

APPENDIX G - TIME TO COMPLETION FOR CAREER AND TECHNICAL EDUCATION CURRICULA POLICY (800.5)

For CTE programs that have been withdrawn by the district, students will be given a specified length of time to complete their program of study or may be transferred to another similar program.

- a. For a withdrawn associate in applied science degree program, students will be given two years from the date the program was withdrawn to complete the degree requirements.
- b. For a withdrawn certificate program of 30 hours or more, students will be given one year from the date the program was withdrawn to complete the certificate requirements.
- c. Students failing to meet the deadlines set forth above will not be eligible to graduate from a withdrawn degree or certificate program.
- d. Students who return after an absence of less than two years and wish to enroll in a degree or certificate program that has been withdrawn must complete the degree or certificate within the timelines listed above.
- e. Students who return after an absence of more than two years and who had been enrolled in a certificate or degree program that has been withdrawn will be required to select a new program of study.

For the purpose of defining “degree” or “certificate” program/curriculum as it applies to this policy, the following definition will apply:

Definition of Degree or Certificate Program: A CTE program of study that includes core courses and general education courses that support a degree or certificate curriculum.

APPENDIX H - CREDIT EQUIVALENCY BY LICENSURE, CERTIFICATION, MILITARY EXPERIENCE, OR STATE SEAL OF BILITERACY (500.26)

A student who has already obtained an industry recognized license or certification, for which the college offers a career and technical certificate or degree curriculum; a student who has evidence of a State Seal of Biliteracy on his/her transcript; a student who has successfully completed a military training course or program as part of his/her military service may be granted credit based on the tables below. The following processes will be followed to determine if credit will be granted:

A. Credit Equivalency by Licensure or Certification

1. Student must confer with an instructor/advisor in the program or department for which credit is being sought in order to begin the process and obtain the required recommendation/signature

on the Application for Credit Equivalency by Licensure, Certification, Military Experience or State Seal of Biliteracy. Credit is limited to specific credentials as outlined in Table 1. Additional experience and/or documentation may be required.

2. Student will then submit the application to the Assistant Dean of Student Services. Application will include the original certification and certification number (if appropriate) along with an authorization to contact the certifying body for verification. The college’s Assistant Dean of Student Services will review the application considering currency of licensure.
3. Approved credit will be posted to the student’s transcript after the application has been reviewed, recommended and approved by the instructor/advisor and the college’s Dean of Instruction, but not before nine (9) semester hours of credit have been completed at IECC.
4. Credits received by students that are based on licensure or certification will not be used to award financial aid or veteran’s benefits.
5. IECC does not accept the credit for licensure or certifications awarded at other institutions.

B. Credit Equivalency by State Seal of Biliteracy

1. Student must confer with an advisor in order to begin the process and obtain the required recommendation/signature on the Application for Credit Equivalency by Licensure, Certification, Military Experience, or State Seal of Biliteracy. Credit is limited to the course equivalencies outlined in Table 2.
2. Student will then submit the application to the Assistant Dean of Student Services who will confirm the student’s high school transcript contains the certified State Seal of Biliteracy designation and ensure the student graduated within 3 academic years of making application for the credit.
3. Approved credit will be posted to the student’s transcript after the application has been reviewed, recommended, and approved by the advisor and the college’s Dean of Instruction, but not before nine (9) semester hours of credit have been completed at IECC.
4. Credit received by students in this manner will not be used to award financial aid or veteran’s benefits.
5. IECC does not accept the credit for State Seal of Biliteracy awarded at other institutions.

C. Credit Equivalency by Military Experience

Credit equivalencies will only be granted to students who have successfully completed a military training course that is recommended for credit by American Council of Education (ACE), included in the student’s

military transcript issued by any branch of the armed services, or otherwise documented as military training or experience.

1. Student must confer with an advisor in order to begin the process. Table 3 includes, but is not limited to, the various course equivalencies that may be granted as educational credit for military experience.
2. Student will then submit official Joint Services Transcript, DD214, and any other pertinent documents.
3. Approved credit will be posted to the student's transcript after the application has been reviewed, recommended, and approved by the advisor and the college's Dean of Instruction, but not before nine (9) semester hours of credit have been completed at IECC.
4. Credit received by students in this manner will not be used to award financial aid or veteran's benefits.
5. IECC does not accept the credit for Military Experience awarded at other institutions.

