any subject taught at OCC.

Study guides and videos are available in several subjects.

If you have any special learning needs, come and see the LSC

staff.

They will be glad to provide suggestions, help and/or accommodations.

The LSC is located in the back of the Anderson Library in Conference Room 4.



OCC Community Chorus Concert

The OCC Community Chorus presented a celebration of holiday music on Dec. 13 at Immanuel United Methodist Church. Joining the chorus in the concert were the OCC Concert Choir and special guest Thomas Florio, a baritone with the Hamburg Opera. The chorus was under the direction of Mark Doerries, OCC Director of Choral Music. Hillary Doerries provided a prelude and postlude on organ.

Food Service unveils exciting changes

Olney Central College Food Service is kicking off the new year with some exciting changes including a customer of the month drawing.

The winner will receive a \$10 Food Service gift certificate and will be featured in the Food Service area.

Food Service also is introducing the Coffee Club and Dusty Baker Club cards. Make 10 purchases and the 11th

is free. Food Service will keep the cards for you and keep track of purchases.

The last Friday of every month will be Pay it Forward Day. A free cookie or small coffee will be given away with any purchase. There is a limit of one per customer.

Food Service also will host a Decorate Our Bulletin Board Contest for OCC clubs as well as

faculty and staff departments.

Prizes will be given for the best board. Contact Beverly Ziegler to select a month.

Boards will be voted on every three months.

Don't forget, Food Service still has meal plan cards and gift certificates available for purchase.

For more information, contact Ziegler at 395-7777, ext. 2027 or 2026.

Phi Theta Kappa sending invitation letters

OCC's chapter of Phi Theta Kappa will soon be sending letters to qualified students.

PTK is the international honor society of the two-year college, and offers its members valuable service and leadership opportunities – not to mention scholarships only available to PTK members. Members also have the opportunity to participate in national

conferences around the country.

To qualify for membership, students must: have completed 12 credit hours, have a cumulative GPA of 3.5 or higher and be seeking a degree.

Applications for new members are due by Feb. 2. To join, students need to complete the application that accompanies their letters and pay the one-time mem-

bership dues of \$60. They can wait until they receive their Pell check or other payment before paying the dues.

If you have additional questions, contact PTK advisors Carmen Jones at jonesc@iecc.edu or Kelly Payne at paynek@iecc.edu. You can also stop by Jones' office in Room 100A or Payne's office in Room 221A.

Thank you

A huge thanks to everyone who donated and helped with the 2011 Adopt-A-Family.

A special thanks to the Student Nurses Association for the large monetary donation and the hours donated wrapping gifts!

We were able to provide a truck load of gifts to three deserving families.

Thanks and have a great year!

Shasta Bennett
& Amie Mayhall

Lost and found items

If you have lost an item, please check with the switchboard in the Student Services Office.

Keep vehicles locked

Students utilizing the OCC parking lots are advised to keep their vehicles locked when unattended.

Happy Birthday To:

January

- 2 Wanda Douglas (FCC)
- 6 Bev Ziegler
- 7 Doug Shipman
- 9 Linda Horn
- 11 Carol Kocher
- 17 Sue Dufilho
- 19 Jill Ginder-Wilson
- 23 Jason Hortin
- 23 Deanna Ratts
- 25 Andi Pampe
- 26 Mary Corry
- 28 Brenda Grove (LTC)

Knightline Information

Please submit information for the February Knightline to Deanna Ratts by 5 p.m. on Friday, Jan. 27.

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