Table 1
Credit Equivalencies by Licensure or Certification

AUTOMOTIVE				
Certification	FCC Courses	LTC Courses	OCC Courses	WVC Courses
ASE Automatic Transmission	AUM 2228		AUM 2261	
ASE Brakes	AUM 2223		AUM 2271	
ASE Electronic Systems	AUM 1236		AUM 2221	
ASE Engine Performance	AUM 1235		AUM 1202	
ASE Engine Repair	AUM 1238		AUM 1265	
ASE Heating & AC	AUM 1239		AUM 1270	
ASE Light Vehicle Diesel			AUM 1271 AUM 1272	
ASE Manual Drivetrains			AUM 2261	
ASE Suspension & Steering	AUM 2290		AUM 2271	
L1-Advanced Engines	AUM 2222			
COMPUTER				
Certification	FCC Courses	LTC Courses	OCC Courses	WVC Courses
CompTIA A+	IST 1210 IST 1260	TEL 1201 TEL 2201	IST 1210 IST 1260	
CompTIA Network+	IST 2220		IST 2200	
EMERGENCY MGMT				
Certification	FCC Courses	LTC Courses	OCC Courses	WVC Courses
NIMS 100, 200, 700	EMA 1200			
NIMS 300, 400	EMA 1210			
NIMS General Command & Staff	EMA 1210			
FIRE				
Certification	FCC Courses	LTC Courses	OCC Courses	WVC Courses
Advanced Firefighter Technician	EPF 1204			
Advanced Technician Firefighter	EPF 1204			
Basic Operations Firefighter	EPF 1203			
Basic Operations Firefighter Module A	EPF 1208			
Basic Operations Firefighter Module B	EPF 1209			
Basic Operations Firefighter Module C	EPF 1203			
Courage to Be Safe	EPF 1600			
Fire Apparatus Engineer	EPF 1207			
Fire Officer 1	EPF 2203 EPF 2204 EPF 2207 EPF 2209			
Fire Officer 1 Fire Prevention Principles	EPF 2204			
Fire Officer 1 Management I	EPF 2206			
Fire Officer 1 Management II	EPF 2207			
Fire Officer 1 Strategy and Tactics I	EPF 2207			
Fire Prevention Officer	EPF 2205			
Fire Service Instructor I	EPF 2203			
Fire Service Instructor II	EPF 2213			
Fire Service Vehicle Operator	EPF 1205			
Hazardous Materials Awareness	EPH 1200			
Hazardous Materials First Responder	EPH 1200 EPH 1201			
Hazardous Materials First Responders Operations	EPH 1201			

Table 1 (Cont'd)
Credit Equivalencies by Licensure or Certification

FIRE (Cont'd)				
Certification	FCC Courses	LTC Courses	OCC Courses	WVC Courses
Technical Rescue Awareness	EPF 1219			
Vehicle Machinery Operations	EPF 1206			
MINING				
Certification	FCC Courses	LTC Courses	OCC Courses	WVC Courses
Mine Safety & Health Administration Certificate				CMT 2250
Mine Safety & Health Administration Certification				CMT 2260
State of Illinois Mine Examiner & Mine Manager				CMT 1240
PARAMEDIC				
Certification	FCC Courses	LTC Courses	OCC Courses	WVC Courses
First Responder	EPM 1201			
National Registry Paramedic	EPM 1202 EPM 2204 EPM 2205 EPM 2206 EPM 2207			

Table 2
Credit Equivalency by State Seal of Biliteracy

Certification	Courses for all Colleges
2 years high school French	FRE 1111 FRE 1121
2 years high school German	GER 1111 GER 1121
2 years high school Spanish	SPN 1111 SPN 1121
2 years high school Sign Language	HEA 1201 HEA 2201

Table 3
Credit Equivalency by Military Experience

Military Service Experience	Documentation	Credit Hour Determination	Courses for all Colleges
Basic Military Training	DD214 (with honorable separation)	7 semester hours	EDU 1107 PEG 1137 PEI 1100 PEI 2100
Military Training Programs	Joint Services Transcript	Semester hours for credit toward a degree or certificate program based on ACE recommendations.	TBD